

Candler County Board of Commissioners
Monday, October 7, 2024
5:00 p.m.

The following is a summary of the subjects acted on during the Monday, October 7, 2024 meeting (Summary of an open meeting in compliance with O.C.G.A. §50-14-1 (2)).

Chairman Glyn Thrift presided with Vice-Chairman Blake Hendrix, Commissioners Gregory Thomas, Jonathan Williamson and David Robinson in attendance. Also attending were County Administrator, Bryan Aasheim; County Clerk, Kellie Lank; County Attorney, Kendall Gross and Assistant Attorney, Cindy Delgado.

The following guests were present at the meeting: Candler County Extension Coordinator/4-H Youth Development Agent, Susannah Lanier accompanied Agatha Grimes, Natalie Edenfield, Presley Douglas, Ollie Grace Douglas and Jaxson Douglas; Candler County EMA Director Justin Wells; Jason Douglas, Metter Fire Chief; Xavier Winkler, Candler County EMS Director; Landfill Manager, Robert Hendricks; Alvaro Morales, Chairman-elect Brad Jones, Tre Ross, Troy Davis, Casey Cagle, Corey Thomas, Chandra Brown; City of Metter Councilwoman, Victoria Gaitten and City of Metter's interim City Manager, Scott Wood. Taylor Crosby represented The Metter Advertiser.

1. Call to Order, Regular Meeting, Candler County Board of Commissioners

Chairman Thrift called the meeting to order at 5:01 p.m.

2. Invocation and *Pledge of Allegiance* –

Chairman Thrift called on Candler County 2024-2025 4H Senior Board Vice-President, Agatha Grimes, to deliver the invocation and lead the *Pledge of Allegiance*.

Administrator Aasheim took a moment to quickly introduce the City of Metter's new interim City Manager, Scott Wood to the Commissioners.

3. Approval of Agenda

Mr. Aasheim requested the agenda be amended to add the following items:

9. New Business

- c. Consideration of an amendment to EMS policy to allow first responders to provide aid and to operate county vehicles in an emergency response
- d. Consideration of proposals for debris removal and monitoring submitted under emergency measure exigency provisions of FEMA/GEMA response regulations

Commissioner Robinson made a motion to amend the agenda as Administrator Aasheim requested.

Commissioner Thomas provided a second. The motion carried 4-0.

Vice-Chairman Hendrix entered the meeting at 5:09 PM

- e. Consideration of cancelling the Fall Sports season at the Metter- Candler Recreation Department due to hazardous conditions, with the exception of All-Stars football, and issuing refunds for registrations for soccer, softball, flag-football and cheerleading

Chairman Thrift made the motion to add item 9. e. to the agenda. Commissioner Thomas provided a second. The motion carried 5-0.

- f. Consideration of approval of admin pay for employees during the office closure; full-time employees to be paid eight (8) hours of admin pay for each day the offices were closed in addition to the hours they actually worked (storm pay); part-time employees hours worked shall be matched with admin pay up to a maximum of eight hours per day.

Vice-Chairman Hendrix made a motion to add item 9. f. to the agenda. Commissioner Robinson provided a second. The motion carried 5-0.

- g. Consideration of approval of a fee waiver for residential inert material beginning on September 30, 2024 and extending until October 21, 2024.

Commissioner Thomas made a motion to add this item to the agenda. Commissioner Williamson provided the second. The motion carried 5-0.

4. Department Reports

a. Susannah Lanier – 2024 4-H Week (Photo)

