

# BOARD OF COMMISSIONERS OF CANDLER COUNTY

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## REQUEST FOR PROPOSAL

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Date of Issue: September 18, 2019

Title: 428 N Rountree St HVAC replacement

Scope of Work:

1. The successful bidder will be responsible for removing and replacing currently installed HVAC equipment to include:
  - One (1) 6 Ton Split Heat Pump System
  - One (1) 1.5 Ton Split Heat Pump System
  - One (1) 4 Ton Split Heat Pump System
2. Bid equipment should be from a major HVAC brand such as Carrier, Trane, Rheem, Lennox, or comparable manufacturer. The Commission will be the sole determiner of comparability between submitted manufacturers.
3. Bid submissions are required to maintain a seer rating of 14 or better in order to be considered.
4. All demolition, removal, repair, and cleanup are the responsibility of the contractor. The site shall be cleaned and restored to a condition consistent with pre-work site conditions.

Bid Documents:

1. Bidders should break out pricing into three (3) separate sections specific to the equipment described in the scope of work.
2. Sealed bids will be submitted no later than 3:00 PM on Wednesday, October 2, 2019. Bids should be labeled "Candler County – HVAC – Rountree St".
3. Bids should be delivered to:

Candler County – HVAC – Rountree St  
1075 E Hiawatha St, Suite A  
Metter GA 30439

General Requirements:

1. Contractor must be a professional, licensed HVAC business.
2. Contractor must have previous experience in designing and installing commercial HVAC systems.

1075 EAST HIAWATHA STREET, SUITE A, METTER, GEORGIA 30439  
(912) 685-2835 FAX (912) 685-4823

3. Contractor must have been in business for a period of more than 2 years
4. Proposal Period – Proposal prices will be firm for 90 days and no proposal shall be rescinded for a period of 90 days.
5. Proposal Award - It is the intent of the County to accept the lowest responsible proposal, provided it has been submitted in accordance with the proposal documents. If a proposal is selected it will be the most advantageous regarding price, quality of service, the vendor's qualifications and capabilities to provide the specified service, and other factors which the County may consider. The County reserves the right to accept or reject any or all proposals and to waive irregularities therein. Proposals will be approved publicly at the October 7, 2019 meeting.
6. Bidders may schedule a site inspection prior to submitting a bid. To schedule a site inspection please contact:

Bryan Aasheim, County Administrator  
1075 E Hiawatha St, Suite A  
Metter GA 30439  
(912) 685-2835  
[baasheim@candlerco-ga.gov](mailto:baasheim@candlerco-ga.gov)

7. All work will be scheduled and coordinated through the project manager so as not to conflict with business operations of the building.
8. The county reserves the right to waive any informality or technicality in the bid.
9. The county reserves the right to reject any or all proposals, rebid the proposal or award in whole or part any contract for services in the best interest of the citizens of Candler County.