

BOARD OF COMMISSIONERS OF CANDLER COUNTY, GEORGIA
AGENDA
REGULAR MEETING
5:00 P.M.
May 5, 2025

1. Call to Order
2. Invocation and *Pledge of Allegiance*
3. Approval of Agenda
4. Department Reports
 - a. Metter Fire Department – Jason Douglas, Fire Chief
 - b. EMS – Xavier Winkler, Director
 - c. Roads & Bridges – Jerry Lanier, Roads Superintendent
 - d. Solid Waste – Robert Hendrix, Landfill Supervisor
 - e. Recreation – Mike Robins, Recreation Director
 - f. Assessor's Office – Report Only
 - g. Sheriff's Office – Report Only
5. Approval of Minutes –
 - a. April 7, 2025 1st Regular Monthly Meeting
 - b. April 21, 2025 2nd Regular Monthly Meeting
6. Citizens wishing to address the Commission – *Citizens will be allowed to address the commission individually for a period of up to 5 minutes.*
7. Application for Commission approval
 - a. Anslee Shepard, Berkley Eubanks, Rusch Goswick – Request to hold a joint event in conjunction with the Metter-Candler Recreation Department; and, consideration of approval of the form of waiver to be utilized for the event
8. Old Business
 - a. Consideration of an estimate from Pope Construction for repairs to the recreation department gymnasium and discussion of next steps
 - b. Discussion regarding 2025 GDOT LRA supplemental funding of \$614,543.47 and possible road projects for this funding (application due date of June 15, 2025)
 - c. Candler County Solar Panel Ordinance
9. New Business
 - a. Discussion regarding the FY2025 GDOT Safety Action Plan (SAP) grant and associated projects
 - b. Notification from the City of Metter regarding the proposed annexation of parcel 037 048 001 (Fortner Rd)
 - c. Consideration of proposals submitted in response to RFP 2025-2 Cleaning Services for Candler County facilities
 - d. Consideration of annual renewal proposals from Pareto Health for employee health care stop loss insurance and administrative costs; and, authorization of the County Administrator and Chairman to execute all documentation necessary to implement the program for FY26
 - e. Consideration of a recommendation from the County Administrator to certify the estimated roll-back rate for the Candler County 2025 operating and maintenance levy, as required by HB581 & HB92, at 13.294 mills, and discussion of other options available to the Board of Commissioners

BOARD OF COMMISSIONERS OF CANDLER COUNTY, GEORGIA
AGENDA
REGULAR MEETING
5:00 P.M.
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- f. Consideration of a proposed contract between the Georgia Department of Human Services (DHS), the Georgia Family Connection Partnership, Inc. (GaFCP) and Candler County for funding and provision of Family Connection services for FY2026 in the amount of \$56,250
 - g. Consideration of a proposal from Davis HVAC for the replacement of a HVAC unit at the Candler County Health Department at a cost of \$10,895.00 to be paid from 2018 SPLOST
- 10. Report from County Administrator
 - 11. Report from Attorney
 - 12. Reports from Commissioners
 - 13. Report from Chairman
 - 14. Executive Session
 - 15. Adjournment

**Candler County
Board of Commissioners
Monday, May 5, 2025
5:00 p.m.**

The Board of Commissioners of Candler County met for the regular monthly meeting on Monday, May 5, 2025 meeting, at 5:00 p.m., in the Commissioners' boardroom at 1075 East Hiawatha Street, Suite A, Metter, Georgia.

Chairman Brad Jones presided with Vice-Chairman Blake Hendrix, Commissioners David Morales, Jonathan Williamson and Tre' Ross in attendance. Also attending were County Administrator Bryan Aasheim, County Clerk Kellie Lank and Assistant County Attorney Cindy Delgado Ballew. The Metter Advertiser was notified of the meeting, Taylor Crosby was present.

Guests attending this meeting included: Candler County Sheriff Captain and EMA Director, Justin Wells; Candler County EMS Director, Xavier Winkler; Candler County Public Works Superintendent, Jerry Lanier; Candler County Landfill Manager, Robert Hendrix; Metter-Candler Recreation Department Director, Coach Mike Robins; Candler County Board of Commissioners Payroll/HR Clerk, Jessica Gonzalez; EMC Engineering, Inc, Dan Chicola; Curtis and Fronnie Barlow, Marisela Hernandez, Araceli Hernandez, Tim Spencer, Rusch Goswick and Anslee Sheppard.

1. Call to Order

Chairman Jones called the meeting to order at 5:00 p.m.

2. Invocation and Pledge of Allegiance –

Chairman Jones called on Commissioner Williamson to deliver the invocation and lead the *Pledge of Allegiance*.

3. Approval of Agenda

Administrator Aasheim requested the agenda be amended and add the following items under New Business:

- Item 9F: Consideration of proposed contract between the Georgia Department of Human Services, Georgia Family Connection Partnership, and Candler County for funding and provision of family connection services for fiscal year 2026 in the amount of **\$56,250**.
- Item 9G: Consideration of proposal from Davis Heating and Air for the replacement of an HVAC unit at the Candler County Health Department at a cost of **\$10,895** to be paid from 2018 LOST funds.

Vice-Chairman Hendrix made a motion to approve the agenda as amended. Commissioner Williamson provided a second. The motion carried 5-0.

4. Department Reports

- a. **Recreation** – Metter-Candler County recreation Department Director, Mike Robins, reported on the following:
- i. Finished baseball and softball season, described as "outstanding" with "no controversy".
 - ii. Will field four All-Star teams: girls 10U, 12U, boys 8U, and 10U.
 - iii. The 8U Girls All-Star team will not be sent out as they were not expected to be competitive, but they will continue practicing.
 - iv. Working on getting uniforms for All-Stars and arranging practice games before the Lyons Tournament.

Cleaning: Described as "spotty" with days the cleaners "haven't set up," but when they do come, they are "very very good". Several people have spoken highly of the cleaning when it is done.

Repairs:

- Photos of repairs were shared.
 - The roof still needs to go on the walker trail shelter, but trusses and wood are up.
 - Scoreboard is "perfect" and was finished Sunday.
 - Playground is done.
 - Water fountain is installed and working. Mr. Jimmy Brady is looking into putting cages on the water fountains to protect them from vandalism.
 - Cages are expected to be non-removable for daily use but likely mounted to allow servicing. They would protect the compressor and housing. Mr. Jimmy Brady is supposed to present a drawing.
- b. **Metter Fire Department** – City of Metter Fire Chief, Jason Douglas, provided a report on the April 2025 fire responses. **(Exhibit A)**
- i. **Engine 3:** The County has issued the final payment to the City of Metter for Engine 3.
 - ii. **Equipment:** One truck is still in the shop. The rescue truck is still in the shop in the same spot it was dropped off. They are waiting on a strap.
 - iii. **9-Station Plan:** Discussion about maps showing where fire stations are needed to cover the bulk of the county. The current 9-station plan is from "some years ago" and while growth hasn't "exploded," the analysis probably wouldn't change "a whole lot" today.
 1. The plan shows existing stations (Metter and Pulaski) and proposed additional stations in areas like Lyons, Offerman, Excelsior, northeast section, and southern areas to maximize coverage, resulting in some overlap.
 2. Reference made to a slide about road saves regarding cost versus policy. The PowerPoint presentation on this plan can be shared.
- c. **EMS** – Candler County EMS Director, Xavier Winkler, delivered the April 2025 trip report. **(Exhibit B)**
- Director Winkler spoke about the ambulance trip report with the Board as well as the following topics.

- i. **New Ambulance:** The only issue is getting Wi-Fi working; it is connected to GPS but not broadcasting from the box. Liquid springs are "much smoother".
 - ii. **ALS/AMT Staffing:** There are three times between now and the end of the current schedule (May 25th) where an AMT (Advanced EMT) will be on duty. They try to schedule this during the week so the EMS Director can be available during the daytime and potentially at night if needed.
 - iii. **First Due Mobile Application:** A demo meeting is scheduled for this week for a mobile application to receive dispatch alerts. Waiting for comparisons from other companies. The app offers features like text alerts, mapping, status updates, and mutual aid collaboration integrated into one system. This was mentioned briefly with the budget.
 - It was noted that Bulloch 911 is looking at the same program, and Bulloch County Fire also uses it, suggesting it should integrate with their system.
 - The demo is online. A glimpsed demo was seen by Jason, described as "a lot better" than past systems. More information allows for better response.
 - The app could provide the location to go to. It can automatically set GPS to the destination. This helps with response time and knowing where a call was made from.
 - It can be used on individual employee phones or existing tablets in the trucks.
 - The system involves a computer software system integrated with Bulloch 911 dispatch that sends alerts to individuals logged into the Candler County gateway.
 - The app provides address, chief complaint, and live updates, which is important because calls are dynamic. The current system only sends address and chief complaint, sometimes spotty.
 - iv. **EMS Week:** EMS Week is May 18th through 24th. Theme is "we care for everyone". Uniform shirts with the theme were obtained (red shirts to wear under polos). Information about EMS week can be emailed.
- d. **Roads & Bridges** – Candler County Public Works Superintendent, Jerry Lanier, heard input from the Board regarding the county roads and bridges.
- Intersection Issues:**
- 1. Intersection at **Highway 46 and Hwy 57** is "pretty bad" for visibility.
 - 2. Coming off the interstate side near an old county maintain sign on **Ollifftown Road**: The sign is low and obstructs view, requiring drivers to go past the stop line to see. The county maintain sign is no longer needed there and can be removed. Another sign on the state side is also an issue. This issue on Ollifftown Road near the interstate could qualify for the safety grant.
 - 3. On the other side of the Ollifftown Road intersection, there is a solar light blinking for the stop sign, but **no rumble strips** coming from that side (north). Rumble strips are on the side coming from 121.
- Road Signs:** Discussed vandalism of road signs. Signs have been pulled up and rearranged. Suggested vandals might be juveniles or young adults. Vandalism extends to recreation department water fountains. Also mentioned donuts being cut on roads.

- e. **Solid Waste** – Candler County Landfill Manager, Robert Hendrix, reported on regular maintenance and cleaning around the landfill.

Collection Site: No issues reported at the collection site. People are still using it. Deputies are still patrolling/checking the site.

Landfill Engineering: Engineers are finalizing plans and expect to provide something in the next couple of weeks. This will be sent to the commissioners for review. Need to get back to EPD regarding the inspection response within 30 days. Expect to have the project bid out within 60 days.

- f. **Assessor's Office** – Report Only
- g. **Sheriff's Office** – Report Only

5. **Approval of Minutes –**

- a. **April 7, 2025 1st Regular Monthly Meeting**
- b. **April 21, 2025 2nd Regular Monthly Meeting**

Vice-Chairman Hendrix made a motion to approve the minutes. Commissioner Morales provided a second. The motion carried unanimously, 5-0.

- 6. **Citizens wishing to address the Commission** – *Citizens will be allowed to address the commission individually for a period of up to 5 minutes.*
There were no citizens wishing to address the Commission.

7. **Application for Commission approval**

- a. **Anslee Sheppard, Berkley Eubanks, Rusch Goswick – Request to hold a joint event in conjunction with the Metter-Candler Recreation Department; and, consideration of approval of the form of waiver to be utilized for the event**

Rusch Goswick and Anslee Sheppard appeared before the Board to discuss holding a summer camp at the Metter-Candler Recreation Department and presented the flyers. The teens explained the event is scheduled for June 5th from 9:00 a.m. to 2:00 p.m. at the Metter Recreation Department. The camp is for ages 6 through 14. Activities include water balloon fights, games (kickball), and arts and crafts. The cost is \$5. The \$5 collected will be kept by the organizers for event costs. They require the use of the county facilities, specifically the space, fields, and restrooms. Access to the Strickland building would also be agreed upon if approved. The county requires a waiver signed by the legal guardian for every participating child.

They are seeking approval of a waiver for the day. Attorney Ballew drafted the waiver and Administrator Aasheim included the document in the packet. Waivers must be supplied to the county office between May 29th and June 5th. No one can participate without a signed waiver.

Chairman Jones made a motion to approve the Candler County Recreation Summer Kickoff event on June 5th, 9 AM - 2 PM at the Metter County Recreation Department, allowing the applicants (Anslee Sheppard, Berkeley Eubanks, Rusch Goswick, and Charissa Hall) to utilize the facilities. Commissioner Ross provided a second. The motion carried 5-0.

8. Old Business

a. **Consideration of an estimate from Pope Construction for repairs to the recreation department gymnasium and discussion of next steps**

Chairman Jones made a motion to table this item. Commissioner Morales provided a second. The motion carried 5-0.

b. **Discussion regarding 2025 GDOT LRA supplemental funding of \$614,543.47 and possible road projects for this funding (application due date of June 15, 2025)**

Administrator Aasheim invited Mr. Dan Chicola, EMC Engineering Services, to elaborate on the cost estimates for various roads for LRA funding.

Canoochee Road (121 to 129): 2.84 miles, estimated cost **\$647,982** (approx. \$650k).

St. Matthews Church Road: 3.3 miles, estimated cost similar to Canoochee (\$650k - \$670k depending on surface treatment).

Rosemary Church Road: Broken into two sections.

- West (Union Church Road to Portal Highway): 3.5 miles, estimated cost **\$740,000**.
- East (Portal Highway to St. Matthew Church Road paving joint): 3 miles, estimated cost **\$650,000**. Suggested not awarding the east portion with the current pond dam project to avoid conflicts.

Salem Church Road Pipe Extension: Estimated cost around **\$67,000** to extend a pipe 24 ft. Considered a "nice to have" but "not a need".

