

AGENDA  
REGULAR MEETING  
5:00 P.M.  
Tuesday, September 6, 2022

1. Call to Order
2. Invocation and *Pledge of Allegiance* –Alexis Driggers, Candler County 4-H Junior President
3. Approval of Agenda
4. Department Reports
  - a. GA Forestry Report – Bubba Bird
  - b. Metter Fire Department – Jason Douglas
  - c. EMS – Joseph Reynolds
  - d. Roads & Bridges – Jerry Lanier
  - e. Solid Waste – Robert Hendrix
  - f. Recreation – Mike Robins
5. Citizens wishing to address the Commission – *Citizens will be allowed to address the commission individually for a period of up to 5 minutes.*
6. Application for Commission approval, permit or variance –
7. Financial Report –
8. Approval of Minutes – Millage Rate Public Hearing Minutes for August 1<sup>st</sup>, 11<sup>th</sup>, and 15<sup>th</sup>, 2022. August 15, 2022, 2<sup>nd</sup> Monthly Meeting Minutes
9. Old Business
10. New Business
  - a. Discussion regarding the Telecommunications Towers and Antennas Ordinance related to the definition of a “tower” and a request for the definition to be amended
  - b. Consideration of request for SPLOST funding for the recreation department to purchase a zero turn mower
  - c. Consideration of a Medication Reimbursement Management Agreement between Payer Matrix, LLC and the Candler County Board of Commissioners
  - d. Consideration of an agreement with Spatial Engineering for GIS services for FY23
11. Report from Chairman
12. Report from County Administrator
13. Report from Attorney
14. Reports from Commissioners
15. Executive Session
16. Adjournment

**Board of Commissioners of Candler County**  
**Regular Meeting**  
**September 6, 2022**  
**5:00 p.m.**

The Board of Commissioners of Candler County met for the regular monthly meeting on Tuesday, September 6, 2022, at 5:00 p.m., in the Commissioners' boardroom at 1075 East Hiawatha Street, Suite A, Metter, Georgia. Chairman Glyn Thrift presided with Vice-Chairman Brad Jones, Commissioners David Robinson and Blake Hendrix were in attendance. Also attending were County Administrator Bryan Aasheim and County Clerk Kellie Lank. Commissioner Gregory Thomas did not attend this meeting.

The Metter Advertiser was notified of the meeting. Jerri Goodman attended.

Guests attending this meeting included: Candler County EMS Director, Joseph Reynolds; Candler County Landfill Supervisor, Robert Hendrix; Candler County 4H Agent, Susannah Lanier and 4H Jr President, Alexis Driggers; Rick and Donna Kasee.

**Call to Order**

Chairman Thrift called the meeting to order at 5:01.

**Invocation and Pledge of Allegiance**

Chairman Thrift called on Candler County 4H Jr. President, Alexis Driggers to deliver the invocations and lead the *Pledge of Allegiance*.

**Approval of the Agenda**

Mr. Aasheim requested the following changes be made to the agenda prior to approval.

**Add - 10. d. Consideration of an agreement with Spatial Engineering for GIS services for FY23**

Commissioner Robinson made a motion to approve the agenda with the requested changes. Chairman Thrift provided a second. The motion carried 3-0.

**Department Reports**

- **Landfill, Robert Hendrix:** Landfill Manager Robert Hendrix approached the Board to give the August monthly report. He reported the garbage collection complaints have decreased. Requested an update on the EPD Capacity Report.
- **Candler County EMS, Joseph Reynolds:** EMS Director Reynolds presented the monthly financial report and transport statement. Mr. Reynolds spoke of the new high average for transports during the month of August. (Exhibit A)
- **Metter Fire Department, Jason Douglas:** City of Metter Fire Chief Douglas did not attend this meeting. However, he did email the monthly report. (Exhibit B)
- **Roads & Bridges, Jerry Lanier:** Roads Superintendent Lanier did not attend this meeting.
- **Recreation:** Candler County Recreation Department Director, Coach Robins did not attend this meeting.

