

AGENDA  
REGULAR MEETING  
5:00 P.M.  
July 24, 2023

1. Call to Order
2. Invocation and *Pledge of Allegiance*
3. Approval of Agenda
4. Citizens wishing to address the Commission – *Citizens will be allowed to address the commission individually for a period of up to 5 minutes.*
5. Application for Commission approval, permit or variance –
6. Approval of Minutes – July 10, 2023 Called Meeting and July 10, 2023 1<sup>st</sup> Regular Meeting
7. Old Business
  - a. Consideration of bids submitted for performance of work related to the 2023 LMIG and supplemental projects
  - b. Consideration of a resolution to adopt a proposed budget amendment #3 to the FY23 Candler County operating budget
8. New Business
  - a. Consideration of a proposal from Colley Tractor for the purchase of a 2024 bat wing mower deck at a cost of \$23,000
  - b. Consideration of a proposal from Wellston Associates for a LIDAR topographic survey of the Candler County Landfill at a cost of \$3,570
  - c. Consideration of a request for an appropriation of SPLOST in the amount of \$60,000 for a deputy vehicle
  - d. Consideration of a request to purchase a 2023 Ford F150 STX 4x2 at a cost of \$40,441.32 from Metter Ford utilizing an approved FY24 SPLOST appropriation
  - e. Consideration of the selection of a Construction Manager at Risk (CMAR) for the Candler County Jail Project
  - f. Consideration of a request from staff to designate Commissioner Robinson as the voting delegate from Candler County for the 2023 ACCG Legislative Leadership Conference
9. Report from Chairman
10. Report from County Administrator
11. Report from Attorney
12. Reports from Commissioners
13. Executive Session
14. Adjournment

**Board of Commissioners of Candler County**  
**Regular Meeting**  
**July 24, 2023**  
**5:00 p.m.**

The Board of Commissioners of Candler County met for the regular monthly meeting on Monday, July 24, 2023, at 5:00 p.m., in the Commissioners' boardroom at 1075 East Hiawatha Street, Suite A, Metter, Georgia. Chairman Glyn Thrift presided with Vice-Chairman Brad Jones, Commissioners Gregory Thomas, David Robinson and Blake Hendrix in attendance. Also attending were County Administrator Bryan Aasheim attended remotely, County Clerk Kellie Lank, and County Attorney Kendall Gross and attorney Cindy Delgado. The Metter Advertiser was notified of the meeting, Jerri Goodman attended this meeting.

Guests attending this meeting included: No citizens attended this meeting.

**Call to Order**

Chairman Thrift called the meeting to order at 5:05 p.m.

**Invocation and Pledge of Allegiance –**

Chairman Thrift called on Commissioner Robinson to deliver the invocation and lead the *Pledge of Allegiance*.

**Approval of Agenda**

Administrator Aasheim requested the agenda be approved with the following additions.

**8. New Business...**

- b. Consideration of a proposal from Wellston Associates for a LIDAR topographic survey of the Candler County Landfill at a cost of \$3,570**
- c. Consideration of a request for an appropriation of SPLOST in the amount of \$60,000 for a deputy vehicle**
- d. Consideration of a request to purchase a 2023 Ford F150 STX 4x2 at a cost of \$40,441.32 from Metter Ford utilizing an approved FY24 SPLOST appropriation**
- e. Consideration of the selection of a Construction Manager at Risk (CMAR) for the Candler County Jail Project**
- f. Consideration of a request from staff to designate Commissioner Robinson as the voting delegate from Candler County for the 2023 ACCG Legislative Leadership Conference**

Commissioner Thomas made a motion to approve the agenda as requested. Commissioner Robinson provided a second. The motion carried 5-0.

**Citizens wishing to address the Commission** – *Citizens will be allowed to address the commission individually for a period of 5 minutes.*

There were no citizens present to address the Commissioners.

**Application for Commission approval, permit or variance –**

Administrator Aasheim made the Commission aware the updated Manufactured Home Ordinance and Mobile Home Park Ordinance do not contain a provision for a *Family Purpose Exception* that would allow a second mobile home to be installed on a single parcel. Therefore, a Family Purpose Exception is no longer available to Candler County residence under the new ordinances. Once the Candler County Zoning Ordinance is adopted, all County Ordinances will be reviewed and updated so that they are more cohesive with the overall Candler County Zoning Ordinance.