Ollifftown Road Settlement: Section near Ray Circle South (half a mile south of Rosemary Church Road) has settling in the northbound lane over a triple 48-inch culvert. Settling appears between pipes. Grout injection is suggested as a potentially cost-effective option (around **\$50,000**) compared to replacing culverts (ten times the cost). A deep patch and small overlay would be needed. A hydraulic study would be needed if culverts were replaced. Considered a "need".

The Board and Mr. Chicola discussed crash report data was referenced, showing Rosemary Church Road is number two (out of 57) for volume/severity of accidents, while St. Matthew Church Road is 49th with one incident. This data was used to weigh project priority. Discussion on the condition of St. Matthews (becoming one lane over time but lower traffic) versus Rosemary (cracking, higher traffic/speed, deteriorates faster). Canoochee Road and Rosemary Church Road are in similar condition but Rosemary may deteriorate faster.

Chairman Jones made a motion to use the 2025 LRA G dot funding (\$614,543.47) to do the Union Church Road to Portal Highway section of Rosemary Church Road (Rosemary Church Road West) at 3.5 miles. Vice-Chairman Hendrix provided a second. The motion carried 5-0.

c. **Candler County Solar Panel Ordinance**

Chairman Jones made a motion to table this item. Commissioner Ross provided a second. The motion carried 5-0.

9. New Business

a. Discussion regarding the FY2025 GDOT Safety Action Plan (SAP) grant and associated projects

Chairman Jones made a motion to table this item. Commissioner Ross provided a second. The motion carried unanimously, 5-0.

b. Notification from the City of Metter regarding the proposed annexation of parcel 037 048 001 (Fortner Rd)

Administrator Aasheim provided an update on a City of Metter annexation involving an empty parcel adjacent to Beverick's Restaurant, across from Crabby Lane. The City properly notified the County and requested information on any County-owned property or assets—none were identified—and there is no legal or practical reason for the County to object. A map review showed the area includes a mix of City, County, and State parcels. While the City claims the road in question is County-owned, the County disagrees. A City lift station is also located nearby. This is an informational item only; no County action is required.

c. Consideration of proposals submitted in response to RFP 2025-2 Cleaning Services for Candler County facilities

Administrator Aasheim provided a bid tabulation sheet, (**Exhibit C**). The bids ranged from \$18,000 to \$336,000 per year from the ten bidders, one of which bid twice. The three low bidders were:

- Genesis Cleaner LLC - \$18,000 per year
- Garces's Cleaning LLC - \$48,000 per year
- Clean by Lucy II - \$60,276.00 per year

Chairman Jones made a motion to table this item until references are received and revisit in two weeks at the May 16, 2025 2nd Regular Board of Commissioners meeting. Commissioner Morales provided a second. The motion carried, 5-0.

d. Consideration of annual renewal proposals from Pareto Health for employee health care stop loss insurance and administrative costs; and, authorization of the County Administrator and Chairman to execute all documentation necessary to implement the program for FY26

Administrator Aasheim presented the Pareto Health proposal under the County's participation in the Legend RE captive healthcare system. The proposal included three options for individual stop-loss deductibles, with associated fixed and variable cost estimates. The current \$50,000 deductible has an estimated fixed cost of \$545,982, a 10.58% increase. Option 2 increases the deductible to \$60,000, lowering the fixed cost to \$488,168 (a 1.13% decrease) with a maximum annual liability of \$1,577,072—roughly in line with inflation. Option 3, with a \$70,000 deductible, lowers fixed costs further but increases risk. Aasheim recommended Option 2, which does not impact employees but shifts more claim burden to the County. He noted the healthcare fund has a \$1.5 million reserve—sufficient to cover one year of maximum liability—though the fund is underfunded in the budget to maintain that reserve. The County continues to pay 100% of employee premiums, and premiums for family coverage have not increased. The switch to the captive healthcare model has saved the County an estimated \$2–4 million over the last three years.

Chairman Jones made a motion to adopt Option 2. Vice-Chairman Hendrix provided a second. The motion carried unanimously, 5-0. (**Exhibit D**)

- e. Consideration of a recommendation from the County Administrator to certify the estimated roll-back rate for the Candler County 2025 operating and maintenance levy, as required by HB581 & HB92, at 13.294 mills, and discussion of other options available to the Board of Commissioners**

County Administrator Aasheim recommended certifying an estimated millage rate of 13.294 for 2025, reflecting a likely 1 mill increase necessary to balance the proposed budget. This recommendation came after a recent webinar clarified new requirements under House Bills 581 and 982, which mandate counties to certify an estimated rollback rate for use in property assessment notices. While there is no penalty for failing to certify a rate, doing nothing would result in notices defaulting to the prior year's rate of 12.294 mills and indicating that the Board failed to provide a new estimate. Certifying the 13.294 rate ensures the notice reflects the anticipated increase, though it does not commit the Board to adopting that rate. The actual tax will still be based on the final adopted millage.

Chairman Jones made a motion to certify the 13.294 millage estimate. Commissioner Morales provided a second. The motion carried unanimously, 5-0.

- f. Consideration of a proposed contract between the Georgia Department of Human Services (DHS), the Georgia Family Connection Partnership, Inc. (GaFCP) and Candler County for funding and provision of Family Connection services for FY2026 in the amount of \$56,250**

Administrator Aasheim presented a proposed contract between the Georgia Department of Human Services, the Georgia Family Connection Partnership, and Candler County for fiscal year 2026, totaling \$56,250. He explained that this item, added to the agenda, is the County's annual agreement for a reimbursement grant supporting routine Family Connection operations, funded through state or federal sources. Aasheim also noted that a related \$75,000 contract between Family Connection and DFCS had already been approved.

Vice-Chairman Hendrix made a motion to approve the contract. Commissioner Williamson provided a second. The motion carried unanimously, 5-0. **(Exhibit E)**

- g. Consideration of a proposal from Davis HVAC for the replacement of a HVAC unit at the Candler County Health Department at a cost of \$10,895.00 to be paid from 2018 SPLOST**

Administrator Aasheim presented Item 9G to the Board of Commissioners, a proposal from Davis Heating and Air for the replacement of an HVAC unit at the Candler County Health Department at a cost of \$10,895. This item was added to the agenda and is to be funded using 2018 SLOST funds. Aasheim explained that under the County's existing contract with Davis Heating and Air—originally awarded through a competitive public bid process—any job under \$12,000 requires the County to purchase units directly from them, which is why no additional bids were solicited. He also noted that this contract may need to be rebid in the near future.

Chairman Jones made a motion to accept the proposal from Davis HVAC for the replacement of a HVAC unit at the Candler County Health Department at a cost of \$10,895.00 to be paid from 2018 SPLOST. Commissioner Morales provided a second. The motion was approved unanimously, 5-0. **(Exhibit F)**

10. Report from County Administrator

Administrator Aasheim brought the following items to the Board's attention.

- Request from Sheriff's office to **close Eden Church Road on May 16th from 8:00 p.m. to 5:00 a.m. for filming a movie.**
 - Original request was for Highway 57, but DOT approval was needed.
 - Sheriff's deputies would provide notification, but there would be no detour signs on 57 or elsewhere.
 - This has happened before on Dutch Ford Road.
 - Concerns raised: lack of detour planning (requires MUTCD, engineering plans, DOT permission unlikely by May 16th), lack of advance notice to the public.
 - Eden Church Road has limited alternative routes (Moss Road, Coleman Road).
 - Prior filming on Dutch Ford caused public confusion and residents were stopped/delayed getting home.
 - County currently has **no policy** on movie filming or road closures for filming. City of Metter has a policy.
 - **Consensus:** Not to grant permission to close the road. Permission has not been received. Filming is allowed as long as the road is not shut down or traffic impeded.
- **Sign Ordinance:** Sent to Cindy and Kendall for review regarding clarifications and language. May come up in future meetings.
- **Recreation Board Meetings:** A board member is rolling off at the end of June. Scheduling a meeting with current members is difficult due to work schedules. Suggested moving meetings to later time (6 or 7 PM), possibly after P&Z meetings.
- **Food Service at Recreation Department:** Discussed in relation to the budget. Recommendation received to explore food trucks instead of restaurants. County Administrator would like to advertise an RFP for food trucks, at least for the fall season. Consideration of having multiple food trucks.
- **Dump Trucks:** Information sent to Commissioners; discussed in budget.
- **Floss:** Reached out to the city manager; waiting for response. Fire chief said he would call.
- **Budget:** Budget packets distributed. First budget meeting is **Wednesday, May 8th at 4 PM.** Initial focus will be revenue, Family Connections, and 4 Special Service District, with other divisions pushed to the next meeting. Plan for overview discussion on personnel and budget structure before line items. Budget meetings schedule will be posted.
- **Landfill Project:** Waiting on HHNT to finalize plans before bidding. Not included in the current budget. Requires broader discussion on the future of the landfill.
- **Executive Session:** Request made for executive session for personnel.

11. Report from Attorney

Assistant County Attorney Ballew requested executive session for potential litigation.

12. Reports from Commissioners

District 1 – Commissioner David Morales had nothing to report at this meeting.

District 2 – Commissioner Jonathan Williamson had nothing to report at this meeting.

District 3 – Commissioner Tre' Ross had nothing to report at this meeting.

District 4 – Vice-Chairman Blake Hendrix had nothing to report at this meeting.

13. Report from Chairman

Chairman Jones provided several updates during his report. He confirmed the operating hours for the Convenience Center: Monday through Friday from 7:00 AM to 4:00 PM, Saturday from 7:00 AM to 11:30 AM, and remaining open (unlocked and unmanned) until 11:30 AM on Sunday. He noted that these hours were established by Robert and the Commissioner. Chairman Jones requested that Miss Taylor Crosby from the local newspaper publish the Convenience Center hours and also asked that the sign displaying the hours at the site be repaired. Additionally, he requested that the newspaper announce the upcoming budget workshop scheduled for Wednesday, May 8th at 4:00 PM, and mentioned that a full schedule of budget meetings would be posted. He encouraged the public to attend these meetings to better understand how County funds are allocated and spent.

14. Executive Session –Personnel and potential litigation

Chairman Jones moved to exit into Executive Session to discuss personnel and potential litigation at 7:37 p.m. Commissioner Williamson provided a second to the motion. The motion carried 5-0.

Chairman Jones moved to exit Executive Session and reconvene the regular meeting at 8:23 p.m. Commissioner Ross provided a second to the motion. The motion carried 5-0.

Chairman Jones moved to authorize the signing of the *Closed Meeting Affidavit* certifying that executive session was for personnel. Commissioner Morales provided the second to the motion. The motion carried 5-0.

Action taken after Executive Session

Vice-Chairman Hendrix made a motion to authorize EMS Director Winkler to hire Ray Hoffman (EMTI) and Nikayla Williams (EMTB) to part-time positions. Commissioner Williamson provided the second to the motion. The motion carried 5-0.

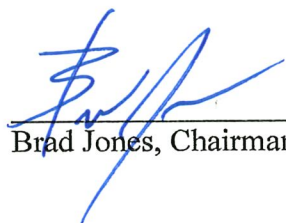
15. Adjournment

At 8:25 p.m., Chairman Jones moved to adjourn the meeting. Commissioner Morales provided the second to the motion. The motion carried 5-0.



Kellie Lank, Clerk

Attest



Brad Jones, Chairman

BOARD OF COMMISSIONERS OF CANDLER COUNTY

Brad Jones
Chairman

Bryan Aasheim
County Administrator

Blake Hendrix
Vice-Chairman

David Morales
Commissioner

Jonathan Williamson
Commissioner

Tre' Ross
Commissioner

CLOSED MEETING AFFIDAVIT

STATE OF GEORGIA
COUNTY OF CANDLER

AFFIDAVIT OF CHAIRMAN OR PRESIDING OFFICER

Brad Jones, Chairman of the Board of Commissioners of Candler County, being duly sworn, states under oath that the following is true and accurate to the best of his knowledge and belief:

1.
The Board of Commissioners of Candler County met in a duly advertised meeting on May 5, 2025.

2.
During such meeting, the Board voted to go into closed session.

3.
The executive session was called to order at 7:37 p.m.

4.
The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

☒ Consultation with the county attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. 50-14-2(1);

☐ Discussion of tax matters made confidential by state law as provided by O.C.G.A. 50-14-2(2);

☐ Discussion of the future acquisition of real estate as provided by O.C.G.A. 50-14-3(4);

☒ Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. 50-14-3(6);

☐ Other

This 5th day of May 2025.

Sworn to and subscribed before me
This 5th day of May 2025.