## **Financial Report**

Mr. Aasheim delivered the August 2022 Financial report. (Exhibit C)

- Small variance in accounts two accounts where deposit slips were inverted. The correction will show in the September financial statement.
- Searching for interest rates to invest unrestricted funds
- Shared Service District balance \$872,657.34
- ARPA balance \$1,408,032.80 and committed liabilities for the new ambulance a sheriff's vehicle put the available amount in the \$800,000.00 range.
- Discussions with the Sheriff about critical needs for the jail facility. Funding sources could also include Inmate Jail Store, Fund 285.
- TSPLOST account balance is \$1,255,388.75.
- Health Insurance accounts are running well with \$125,981.11 in the Pareto Claims account and \$305,323.79 in the Pareto Reserves account.
- Revenues – millage rate and tax notices will go out on time. Revenues will begin to come in December 2022 or January 2023.
- Expenditure – All divisions are inline from an expense standpoint, apart from the usual overage this time of year for the following divisions: IT for the large expense on the radio system. Administration for the property and liability insurance.
- The 2018 SPLOST return for August amounted to \$152,995.15.

## **Approval of the Minutes - Millage Rate Public Hearing Minutes for August 1<sup>st</sup>, 11<sup>th</sup>, and 15<sup>th</sup>, 2022. August 15, 2022, 2<sup>nd</sup> Monthly Meeting Minutes**

Vice-Chairman Jones made a motion to approve the Millage Rate Public Hearing Minutes for August 1<sup>st</sup>, 11<sup>th</sup>, and 15<sup>th</sup>, 2022. August 15, 2022, 2<sup>nd</sup> Monthly Meeting Minutes. Commissioner Robinson provided a second. The motion carried 3-0.

## **Old Business**

Mr. Aasheim reported there is no old business to address in this meeting.

## **New Business**

### **Discussion regarding the Telecommunications Towers and Antennas Ordinance related to the definition of a "tower" and a request for the definition to be amended**

Commissioner Robinson made a motion to table this item until all members of the County Commission Board could be present to voice opinion. Chairman Thrift provided a second. The motion carried 3-0.

### **Consideration of request for SPLOST funding for the recreation department to purchase a zero-turn mower**

Mr. Aasheim request the Board consider appropriating \$12,100.00 of 2018 SPLOST funds to purchase a SCAG Cheetah II Mower for the recreation department. This piece of equipment is needed due to the engine failure in the John Deer zero-turn mower the recreation department has used for many years. Mr. Aasheim stated that Blanchard Equipment reported their service department had never seen that many hours of use on a mower before. This is due to regular maintenance.

Commissioner Robinson made a motion to appropriate \$12,100.00 of the 2018 SPLOST funds for the purchase SCAG Cheetah II mower from Georgia Equipment Company in Swainsboro. Vice-Chairman requested a periodic maintenance schedule be quoted for this mower. Mr. Aasheim will obtain a quote for a PM agreement. Chairman Thrift provided a second. The motion carried 3-0.

**Consideration of a Medication Reimbursement Management Agreement between Payer Matrix, LLC and the Candler County Board of Commissioners**

Mr. Aasheim requested the Board consider approving a Medication Reimbursement Management Agreement between Payer Matrix, LLC and the Candler County Board of Commissioners. Chairman Thrift made a motion to approve the Medication Reimbursement Management Agreement between Payer Matrix, LLC and the Candler County Board of Commissioners. Vice-Chairman Jones provided a second. The motion carried 3-0. (Exhibit D)

**Consideration of an agreement with Spatial Engineering for GIS services for (Exhibit E)**

Mr. Aasheim presented a proposed agreement with Spatial Engineering (RightSpot) for GIS services for FY2023. He explained that Spatial Engineering had provided GIS Services in FY2022. Mr. Aasheim stated he allocated for the cost of GIS services in the approved FY2023 budget.

Vice-Chairman Jones made a motion to enter into an agreement with Spatial Engineering for GIS Services funded from the Tax Assessor division in the General Fund Operating account for \$28,800.00 (RightSpot system fee, \$4,800.00. Annual maintenance budget, \$24,000.00.) Commissioner Robinson provided a second. The motion carried 3-0.