**Approval of Minutes – July 10, 2023 Called Meeting and the July 10, 2023 1<sup>st</sup> Regular Meeting**

Commissioner Hendrix made a motion to table the minutes. Commissioner Thomas provided a second. The motion carried 5-0.

**Old Business**

**Consideration of a request from the City of Metter for a utility easement on the north and south sides of Airport Rd for the purpose of installing water and sewer infrastructure**

Administrator Aasheim provided information for additional available funds. He also mentioned he is still waiting on information from the private land owners. Administrator Aasheim reviewed the bid tabulations and the level of inflation should they postpone the base resurfacing of Salem Church Road, and to award the 2023 LMIG project to the sole bidder Sikes Brother's Inc for asphalt resurfacing in the amount of \$941,479.50. After further discussion, the consensus of the Board was to move forward with the Salem Church Road resurfacing project, and to table the supplemental projects.

Commissioner Robinson made a motion to accept the bid from Sikes Brother's Inc. of \$941,479.50 for the asphalt resurfacing of the 2023 LMIG project, Salem Church Road. Commissioner Thomas provided a second. The motion carried 5-0.

Commissioner Robinson made a motion to table the 2023 LMIG Supplemental Projects, Fortner Road (Asphalt Resurfacing); add alternates MacWac Lake Road Repair and Excelsior Church Road Leveling. Commissioner Thomas provided a second. The motion carried 5-0.

**Consideration of a resolution to adopt a proposed budget amendment #3 to the FY23 Candler County operating budget**

Administrator Aasheim requested this item be tabled until the August 7, 2023 meeting.

Commissioner Robinson made a motion to table the item Consideration of a resolution to adopt a proposed budget amendment #3 to the FY23 Candler County operating budget. Commissioner Thomas provided a second. The motion carried 5-0.

**New Business**

**Consideration of a proposal from Colley Tractor for the purchase of a 2024 bat wing mower deck at a cost of \$23,000**

Administrator Aasheim introduced a request from Roads Superintendent, Jerry Lanier, for the Commissioners to consider authorization of the purchase of one batwing mower deck from Colley Tractor. The quote Colley Tractor provided is for a 2024 15' Predator bat wing mower with aircraft tires installed for \$22,750.00. The quote also included a \$4,000 credit towards the purchase for the trade in of the eight-year-old New Holland 780GC Mower that the County purchased new from Colley Tractor on May 12, 2015 for \$16,250.00. Thus, lowering the total purchase price of the new mower to \$18,750.00. Administrator Aasheim requested the Commissioners utilize SPLOST funds for this purchase.

Vice-Chairman Jones made a motion to utilize \$18,750.00 of SPLOST funds to purchase a 2024 bat wing mower deck at a cost of \$23,000 with a \$4,000 trade in credit. Commissioner Thomas provided a second. The motion carried 5-0.

**Consideration of a proposal from Wellston Associates for a LIDAR topographic survey of the Candler County Landfill at a cost of \$3,570**

Administrator Aasheim presented a proposal from Wellston & Associates to perform a topographic LIDAR survey of the existing landfill site at a proposed cost of \$3,750 plus fees as needed to be funded from the General Fund Operating Account.

Chairman Thrift made a motion to accept the proposal from Wellston Associates to perform a LIDAR topographic survey of the Candler County Landfill at a cost of \$3,570. Commissioner Thomas provided a second. The motion carried 5-0. (Exhibit A)

**Consideration of a request for an appropriation of SPLOST in the amount of \$60,000 for a deputy vehicle**

Administrator Aasheim presented a request from the Candler County Sheriff for an appropriation of 2018 SPLOST funding in the amount of \$60,000 for the purchase of a deputy sheriff vehicle. He further explained he was very conservative with SPLOST appropriations in the FY24 budget, and there are enough SPLOST funds to approve the Sheriff's request.

Commissioner Hendrix made a motion to approve the Sheriff's request for an appropriation of SPLOST in the amount of \$60,000 for a deputy vehicle. Commissioner Thomas provided a second. The motion carried 5-0.