Maranda K. Lank
Notary Public



Brad Jones
Brad Jones, Chairman
Board of Commissioners of Candler County

1075 EAST HIAWATHA STREET, SUITE A, METTER, GEORGIA 30439
(912) 685-2835 FAX (912) 685-4823

Exhibit A

Metter Fire Rescue Response ListApr-25Call Type and Jurisdiction

Apr-25

	Structure	Vehicle	Res.	Brush	Inv.	Alarm	Heli.	Haz.	Service	Med.	Other	Total
City	0	1	3	3	1	6	12	0	3	5	0	34
County	0	0	1	7	0	10	0	0	0	8	0	26
Total	0	1	4	10	1	16	12	0	3	13	0	

Total Calls	60
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Apr-24

	Structure	Vehicle	Res.	Brush	Inv.	Alarm	Heli.	Haz.	Service	Med.	Other	Total
City	0	1	2	1	1	4	10	0	2	0	0	21
County	0	1	4	4	0	10	0	0	0	1	0	20
Total	0	2	6	5	1	14	10	0	2	1	0	

Total Calls	41
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42 Total Calls

1 Mutual aid Given to Emanuel County

Exhibit B

April 2025 Candler Co EMS End of the Month Report

Scene to CCH	67
Scene to EGRMC	25
Scene to Meadows	5
Scene to Air	1
Mutual Aid	2
<hr/>	
CCH to MUMC	7
CCH to St Joseph's Candler	2
CCH to WellStar MCG	1
CCH to Doctor's Hospital	1
CCH to EGRMC	8
CCH to Meadows	1
CCH to Nursing home	5
<hr/>	
Refusal	48
Refusal/Lift Assist	12
Cancelled Call	3
No Pt Contact	1
Ems Not Needed	3
 Total	 192

CANDLER COUNTY EMS MONTHLY TRIPS REPORT

EMS TRANSPORTS	25-Jan	% of Total	25-Feb	% of Total	25-Mar	% of Total	25-Apr	TOTALS	TOTAL BY %
SCENE TO CCH	74	73%	62	69%	72	72%	67	275	70%
SCENE TO EGRMC	21	21%	22	24%	23	23%	25	91	23%
SCENE TO MEADOWS	3	3%	1	1%	3	3%	5	12	3%
SCENE TO EVANS	0	0%	0	0%	0	0%	0	0	0%
SCENE TO DOCTORS	0	0%	0	0%	0	0%	0	0	0%
SCENE TO JENKINS	0	0%	0	0%	0	0%	0	0	0%
SCENE TO MEMORIAL	0	0%	1	1%	0	0%	0	1	0%
SCENE TO CANDLER-SAV	0	0%	0	0%	0	0%	0	0	0%
SCENE TO TATTNALL	0	0%	0	0%	0	0%	0	0	0%
SCENE TO ST JOSEPH	0	0%	0	0%	0	0%	0	0	0%
SCENE TO AIR	2	2%	0	0%	2	2%	1	5	1%
RES TO HOSPICE HOUSE	0	0%	0	0%	0	0%	0	0	0%
MUTUAL AID	1	1%	4	4%	0	0%	2	7	2%
TRANSPORT FLIGHT CREW	1	1%	0	0%	0	0%	0	1	0%
TOTAL CALLS TO SCENE	102		90		100		100	392	
CCH TO CANDLER DIALYSIS	0	0%	0	0%	0	0%	0	0	0%
CCH TO MEMORIAL	13	28%	10	23%	11	31%	7	41	27%
CCH TO CANDLER	0	0%	1	2%	1	3%	0	2	1%
CCH TO FAIR VIEW	0	0%	0	0%	0	0%	0	0	0%
CCH TO ST JOSEPH	1	2%	0	0%	2	6%	2	5	3%
CCH TO WELLSTAR MCG	0	0%	5	12%	1	3%	1	7	5%
CCH TO PEIDMONT AUGUSTA	0	0%	0	0%	0	0%	0	0	0%
CCH TO DOCTORS	3	6%	0	0%	0	0%	1	4	3%
CCH TO EGRMC	19	40%	16	37%	7	20%	8	50	33%
CCH TO MEADOWS	5	11%	2	5%	1	3%	1	9	6%
CCH TO PEIDMONT MACON	1	2%	0	0%	0	0%	0	1	1%
CCH TO EVANS MEMORIAL	1	2%	2	5%	0	0%	0	3	2%
CCH TO NURSING HOME	4	9%	7	16%	12	34%	5	28	19%
CCH TO HOSPICE HOUSE	0	0%	0	0%	0	0%	0	0	0%
TOTAL TRANSFER CALLS	47		43		35		25	150	
TOTAL TRANSPORTS	149		133		135		125	542	
REFUSAL	33	52%	24	47%	38	64%	48	143	60%
REFUSAL/LIFT	12	19%	10	20%	10	17%	12	44	18%
CORONER CALL	1	2%	4	8%	2	3%	0	7	3%
CANCELLED CALL	5	8%	9	18%	2	3%	3	19	8%
NO PT CONTACT	1	2%	0	0%	0	0%	1	2	1%
DOA/TURNED OVER TO HOSPICE	0	0%	0	0%	0	0%	0	0	0%
FIRE STANDBY	3	5%	1	2%	5	8%	0	9	4%
EMS NOT NEEDED	8	13%	2	4%	2	3%	3	15	6%
DOA AT NURSING HOME	0	0%	1	2%	0	0%	0	1	0%
TOTAL OTHER CALLS	63		51		59		67	240	
TOTAL MONTHLY EMS CALLS	212		184		194		192	782	

Exhibit C

Contractor	Gertrude Carine									
	Fluffy Clean	Beam & Sparkle Cleaning, LLC	Beam & Sparkle Cleaning, LLC	TRIBOND, LLC	Jakinalo Services LLC	Clean By Lucy II	Garces Cleaning, LLC	Contractors Enterprises Inc	SureScrub Cleaning, LLC	Genesis Cleaner LLC
	419 -A Page Rd, Statesboro GA 30458	1750 High Bluff Cir, Metter GA 30439	1750 High Bluff Cir, Metter GA 30439	2905 Manorview Lane, Milton GA 30004	44255 GA Hwy 121 N, Metter GA 30439	1367 Freedom Ln, Metter GA 30439	PO Box 1290 Metter GA 30439	1903 High Road, Tallahassee FL 32303	1030 US-80 Unit 35, Pooler GA 31322	503 Bradwell St, Hinesville GA 31313
Liability Insurance	\$ 1,000,000	\$ 1,000,000		\$ 2,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	Did not Provide	3830 Lively Carol Pl, Bradenton FL 34208
Workers Comp Ins.	\$ 1,000,000	\$ 500,000		\$ 1,000,000	\$ 1,000,000	\$ 100,000	\$ 1,000,000	\$ 1,000,000	Did not Provide	Did not Provide
County Courthouse	\$ 3,400.00	\$ 6,080.00	\$ 6,580.00	\$ 2,510.00	\$ 4,200.00	\$ 1,545.20	\$ 1,100.00	\$ 6,900.00	\$ 1,950.00	\$ 350.00
Commission Office Building	\$ 1,850.00	\$ 5,145.00	\$ 5,645.00	\$ 530.00	\$ 2,800.00	\$ 1,119.60	\$ 900.00	\$ 6,600.00	\$ 950.00	\$ 250.00
Sheriff's Office	\$ 1,525.00	\$ 4,001.00	\$ 4,455.00	\$ 610.20	\$ 2,240.00	\$ 825.00	\$ 800.00	\$ 6,000.00	\$ 1,000.00	\$ 200.00
25 Daniel St	\$ 2,100.00	\$ 3,055.00	\$ 3,555.00	\$ 1,517.00	\$ 1,650.00	\$ 658.20	\$ 800.00	\$ 5,500.00	\$ 1,725.00	\$ 200.00
Recreation Department	\$ 1,500.00	\$ 3,001.00	\$ 3,493.00	\$ 2,105.00	\$ 1,110.00	\$ 875.00	\$ 400.00	\$ 3,000.00	\$ 1,800.00	\$ 500.00
Total	\$ 10,375.00	\$ 21,282.00	\$ 23,728.00	\$ 5,167.20	\$ 12,000.00	\$ 5,023.00	\$ 4,000.00	\$ 28,000.00	\$ 7,425.00	\$ 1,500.00
Annual Cost	\$ 124,500.00	\$ 255,384.00	\$ 284,736.00	\$ 62,006.40	\$ 144,000.00	\$ 60,276.00	\$ 48,000.00	\$ 336,000.00	\$ 89,100.00	\$ 18,000.00
Business License	Did not Provide	Did not Provide	Did not Provide	Did not Provide	Did not Provide	ON FILE	YES	YES (STATE)	Did not Provide	Did not Provide
E-Verify	Did not Provide	Did not Provide	Did not Provide	Did not Provide	Did not Provide	Did not Provide	YES	YES	Did not Provide	Did not Provide
EOEE	Did not Provide	Did not Provide	Did not Provide	Did not Provide	Did not Provide	Did not Provide	Did not provide	Did not Provide	Did not Provide	Did not Provide
Background Check	Did not Provide	Did not Provide	Did not Provide	Did not Provide	Did not Provide	Did not Provide	Did not provide	Did not Provide	Did not Provide	Did not Provide
References	YES	YES		YES	YES	YES	YES	YES	YES	YES

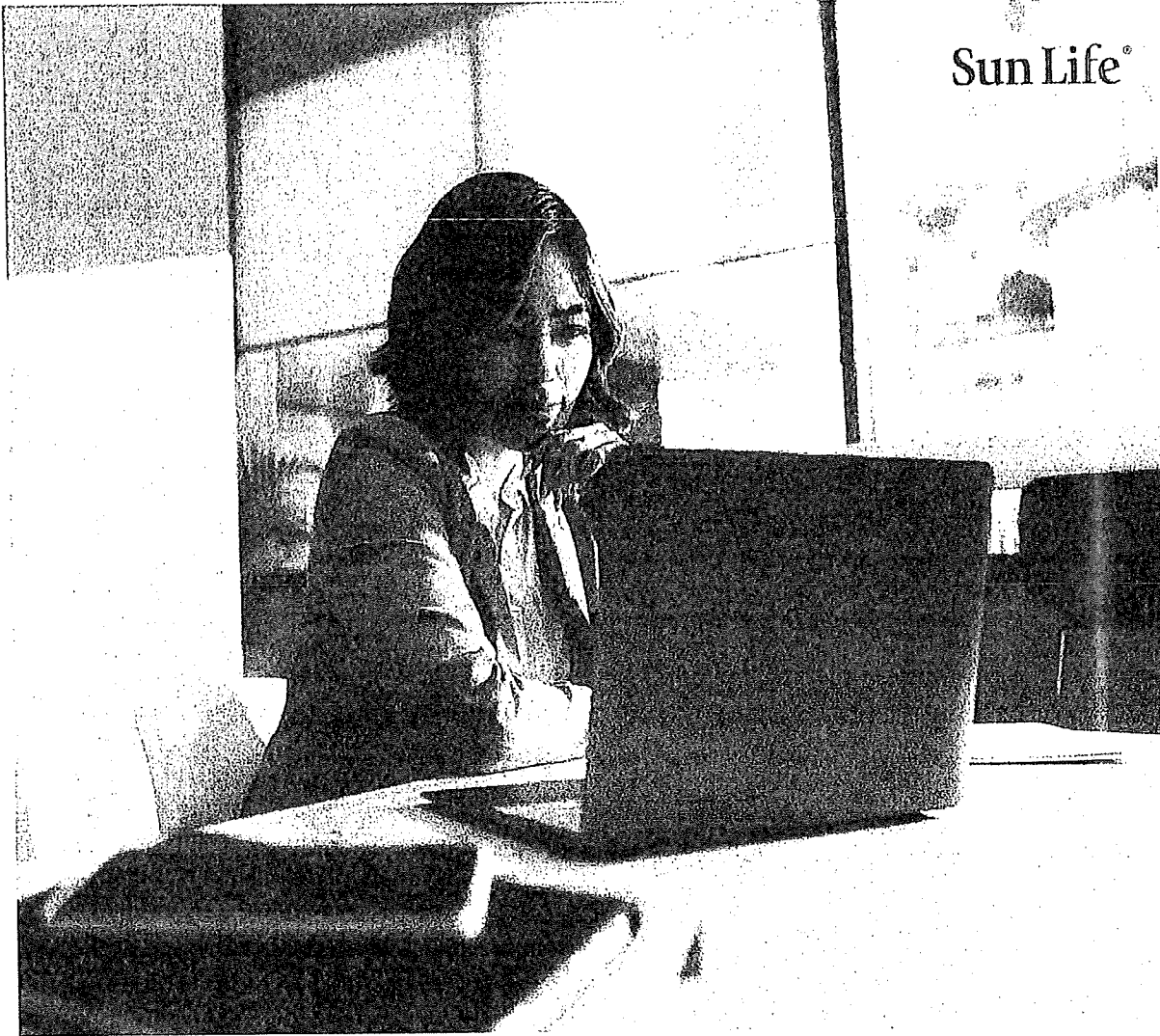
Respondent stated that bid form did not include costs for quarterly, semi-annual and deep clean. RFP required these to be included in monthly costs

Respondent provided variable pricing for recreation with Mar-Oct \$2,105, Nov-Feb \$1,110 per month

Base pricing per RFP; county provides cleaning supplies

Pricing with respondent providing cleaning supplies

NOTES



STOP-LOSS

Renewal Proposal

Created for

Candler County Board of Commissioners

Presented by Doug Epps

Telephone: 678-780-6410

Doug.Epps@sunlife.com

March 19, 2025



Renewal options

To accept the renewal proposal, please do the following:

- At the bottom of this page, select a renewal option and sign where indicated.
- Email, fax, or mail this page to me by June 1, 2025, in order to avoid a lapse in coverage.

