

Board of Commissioners of Candler County
Regular Meeting
December 10, 2018
6:00 p.m.

The Board of Commissioners of Candler County met for the regular monthly meeting on Monday, December 10, 2018, at 6:00 p.m., in the Commissioners' boardroom at 1075 East Hiawatha Street, Suite A, Metter, Georgia. Those attending the meeting were Candler County Chairman, Glyn Thrift; Candler County Vice-Chairman Brad Jones Commissioners Donny Wells, Wayne Culbertson and David Robinson; Candler County administrator, Bryan Aasheim; Candler County Clerk, Maranda K. Lank; Candler County Attorney, Kendall Gross; Candler County Sheriff's Office, Chief Investigator Melvin Ivey and Captain Justin Wells. Other guests attending the meeting included future Commissioner, Blake Hendrix; EMC Engineering, Inc. representative, Dan Chicola; Linda Davis, Clara Frink, Nancy Robinson, Bobby Odom, Teresa Gay, Crystal Carter and Mady Martin. Jerri Goodman was present to represent the Metter Advertiser.

Chairman Thrift requested Commissioner Wells act as honorary chairman for the December meeting considering his retirement after 22 years of dedicated service as a member of the Candler County Board of Commissioners.

Call To Order

Commissioner Wells called the meeting to order at 6:00 p.m.

Invocation and Pledge of Allegiance

Club President of the Candler County 7th Grade 4-H Board, Mady Martin, delivered the invocation and led the *Pledge of Allegiance*.

Approval of the Minutes

Vice-Chairman Jones made a motion seconded by Commissioner Robinson to approve the minutes as written. The motion passed unanimously.

Financial Report

Mr. Aasheim presented the financial report. He opened by stating the bank balances are balanced to the book balances. As of November 30, the general fund balance was \$176,157.61. To date the balance would be around \$100,000.00 Mr. Aasheim then stated the check from the Tax Commissioner is expected in the next few days. He also mentioned that with the upcoming payroll, that he would be keeping a close watch on the balances in case the balance became so low to justify the use of the TAN. He mentioned that Queensborough has updated the Special Revenue accounts that were interest bearing account elidable to start accruing interest. SPLOST receipts are on track for the year. Christmas bonuses (\$33,300.00) and Annual Leave Buy-Back (\$10,835.23) has been paid to the employees. Of the \$54,000.00 budgeted for this item, only \$44,135.23. Therefore, the Christmas Bonuses and Annual Leave Buy-Back expenditures came in \$9,864.77 under budget. The 1st lease payment of roughly \$158,000.00 yearly on the radios system has been paid from the 2018 SPLOST. Mr. Aasheim then pointed out that there are some accounts on the expenditure page of the financial report that are over budget. He then stated that we would work in the next couple of months to correct those budget overages. All divisions are basically in line, except for the executive division which is due to the previous administrator's severance package.

Old Business

County Retirement Plan – 401 (a) Proposal

Vice-Chairman Jones made the motion seconded by Commissioner Culbertson to adopt the Resolution. The motion passed unanimously. (Exhibit A)

Amendment to the Agenda

Vice-Chairman Jones made a motion seconded by Commissioner Robinson to amend the agenda adding the following two items: The motion passed unanimously.

- F 1. Review and Discuss Candler County Speed Study Map
- F. 2. To Obtain an RFP for the Canoochee Road Pipe Repair
- F. 3. To Approve the 2018 LMIG Excelsior Church Road Project Change Order

New Business

Approve Bill Walden for Seat #6 of Metter-Candler Airport Authority

Commissioner Robinson made the motion seconded by Vice-Chairman Jones to re-appoint Bill Walden to the Metter-Candler Airport Authority for a three-year term to begin January 1, 2019 and expire December 31, 2021. The motion passed unanimously.