**Consideration of a request to purchase a 2023 Ford F150 STX 4x2 at a cost of \$40,441.32 from Metter Ford utilizing an approved FY24 SPLOST appropriation**

Administrator Aasheim requested to Commissioners consider the purchase of a 2023 Ford F150 STX from Metter Ford for \$40,441.32 utilizing an approved appropriation of 2018 SPLOST funds included in the FY2024 budget. This vehicle would be assigned to the Candler County Tax Assessor's office and to transfer the 2011 Chevy 1500 SuperCrew with 99,500 miles on it to the Public Works department.

Commissioner Hendrix made a motion to approve the purchase a 2023 Ford F150 STX 4x2 at a cost of \$40,441.32 from Metter Ford utilizing an approved FY24 SPLOST appropriation. Commissioner Thomas provided a second. The motion carried 5-0.

**Consideration of the selection of a Construction Manager at Risk (CMAR) for the Candler County Jail Project**

Administrator Aasheim provided information submitted in response to the Candler County RFP for a Construction Manager at Risk (CMAR) for the purpose of engaging in contract discussion and of the selecting a CMAR for the Candler County Jail Project. He stated there were five respondents to the RFP that included: Dublin Construction, TQ Constructors, RW Allen, Pope Construction and Allstate Construction. Aasheim further explained the Jail Project Committee consisting of the Sheriff's Office personnel, architectural staff, two county commissioners and himself met on Wednesday, July 19, 2023 to review the submissions. After the review, the committee recommended the Board of Commissioners select Pope Construction as the CMAR.

Commissioner Thomas made a motion to select Pope Construction as the Construction Manager at Risk (CMAR) for the Candler County Jail Project. Commissioner Hendrix provided a second. The motion carried 5-0.

**Consideration of a request from staff to designate Commissioner Robinson as the voting delegate from Candler County for the 2023 ACCG Legislative Leadership Conference**

Administrator Aasheim requested the Commissioners consider selecting Commissioner Robinson as the voting delegate from Candler County for the 2023 ACCG Legislative Leadership Conference. He stated each county is requested to designate a voting delegate if the Chairman will not be in attendance, and Commissioner Robinson will be the only attendee from Candler County at the conference.

Commissioner Hendrix made a motion to designate Commissioner Robinson as the voting delegate from Candler County for the 2023 ACCG Legislative Leadership Conference. Vice-Chairman Jones provided a second. The motion carried 4-0, with Commissioner Robinson abstaining from the vote.

**Report from Chairman**

Chairman Thrift reported Administrator Aasheim will be on vacation the week of July 31 -August 6, 2023. He will be present for the August 7<sup>th</sup> meetings. He also thanked Commissioner Robison for installing the bench at the courthouse.

**Report from County Administrator**

Administrator Aasheim reported on the following item:

- Moving forward with the Candler Co Public Building Authority, possible meeting on August 16th, 17th or 21st.
- County Attorney Gross and Administrator Aasheim continue to work with the bonding company for the Jail Project.
- City Manager, Carter Crawford relayed a message that the City of Metter is good with the 24SPLOST distribution and IGA proposed by Candler County. The City of Metter intends to vote on this in their August 14<sup>th</sup> meeting. Provided the City follows through, the resolution for the 24SPLOST Levy will be on the August 21<sup>st</sup> Board of Commissioners meeting agenda, and will be delivered to Judge Thompson by September 1<sup>st</sup> to be placed on the November 2023 General Election ballot. The Town of Pulaski is still dissatisfied with the distribution of 24SPLOST, and has not responded further. The SPLOST Law only requires the City of Metter and Candler County to move forward.
- Tax Assessor working through appeals. A preliminary digest should be available in three weeks
- Zoning Meeting with Anna Weaver to be scheduled for August 7, 2023
- Public Hearing on August 21, 2023 for a USDA Grant for the Tax Commissioner AS400 update to a web system
- Mileage Rate will likely not be available until August 14, 2023. Tax Commissioner is applying for an extension. However, if there is a tax increase an no rollback three public hearings will be required.
- Requested executive session to discuss personnel.