Susannah Lanier expanded on National 4H Week and stated that she is grateful everyone is safe and school is back in session following Hurricane Helene. Considering the outage, plans to celebrate the National 4H week were rearranged, but she intends to make the best of the situation for the children. She wished the Commissioners a Happy National 4H Week

b. EMA Director – Justin Wells

Candler County EMA Director, Justin Wells, informed the board that Candler County is currently in recovery mode following the significant damage left behind by Hurricane Helene. County roads are mostly passable, there are approximately 100 meters still out on the power grid. Director Wells is waiting to do a comprehensive damage assessment to get a full scope of the destruction. Preliminary assessment is significant which includes damage to City and County facilities. Private corporations and non-profits have been sending supplies and donations. A warehouse at the Industrial Park is opened to store these donations and supplies to get out to the community. The Emergency Operations Center (EOC) is still activated at a downgraded level. Director Wells reported no fatalities and one accident that may or may not have been related to the storm as Hurricane Helene passed through Candler County. Director Wells reminded everyone to remain vigilant and prepare by chance Hurricane Milton, the next storm in the gulf, changes its path. In conclusion, he commended everyone who collaborated in the area.

c. Metter Fire Department – Jason Douglas, Metter Fire Chief

Chief Douglas apologized to the Board for not having a report prepared at the time of the meeting due to the recent destruction from the storm as well as the fire that engulfed five businesses along Broad Street, including the Queensborough National Bank. Chairman Thrift complimented Chief Douglas and the fire departments heroic actions and the use of City and County's collective purchased ladder truck which was vital in extinguishing the fire. Bulloch County Fire also responded to the scene sending a second ladder truck.

d. EMS – Xavier Winkler, EMS Director

Director Winkler thanked everyone involved with helping clear the paths so that the EMS could provide medical assistance to those who needed it during and after the storm. Moving forward, he explained the report is now categorized with the refusals pushed down toward the bottom of the page. Attorney Gross, Administrator Aasheim and Director Winkler spoke of an amendment needed to EMS policy to allow first responders to provide aid and to operate county vehicles in an emergency response that is on the agenda for consideration.

e. Roads & Bridges – Jerry Lanier, Public Works Superintendent

Superintendent Lanier reported that most roads are cleared. However, there are a few dead-end roads where downed trees remain. He stated he will be revisiting those roads soon. However, this day public works staff focused on helping the farmers with large equipment gain access to their fields. All highways are open. He then thanked everyone who helped him clear the roads during this disaster. Chairman Thrift commended Superintendent Lanier for his dedication to Candler County residents during this disaster as he has not yet cleared the downed trees and storm debris from his personal property.

f. Solid Waste – Robert Hendrix, Landfill Manager

Mr. Hendrix approached the Board to report the gas-powered pump was used during the power outage. The inert has been opened free of charge. Approximately 28 total tons of inert debris have crossed the scales. The metal bin continues to be filled and is adequate for storage.

g. Recreation – Mike Robins, Recreation Dept. Director

Coach Robins approached the Board explaining the extensive damage the recreation department campus and buildings received from Hurricane Helene. The debris possess risks of dangerous injuries and the downed trees are an attractive nuisance. One of the new concrete light poles came down and poses a possible electrical hazard. The walking trail received extensive damage. Coach Robins requested the Board consider posting signs that the recreation department campus is closed and further cancel Fall Sports. However, he did report there is a practice field that received no damage that the tackle football team could practice on and the All-Stars team could be picked to still participate in those All-Star tournaments. However, Candler County could not play or host All-Star tournaments until multiple extensive clean-up efforts are made.

Administrator Aasheim requested the Commissioners consider modifying the agenda to add item 9. e. under New Business to provide the Commissioners an opportunity to consider cancelling Fall Sports and issuing refunds.

h. Sheriff's Office – Monthly Statistics Report

i. Tax Assessor's Office – Monthly Permits Report

5. Citizens wishing to address the Commission– *Citizens will be allowed to address the commission individually for a period of up to 5 minutes.*

Chairman-elect Brad Jones approached the board to address the Commissioners to say that the citizens of Candler County have come together and represented very well what living in a small community means. He named the all entities involved as well as citizens who laid prior existing difference aside and worked together for a common goal in spite of false representation on behalf of one television news reporter, who has since tried to rectify the false reporting. He would like to send 10,998 "Thank You" messages out to the 10,998 citizens in Candler County.

6. Financial Report – September 2024

Administrator Aasheim requested the Commissioners defer this item until the October 21st meeting.