Edmunds – Annual Maintenance

Chairman Thrift made the motion seconded by Commissioner Culbertson to approve the annual Edmunds Maintenance Contract with the two unused modules removed which are requisitions and employee access. The motion passed unanimously. (Exhibit B)

Solid Waste Management Plan – Resolution Adopting Plan

Vice-Chairman Jones made the motion seconded by Chairman Thrift to adopt the Solid Waste Management Plan Resolution. The motion passed unanimously. (Exhibit C)

Recreation Department – Resolution regarding Recreation Department Fields

Honorary Chairman Wells made the motion seconded by Chairman Thrift to adopt the Recreation Department Fields Resolution. The motion passed unanimously. (Exhibit D)

Review and Discuss Candler County Speed Study Map

Mr. Dan Chicola approached the Board to deliver the speed study results. Chairman Thrift made the motion seconded by Commissioner Robinson to approve this portion of the speed limit study and move forward to the next phase. The motion passed unanimously.

Canoochee Road Pipe Repair

Mr. Dan Chicola presented EMC Engineering's recommendations of the repair of Canoochee Road. Chairman Thrift made the motion seconded by Vice-Chairman Jones to approve the recommended repairs to Canoochee Road. The motion passed unanimously.

Review and Discuss a Change Order for the 2018 LMIG Excelsior Church Road Project

Mr. Dan Chicola reported asphalt came in \$25,000 under budget. Mr. Chicola recommended the Board consider approving a change order that will reallocate the overage to resolve two problems that appeared. One issue was to use \$3,000.00 for one mile to rebuild the shoulders of an area of Excelsior Church Road. The recommendation was to address the non-visible striping for two miles of Excelsior Church Road past the new paving. Two miles of striping will be \$11,968.00 estimate. Total amount of the change order will be \$15,000.00, and the project will still be under contract by \$10,000.00.

Chairman Thrift made a motion seconded by Commissioner Robinson to approve the \$15,000.00 change order to address the two issues Mr. Chicola mentioned. The motion passed unanimously.

Commissioner Donny Wells – Resolution recognizing the service and contributions of Commissioner Donny Wells

Honorary Chairman Donny Wells thanked his fellow Board members and staff for the accomplishments achieved over the years. He continued by mentioning newly elected Commissioner Blake Hendrix and that he expects Mr. Hendrix will do a great job.

Mr. Aasheim then read and recommended the Commissioners adopt a resolution recognizing and honoring Commissioner Donny Wells for twenty-two years of service to Candler County.

Vice-Chairman Jones made a motion seconded by Commissioner Culbertson to adopt to adopt a Resolution Recognizing Commissioner Donny Wells. The motion passed unanimously. (Exhibit E)

A plaque was presented to Commissioner Wells and a group photo was taken by the Metter Advertiser.

Report from County Administrator

Mr. Aasheim mentioned the following items in his written report:

- Easement for Bulloch Gas Company on Candler County Hospital Property was deferred.
- Begin periodic safety inspections by Denton Parker.
- Single engineering cost report from Parker Engineering and no response from the City Manager at this time.
- The 2017 Election invoice to the City of Metter has not been repaid. The City Manager notified via email that \$5,000.00 and a letter would be submitted. Response was sent and a written response would be given. The letter has not been received at this time.

Report from Attorney

Mr. Gross stated that Probate Judge Thompson requested prohibition of the Jack Strickland Building to be rented during the election and early voting. He also requested the Board investigate the payment to the Public Defender's office. He also requested an explanation of the SPLOST dollars that are allocated to the Sheriff's Office.

Report from Commissioners

Chairman Thrift had nothing to report.

Vice-Chairman Jones had nothing to report.

Commissioner Robinson requested an update about the repair to the walking trail at the Industrial Park pond bridge. He also requested an update on the shoulder work with the Department of Transportation. Congratulated Mr. Aasheim for his communication with the Department of Correction to repaint the Courthouse. Told Commissioner Wells he has enjoyed working with him.

Commissioner Culbertson stated he has enjoyed working with Commissioner Wells for the past few years.

Executive Session

Vice-Chairman Jones made the motion to enter an Executive Session at 7:14 p.m. seconded by Commissioner Culbertson to litigation only. The motion passed unanimously.