Policyholder name: Candler County Board of Commissioners
 Policyholder Address: 1075 E HIAWATHA ST STE A
 METTER, GA 30439
 Situs State: GA
 Renewal Eff. Date: July 1, 2025

Account number: 947024
 Renewal status: Open
 TPA Name: MERITAIN HEALTH
 PPO Name: Aetna Choice POS II (ASO, Meritain)

Current and renewal rate summary

Tier	Employees
Employee only	72
Employee plus one dependent	0
Family	2
Total	74

This quote is assuming that the group DOES elect Pareto's Integrated Cost Management Platform

Specific Stop-Loss policy details and renewal options

Plan thresholds	Current	Renewal option 1	Renewal option 2	Renewal option 3
Individual Specific deductible	\$50,000	\$50,000	\$60,000	\$70,000
Aggregating Specific deductible	None	None	None	None
Annual maximum	Unlimited	Unlimited	Unlimited	Unlimited
Lifetime maximum	Unlimited	Unlimited	Unlimited	Unlimited
Claims basis	12/18	12/18	12/18	12/18
Gapless Renewal	Included	Included	Included	Included
Benefits covered	Medical and Rx	Medical and Rx	Medical and Rx	Medical and Rx
Employee only	\$532.39	\$588.72	\$526.38	\$469.78
Employee plus one dependent	\$952.80	\$1,053.61	\$942.05	\$840.75
Family	\$1,406.53	\$1,555.34	\$1,390.66	\$1,241.12
Total monthly premium	\$41,145.14	\$45,498.52	\$40,680.68	\$36,308.40
Renewal rate action as a % increase to current monthly premium		10.6%	-1.1%	-11.8%

Aggregate Stop-Loss policy details and renewal options

Aggregate rates	Current	Renewal option 1	Renewal option 2	Renewal option 3
Aggregate Benefit Maximum	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Per employee per month rate	\$17.30	\$18.97	\$18.97	\$18.97
Total monthly premium	\$1,280.20	\$1,403.78	\$1,403.78	\$1,403.78
Renewal rate action as a % increase to current monthly premium		9.7%	9.7%	9.7%

Aggregate thresholds and rates

	Current	Renewal option 1	Renewal option 2	Renewal option 3
Claims basis	12/18	12/18	12/18	12/18
Benefits covered	Medical and Rx	Medical and Rx	Medical and Rx	Medical and Rx
Corridor	125%	125%	125%	125%
Minimum Attachment Point %	90%	90%	90%	90%
Employee only Aggregate deductible factor	\$1,015.51	\$1,015.51	\$1,079.24	\$1,136.48
- Medical	\$782.71	\$782.71	\$846.44	\$903.68
- Rx Drug	\$232.80	\$232.80	\$232.80	\$232.80
Employee plus one dependent Aggregate deductible factor	\$2,132.55	\$2,132.55	\$2,266.38	\$2,386.59
- Medical	\$1,643.69	\$1,643.69	\$1,777.52	\$1,897.73
- Rx Drug	\$488.86	\$488.86	\$488.86	\$488.86
Family Aggregate deductible factor	\$3,148.06	\$3,148.06	\$3,345.62	\$3,523.08
- Medical	\$2,426.40	\$2,426.40	\$2,623.96	\$2,801.42
- Rx Drug	\$721.66	\$721.66	\$721.66	\$721.66
Minimum Attachment Point	\$71,471.56	\$71,471.56	\$75,956.87	\$79,985.45
Estimated monthly renewal liability	\$79,412.84	\$79,412.84	\$84,396.52	\$88,872.72
Renewal rate action as a % increase to current monthly aggregate deductible factors.		0.0%	6.3%	11.9%

Total estimated annual plan costs

Total costs	Current	Renewal option 1	Renewal option 2	Renewal option 3
Total annual premium	\$509,104.08	\$562,827.60	\$505,013.52	\$452,522.16
Annual Aggregate Attachment Point	952,954.08	952,954.08	1,012,758.24	1,066,472.64
Total estimated self-funded plan costs	\$1,462,058.16	\$1,515,781.68	\$1,517,771.76	\$1,518,994.80
Renewal rate action as a % increase to total estimated annual plan cost.		3.7%	3.8%	3.9%

Select renewal option

Please indicate the renewal option you have selected by initialing one of the three boxes above. The premium rates agreed upon as part of the renewal will be effective on the Policy Renewal Effective Date. Your signature on the renewal proposal constitutes your acceptance of the terms, conditions, assumptions and contingencies set forth in it.

Please acknowledge your acceptance of the renewal proposal, which includes all pages of the proposal, by signing below and returning the signed page to Doug Epps.

Policyholder Signature:

Printed Name:

Date:

Printed Title:

Renewal options, continued

March 19, 2025

Policyholder name: Candler County Board of Commissioners
 Account number: 947024
 Renewal status: Open
 Renewal Eff. Date: July 1, 2025

Specific Stop-Loss coverage

The following options and programs are included in your policy:

- **No New Laser Gene Therapy Enhancement:**
 With this enhancement, we will not add a new laser, modify or increase the amount of an existing laser that was previously set for another treatment or condition, directly related to the cost of a gene therapy drug. We will continue to employ strategies to mitigate the impact of high-cost gene therapy claims, ensuring renewal stability.
 A gene therapy drug is a prescribed treatment that modifies a person's genes to treat or cure disease. Gene therapy drugs must be designated as a gene therapy and FDA approved.
 Existing individual Specific Benefit Deductibles applied to a specific Covered Person due to the member's underlying condition or other reasons will apply.
[View our Notice of Enhanced Business Practice here.](#)
- **Advance Funding option**
 This option enhances the cash flow of your self-funded plan by advancing the stop-loss funds to you or your administrator up front, before you pay the provider.
- **Rx claims are included and bundled with the administration (no carve-out PBM)**
 This proposal assumes that your stop-loss insurance will include coverage for prescription drug claims and that the standard large claimant reporting from your medical administrator will include both medical and prescription drug claims. Based on the information provided, your PBM vendor is Magellan.
- **SunEliteSM medical document review service**
 SunElite is a medical plan document review service for Sun Life Stop-Loss clients. Your custom SunElite report will analyze the plan's cost-containment, federal law compliance and discretionary authority.
- **Sun Life Clinical 360**
 Sun Life Clinical 360 is a program utilizing clinical experts who act as a second set of eyes, reviewing claim data to identify cost savings and care optimization opportunities.
 This program is automatically included for all Sun Life Stop-Loss clients.

The following are not included in your policy:

- Retiree coverage
- Terminal Liability option
- Experience Rating Refund

Producer commissions

Sun Life pays the following commission percent to the Stop-Loss producer: 0.0%.

Specific Benefit Stop-Loss renewal acceptance

Acceptance of your Specific Benefit Stop-Loss renewal by Sun Life is subject to timely receipt of a signed renewal proposal and contingent upon a review of large claims over \$25,000 with diagnosis/prognosis for the period of July 1, 2024, through January 31, 2025, with accompanying required information. For large claims, the required information includes paid claims, pending claims, and notification of known situations. Upon review of your large claims information, we reserve the right to recalculate quoted rates.

Sun Life will not reimburse for claims expenses incurred outside the Policy Year parameters.

Aggregate Benefit Stop-Loss

- **Features**
 Monthly Aggregate Accommodation is included.
 Terminal Liability option is not included.

Minimum Attachment Points

Renewal Option 1	Renewal Option 2	Renewal Option 3
\$857,658.67	\$911,482.42	\$959,825.38

- **Aggregate Stop-Loss renewal acceptance**
 Renewal acceptance of Aggregate Benefit coverage by Sun Life is subject to timely receipt of a signed renewal proposal and contingent upon a review of monthly claims and lives, by line of coverage, for the period of July 1, 2024, through January 31, 2025. Upon review of that information, we reserve the right to recalculate the Aggregate Benefit Attachment Point.

General coverage

Renewal options, continued

March 19, 2025

Policyholder name: Candler County Board of Commissioners
Account number: 947024
Renewal status: Open
Renewal Eff. Date: July 1, 2025

- **Captive coverage**
Any Stop Loss policy issued to a policyholder that is part of a captive program, is excluded from any and all Sun Life incentive, bonus or override programs.
- **Affordable Care Act accommodations**
This renewal proposal represents Sun Life's efforts to work with you to meet your requirements under the Affordable Care Act (ACA), including, but not limited to, the dependent age provisions of the ACA. It is the self-funded medical plan's responsibility to keep its census data up to date at all times. If the plan inadvertently does not remove a terminated participant, Sun Life may deny any claims from the participant. However, in that situation, the self-funded medical plan is responsible for the claim.

Proposal for Candler County Board of Commissioners
GSLOT-2551, SLPC 24342 05/21 (exp. 05/23)

Disclosures

1. Sun Life 2023 book of business data.
2. For complete financial ratings, visit www.sunlife.com/financialratings.
3. Sun Life renewal statistics data from 2021 to 2023.
4. Health Research Institute Medical Trend "Behind The Numbers" report 2023.

Producer licensing

All Sun Life companies require producers using insurance quotes we issue for the purpose of soliciting, selling, or negotiating insurance to be licensed both by the state where the prospective client is located and by any state where the solicitation, sale, or negotiation of insurance occurs, if different. This requirement pertains to all forms of solicitation, sales or negotiation of insurance, including but not limited to solicitation, sale, or negotiation conducted in person, by telephone, by email, by fax, or otherwise.

Producer compensation

We encourage brokers and their clients to discuss what commission or other compensation may be paid in connection with the purchase of products and services from Sun Life companies. All Sun Life companies may pay the selling broker, agency, or third party administrator for the promotion, sale, and renewal of the products and services offered in this proposal. In addition to our standard compensation, we may make additional cash payments or reimbursements to selling brokers in recognition of their marketing and distribution activities, persistency levels, and volume of business.

For New York situs business, we may pay reduced compensation where fewer services are offered and increased compensation where more services are provided. Producers must comply with the specific compensation disclosure requirements of New York Regulation 194.

Plan and rates

This renewal proposal is based on the employee census information that was provided. Acceptance of the group and final rates will be determined by the Sun Life home office in the United States based on actual enrollment and case experience, if required. Terms and conditions of any coverage under the policy will be determined by all necessary final data and by underwriting rules, policy requirements, and policy provisions in effect on the date coverage begins.

Sun Life Companies

The Sun Life group of companies operates under the "Sun Life" name. In the United States and elsewhere, insurance products are offered by members of the Sun Life group of companies that are insurance companies.

Currently, group underwriting companies include Sun Life and Health Insurance Company (U.S.) and Sun Life Assurance Company of Canada. Sun Life Inc., the publicly traded holding company for the Sun Life group of companies, is not an insurance company and does not guarantee the obligations of these insurance companies. Each insurance company relies on its own financial strength and claims-paying ability.

Group stop-loss insurance policies are underwritten by Sun Life Assurance Company of Canada (Wellesley Hills, MA) in all states, except New York, under Policy Form Series 07-SL REV 7-12 and 22-SL. In New York, group stop-loss insurance policies are underwritten by Sun Life and Health Insurance Company (U.S.) (Lansing, MI) under Policy Form Series 07-NYSL REV 7-12 and 22-NYSL. Product offerings may not be available in all states and may vary depending on state laws and regulations.

Stop-Loss information

The following services are not insurance and carry a separate charge included with the price of coverage: Clinical 360, owned by Sun Life; SunEliteSM, owned by Sun Life with services provided by The Phia Group, LLC.

Information

Issuance of a Stop Loss policy is dependent upon meeting underwriting guidelines and participation requirements.



Department of Human Services
STRONGER FAMILIES FOR A STRONGER GEORGIA

Exhibit E

FY26 – Candler County Board of Commissioners
Georgia Family Connection Partnership, Inc. (GaFCP)

**STATE OF GEORGIA
DEPARTMENT OF HUMAN SERVICES
CONTRACT**

This Contract is entered into between the Department of Human Services and the Contractor named below:

State Entity's Name: Department of Human Services, through Georgia Family Connection Partnership, Inc. (GaFCP) hereinafter the "Department" or "DHS". DHS is the State agency that administers and sets parameters for a statewide system of programs and services that provide public assistance to the disadvantaged, disabled and elderly residents of the State of Georgia (the "State") through a network of other agencies and organizations, pursuant to O.C.G.A. § 49-2-1 et seq.

Contractor's Name: Candler County Board of Commissioners (hereinafter the "Contractor")	Contractor's Address: 1075 E Hiawatha Street Metter, GA 30439-3961
Contractor's FEI #: 58-6000793	Contractor's Accounting Year End Date: 006/30
Contractor's Entity Type: County Government	

Department Administrative Information

DHS Contract #: 42700-93-26-119827	
DHS (State) Financials Vendor ID #: 14571	CFDA #(s): N/A
NIGP Code(s): 95259	<input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Sole Source <input type="checkbox"/> Consortia Event #: N/A
<input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Intergovt.	
Equip. Inv. Locator #: N/A	Multi-Year Contract: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<input checked="" type="checkbox"/> Initial Contract <input type="checkbox"/> Emergency	Total Options to Renew: 0

Scope of Services:

- I. Contractor will provide the following services/deliverables in accordance with the terms and conditions of the Contract:
 1. Improve family functioning, including family stability and reduce incidence of child abuse.
 2. Improve family economic capacity, including job training and employment, housing, and community economic development.
 3. Improve school performance, including entry into school with requisite skills, reduced need for remediation services, and increase attendance and grade progression.
- II. The Department will provide the following in accordance with the terms and conditions of the Contract:
 1. Provide technical assistance and training to implement and continue a comprehensive, community-based and family-driven service delivery strategy designed to improve the well-being of children and families in community neighborhoods through on-site assistance, and regional and statewide training.
 2. Provide state level administrative and specialized assistance support for Family Connection Implementation.
 3. Identify policy barriers and implement system changes needed to support local Family Connection Implementation.
 4. Ensure facilitators are available to assist Family Connection collaboratives.