7. Approval of the Minutes – September 2024

- a. September 9, 2024 Millage Rate Public Hearing #3
- b. September 9, 2024 1st Regular Monthly Meeting
- c. September 23, 2024 2nd Regular Monthly Meeting
- d. September 25, 2024 Called Meeting

Administrator Aasheim requested the Commissioner defer this item until the October 21st meeting.

8. Old Business

There was no old business to address during this meeting.

9. New Business

- a. **Consideration of a proposal from Spatial Engineering, Inc. for RightSpot GIS Services for the period beginning October 1, 2024-September 30, 2025 at a cost of \$28,800**

Administrator Aasheim requested the Commission consider accepting the proposal from Spatial Engineering, Inc. for RightSpot GIS Services for the period beginning October 1, 2024-September 30, 2025 at a cost of \$28,800. He explained the Spatial Engineering, Inc. has been providing GIS services for the county since October 2021. The county utilizes these services to produce and publish the qPublic website. Further, he anticipates additional usage now that zoning has been adopted as parcels are modified and zoning applications are approved. The pricing has remained stable since 2021. Attorney Gross added that he has reviewed the contract and it is to form.

Vice-Chairman Hendrix made a motion to approve the proposal from Spatial Engineering, Inc. for RightSpot GIS Services for the period beginning October 1, 2024-September 30, 2025 at a cost of \$28,800. Commissioner Williamson provided a second. The motion carried 5-0. (Exhibit B)

- b. **Consideration of submissions in response to a Request for Proposals (RFP) issued for the procurement of a Type 1 Ambulance for Candler County EMS**

Administrator Aasheim requested this item be tabled for two weeks considering the responses were due on September 27th. Considering the Board of Commissioners office has been closed on September 27th through October 6th due to power outage and recovery efforts County wide, Aasheim would like time for any responses that may be held at the post office to be delivered. Provided the package is postmarked by the RFP due date, the response would be acceptable. He also informed the Board that one response was received prior to the office closing.

Commissioner Robinson made a motion to table the item Consideration of submissions in response to a Request for Proposals (RFP) issued for the procurement of a Type 1 Ambulance for Candler County EMS. Chairman Thrift provided a second. The motion carried 5-0.

- c. **Consideration of an amendment to EMS policy to allow first responders to provide aid and to operate county vehicles in an emergency response – to be added**

Administrator Aasheim requested that the Commission consider approving an amendment to EMS policy to allow first responders to provide aid and to operate county vehicles in an emergency response. He explained that at various times there are emergency circumstances where the EMS staff needs assistance in operating all four of the ambulance at once, where the standard is to have the manpower to operate two ambulance per shift. In order for the county insurance carrier to provide liability insurance, the county must have a policy that defines when this is allowed. Attorney Gross has drafted and presented a simple policy that authorizes during an emergency that will allow first responders to operate county equipment. However, the first responders will be subject to, and including be required to sign the agreement to be subject to, the county's drug testing and personnel policy. Administrator Aasheim then requested the Commissioners to adopt the policy, the form will be prepared and a roster listing them as volunteers in the EMS system so that they are permitted under the state of Georgia, and will move forward from that point.

Vice-Chairman Hendrix made a motion to approve the amendment to EMS policy to allow first responders to provide aid and to operate county vehicles in an emergency response. Commissioner Williamson provide a second. The motion carried 5-0. (Exhibit C)

d. Consideration of proposals for debris removal and monitoring submitted under emergency measure exigency provisions of FEMA/GEMA response regulations – **to be added**

Aasheim advised the Commission that there were a number of options for debris removal and disposal after the storm. The county could (a) use public works staff and equipment, (b) contract with emergency disposal and monitoring companies, (c) wait for a plan from GEMA and the US Corps of Engineers as had been discussed on EMA calls, or (d) do nothing at this time. All options offered risks, but Aasheim stated that though FEMA has indicated it will reimburse for debris collection at 100%, he had concerns about that reimbursement and the total cost estimates provided by debris companies (\$7-\$8 million dollars). After a lengthy discussion of the potential risks and costs associated with each option, Administrator Aasheim requested this item be tabled.