**Report from Attorney**

Attorney Gross requested Administrator Aasheim display the plat of the New Jail Project site. Attorney Gross explained the County can not own the property under the bond requirements. In order to utilize this 5.72 acres as the basis for the financing of the bond, the Candler County Commissioners will need to deed this property to the Candler County Public Building Authority, and the Candler County Public Building Authority will then lease the land to the Candler County Sheriff. Attorney Gross requested the Commissioners direct him to prepare the deed signing this property over to the Candler County Public Building Authority. The consensus of the Board was for Attorney Gross to proceed as he stated.

**Reports from the Commissioners**

**Commissioner Thomas representing Commission District 1**, had nothing to report.

**Vice-Chairman Jones representing Commission District 2**, requested an update on the 4H Van Aasheim stated there are none available, but communicated with the sales team that he wants to order one as soon as the window opens to order. The van is also in the budget.

**Commissioner Robinson representing Commission District 3**, had nothing to report.

**Commissioner Hendrix representing Commissioner District 4**, had nothing to report.

**Executive Session -**

Commissioner Robinson moved to exit into Executive Session to discuss personnel at 6:02 p.m. Commissioner Thomas provided a second to the motion. The motion carried 5-0.

Vice-Chairman Jones moved to exit Executive Session and reconvene the regular meeting at 6:57 p.m. Commissioner Hendrix provided a second to the motion. The motion carried 5-0.


Vice-Chairman Jones moved to authorize the signing of the *Closed Meeting Affidavit* certifying that executive session was for personnel. Commissioner Robinson provided the second to the motion. The motion carried 5-0.

Commissioner Hendrix made a motion to terminate Joshua Graham from the Roads Department. Commissioner Thomas provided the second to the motion. The motion carried 5-0.

Commissioner Robinson made a motion to authorize Joseph Reynolds, EMS Director, to hire Tina Palmer, EMT-B, to a part-time position. Commissioner Thomas provided the second. The motion carried 5-0.

**Adjournment**

Commissioner Thomas moved to adjourn the meeting at 7:03 p.m. Commissioner Robinson provided a second to the motion. The motion carried 5-0.

  
 Maranda K. Lank, Clerk  
 Attest

  
 Chairman, Glyn Thrift

# BOARD OF COMMISSIONERS OF CANDLER COUNTY

**Glyn Thrift**  
Chairman

**Brad Jones**  
Vice-Chairman

**Bryan Aasheim**  
County Administrator

**Gregory Thomas**  
Commissioner

**David Robinson**  
Commissioner

**Blake Hendrix**  
Commissioner

## CLOSED MEETING AFFIDAVIT

STATE OF GEORGIA  
COUNTY OF CANDLER

### AFFIDAVIT OF CHAIRMAN OR PRESIDING OFFICER

Glyn Thrift, Chairman of the Board of Commissioners of Candler County, being duly sworn, states under oath that the following is true and accurate to the best of his knowledge and belief:

1.  
The Board of Commissioners of Candler County met in a duly advertised meeting on July 24, 2023  
2.  
During such meeting, the Board voted to go into closed session.

3.  
The executive session was called to order at 6:02 p.m.  
4.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

\_\_\_\_\_ Consultation with the county attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. 50-14-2(1);

\_\_\_\_\_ Discussion of tax matters made confidential by state law as provided by O.C.G.A. 50-14-2(2);

\_\_\_\_\_ Discussion of the future acquisition of real estate as provided by O.C.G.A. 50-14-3(4);

Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. 50-14-3(6);

\_\_\_\_\_ Other

This 24<sup>th</sup> day of July 2023.

Sworn to and subscribed before me  
This 24<sup>th</sup> day of July 2023.

*Maranda K. Lank*  
Notary Public



*[Signature]*  
Glyn Thrift, Chairman  
Board of Commissioners of Candler County

1075 EAST HIAWATHA STREET, SUITE A, METTER, GEORGIA 30439  
(912) 685-2835 FAX (912) 685-4823

July 17, 2023



Wellston Associates  
Land Surveyors, LLC

Bryan Aasheim, County Administrator  
Board of Commissioners of Candler County, GA  
1075 East Hiawatha St., Suite A  
Metter, GA 30439

July 17, 2023

**Subject: Candler County Lidar Proposal**

Bryan,

Wellston Associates Land Surveyors is pleased to provide Candler County BOC with a cost estimate for Candler County Landfill.