Department of Human Services
STRONGER FAMILIES FOR A STRONGER GEORGIA

FY26 – Candler County Board of Commissioners
Georgia Family Connection Partnership, Inc. (GaFCP)

Contract Cost: ☒ Expense ☐ Revenue

Total Obligation: \$56,250.00 Federal: \$0.00 State: \$56,250.00 Match: \$0.00 Other: \$0.00

Contract Term:

Initial Contract Start Date: 07/01/2025 Contract Expiration Date: 06/30/2026 Contract Fiscal Year: FY26

Authorized Person(s) to Receive Contract Notices for DHS:

Georgia Family Connection Partnership, Inc. (GaFCP)
Attn: Linda Lunsford
235 Peachtree Street, Suite 1600
Atlanta, GA 30334
404.739.0057
lunsford@gafcp.org

Department of Human Services
Attn: Rashad Jackson
47 Trinity Avenue, S.W., 2nd Floor
Atlanta, GA 30334

Authorized Person(s) to Receive Contract Notices (Correspondence Only) for Contractor:

Candler County Board of Commissioners
Attn: Bryan Aasheim
1075 E Hiawatha Street
Metter, GA 30439-3961
912-685-2835
BAasheim@candlerco-ga.gov

Contractor's mailing address for all contract payment checks or remittance advice (EFT only) is:

Candler County Board of Commissioners
1075 E Hiawatha Street,
Metter, GA 30439-3961

SECTION I GENERAL CONTRACT PROVISIONS

SECTION I

CONTRACT DEFINITIONS:

The following words shall be defined as set forth below:

"Administrative Addendum" means a form issued and executed by the Department to revise certain administrative information that does not affect the terms and conditions of the Contract. For example, DHS may issue an Administrative Addendum to revise contact persons for the Department.

"Contract" means the agreement between the Department and the Contractor including annexes, amendments, renewals, extensions and addenda.

"Contractor" means the provider(s) of the Services under the Contract.

"Department" or **"DHS"** means the State of Georgia Department of Human Services and the Division/Office identified in the Department of Human Services Contract with the Contractor for the Services identified.

"Services" means the services and deliverables as provided in the Contract and described in the Scope of Services.

"State" means the State of Georgia, the Department, and its Divisions/Offices and any other authorized State entities requiring services under or having an interest in the Contract.

CONTRACT DEFINED:

Nothing contained in this Contract shall be construed to constitute the Contractor or any of its employees, agents, or Subcontractors as a partner, employee, or agent of the Department, nor shall either party to this Contract have any authority to bind the other in any respect, it being intended that each shall remain an independent contractor.

This Contract or any performance required by it shall not be assigned, transferred, or delegated to another party without the express prior written consent of the Department.



Department of Human Services
STRONGER FAMILIES FOR A STRONGER GEORGIA

FY26 – Candler County Board of Commissioners
Georgia Family Connection Partnership, Inc. (GaFCP)

JURISDICTION:

This Contract is deemed to be made under and shall be construed and enforced in every respect according to the laws of the State of Georgia. Any lawsuit or other action based on a claim arising from this Contract shall be brought in the Superior Court of Fulton County, State of Georgia.

PERIOD OF CONTRACT:

This Contract is a one-year contract unless otherwise specified or terminated earlier in accordance with the applicable terms and conditions.

EXTENSION:

In the event that this Contract shall terminate or be likely to terminate prior to the making of an award for a new contract for services or the completion of all contracted deliverables, the Department may, with the written consent of Contractor, extend this Contract for such period as may be necessary to afford the State a continuous supply of the services.

AMENDMENTS IN WRITING:

The Parties recognize and agree that it may be necessary or convenient for the Parties to amend this Agreement so as to provide for the orderly implementation of all of the undertakings described herein, and the Parties agree to cooperate fully in connection with such amendments if and as necessary. No amendment, waiver, termination, or discharge of this Contract, or any of the terms or provisions hereof, shall be binding upon either Party unless confirmed in writing. Nothing may be modified or amended, except by writing executed by both Parties.

Any agreement of the Parties to amend, modify, eliminate or otherwise change any part of this Contract shall not affect any other part of this Contract, and the remainder of this Contract shall continue to be of full force and effect as set out herein. Except for the specific provisions of the Agreement which are amended, the Agreement remains in full force and effect after such amendment.

DEPARTMENT AND CONTRACTOR CONTACT INFORMATION:

- A. **CONTACT INFORMATION:** The mailing addresses, contact persons, and contact information listed in the Contract may be changed during the term of this Contract by written notification to the other party. All notices provided for herein shall be deemed duly given upon delivery if delivered by hand or via email, or after three (3) days if by regular mail or certified/registered mail.
- B. **CHANGE IN CONTRACTOR INFORMATION:** In the event Contractor's address, legal business name, or entity type or entity status changes during the term of this Contract, Contractor shall contact the Department with the correct information within thirty (30) days of such change.
- C. **CONTRACT SERVICE DELIVERY SITES:** This Contract may involve service delivery site(s). If the Annex titled Service Delivery Sites is included in this contract, the Contractor may move the service delivery site(s) during the term of this Contract with prior written approval of the Division or Office, provided the total cost of the Contract does not either increase or decrease.

NONDISCRIMINATION BY CONTRACTOR AND SUBCONTRACTORS:

- A. **NONDISCRIMINATION IN EMPLOYMENT PRACTICES:** The Contractor agrees to comply with Federal and State laws, rules and regulations, and the Department's policy relative to nondiscrimination in employment practices on the basis of political affiliation, religion, race, color, sex, sexual orientation, gender identity, disability, age, creed, veteran status or national origin. Nondiscrimination in employment practices is applicable to employees, applicants for employment, promotions, demotions, dismissal, and other elements affecting employment/employees.
- B. **NONDISCRIMINATION IN SERVICE PRACTICES:** The Contractor agrees to comply with Federal and State laws, rules and regulations, and the Department's policy relative to nondiscrimination in consumer/customer/client and consumer/customer/client service practices on the basis of political affiliation, religion, race, color, sex, sexual orientation, gender identity, disability, age, creed, veteran status or national origin. Neither shall any individual be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination under any program or activity conducted or supported by the Department.
- C. **COMPLIANCE WITH APPLICABLE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT:** The Contractor agrees to comply with all applicable provisions of the Americans with Disabilities Act (ADA) and any relevant Federal and State laws, rules and regulations regarding employment practices toward individuals with disabilities and the availability/accessibility of programs, activities, or services for consumers/customers/clients with disabilities.



Department of Human Services
STRONGER FAMILIES FOR A STRONGER GEORGIA

FY26 – Candler County Board of Commissioners
Georgia Family Connection Partnership, Inc. (GaFCP)

- D. **CONTRACTOR'S OBLIGATIONS REGARDING SUBCONTRACTORS:** The Contractor agrees to require any Subcontractor performing services funded through this Contract to comply with all provisions of the Federal and State laws, rules, regulations and policies described in this paragraph.

CONFIDENTIALITY:

The Contractor agrees to abide by all State and Federal laws, rules and regulations, and DHS policy and procedures respecting confidentiality of an individual's records. The Contractor will not disclose any confidential or protected information obtained in any way from the Department without the express written authorization from the Department. The Contractor agrees to notify the Department within one (1) business day of receipt of a request for records under the Georgia Open Records Act, a subpoena, court order, or request for production of documents seeking confidential information concerning DHS customers or clients.

The parties hereto acknowledge that some material and information that may come into their possession or knowledge in connection with this Contract, or the performance hereof, may consist of confidential and private information, the disclosure of which to or use by third parties may be damaging. The parties therefore agree to hold such material and information in strictest confidence, not to make use thereof other than as is necessary for performance of this Contract, and not to release or disclose any information to any other party except as may be required by law. Each party hereby expressly agrees to immediately remove any such party's employees or subcontractors from performing any work in connection with this Contract upon the other party giving notice that such employee or sub-contractor has failed to meet the confidentiality obligations or standards of this Contract.

INSPECTION OF WORK PERFORMED:

The Department or its authorized representative shall have the right to enter into the premises of Contractor and/or all subcontractors, or any places where duties under this Contract are being performed, to inspect, monitor, or otherwise evaluate the performance under this Contract.

USE OF STATE VEHICLES:

Contractor may use State vehicles in the performance of this Contract; provided that, Contractor may not seek or obtain reimbursement from the Department for mileage when State vehicles are employed.

INDEPENDENT CONTRACTOR RELATIONSHIP:

In its relationship with the Department and the State and for purposes of performing any services assigned under this Contract, Contractor warrants that Contractor is an Independent Contractor. Contractor shall therefore be responsible for compliance with all laws, rules, and regulations involving its employees and any subcontractor(s), including but not limited to employment of labor, hours of labor, health and safety, working conditions, workers' compensation insurance, and payment of wages. Neither Contractor nor any of Contractor's agents, servants, employees, subcontractors or suppliers shall become or be deemed to become agents, servants, or employees of the Department or the State. This Contract shall not be construed so as to create a partnership or joint venture between Contractor and the State or any of its agencies.

CONFLICT OF INTEREST:

- A. The Contractor and the Department certify that the provisions of the O.C.G.A. §§ 45-10-20 through 45-10-29, as amended, and O.C.G.A. §§ 45-10-40 and 45-10-41, which prohibit and regulate certain transactions between certain State officials or employees and the State of Georgia, have not been violated and will not be violated in any respect.
- B. Notwithstanding item A above, the following will apply to the Chair of the County Family Connection Collaborative and the Coordinator or Executive Director respectively:
 1. Any individual named as Chair of the County Family Connection Collaborative shall not be running for office or be an elected official of any Federal, State, or local government entity; nor shall he or she be the employee of the Contractor (i.e., county Family Connection Fiscal Agent) during the term of this Contract.
 2. Any individual named as a coordinator or executive director and is compensated in the performance of this Contract shall not be running for office or be an elected official of any Federal, State, or local government entity during the term of this Contract. Neither shall he or she be the spouse or immediate relative (as defined by Georgia statute) of anyone serving in a supervisory role regarding the administration of this Contract by the Contractor (i.e., County Family Connection Fiscal Agent).

CONTRACT MODIFICATION/ALTERATION:

- A. No modification or alteration of this Contract, except for DHS's administrative changes to the Contract or budget revisions which do not increase or decrease the total dollar value of the Contract (such as the addition of an equipment line item or real estate rental) which have been approved in advance by the Department, will be valid or effective unless such modification



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is made in writing and signed by both parties and affixed to this Contract as an amendment indicating the DHS contract number involved, the original contracting parties and the original effective date of the Contract and the paragraph(s) being modified or superseded, except as stated in subparagraph B immediately below.

- B. In the event that either of the sources of reimbursement for services under this Contract (appropriations from the General Assembly of the State of Georgia, or the Congress of the United States of America) are reduced during the term of this Contract, the Department has the absolute right to make financial and other adjustments to this Contract and to notify the Contractor accordingly. Such adjustment(s) may require a contract amendment including, but not limited to, a termination of the Contract. The certification by the Commissioner of the Department of the occurrence of either of the reductions stated above shall be conclusive.

DEPARTMENT'S RIGHT TO SUSPEND CONTRACT:

The Department reserves the right to suspend the Contract in whole or in part in the event that the Department in its sole discretion initiates an investigation into the performance and delivery of services by Contractor or in good faith determines that there is a likelihood that the Contractor is failing to comply with the quality of services or the specific completion schedule of its duties under the Contract and/or to require further proof of reimbursable expenses prior to payment thereof, and/or to require improvement in the programmatic performance or service delivery.

- A. **WITHHOLDING PAYMENTS:** If Contractor fails to deliver Deliverables or to provide Services which satisfy Contractor's obligations under this Contract, and, if Contractor fails to correct such failure within 30 Days of the date of DHS' s sending an email to the Contractor Project Manager describing such failure, or such other number of days mutually agreed to in writing by the Parties, DHS shall have the right to withhold any and all payments due hereunder. DHS may withhold any and all such payments due hereunder to Contractor, as aforesaid, without penalty or work stoppage by Contractor, until such failure to perform is cured.
- B. **REDUCTIONS IN PAYMENTS DUE:** Amounts due DHS by Contractor under this Contract, including but not limited to liquidated damages or any other damages caused by any deficiency or delay in the Services or Deliverables may be deducted or set-off by DHS from any money payable to Contractor pursuant to this Contract. If set-off such amounts within five Days of the date of DHS' s sending an email to the Contractor Project Manager describing such failure, DHS may exercise this right, and DHS shall provide Notice to Contractor of any such deduction or set-off. Or DHS may direct the Contractor to make payment directly to DHS for such amounts due. The method of collection of such amounts due is solely and strictly at DHS' s discretion.
- C. **HOLDBACK:** DHS shall retain a Holdback of 20% ("Holdback") of all amounts invoiced by Contractor as prescribed in this Contract. Upon written acceptance by DHS that all work is completed, and the end of the Warranty Period has passed, DHS will release said Holdback to Contractor for payment.
- D. **RIGHT TO ASSURANCE:** If DHS, in good faith, has reason to believe that Contractor does not intend to, or is unable to perform or has refused to perform or continue performing all material obligations under this Contract, DHS may demand in writing that Contractor give a written assurance of intent to perform. Upon failure by Contractor to provide written assurance within the number of Days specified in the demand (in no event less than five business days), DHS may at DHS' s option, pursue termination of this Contract under the terms and conditions or other rights and remedies available by law or provided by this Contract.
- E. **TERMINATION REMEDIES:** Notwithstanding anything to the contrary herein, in the event of termination of this Contract by DHS, DHS shall, in addition to its other available remedies, have the right to procure the terminated Services and Deliverables that are the subject of this Contract on the open market and Contractor shall be liable for direct damages, which may include, but shall not be limited to the cost difference between the Charges for Deliverables and Services being replaced as a result of such termination and the actual and reasonable replacement costs of substitutes for such Deliverables and/ or Services acquired from another vendor (but in no event greater than the fair market value); and if applicable, reasonable and actual administrative costs incurred by DHS in replacing the Services and Deliverables, such as costs of competitive bidding, mailing, advertising, and staff time.