Commissioner Thomas made a motion to table this item for two weeks and revisit it during the October 21, 2024 meeting. Commissioner Robinson provided a second. The motion carried 5-0.

e. Consideration of cancelling Fall Sports season at the Metter- Candler Recreation Department, with the exception of All-Stars football, and issuing refunds for registrations for soccer, softball, flag-football and cheerleading – **to be added**

Discussion on this item was held during the department report of Mike Robins, Rec Director. At the end of the discussion, Chairman Thrift made a motion to authorize Coach Robins to contact the Board of Education or possible alternate facilities that could possibly accommodate the Fall Sports season. Provided accommodations cannot be made, Fall Sports shall be cancelled at the Metter- Candler Recreation Department, with the exception of All-Stars football. Commissioner Thomas provided a second. The motion carried 5-0.

Commissioner Thomas made a motion that 100% refunds for registration fees shall be issued for soccer, softball, tackle-football, flag-football and cheerleading. Commissioner Williamson provided a second. The motion carried 5-0.

f. Consideration of approval of admin pay for employees during the office closure; full-time employees to be paid eight (8) hours of admin pay for each day the offices were closed in addition to the hours they actually worked (storm pay); part-time employees hours worked shall be matched with admin pay up to a maximum of eight hours per day. – **to be added**

Administrator Aasheim requested the Commission ratify the decision to pay admin pay to employees during the office closure; full-time employees shall be paid eight (8) hours of admin pay for each day the offices were closed in addition to the hours they actually worked (storm pay); part-time employees hours worked shall be matched with admin pay up to a maximum of eight hours per day. Administrator Aasheim explained this will increase the payroll by approximately \$50,000.00.

Commissioner Robinson approved admin pay as Administrator Aasheim described for the period impacted by Hurricane Helene. Commissioner Thomas provided a second. The motion carried 5-0.

g. Consideration of approval of a fee waiver for residential inert material beginning on September 30, 2024 and extending until October 21, 2024. – **to be added**

Administrator Aasheim requested the Commission consider ratifying a decision to waive residential inert fees made on September 30, 2024 and to further extended the fee waiver until October 21, 2024 when the Commission will revisit this issue.

Commissioner Robinson made a motion to approve a fee waiver for residential inert material beginning on September 30, 2024 and extending until October 21, 2024. Commissioner Thomas provided a second. The motion carried 5-0.

10. Report from the Chairman

Chairman Thrift expressed thanks to Kevin Davis for helping clear the road in his neighborhood.

11. Report from County Administrator

Administrator Aasheim spoke of the interesting week he has had. He communicated concerning feelings he had because of being out of the county and state during the emergency situations caused by Hurricane Helene, but also emphasized the love he has for Candler County and sheer overwhelming desire to do the best job he can for this community. He further praised EMA Director Justin Wells for the fantastic job he did during this extraordinary event, where he was first to request resources. Also, with communicating and updating the community through posts. Administrator Aasheim explained surrounding county EMA Directors would replicate Director Wells posts and use to keep their own county informed. Administrator Aasheim summarized the extensive damages to all County’s facilities and the process to file insurance claims. The County’s cash reserves will be strained through the end of October. He then requested two items be added to the agenda. Administrator Aasheim further commended City of Metter Councilwoman Victoria Gaitten for helping organize supplies and with recovery efforts.

12. Report from the County Clerk

Clerk Lank expressed gratitude that everyone on the board was safe, and that the collaboration among everyone within the community to help each other was truly humbling.

13. Report from the County Attorney

Attorney Gross stated that the Tax Commissioner, Jason Grimes, cancelled the Tax Sales that were scheduled for Tuesday, September 24, 2024 due to the arrival of Hurricane Helene. He further commended EMA Director Wells efforts during the storm.

14. Report from the Commissioners-

Gregory Thomas (District 1) Commissioner Thomas stated he is thankful and truly grateful they were able to feed 450 during the event.