Vice-Chairman Jones made the motion seconded by Commissioner Wells to adjourn the Executive Session and resume with the regular business meeting at 7:27 p.m. Motion carried unanimously.

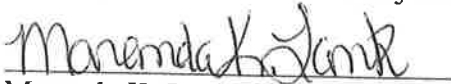
Vice-Chairman Jones made the motion to authorize Chairman Thrift to sign the *Closed Meeting Affidavit*. Commissioner Robinson seconded the motion. Motion carried unanimously.

Action Taken After Executive Session

Commissioner Robinson made the motion seconded by Vice-Chairman Jones to authorize Mr. Gross to negotiate on behalf of the County in the Jamie Nesbitt Case. The motion passed unanimously.

Adjournment

With no further business to discuss, Honorary Chairman Wells made a motion at 7:30 p.m. seconded by Commissioner Robinson to adjourn the meeting. The motion carried unanimously.



Maranda K. Lank, Clerk

Attest


Honorary Chairman Donny Wells

Exhibit A

**RESOLUTION TO ADOPT
ACCG 401(a) DEFINED CONTRIBUTION PLAN**

WHEREAS, Candler County (the "County") desires to establish a defined contribution retirement plan pursuant to section 401(a) of the Internal Revenue Code of 1986, as amended for the benefit of eligible employees, by joining the Association County Commissioners of Georgia ("ACCG") Defined Contribution Plan Program;

WHEREAS, ACCG has appointed a Defined Contribution Plan Program Board of Trustees (the "DC Board") pursuant to the ACCG Defined Contribution Plan Program Master Trust Agreement (the "Master Trust"), to oversee Plan administration, Plan documentation and to select investment options for investment of the assets of the Plan;

WHEREAS, the County desires to adopt the Master Trust and the Association County Commissioners of Georgia 401(a) Plan for Candler County Employees (the "Plan") through an Adoption Agreement; and

WHEREAS, the County desires to delegate to the DC Board the power to amend the Plan on behalf of the County in the future, for the limited purpose of adopting non-discretionary Internal Revenue Service required amendments that must be adopted on a timely basis in order to maintain the qualified status of the Plan.

NOW THEREFORE, at a meeting held on the 10 day of December, 2018, the County Board of Commissioners hereby resolve as follows:

RESOLVED that the Candler County Board of Commissioners hereby approves the adoption of the ACCG Defined Contribution Plan Program Master Trust Agreement, and the ACCG 401(a) Plan for Candler County Employees, through an Adoption Agreement.

FURTHER RESOLVED that the County Board of Commissioners hereby delegates to the ACCG DC Board, the power to amend the Plan on behalf of the County in the future, for the limited purpose of adopting non-discretionary Internal Revenue Service required amendments that must be adopted on a timely basis in order to maintain the qualified status of the Plan.

FURTHER RESOLVED that Commission Chair is hereby authorized, empowered, and directed to take all further actions and to execute all documents necessary to implement these resolutions.

FURTHER RESOLVED that any resolution in conflict with this resolution is hereby repealed.

CANDLER COUNTY, GEORGIA BOARD OF COMMISSIONERS

By: [Signature]
Chair, Board of County Commissioners

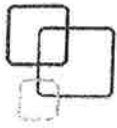
Date: December 10, 2018

Attest:

By: [Signature]
County Clerk



Exhibit B



Edmunds & Associates, Inc.
 301 Tilton Road
 Northfield, NJ 08225

INVOICE #
19-00052

INVOICE DATE: 10/01/18
 DUE DATE: 01/03/19

Candler County
 Attn: Accounts Payable
 1075 E. Hlawatha Street
 Suite A
 Metter, GA 30439-3333

Thank you for your business!
 Please contact us at (609) 645-7333
 with questions regarding this invoice.
 Visit our support site www.EA411.com