TERMINATION:

- A. **DUE TO NON-AVAILABILITY OF FUNDS:** Notwithstanding any other provision of this Contract, in the event that either of the sources of reimbursement for services under this Contract (appropriations from the General Assembly of the State of Georgia or the Congress of the United States of America) no longer exist or in the event the sum of all obligations of the Department incurred under this and all other contracts entered into for this program exceeds the balance of such contract sources, then this Contract shall immediately terminate without further obligation of the Department as of that moment. The certification by the Commissioner of the Department of the occurrence of either of the events stated above shall be conclusive.
- B. **DUE TO DEFAULT OR FOR CAUSE:** This Contract may be terminated for cause, in whole or in part, or pursuant to section D at any time by the Department for failure of the Contractor to perform any of the provisions hereof, failure to meet



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performance standards, required service levels, or violation of state or federal law. Should the Department exercise its right to terminate this Contract under the provisions of this paragraph, the termination shall be accomplished in writing and specify the reason and termination date. The Contractor will be required to submit the final contract expenditure report not later than forty-five (45) days after the effective date of written notice of termination. Upon termination of this Contract, the Contractor shall not incur any new obligations after the effective date of the termination and shall cancel as many outstanding obligations as possible. The above remedies are in addition to any other remedies provided by law or the terms of this Contract.

- C. FOR CONVENIENCE: This Contract may be cancelled or terminated by either of the parties without cause. This Contract may be terminated by the Contractor for any reason upon sixty (60) days prior written notice to the Department. This Contract may be terminated by the Department for any reason upon thirty (30) days prior written notice to the Contractor.
- D. IMMEDIATE TERMINATION: Notwithstanding any other provision of this Contract, the Department may terminate this Contract if any of the following events occur:
1. Contractor becomes insolvent or liquidation or dissolution or a sale of the Contractor's assets begins.
 2. Contractor or any Subcontractor violates or fails to comply with any applicable provision of Federal or State law or regulation.
 3. Contractor or any Subcontractor knowingly provides fraudulent, misleading or misrepresentative information to any consumer/customer/client of the Department or to the Department.
 4. Contractor has exhibited an inability to meet its financial or services obligations under this Contract.
 5. A voluntary or involuntary bankruptcy petition is filed by or against the Contractor under the U.S. Bankruptcy Code or any similar petition under any State insolvency law.
 6. An assignment is made by the Contractor for the benefit of creditors.
 7. A proceeding for the appointment of a receiver, custodian, trustee, or similar agent is initiated with respect to the Contractor.
 8. The Department deems that such termination is necessary if the Contractor or any Subcontractor fails to protect or potentially threatens the health or safety of any consumer/customer/client and/or to prevent or protect against fraud or otherwise protect the State of Georgia's personnel, consumers/customers/clients, facilities, or services.
 9. Contractor is debarred or suspended from performing services on any public contracts and/or subject to exclusion from participation in the Medicaid or Medicare programs.
 10. Contractor loses or has any license, certification or accreditation sanctioned that is required by this Contract or State and Federal laws.

COOPERATION IN TRANSITION OF SERVICES:

Contractor agrees upon termination of this Contract, in whole or in part, for any reason that it will cooperate as requested by the Department to effectuate the smooth and reasonable transition of the care and services for consumers/customers/clients as directed by the Department. This will include, but not be limited to, the transfer or destruction of consumer/customer/client records, database access codes or passwords and any and all other means necessary to transfer and access electronic data, personal belongings, and funds of all consumers/customers/clients as directed by the Department. Contractor further agrees that should it go out of business and/or cease to operate, all records of consumers/customers/clients served pursuant to this Contract shall be transferred by the Contractor to the Department immediately and shall become the property of the Department. Unless otherwise specified in this Contract, Contractor shall effectuate and accomplish transition at no cost to the Department.

FORCE MAJEURE:

Each party will be excused from performance under this Contract to the extent that it is prevented from performing, in whole or in substantial part, due to delays caused by an act of God, civil disturbance, civil or military authority, war, court order, acts of public enemy, and such nonperformance will not be default under this Contract nor a basis for termination for cause. Nothing in this paragraph shall be deemed to relieve the Contractor from its liability for work performed by any subcontractor. If the services to be provided to the Department are interrupted by a force majeure event, the Department will be entitled to an equitable adjustment to the fees and other payments due under this Contract.

ACCESS TO RECORDS AND INVESTIGATION:

- A. The State and Federal government and the Department shall have access to all pertinent books, documents, papers, correspondence, including e-mails, management reports, memoranda, and any other records of the Contractor and



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Subcontractor (collectively, "records") for the purpose of conducting or reviewing audit examinations, excerpts, and transcripts. Contractor and Subcontractor record retention requirements are seven years from submission of final expenditure report. If any litigation, claim, or audit is started before the expiration of the seven-year period, Contractor shall retain records for seven years after all litigation, claims, or audit findings involving the records have been resolved.

- B. The Contractor agrees that the DHS Office of the Inspector General, upon the request of the Commissioner or his designee, has full authority to investigate any allegation of misconduct in performance of duties arising from this Contract made against an employee or agent of the Contractor. The Contractor agrees to cooperate fully in such investigations by providing the Office of the Inspector General full access to its records and by allowing its employees and agents to be interviewed during such investigations.
- C. The Department shall have the right to monitor and inspect the operations of the Contractor and any Subcontractor for compliance with the provisions of this Contract and all applicable Federal and State laws and regulations, with or without notice, at any time during the term of this Contract. The Contractor agrees to cooperate fully with these monitoring and inspection activities. Such monitoring and inspection activities may include, without limitation, on-site health and safety inspections, financial and behavioral health/clinical audits, review of any records developed directly or indirectly as a result of this Contract, review of management systems, policies and procedures, review of services authorization and utilization activities, and review of any other areas, activities or materials relevant to or pertaining to this Contract. The Department will provide the Contractor with a report of any findings and recommendations and may require the Contractor to develop corrective action plans as appropriate. Such corrective action plans may include requiring the Contractor to make changes in service authorization, utilization practices, and/or any activity deemed necessary by the Department.
- D. The Contractor agrees to make available at all reasonable times during the period set forth below any of the records of the contracted work for inspection or audit by any authorized representative of DOAS, the Georgia State Auditor or other authorized Federal or State agency. Contractor shall preserve and make available its records for a period of seven years from the date of final payment under this Contract and for such period, if any, as is required by applicable statute, by any other paragraph of the RFP, or this Contract. If the Contract is completely or partially terminated, the records relating to the work terminated shall be preserved and made available for a period of seven years from the date of any resulting final settlement. Records that relate to appeals, litigation, or the settlements of claims arising out of the performance of this Contract, or costs and expenses of any such agreement as to which exception has been taken by the State Auditor, other authorized Federal or State agency, or any of their authorized representatives, shall be retained for a period of seven years by Contractor after such appeals, litigation, claims, or exceptions have been resolved.

COLLECTION OF AUDIT EXCEPTIONS:

The Contractor agrees that the Department may withhold net payments equal to the amount which has been identified by an audit, notwithstanding the fact that such audit exception is made against a prior or current contract or subcontract. The Contractor may also repay the Department for the total exception by certified funds.

DEPARTMENT APPROVAL OF SUBCONTRACTS:

The decision to subcontract for services called for in this contract requires no prior approval by the Department. However, the Department requires that any subcontract for services specified in this contract should be written and a copy made available for review upon request by the Department. The Contractor specifically agrees to be responsible for the performance of any subcontractor or other duties delegated and all provisions of this contract. The Contractor will ensure that the subcontractor abides by all provisions of the contract and regulations applicable to subcontractors. The Contractor agrees to reimburse the Department for any federal or state audit disallowances arising from the subcontractor's performance or non-performance of duties under this contract which are delegated to the subcontractor. All contracts with subcontractors must provide for the Department's access to client records. All subcontractors are subject to the Department's criminal history requirement. All subcontractors must be subject to the same training requirements as Contractors and their employees.

CONTRACTOR/SUBCONTRACTOR LICENSE REQUIREMENTS:

- A. The Contractor agrees to maintain any required city, county and State business licenses and any other special licenses required, prior to and during the performance of this Contract.
- B. The Contractor is responsible to ensure that Subcontractors are appropriately licensed.
- C. The Contractor agrees to notify the Department in writing within one (1) business day of the loss or sanction of any license, certification, or accreditation required by this Contract, or by State or Federal laws. The Contractor agrees that if it loses or is sanctioned with regard to any license, certification or accreditation required by this Contract or State and Federal laws, that this Contract may be terminated immediately in whole or in part.



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CONSULTANT/STUDY CONTRACT:

- A. The Contractor agrees not to release any information, findings, research, reports, recommendations, or other material developed or utilized during or as a result of this Contract until after the information has been provided to the Department, appropriately presented to the Board of Human Services, and made a matter of public record.
- B. The Contractor further agrees that any research, study, review, or analysis of the consumers/customers/clients served under this Contract by any outside individual or organization must be conducted in conformance with 45 CFR part 46, Protection of Human Subjects.

PUBLICITY:

Contractors must ensure that any publicity given to the program or services provided herein identifies the Department as a sponsoring agency. Publicity materials include, but are not limited to, signs, notices, information pamphlets, press releases, brochures, radio or television announcements, or similar information prepared by or for the Contractor. Prior written approval for the materials must be received from the Department's managing programmatic division/office. All media and public information materials must also be approved by the Department's Office of Communication. In addition, the Contractor shall not display the Department's name or logo in any manner, including, but not limited to, display on Contractor's letterhead or physical plant, without the prior written authorization of the Department.

DRUG-FREE WORKPLACE:

- A. If Contractor is an individual, he or she hereby certifies that he or she will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of this Contract.
- B. If Contractor is an entity other than an individual, it hereby certifies that it will comply with the Drug-Free Workplace Act of 1988 (Public Law 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.) and that:
 1. A drug-free workplace will be provided for the Contractor's employees during the performance of this Contract; and
 2. It will secure from any Subcontractor hired to work in a drug-free workplace the following written certification: "As part of the subcontracting agreement with (Contractor's Name), (Subcontractor's Name), certifies to the Contractor that a drug-free workplace will be provided for the Subcontractor's employees during the performance of this Contract pursuant to paragraph 7 of subsection B of O.C.G.A. § 50-24-3".
- C. Contractor may be suspended, terminated, or debarred if it is determined that:
 1. The Contractor has made a false certification; or
 2. The Contractor has violated such certification by failure to carry out the requirements of O.C.G.A. § 50-24-3 as applicable to entities or O.C.G.A. § 50-24-4 as applicable to individuals.

PARTIES BOUND:

This Contract shall be binding on and beneficial to the parties to this Contract and their respective heirs, executors, administrators, legal representatives, successors, and assigns.

COOPERATION WITH OTHER CONTRACTORS:

In the event that the Department has entered into or enters into agreements with other Contractors for additional work related to the services rendered hereunder, the Contractor agrees to cooperate fully with such other Contractors. The Contractor shall not commit any act that will interfere with the performance of work by any other Contractor.

CONTRACTOR ACCOUNTING REQUIREMENTS:

Contractor agrees to maintain books, records, documents, and other evidence pertaining to the costs and expenses of this Contract (collectively the "records") to the extent and in such detail as will properly reflect all payments received under this Contract. Contractor's accounting procedures and practices shall conform to Generally Accepted Accounting Principles (GAAP)/Governmental Accounting Standards Board (GASB) and the costs properly applicable to the Contract shall be readily ascertainable there from.

TIME OF THE ESSENCE:

The Parties hereby agree that time is of the essence as it relates to the following:

- A. Any dates set forth in this Contract or any annex(es) attached hereto;



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- B. The execution and completion of the services/deliverables as stated in the Scope of Services attached hereto and incorporated herein.

SEVERABILITY:

Any section, subsection, paragraph, term, condition, provision or other part (hereinafter collectively referred to as "part") of this Contract that is judged, held, found, or declared to be voidable, void, invalid, illegal or otherwise not fully enforceable shall not affect any other part of this Contract, and the remainder of this Contract shall continue to be of full force and effect. Any agreement of the parties to amend, modify, eliminate, or otherwise change any part of this Contract shall not affect any other part of this Contract, and the remainder of this Contract shall continue to be of full force and effect.

DEPARTMENTAL PROHIBITIONS RELATED TO LOBBYING:

Contractor agrees that no part of State funds contained in this Contract shall be used for the preparation, distribution or use of any kit, pamphlet, booklet, publication, radio, television, Internet, or video presentation designed to support or defeat legislation pending before the General Assembly or any committee thereof, or the approval or veto of legislation by the Governor or for any other related purposes.

AIDS POLICY:

- A. Contractor agrees, as a condition to provision of services to the Department's consumers/customers/clients/patients, not to discriminate against any consumer/customer/client/patient who may have AIDS or be infected with Human Immunodeficiency Virus (HIV). The Contractor is encouraged to provide or cause to be provided appropriate AIDS training to its employees and to seek AIDS technical advice and assistance from the appropriate division or office of the Department, as the Contractor deems necessary. The Contractor further agrees to refer those consumers/customers/clients/patients requesting additional AIDS related services or information to the appropriate county health department.
- B. Notwithstanding subparagraph A above, if the Contractor is a county board of health it agrees to comply with the Needlestick Safety and Prevention Act, Pub. L. 106-430, 114 Stat. 1901, and 29 CFR § 1910.1030. The board further agrees that in the implementation of the Department's programs it will follow those standard operation procedures developed and identified by the appropriate program division of the Department as applicable to the specific programs and as provided to the board by the program division.
- C. Notwithstanding subparagraph A above, if the Contractor is a county board of health it agrees to comply with the Needlestick Safety and Prevention Act 29 CFR 1910.10307. The board further agrees that in the implementation of the Department's programs it will follow those standard operation procedures developed and identified by the appropriate program division of the Department as applicable to the specific programs and as provided to the board by the program division.