Jonathan Williamson (District 2) Commissioner Williamson said his recent experiences as county commissioner were a little more than he was expecting when he ran for office. However, he expressed the sheer thankfulness he felt when he was able to break away from clean-up to see the community coming together for each other.

David Robinson (District 3) Commissioner Robinson explained the extent of damages he received, and regrettably was unable to help in the community as much as he would have like to have.

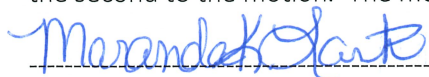
Vice-Chairman Blake Hendrix (District 4) Vice-Chairman Hendrix stated he was thankful to be part of this community. He said it was amazing to watch and be a part of the different groups working together. He concluded with a special mention to Chairman-elect Jones, he had four gas stations powered-up and running Saturday and Sunday, a day after the wide-spread power outage Hurricane Helene caused.

15. Executive Session

There was no call for executive session during this meeting.

16. Adjournment-

Commissioner Williamson moved to adjourn the meeting at 6:53 p.m. Commissioner Thomas provided the second to the motion. The motion passed 5-0.



Kellie Lank, County Clerk

Attest

BOARD OF COMMISSIONERS OF CANDLER COUNTY, GEORGIA AGENDA
REGULAR MEETING
5:00 P.M.
October 7, 2024

1. Call to Order
2. Invocation and *Pledge of Allegiance*, Agatha Grimes, Candler County 4-H Senior Board Vice President
3. Approval of Agenda
4. Department Reports
 - a. Susannah Lanier – 2024 4-H Week (Photo)
 - b. EMA Director – Justin Wells
 - c. Metter Fire Department – Jason Douglas, Metter Fire Chief
 - d. EMS – Xavier Winkler, EMS Director
 - e. Roads & Bridges – Jerry Lanier, Public Works Superintendent
 - f. Solid Waste – Robert Hendrix, Landfill Manager
 - g. Recreation – Mike Robins, Recreation Dept. Director
 - h. Sheriff's Office – Monthly Statistics Report
 - i. Tax Assessor's Office – Monthly Permits Report
5. Citizens wishing to address the Commission – *Citizens will be allowed to address the commission individually for a period of up to 5 minutes.*
6. Financial Report – September 2024
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 - b. September 9, 2024 1st Regular Monthly Meeting
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- g. Consideration of approval of a fee waiver for residential inert material beginning on September 30, 2024 and extending until October 21, 2024.

10. Report from Chairman

11. Report from County Administrator

12. Report from the County Clerk

13. Report from Attorney

14. Reports from Commissioners

15. Executive Session

16. Adjournment

September 2024 Candler Co EMS End of the Month Report

Scene to CCH	73
Scene to EGRMC	23
Scene to Meadows	1
Scene to Optim Tattnall	1
Refusal/Lift Assist	14
Refusals	26
Mutual Aid	1
CCH to MUMC	6
CCH to St Joseph's	2
CCH to WellStar MCG	3
CCH to EGRMC	21
CCH to Evans Memorial	1
CCH to Nursing home	9