QUANTITY/UNIT	SERVICE ID	DESCRIPTION	UNIT PRICE	AMOUNT
		2019 Software Maintenance		
1.0000	MHEAD	2019 Software Maintenance	0.000000	0.00
1.0000	M-GA-FN1	SS Financial Accounting I	3,308.000000	3,308.00
1.0000	M-GA-PR1	SS Payroll I	2,316.000000	2,316.00
1.0000	M-GA-HR1	SS Human Resources I	2,205.000000	2,205.00
1.0000	M-GA-ES1	SS Employee Self Service I	1,575.000000	1,575.00
		Cancellation: 12/14/18		-1,575.00
1.0000	M-GA-ER1	SS Electronic Requisitions I	945.000000	945.00
		Cancellation: 11/19/18		-945.00
1.0000/YR	M-GA-DV	Data Vault Annual Fee	960.000000	960.00
		TOTAL DUE:		\$ 8,789.00

Exhibit C
RESOLUTION

WHEREAS, the Georgia Comprehensive Solid Waste Management Act of 1990, as amended, requires all local governments to prepare a solid waste management plan and adopt the plan, plan updates, and amendments by ordinance or resolution; and

WHEREAS, Chapter 8 of Title 12 of the Official Code of Georgia Annotated, as amended by Act No. 76, Georgia Laws 2011 was passed and signed into law during the 2011 session of the Georgia General Assembly authorizing counties and cities to establish their own procedures and standards for drafting and updating their solid waste management plans; and

WHEREAS, Candler County, Georgia has participated with the municipalities of Metter and Pulaski in a coordinated and comprehensive planning process under the Georgia Comprehensive Solid Waste Management Act of 1990, as amended, and with the assistance of the Heart of Georgia Altamaha Regional Commission, to update its existing adopted solid waste management plan with a new full plan update; and

WHEREAS, *The Joint Candler County Solid Waste Management Plan, 2017-2028*, among other provisions,:

- i. Provides for assurance of adequate solid waste handling capability and capacity for all of Candler County, including both collection and disposal capability, for at least ten years;
- ii. Identifies and enumerates the type and size of solid waste handling facilities within the County; and
- iii. Identifies the sites within the County which are not suitable for solid waste handling facilities based on environmental and land use factors; and


WHEREAS, a public notice of the intention to adopt *The Joint Candler County Solid Waste Management Plan, 2017-2028*, was published in the County's legal organ, *The Metter Advertiser*, as required by O.C.G.A. 12-8-31.1; and

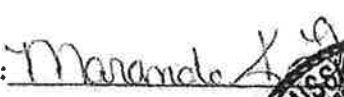
WHEREAS, Candler County is now desirous of adopting *The Joint Candler County Solid Waste Management Plan, 2017-2028* as its official solid waste management plan under the Comprehensive Solid Waste Management Act of 1990, as amended;

NOW, THEREFORE BE IT RESOLVED that the Candler County Board of Commissioners hereby approves and adopts *The Joint Candler County Solid Waste Management Plan, 2017-2028* as Candler County's official solid waste management plan under the Comprehensive Solid Waste Management Act of 1990, as amended, and thus replacing its previous solid waste management plan adopted in 2007.

BE IT FURTHER RESOLVED that the Candler County Board of Commissioners hereby instructs and directs that formal notification of said adoption be forwarded to the Heart of Georgia Altamaha Regional Commission, the Georgia Department of Community Affairs, the Georgia Environmental Protection Division, and to other agencies, as appropriate.

SO RESOLVED, this 10 day of December, 2018.

BY:  _____

ATTEST:  _____



STATE OF GEORGIA

COUNTY OF CANDLER

RESOLUTION REGARDING RECREATION DEPARTMENT FIELDS

WHEREAS Candler County, Georgia is a political subdivision of the State of Georgia; and

WHEREAS Candler County, Georgia is governed by its duly elected board of commissioners; and

WHEREAS, the Candler County Board of Commissioners provides services to the citizens of Candler County as permitted by the Georgia Constitution and Georgia law; and

WHEREAS, one of the services provided by Candler County is access to have recreation activities; and

WHEREAS, Candler County has a Recreation Department and owns ball fields at which sporting events are held; and

WHEREAS, the Candler County Recreation Department ball fields have been used by groups not affiliated with the Candler County Recreation Department, or with Candler County, Georgia; and

WHEREAS, the Candler County Board of Commissioners has determined that rules need to be promulgated for the continued use of the Candler County Recreation Department ball fields in order to safeguard said fields and to protect the County from liability;

IT IS NOW, THEREFORE, resolved as follows:

1.