ASSIGNMENT AND MERGER:

Contractor shall not assign or transfer any interest in this Contract without the prior written consent of DHS. In case of a merger between Contractor and another entity, Contractor must notify DHS immediately. DHS shall have the right to request that the resulting entity provide sufficient proof of its ability to fulfill and be bound by the terms of the contract and its willingness to do so. DHS in its sole discretion shall have the right to continue the contract with the resulting entity or terminate the contract. If DHS elects to continue the contract, the contract will be amended to reflect the same. No modification of this Contract shall be binding upon the Parties, unless consented to in writing, and signed by both Parties.

FUNDING:

Notwithstanding any other provision of this Contract, the parties hereto acknowledge that the Department, as an agency of the State of Georgia, is prohibited from pledging the state's credit. In the event that the source of payment for the total obligation no longer exists or is insufficient with respect to the Deliverables, this Contract shall terminate without further obligation of the Department as of that moment. The Department shall remain obligated to pay for Services performed and accepted by the Department prior to such termination. The determination of the Department of the events stated above shall be conclusive.

SECTION II TERMS AND CONDITIONS

SECTION II

DEPARTMENT AND CONTRACTOR AGREEMENTS:

The Department has a need for and desires the services/deliverables described in the Scope of Services. The Contractor has represented to the Department its willingness and ability to provide the services/deliverables identified in the Scope of Services. The Contractor agrees to provide the services identified in the Scope of Services.



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SECTION III CONTRACT PAYMENT PROVISIONS

SECTION III

The Department will make payments to the Contractor within thirty (30) days of receipt of the required documentation that has been approved by the Department. The following selected terms and conditions apply and may include additional provisions that are set forth in the Annex titled Payment Provisions:

DEPARTMENT PAYMENT TO CONTRACTOR:

The total approved budget for this Contract is **\$56,250.00**. The Department will make payments to the Contractor based upon reimbursement for expenses incurred which are within the approved budget. Total contract reimbursement for expenses shall not exceed **\$56,250.00**.

CONTRACT BUDGET ANNEX:

- A. The budget attached to this Contract in the Annex titled Payment Provisions is made a part of this Contract.
- B. The Contractor agrees that the Department will be provided a cost allocation plan as part of the budget should the Contractor provide any service other than those specified in this Contract.
- C. Any fee or program income generated as a result of this contract activity shall be expended in compliance with the reference indicated below by the (X):
- | | |
|---|---|
| <input type="checkbox"/> Deduction Alternative | <input type="checkbox"/> Additional Cost Alternative |
| <input type="checkbox"/> Cost Sharing or Matching Alternative | <input checked="" type="checkbox"/> No Fee or Program Income Authorized |

BUDGET LIMITATION:

- A. The budget total may not be exceeded. However, a plus or minus deviation of 20% within budget line items is authorized.
- B. In the event that expenditures for a line item are expected to exceed these limits, a budget revision must be submitted and approved by the Department in advance. Reimbursement will only be made if the budget revision was filed and approved in writing prior to the expenditure of the funds.

EXPENDITURE REPORT SUBMISSION:

The Contractor agrees to submit a quarterly expenditure report not later than the 15th working day following the end of each quarter. The Contractor further agrees to submit the final supplemental expenditure report on this Contract, if required, not later than forty-five (45) days following the contract termination date. Any reimbursement request submitted after said forty-five (45) days will not be paid by the Department. The report form to be used is attached to this Contract in the Annex titled Payment Provisions.

PROGRAMMATIC/PERFORMANCE AND OTHER REPORTS:

The following selected terms and conditions apply and may include additional provisions that are set forth in the Annex titled Reporting Requirements:

The Contractor agrees to submit a quarterly programmatic/performance statistical report not later than the 15th working day after the end of each quarter. The report form to be used is attached to this Contract in the Annex titled Reporting Requirements.

SECTION IV COMPLIANCE WITH SPECIFIC STATE AND FEDERAL LAWS, RULES, REGULATIONS AND STANDARDS SECTION IV

STATE AND FEDERAL LAWS, RULES, REGULATIONS AND STANDARDS:

Contractor agrees that all work done as part of this contract will comply fully with all administrative and other requirements established by applicable federal and state laws, rules and regulations, and assumes responsibility for full compliance with all such laws, rules and regulations and agrees to fully reimburse the Department for any loss of funds or resources resulting from non-compliance by the Contractor, its staff, agents, or subcontractor as revealed in any subsequent audits regardless of whether such Contractor, staff, agents, or subcontractors are deemed state officers or employees under the Georgia Tort Claims Act or otherwise. Contractor understands that the following items specifically apply in this contract but do not exclude any other applicable federal or state laws or requirements.

- A. The applicable provision concerning Contractor's compliance with the Health Insurance Portability and Accountability Act (HIPAA) is indicated below:

It is understood and agreed that the department is a "covered entity" as defined by of the HIPAA of 1996 and the Federal "Standards for Privacy of Individually Identifiable Health Information" promulgated thereunder at 45 CFR Parts 160 and 164.



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However, the Contractor represents that it will not obtain, use or disclose any protected health information from the Department in providing the service pursuant to this Contract. Thus, for the purposes of this Contract, Contractor is not a "Business Associate" of the Department within the meaning of the HIPAA of 1996 and the Standards for Privacy of Individually Identifiable Health Information promulgated thereunder. In reliance upon such representation, the Department agrees that its standard contract provisions pertaining to HIPAA do not apply.

- B. COMPLIANCE WITH SECURITY MANAGEMENT PROCESS: The Contractor agrees to provide to the DHS Office of Information Technology (OIT) a secure network connection allowing electronic access to all Contractor's facilities that receive, transmit, store or process DHS electronic data. Contractor agrees to provide such connection within five (5) business days of a request from DHS OIT in order for DHS to conduct ongoing risk analysis, risk management and information system activity reviews with regard to security of DHS's electronic data, as defined in the HIPAA Security Rule, 45 CFR § 164.308 (a)(1).
- C. 45 CFR Part 75; as used in this Contract, the word Contractor is synonymous with the word Sub grantee as used in this Code of Federal Regulations.
- D. COMPLIANCE WITH EXECUTIVE ORDERS CONCERNING ETHICS AND LOBBYIST REGISTRATION: The Contractor agrees to comply in all applicable respects with the Governor's Executive Orders concerning ethics matters, including, but not limited to Executive Order dated January 10, 2011 (Establishing a Code of Ethics for Executive Branch Officers and Employees, including provisions governing former officers and employees) and Executive Order dated October 1, 2003 (Providing for the Registration and Disclosure of Lobbyists Employed or Retained by Vendors to State Agencies). In this regard, the Contractor certifies that any lobbyist engaged to provide services has both registered and made the disclosures required by the Executive Orders.
- E. ADVANCE FEDERAL AGENCY APPROVAL OF COST: It is agreed that it shall be the responsibility of the Contractor to request in writing, from the Department, approval of expenditures which require advance Federal agency approval. It shall be the responsibility of the Department to acquire written Federal agency approval of these requests for advance approval received from the Contractor and to notify the Contractor in writing of the approval. Expenditures requiring advance Federal agency approval may not be made by the Contractor prior to receipt of Departmental written notification that Federal agency approval has been granted. Department contract budget approval does not constitute previous Federal agency and/or Department approval of costs requiring advance Federal/State agency approval.
- F. The Federal cost principles for determining allowable costs for this Contract are:
2 CFR 200.416 for contracts with State and local governments.
- G. Fair Labor Standards Act of 1938, as amended.
- H. COMPLIANCE WITH FEDERAL AND STATE IMMIGRATION LAWS: Contractor agrees that Contractor complies with O.C.G.A. § 13-10-90 *et seq.* regarding security and immigration compliance, and that Contractor has registered with, is authorized to use, uses, and will continue to use the Federal work authorization program. Contractor also agrees that throughout the performance of this Contract, including renewal options, if any, exercised by the Department, Contractor will remain in full compliance with all Federal and State immigration laws, including but not limited to O.C.G.A. §13-10-91.

Contractor certifies by signing and providing the sworn affidavit in the Annex titled Security and Immigration Affidavits that Contractor will comply with O.C.G.A. §. 13-10-90 *et seq.* and will certify the same upon the exercise of each renewal option, if any, by the Department. Furthermore, Contractor agrees to include the provisions contained in the foregoing paragraph in each subcontract and sub-subcontract for services hereunder, require and obtain a sworn affidavit in the applicable format set forth in the Annex titled Security and Immigration Affidavits at the initiation of and throughout the Contract period, and retain the affidavit(s) in accordance with the record retention requirements of this Contract.

- I. CONTRACTOR EMPLOYEE WHISTLEBLOWER RIGHTS AND REQUIREMENT TO INFORM EMPLOYEES OF WHISTLEBLOWER RIGHTS: (a) This Contract and employees working on this Contract will be subject to the whistleblower rights and remedies in the pilot program on Contractor employee whistleblower protections established at 41 U.S.C. 4712 by § 828 of the National Defense Authorization Act for Fiscal Year 2013 Pub. L. 112-239 and FAR 3.908 (b) The Contractor shall inform its employees in writing, in the predominant language of the workforce, of employee whistleblower rights and protections under 41 U.S.C. 4712, as described in § 3.908 of the Federal Acquisition Regulation. (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in all subcontracts over the simplified acquisition threshold.
- J. Contractor certifies that Contractor is not currently engaged in and agrees for the duration of this Contract not to engage in, a boycott of Israel, as defined in O.C.G.A. 50-5-85.

AUDITS AND FINANCIAL REPORTING REQUIREMENTS:

Contractors that expend \$750,000.00 or more in **Federal funds** during their accounting year agree to have a **single entity-wide audit** conducted for that year in accordance with the provisions of 2 CFR Part 200, Subpart F, entitled Audit Requirements. For additional



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information regarding external entities audit standards and sanctions, see the Department of Human Services On-line Directives Information System POL 1902 - External Entities Audit Standards and Sanctions.

Contractors expending \$750,000 in Federal Funds and/or more than \$100,000 in **State funds** during their accounting year agree to have an **entity-wide audit** conducted for that year in accordance with Generally Accepted Auditing Standards issued by the American Institute of Certified Public Accountants. For additional information regarding external entities audit standards and sanctions, see the Department of Human Services On-line Directives Information System POL 1902 - External Entities Audit Standards and Sanctions.

Contractors expending at least \$25,000 but less than \$100,000 in **Federal/State funds** during their accounting year agree to prepare **unaudited entity-wide financial statements** for that year. Assertions concerning the basis of financial statement preparation must be made by the president or other corporate official. For additional information regarding external entities audit standards and sanctions, see the Department of Human Services On-line Directives Information System POL 1902 - External Entities Audit Standards and Sanctions.

Contractor further agrees to submit one (1) copy of the required audit or financial statements within one hundred eighty (180) days after the close of the Contractor's accounting year to the:

Director, Internal Audits
DHS Office of the Inspector General
47 Trinity Avenue S.W., 2nd Floor
Atlanta, Georgia 30334
Or email to dhs.financialreviews@dhs.ga.gov

CRITICAL INCIDENT REPORTING ("CIR"):

Contractor has the responsibility for ensuring the health and safety of Departmental clients/consumers/customers served under this Contract is not placed in any jeopardy. Therefore, the Contractor shall have an effective response system when critical incidents occur. This responsibility includes, but is not limited to, any and all Subcontractors employed by the Contractor to provide services pursuant to this Contract.

- A. In the case of an emergency, Contractor shall call the appropriate local emergency medical services, police, or fire services (i.e., 9-1-1).
- B. Contractor shall have a formal written critical incident reporting procedure that is approved by the licensing or certification authority, if applicable, and by the Department.
- C. Contractor is responsible for taking necessary actions to protect Departmental clients from any possibility of harm. In doing this, Contractor should preserve possible evidence for an investigation if one is to be conducted.
- D. Contractor must notify the appropriate Departmental staff of the critical incident and results of any immediate action taken. Contractor is expected to notify local law enforcement authorities in any situation where there is a potential violation of criminal law.
- E. The Department will determine whether the Contractor's actions were appropriate and sufficient, and/or whether additional corrective actions are warranted. In investigating a Critical Incident, the Department will determine:
 1. Whether or not client's health, safety and welfare are adequately protected;
 2. That the response to the situation and event was reasonable and appropriate;
 3. That the Contractor's procedures and system for responding to such incidents were adequate; and that relevant steps to prevent similar incidents were taken;
 4. That Contractor and/or its staff or Subcontractors involved in the incident appear to be adequately trained or that additional training needed is to be provided pursuant to the Critical Incident Report.
- F. Contractor agrees to cooperate with the Department in its investigation of all Critical Incidents and implement all corrective actions necessary to ensure the safety and well-being of the individuals served under this Contract.
- G. Each Contractor shall post a "Notice Concerning Critical Incident Reporting." The signage shall be produced by the Contractor and shall conform in content to the attached Annex titled Department of Human Services Notice Concerning Critical Incident Reporting. The Notice must be posted in a conspicuous, common area accessible to clients/consumers/customers, and the general public.
- H. All other required reporting procedures (i.e., child abuse reporting, etc.) and the timelines of other required reports will remain in force and are not replaced or superseded by the CIR process.



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- I. Contractor shall not use or disclose any information received during the investigation of a critical incident for any purpose not connected with the administration of Contractor's or the Department's responsibilities under this Contract, except with the informed, written consent of the client or the client's legal guardian, as required by law.

SECTION TITLES NOT CONTROLLING:

The section titles used in this Contract are for reference purposes only and shall not be deemed a part of this Contract.

ENTIRE UNDERSTANDING:

This Contract, together with the annexes and all other documents incorporated by reference, represents the complete and final understanding of the parties to this Contract. No other understanding, oral or written regarding the subject matter of this Contract, may be deemed to exist or to bind the parties at the time of execution.