Coroner Call	2
Cancelled Call	7
Fire Standby	1
Ems Not Needed	4
Total	195

CANDLER COUNTY EMS
MONTHLY TRIPS REPORT

	24-Jan	24-Feb	24-Mar	24-Apr	24-May	24-Jun	24-Jul	24-Aug	24-Sep	24-Oct	24-Nov	24-Dec	% of Total	TOTAL BY %
EMIS TRANSPORTS	78	67	69	58	58	62	65	79	73	74%	0	0	74%	609
SCENE TO CCH	25	16	25	28	27	20	23%	23%	23%	23%	0	0	23%	206
SCENE TO EGRMC	2	2	2	0	3	2	2%	2%	2%	1%	0	0	2%	14
SCENE TO MEADOWS	0	0	0	0	0	0	0%	0%	0%	0%	0	0	0%	0
SCENE TO EVANS	0	0	0	0	0	0	0%	0%	0%	0%	0	0	0%	0
SCENE TO DOCTORS	0	0	0	0	0	0	0%	0%	0%	0%	0	0	0%	0
SCENE TO EMANUEL	0	0	0	0	0	0	0%	0%	0%	0%	0	0	0%	0
SCENE TO MEMORIAL	0	0	0	0	0	0	0%	0%	0%	0%	0	0	0%	0
SCENE TO CANDLER-SAV	0	0	0	0	0	0	0%	0%	0%	0%	0	0	0%	0
SCENE TO TATNALL	0	0	0	0	0	0	0%	0%	0%	0%	0	0	0%	0
SCENE TO ST JOSEPH	1	4	1	3	3	1	1%	1%	1%	1%	1	1	1%	11
SCENE TO AIR	1	1	0	0	0	0	1%	0%	0%	0%	0	0	0%	4
RES TO HOSPICE HOUSE	0	2	3	3	0	2	2%	0%	2%	1%	0	0	1%	10
MUTUAL AID	107	91	99	92	88	87	88	109	99	0	0	0	0	860
TOTAL CALLS TO SCENE	107	91	99	92	88	87	88	109	99	0	0	0	0	860
CCH TO CANDLER DIALYSIS	0	0	0	0	1	0	0%	0%	0%	0%	0	0	0%	1
CCH TO MEMORIAL	19	9	24%	10	2	14	31%	10	6	14%	0	0	14%	89
CCH TO CANDLER	0	1	3%	1	4%	1	2%	3%	0	0%	0	0	0%	6
CCH TO FAIR VIEW	1	0	0%	0	0%	0	0%	0%	0	0%	0	0	0%	3
CCH TO ST JOSEPH	0	1	3%	3	4%	0	0%	0%	2	5%	0	0	5%	10
CCH TO WELLSTAR MCG	3	5	14%	5	6	4	9%	6	3	7%	0	0	7%	40
CCH TO PEIDMONT AUGUSTA	0	0	0%	0	2%	0	0%	0%	0	0%	0	0	0%	1
CCH TO DOCTORS	1	2	0%	3	6%	2	4%	1	0	0%	0	0	0%	14
CCH TO EGRMC	11	12	32%	11	15	21	47%	10	21	50%	0	0	50%	132
CCH TO MEADOWS	0	0	0%	0	0%	0	0%	0%	0	0%	0	0	0%	0
CCH TO COLISEUM	0	0	0%	0	0%	0	0%	0%	0	0%	0	0	0%	0
CCH TO EVANS MEMORIAL	0	0	0%	0	0%	0	0%	0%	0	0%	0	0	0%	0
CCH TO NURSING HOME	11	7	19%	11	9	3	7%	5	9	21%	0	0	21%	68
CCH TO HOSPICE HOUSE	3	2	5%	0	0	0	0%	0%	0	0%	0	0	0%	6
TOTAL TRANSFER CALLS	50	37	49	48	40	45	36	33	42	0	0	0	0	380
TOTAL TRANSPORTS	157	128	148	140	128	132	124	142	141	0	0	0	0	1240
REFUSAL	27	30	68%	32	36	26	52%	39	26	48%	0	0	48%	300
REFUSAL/LIFT	17	7	16%	13	9	9	18%	8	14	26%	0	0	26%	80
CORNER CALL	2	4	5%	2	5%	2	4%	1	2	4%	0	0	4%	14
CANCELLED CALL	4	0	0%	3	6	4	8%	5	7	13%	0	0	13%	42
NO PT CONTACT	2	4	2%	1	2%	1	2%	0	0	0%	0	0	0%	6
DOA/TURNED OVER TO HOSPICE	0	0	0%	0	0%	0	0%	0	0	0%	0	0	0%	0
FIRE STANDBY	1	2	0%	1	2%	3	6%	1	2	2%	0	0	2%	7
EMIS NOT NEEDED	3	5	7%	0	6	4	7%	1	4	7%	0	0	7%	28
DOA AT NURSING HOME	0	0	0%	0	0%	0	0%	0%	0	0%	0	0	0%	0
TOTAL OTHER CALLS	56	44	63	44	60	50	72	57	54	0	0	0	0	485
TOTAL MONTHLY EMIS CALLS	213	172	211	184	188	182	196	199	195	0	0	0	0	1725