Any team not organized by the Candler County Recreation Department must provide the Candler County Recreation Department Director with a minimum of three (3) business days notice that it desires to utilize a field.

2.

The Recreation Department Director shall assign a field and time for use by the team or organization requesting the use of the field. The Recreation Department Director shall also create a log reflecting such use and shall log the approval of the field's use.

3.

All teams requesting the use of any Recreation Department field shall pay a non-refundable reservation fee of \$100.00 at the time the request to use the field is made.

4.

All teams (not just the organization requesting the use of the field) shall provide proof of liability insurance in an amount of not less than \$1,000,000.00 and shall provide proof of such insurance coverage to the Recreation Department Director.

Adopted this 10 day of December, 2018.

COUNTY OF CANDLER, GEORGIA

By: *Glyn Thrift*
Glyn Thrift, Chairman

Attest: *Kellie Lank*
Kellie Lank, Clerk



CLERK'S CERTIFICATE

The undersigned Clerk of the Board of Commissioners of Candler County, keeper of the records and seal thereof, certifies that the foregoing is a true and correct copy of a resolution approved and adopted by majority vote of said Board of Commissioners in a meeting assembled on December 10, 2018, the original of which resolution has been entered in the official records of said Board of Commissioners under my supervision and is in my official possession, custody, and control.

I further certify that said meeting was held in conformity with the requirements of Title 50, Chapter 14 of the Official Code of Georgia.



Mawanda K. Lank
Kellie Lank, Clerk
Board of Commissioners of Candler County

A RESOLUTION

Recognizing and commending Donny Wells for his outstanding public service as a member of the Candler County Board of Commissioners; and for other purposes.

WHEREAS, Donny Wells was elected by the citizens of Candler County to serve as a member of the Candler County Board of Commissioners from January 1, 1997, through December 31, 2018, and in that capacity has contributed greatly to the betterment of his community and its government; and

WHEREAS, Commissioner Wells made many outstanding contributions to Candler County including helping to reduce the tax burden on the citizens of Candler County, improving and enhancing Candler County's development regulations, implementing E-911 services, completing construction of a new Agri Business Center; implementing county-wide garbage collection services, renovating the Candler County Courthouse, the construction of a recycling center, initiating construction of a new EMS building, participating as a member of the Recreation Department Board, the construction of an inert landfill, the resurfacing and paving of several Candler County roads through SPLOST, LMIG and TSPLOST grants, providing problem solving advice to his fellow commissioners for all districts within Candler County and providing support for the Candler County Hospital; and

WHEREAS, the intellect, integrity, fairness, and leadership demonstrated in his service as a member of the Candler County Board of Commissioners earned him respect from the citizens of Candler County and esteem of the other board members; and

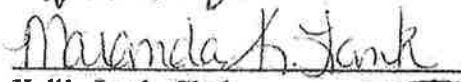
WHEREAS, he exemplified the best of democracy with sensitivity to the needs of the citizens of Candler County and commitment to improving the quality of life for the many regardless of the challenges and difficulties faced; and

WHEREAS, the courage he demonstrated in making decisions he believed to be in the best interests of the citizens of Candler County irrespective of political considerations reflects the highest ideals expected of public officials and serves as a model for others to follow.

NOW, THEREFORE, BE IT RESOLVED BY THE CANDLER COUNTY BOARD OF COMMISSIONERS that the members of this body recognize and commend Donny Wells for his exemplary public service as a member of the Candler County Board of Commissioners and convey to him their respect and best wishes for future health and happiness.

This 10th day of December, 2018.


Glynn Thrift, Chairman


Kellie Lank, Clerk