- Our fee proposal as requested: LIDAR topographic survey \$3,570.00

**Survey Criteria:**

- The acquisition of aerial LiDAR and imagery to support 1-Foot contour mapping.
  - AutoCAD files, including:
    - DTM
    - 2' Contours
    - Color orthophotography with 3"-pixel resolution delivered in TIFF/TFW or ECW format
    - Bare Earth classified point cloud.

Any changes or additions to the scope as outlined above will be considered as additional services and performed at an additional fee on a time and materials basis as per the attached rate sheet dated 7/17/23.

We will be available to start on this project within one week from Notice to Proceed and have deliverables in Auto Cadd format within 4-6 weeks from Notice to Proceed.

This proposal, along with our attached rate sheet and proposal acceptance letter will constitute an agreement when the client authorizes Wellston Associates to proceed with the services as stated above. If this proposal is acceptable, please execute the signature located on the attached proposal acceptance letter and return the original to our office. This will serve as notice to proceed. Please keep a copy for your records.

If you should have any questions, please feel free to call.

We appreciate the opportunity of working with you on this project.

Sincerely,

Spencer H Johnson, PLS



July 17, 2023

## STATEMENT OF GENERAL TERMS & CONDITIONS

### 1. Fee Structure

Any changes or additions to the scope as outlined above will be considered as additional services and performed at an additional fee on a time and materials basis as per the following fees:

The following hourly rates for various categories of personnel are currently in effect:

<b>Hourly Rate</b>	<b>Category</b>
\$150	Registered Land Surveyor
\$140	Project Surveyor
\$130	Cadd technicians
\$170	GPS Crew
\$170	Robotic Crew
\$220	UAV Crew
\$220	PIX4D/Lidar Registration

Hourly rates will be adjusted semi-annually to reflect changes in the cost-of-living index as published. If overtime for nonprofessional personnel is required, the premium differential figured at time and one-half of their regular hourly rates are charged at direct cost to the project.

### 2. Specialty Equipment

- |                        |               |
|------------------------|---------------|
| a) Vehicle Mileage     | \$0.55/Mile   |
| b) All-Terrain Vehicle | \$50/Day      |
| c) Boat                | \$50/Day      |
| d) Per Diem            | \$146/Day/Man |

The following expenses will be billed at a direct cost:

- e) Telephone/fax charges.
- f) Postage and shipping/courier services.
- g) In-house printing and reproduction.

July 17, 2023

**PROPOSAL ACCEPTANCE SHEET****Description of Services:** Lidar Topographic**Project Name & Location:** Candler County Landfill**FOR PAYMENT AND APPROVAL OF CHARGES:****Charge Invoice to the Account of:****Firm:** Board of Commissioners of Candler County, GA**Address:** 1075 East Hiawatha St., Suite A      **City:** Metter**State:** GA      **Zip:** 30439**Attention:** Bryan Aasheim      **Title:** County Administrator**SPECIAL INSTRUCTIONS:**

## PAYMENT TERMS:

Compensation for services rendered will be in accordance with the proposal referenced above. Invoices will be issued monthly. Payment is due upon receipt of the invoice. A late payment charge of 18 percent per annum or the maximum amount allowed by the law will be applicable if payment is not made within 30 days after the invoice date. The client will also pay any cost of collection, including reasonable attorney's fees if invoices are collected by law or through an attorney at law.

## INSURANCE:

Our company agrees to maintain, subject to normal industry exclusions, statutory workers' compensation coverage, employer's liability, comprehensive general and automobile liability insurance coverage, and professional liability insurance coverage, in accordance with the laws of the state applicable to the work performed. Certificates can be issued upon request identifying details and limits of coverage.

## PROPOSAL ACCEPTANCE:

The Terms and Conditions attached to this Proposal, including the Terms on this page are:

Accepted this 25th day of July, 2023

Candler County Board of Commissioners

Print or Type Individual, Firm or Corporate Body Name

*Bryan Aasheim*

Signature of Authorized Representative

Bryan Aasheim, County Administrator

Print or Type Name of Authorized Representative and Title