RENEWAL

**RightSpot™ GIS Services
Candler County, Georgia
PID No. 24019**

September 24, 2024



Spatial Engineering, Inc.
613 Towne Park West Drive, Suite 202
Rincon, Georgia 31326
Office. 912.826.6688
www.spatialengineering.com

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1 Background

The intent of this proposal is to continue Candler County (COUNTY) RightSpot support. Continue updating the frame work based on industry standard technology and provide a wholistic approach to managing and maintaining the COUNTY’s GIS. A long-term goal is to reconcile and consolidate all the various data formats (As-builts, pdfs, pictures, etc.) into a single enterprise GIS that support all appropriate COUNTY business functions. This proposal is valid for 90 days from date of submittal.

2 Point of Contact(s):

Spatial Engineering, Inc.:	Candler County, Georgia
Project Manager: Ricky Truluck, PE 613 Towne Park Dr West, Suite 202 Rincon, GA 31326 rtruluck@spateng.com O: 912-826-6688	County Administrator: Bryan Aasheim 1075 E Hiawatha St Metter, GA 30439 baasheim@candlerco-ga.gov O: 912-685-2835

3 Definitions

As-Built	Drawings/documents designated an “as built” or “as constructed” record.
CADD	Computer Aided Drafting and Design
ESD	Effective Start Date
GIS	Geographic Information System
HTML5	Revision 5 of the “Hypertext Markup Language”, the standard programming language for describing the contents and appearance of Web pages.
HTTPS	"HyperText Transport Protocol Secure." Website using the HTTPS protocol to encrypt data sent back and forth with SSL encryption.
NA	Not Applicable
Named User	Designated individuals assigned a unique login and granted specific assess to the COUNTY’s data.
PoP	Period of Performance. The contract duration.

4 Task 1 – RightSpot™ Web Portal

4.1 Approach:

SPATIAL will provide and maintain the RightSpot™ web portal based on the COUNTY’s GIS data. SPATIAL will coordinate with the COUNTY to determine what data to load into RightSpot. SPATIAL will not edit or change COUNTY data as part of this task. The

data will be available to authorized users only. Unless otherwise specified, data access will be READ ONLY. The intent is for RightSpot to be the COUNTY's internal GIS.

4.2 Scope of Work:

1. Provide system administration and geodatabase management.
2. Provide 24/7/365 backup.
3. Provide RSA 4096-bit secure HTTPS encryption.
4. Provide up to 10 named user accounts.
5. Provide view access using standard web browsers like Edge and Chrome. (Tablet and Smartphone access requires internet access)
6. Provide access to RightSpot's tools and workflows.

4.3 Deliverables:

1. Data access via RightSpot.

4.4 Travel:

None.

4.5 Schedule:

October 1, 2024 to September 30, 2025

4.6 Assumptions:

1. RightSpot access for authorized named users only.
2. Web access does not include public web map services.
3. Standard RightSpot set-up procedures apply.
4. This task does not include data cleanup and conversion. Data processing performed under Task 2 – On-call Support.
5. SPATIAL does not guarantee against natural disaster or forces outside of our control.
6. SPATIAL does not guarantee network connectivity between our demarcation point and the COUNTY's demarcation point. To ensure system health and a rapid recovery in the event of hardware failure, Spatial Engineering uses external monitoring services and daily backups of your data. If system downtime occurs, we will maintain contact with your organization's POC while the issue is being resolved. SPATIAL will restore service as quickly as possible.

5 Task 2 – Data Maintenance and On-Call Support

5.1 Approach:

Provide support for parcel and other data updates, analysis, maps, field collection, application development, etc. on an as needed basis. The County Administrator, or their designee, must approve request prior to beginning work.