SECTION V CONTRACT ANNEX INCLUSION

SECTION V

This Contract includes annexes as listed below, which are hereto attached:

Annex A	Notice Concerning Critical Incident Reporting
Annex B	Payment Provisions
Annex C	Reporting Requirements
Annex D	Security and Immigration Compliance
Annex E	Other Annex Documents



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SIGNATURES TO CONTRACT BETWEEN THE DEPARTMENT OF HUMAN SERVICES

AND

Candler County Board of Commissioners

CONTRACTS WITH COUNTIES

IN WITNESS WHEREOF, the parties have each hereunto affixed their signatures on the dates indicated.

I, the undersigned Commissioner of Candler County, certify that this Contract is entered in Book No. _____, Page

No. _____, of the official minutes of the Commission of Candler County.

CONTRACTOR EXECUTION:

Candler County
Name of Contractor

DEPARTMENTAL EXECUTION:

Department of Human Services

Signed by:

Brad Jones

0E82517C2C8D405...

Signature

5/6/2025

Date Signed by Contractor

Brad Jones

Typed name of individual signing

*Chairman, Commission of Candler County

Signed by:

Maranda K. Lank

0C92E26AFE3F4CD...

Attestor's signature

Maranda K. Lank

Attestor's typed name

County Clerk

**Title of Attestor

5/16/2025

Date signed by Attestor

*Must be Chairman or sole Commissioner.

**Must be Clerk of Commission.

Signed by:

[Signature]

C21650222B58484...

Chief of Staff

5/16/2025

Date Signed by the Department



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ANNEX A

Brian P. Kemp
Governor



Candice L. Broce
Commissioner

Georgia Department of Human Services
Aging Services | Child Support Services | Family & Children Services

NOTICE CONCERNING CRITICAL INCIDENT REPORTING

Georgia Department of Human Services (DHS) requires that its contractors/service providers make every reasonable effort to ensure the safety of the individuals served through its programs.

To report an incident or situation that you feel may lead to serious injury or death to a DHS client or consumer, please contact the DHS Office of Inspector General at:

Email: DHS.Criticalincidents@dhs.ga.gov

Address: 47 Trinity Avenue S.W., 1st Floor
Atlanta, Georgia 30334



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ANNEX B

PAYMENT PROVISIONS

Quarterly Expenditure Report FY26

County: Candler	Contract #:
Fiscal Agent: Candler County Board of Commissioners	Quarter #:

Sign and date report and submit any other required quarterly reports. Reimbursement for quarterly expenditures will be delayed until all required reports are received.

EXPENSE TYPE	Family Connection Approved Budget	Expenditures for reimbursement for Quarter # ____	Prior Cumulative Expenditures	Total Year to Date Expenditures	Budget Remainder
Personal Services	\$0.00				
Regular Operating	\$0.00				
Travel (staff)	\$0.00				
Equipment	\$0.00				
Per Diem, Fees & Contracts	\$56,250.00				
Telecommunications	\$0.00				
Other:	\$0.00				
TOTAL	\$56,250.00				

We, the undersigned, certify that the expenditures reported have been made for program accomplishments within the approved budgeted items.

Fiscal Agent Signature

Collaborative Chairperson Signature

Print Name

Print Name

Date:

Date:

For Office Use Only:	
Date Received at Georgia Family Connection Partnership	Initials



Department of Human Services
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ANNEX C

REPORTING REQUIREMENTS

Quarterly Subcontractor Report FY26

County: Candler	Contract #:
Fiscal Agent: Candler County Board of Commissioners	Quarter #:
<ul style="list-style-type: none">▪ Fiscal agents are required to complete this form if the above referenced contract has dollars budgeted under Per Diem, Fees and Contracts.▪ The name, service, and amount of each subcontractor/vendor under the Family Connection contract must be listed in the table below.▪ This form must be completed, signed by fiscal agent and attached to each Quarterly Expenditure Report (Annex B Part 1).▪ Reimbursement for quarterly expenditures will be delayed if this form is not completed and attached to each Quarterly Expenditure Report (Annex B Part 1).	

Name of Contractor and Service Provided	Total Subcontract Amount For The Year	Amount Expended this Quarter	Small/Minority Business Yes/No
Total Amount Expended this Quarter for all subcontractors/vendors (Note: This amount should equal the requested reimbursement amount in Per Diem Fees & Contracts on Annex B-1)			

[Note to SS: Name of Contractor, service provided, and total subcontractor amount for the year are pulled from the approved budget. Amount expended this quarter and small/minority business are entered quarterly.]

Fiscal Agent Signature

Print Name

Date: _____

For Office Use Only:

Date Received at

Georgia Family Connection Partnership _____ Initials _____

Note: REPORTS SUBMITTED USING THIS FORM WILL NOT BE ACCEPTED. ENTER DATA INTO CLIX THEN PRINT, SIGN AND MAIL AS INDICATED ABOVE.



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Quarterly Narrative Report FY26

County: Candler	Contract #:
Fiscal Agent: Candler County Board of Commissioners	Quarter #:
	Date:

Strategy Implementation
Strategy 1
Strategy 2
Strategy 3
Strategy 4
Strategy 5

Collaborative Chairperson Signature

Collaborative Coordinator Signature

Print Name

Print Name

Date: _____

Date: _____

For Office Use Only:

Date Received at Georgia Family Connection Partnership _____ Initials _____

Note: REPORTS SUBMITTED USING THIS FORM WILL NOT BE ACCEPTED.
ENTER DATA INTO CLIX THEN PRINT, SIGN AND MAIL AS INDICATED ABOVE.



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FY26 – Candler County Board of Commissioners
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Family Connection
Status Report
FY 2026 Plan of Action (if Required)

County: Candler	Contract #:
Fiscal Agent: Candler County Board of Commissioners	Quarter #:
	Date:

This is to verify that the development of the FY 2026 Plan of Action for the above referenced county has been completed as required.

Signature, Community Support Team Leader

Date

Attach this Status Report to the Quarterly Report.

For Office Use Only:

Date Received at Family Connection Partnership _____ Initials _____

Note: REPORTS SUBMITTED USING THIS FORM WILL NOT BE ACCEPTED.
ENTER DATA INTO CLIX THEN PRINT, SIGN AND MAIL AS INDICATED ABOVE.



Department of Human Services
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ANNEX D

SECURITY AND IMMIGRATION COMPLIANCE AFFIDAVIT

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

The undersigned contractor ("Contractor") executes this Affidavit to comply with O.C.G.A. § 13-10-91 related to any contract to which Contractor is a party that is subject to O.C.G.A. § 13-10-91 and hereby verifies its compliance with O.C.G.A. § 13-10-91, attesting as follows:

- a) The Contractor has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program;
- b) The Contractor will continue to use the federal work authorization program throughout the contract period, including any renewal or extension thereof;
- c) The Contractor will notify the public employer in the event the Contractor ceases to utilize the federal work authorization program during the contract period, including renewals or extensions thereof;
- d) The Contractor understands that ceasing to utilize the federal work authorization program constitutes a material breach of Contract;
- e) The Contractor will contract for the performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the Contractor with the information required by O.C.G.A. § 13-10-91(a), (b), and (c);
- f) The Contractor acknowledges and agrees that this Affidavit shall be incorporated into any contract(s) subject to the provisions of O.C.G.A. § 13-10-91 for the project listed below to which Contractor is a party after the date hereof without further action or consent by Contractor; and
- g) Contractor acknowledges its responsibility to submit copies of any affidavits, drivers' licenses, and identification cards required pursuant to O.C.G.A. § 13-10-91 to the public employer within five business days of receipt.

55920

Federal Work Authorization User Identification Number

September 7, 2007

Date of Authorization

Board of Commissioners of Candler County

Name of Contractor

FY2026 Fiscal Agent


Name of Project

Depart of Human Services

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on March, 17, 2025 in Candler County, Molar (city), Georgia (state).



Signature of Authorized Officer or Agent

Brad Jones, Candler County Chairman

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE 17th DAY OF March, 2025


NOTARY PUBLIC

My Commission Expires: 01/24/2028



**Department of Human Services**
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ANNEX E

OTHER ANNEX DOCUMENTS

Family Connection
Contract Cover PageFY2026 Annual Plan
(July 1, 2025 – June 30, 2026)County: **Candler**Region: **Region 9**Name of Collaborative: Candler County Family Connection Inc.

Coordinator or Contact Person:	Collaborative Chairperson:
Name: Lisa Rigdon	Name: Dennis Allen
Title: Executive Director	Title: County President
Mailing Address: PO Box 66	Mailing Address: Queensborough National Bank P O BOX 66
City: Metter 9 digit zip: 30439-0066	City: Metter 9 digit zip: 30439-9712
Street Address (if different): 151 s Registel st	Street Address (if different): 20 NW Broad St
City: Metter 9 digit zip: 30439-3615	City: Metter 9 digit zip: 30439-0000
Phone: 912-362-0198	Phone: (912) 635-4000
Fax:	Fax: 912 685 4688
Email: lrigdon03@gmail.com	Email: dallen@cnbtrust.com

Candler County Board of Commissioners

Legal Name of Fiscal Agent Entity

58-6000793

Federal Identification Number of Fiscal
Agent (Required)

June 30

Fiscal Agent's Fiscal Year End
Month & Day

AMOUNT OF FUNDS REQUESTED

\$56250



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<p>Fiscal Agent Information</p> <p>The Candler County Board of Commissioners agrees to serve as the fiscal agent for Candler County Family Connection Inc. for the period of July 01, 2025 - June 30, 2026.</p> <p>The fiscal agent certifies they 1) understand this is a 12 month commitment, 2) understand expenses are reimbursable on a quarterly basis, 3) agree to receive all financial correspondence and payments, and make all records available for any required financial audit, 4) have appropriate accounting and financial systems to document costs incurred and claims made, and 5) agree the local Family Connection collaborative board is the body responsible for all decisions associated with budgeting of these funds, but will ensure such decisions shall be in compliance with the fiscal agent's own policies and procedures.</p> <p>Reports are to be submitted to: Contract Manager Family Connection Partnership 235 Peachtree Street, Suite 1600 Atlanta, GA 30303-1422</p>	<p style="text-align: right;">County: Candler</p>
<p style="text-align: center;">THIS PAGE IS PROVIDED FOR INFORMATIONAL USE ONLY.</p> <p>Person authorized to sign for Fiscal Agent: Name: <u>Brad Jones</u> Title: <u>County Commissioner Chair</u></p> <p>Contract will be emailed to: Name: <u>Dennis Allen</u> Email: <u>dallen@qnbtrust.com</u></p>	<p style="text-align: center;">Fiscal Agent Information</p> <p>Fiscal Agent's Fiscal Year End: Month: <u>June</u> Day: <u>30</u></p> <p>Fiscal Agent's FEI#: 58-6000793</p> <p>Legal Name of Fiscal Agent Entity: <u>Candler County Board of Commissioners</u></p> <p>Street Address (cannot be a P.O. Box): <u>1075 E Hiawatha St.</u></p> <p>City, State, 9 digit zip code: <u>Metter, Ga, 30439-3961</u></p> <p>Telephone: 912-685-2835 Fax:</p> <p>Fiscal Agent Contact Person: Name: <u>Bryan Aasheim</u> Title: <u>County Manager</u></p> <p>Telephone: 912-685-2835 Fax: Email: <u>BAasheim@candlerco-ga.gov</u></p> <p>Mailing Address if different from street address: <u>1075 E Hiawatha St.</u> <u>Metter, Ga, 30439-3961</u></p>



Family Connection
PLAN SUMMARY for FY 2026

County: Candler

I. Core Collaborative Functions

The Candler County Family Connection Inc. collaborative agrees to facilitate the development and implementation of a plan to improve conditions for children and families; exercise fiscal responsibility; convene collaborative partners; collect and share data on the well-being of children and families in the above referenced county.

II. Results for Children and Families

Goal: Improved conditions for children and families in Candler County

Outcome: Improved School Success

Indicator

3rd grade students achieving Developing Learner or above on Milestones ELA assessment [CS8a]

3rd grade students achieving Proficient Learner or above on Milestones ELA assessment [CS8b]

Children with a substantiated incident of neglect (per 1,000) [SF3b]

Children living in poverty [SC3]

Strategy: Candler County Family Connection will collaborate with federal, state, and local partners, along with families and students to overcome barriers that hinder students from being successful in school.



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Budget Proposal FY26

County: Candler

Expense Type	Family Connection Budget Allocation	Description of Expenses
Personal Services	\$0	
Regular Operating	\$0	
Travel	\$0	
Equipment	\$0	
Per Diem, Fees & Contracts	\$56250	Lisa Rigdon Coordinator Over see all programs services and meetings provided by Family Connection
Tele-communications	\$0	
Other	\$0	
TOTAL	\$56250	



MAY 2, 2025

CANDLER COUNTY BOARD OF COMMISSIONERS
1075 E HIAWATHIA ST
METTER, GA 30439

CANDLER COUNTY HEALTH DEPARTMENT – CU/AHU # 21 REPLACEMENT

WE PROPOSE TO REMOVE EXISTING 4.0 TON TRANE HEAT PUMP SPLIT SYSTEM AND INSTALL
A NEW CARRIER SINGLE STAGE 4.0 TON HEAT PUMP SPLIT SYSTEM.

PRICE: \$10,895.00

Alex Spivey

Alex Spivey

[Signature]

Accepted By

5/6/25

Date

*QUOTE VALID FOR 30 DAYS

1060 East Hiawatha Street • Metter, GA • 30439
(912) 685.7576 • (912) 685.6435 FAX
www.davisheating-air.com