5.2 Scope of Work:

1. SPATIAL will provide GIS and data maintenance services as requested.
2. The COUNTY may request services using email or telephone.
3. On-Call Support may include, but is not limited to:
 - a. Data updates
 - b. Field data collection, Drone aerial collection, and GPS survey
 - c. Custom workflows and configurations
 - d. GIS analysis and products
 - e. Map production
 - f. GIS technical “help desk” support
 - g. Field verify as-built data and load into RightSpot
 - h. Update parcel fabric using Coordinate Geometry (COGO) if at all possible. Where parcel data does not support COGO, "best fit" digitizing may be used.
 - i. Once per year, submit the COUNTY’s GIS information to the Department of Revenue (DOR) as part of the COUNTY’s digest submission. Prior to submission, SPATIAL will execute a Discrepancy Report and work with the COUNTY to reconcile any issues prior to submitting. Submissions will be based on submission instructions provided from the COUNTY.
 - j. Transfer data to QPublic based on county guidance. SPATIAL anticipates a monthly update to QPublic. SPATIAL will execute a Discrepancy Report and work with the COUNTY to reconcile any issues prior to submitting to QPublic.

5.3 Deliverables:

1. Provide services as requested.
2. Incorporate resulting GIS data and products into the COUNTY’s GIS geodatabase.

5.4 Travel:

1. Local mileage.

5.5 Schedule:

- 1. Schedule based on specific requests.

5.6 Assumptions:

- 1. Only the County Administrator or their designee may assign/approve tasks.
- 2. SPATIAL will request authorization to proceed for individual tasks estimated more than \$2,000.

6 Cost Estimate

Task	Units	Cost/Yr	Extended
Item 1 – RightSpot™			
RightSpot (10/1/2024 – 9/30/2025)	1	\$4,800.00	\$4,800.00
Setup (waived-renewal)		\$0.00	\$0.00
Item 1 – Total			\$4,800.00
Item 2 – On-Call Support (OCS)			
OCS (10/1/2024 – 9/30/2025)	1	\$24,000.00	\$24,000.00
Item 2 – Total			\$24,000.00
TOTAL			\$28,800.00
Notes:			
<ul style="list-style-type: none"> 1. The cost for Item 1-RightSpot is fixed for the contract period. Payment is due at the beginning of the contract period. 2. SPATIAL has the right to re-negotiate the amount at the anniversary of the contract. SPATIAL will provide 90-day notice to the CITY of any proposed change to the fee. 3. Cost assumptions are presented under each Item above. 4. The cost of On-Call Support will vary depending on services requested. 			

7 Renewal and Cancellation Policy

The contract period for the services defined herein begin November 1, 2024 and continue through September 30, 2025.

The contract will automatically renew on the anniversary date for an additional one-year term unless the COUNTY notifies SPATIAL in writing of the COUNTY's desire to terminate services. The COUNTY and SPATIAL may terminate services any time provided the receiving party is given a 30-day notice. Upon termination, SPATIAL will return all COUNTY data within 15 working days in an industry standard format.

8 Proposal Acceptance

If the tasks, schedule, and fees presented in this proposal are acceptable, please sign, date, and return a copy to Spatial Engineering, Inc.

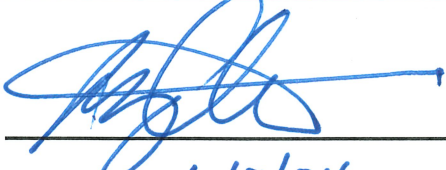
For: Spatial Engineering, Inc.	For: Candler County
<p><u>Rebecca A. Truluck</u></p> <p>Date: September 24, 2024</p>	<p><u></u></p> <p>Date: <u>10/8/24</u></p>
<p>Rebecca F. Truluck President 912-826-6688 btruluck@spateng.com</p>	<p>Name: <u>Bryan Aasheim</u></p> <p>Title: <u>County Administrator</u></p>

Exhibit C

Placeholder for EMS Policy Amendment