*\*\*\*Commissioner Blake Hendrix entered the meeting at 5:43 p.m.\*\*\**

Rick and Donna Kasee entered the boardroom just before Commissioner Hendrix arrived. They approached the Commissioner requesting information about an alcohol permit for Ray's Place/Living on Wheels. Mr. Aasheim stated we are awaiting the initiation of the process to be made on the Georgia Department of Revenues State Alcohol Licensing portal. Mr. Aasheim outlined the steps to be taken that Mr. Kasee needs to do prior to appearing before the Commissioners for approval. Chairman Thrift requested Mr. Kasee come in the office after 10:00 a.m. the next day to clear up any miscommunications.

**Report from Chairman**

Chairman Thrift reported St. Matthews Church Road construction looks good, but there is still no asphalt on the roadway.

**Report from County Administrator**

Aasheim commented on the following:

- Celestial Star Kennels is operating without a business license and avoiding certified mail delivery from the Board of Commissioners Office.
- Requested executive session for personnel.

**Report from the County Attorney**

Mr. Gross did not attend this meeting.

**Reports from Commissioners**

Commissioner Thomas representing Commission District 1 did not attend this meeting.

Vice-Chairman Jones representing Commission District 2 Canoochee Road between Hardiman Road and Hwy 57, a large dead pine tree is down in the right-of-way.

Commissioner Robinson representing Commission District 3 had nothing to report.

Commissioner Hendrix representing Commissioner District 4 had nothing to report.

**Executive Session –**

Commissioner Robinson moved to exit into Executive Session to discuss personnel at 5:50 p.m. Vice-Chairman Jones provided a second to the motion. The motion carried 4-0.

Vice-Chairman Jones moved to exit Executive Session and reconvene the regular meeting at 6:23 p.m. Commissioner Hendrix provided a second to the motion. The motion carried 4-0.

Chairman Thrift moved to authorize the signing of the *Closed Meeting Affidavit* certifying that executive session was for personnel. Commissioner Robinson provided the second to the motion. The motion carried 4-0.

**Adjournment**

Commissioner Robinson moved to adjourn the meeting at 6:25 p.m. Commissioner Hendrix provided a second to the motion. The motion carried 4-0.



Maranda K. Lank, Clerk  
Attest



Chairman, Glyn Thrift

# BOARD OF COMMISSIONERS OF CANDLER COUNTY

Glyn Thrift  
Chairman

Brad Jones  
Vice-Chairman

Bryan Aasheim  
County Administrator

Gregory Thomas  
Commissioner

David Robinson  
Commissioner

Blake Hendrix  
Commissioner

## CLOSED MEETING AFFIDAVIT

STATE OF GEORGIA  
COUNTY OF CANDLER

### AFFIDAVIT OF CHAIRMAN OR PRESIDING OFFICER

Glyn Thrift, Chairman of the Board of Commissioners of Candler County, being duly sworn, states under oath that the following is true and accurate to the best of his knowledge and belief:

1.  
The Board of Commissioners of Candler County met in a duly advertised meeting on September 6, 2022

2.  
During such meeting, the Board voted to go into closed session.

3.  
The executive session was called to order at 5:50 p.m.

4.  
The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

\_\_\_\_\_ Consultation with the county attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. 50-14-2(1);

\_\_\_\_\_ Discussion of tax matters made confidential by state law as provided by O.C.G.A. 50-14-2(2);

\_\_\_\_\_ Discussion of the future acquisition of real estate as provided by O.C.G.A. 50-14-3(4);

Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. 50-14-3(6);

\_\_\_\_\_ Other

This 6<sup>th</sup> day of September 2022.

Sworn to and subscribed before me  
This 6<sup>th</sup> day of September 2022.

*Maranda K. Lank*  
Notary Public



*[Signature]*  
Glyn Thrift, Chairman  
Board of Commissioners of Candler County

1075 EAST HIAWATHA STREET, SUITE A, METTER, GEORGIA 30439  
(912) 685-2835 FAX (912) 685-4823

## Exhibit A

## AUGUST 2022 PATIENT TRANSPORT REPORT

FROM SCENE TO CCH	80
FROM SCENE TO MEADOWS	0
FROM SCENE TO EGRMC	15
FROM SCENE TO EMANUEL	0
SCENE TO MEMORIAL	0
SCENE TO OPTIM TATTNALL	0
SCENE TO HOSPICE	0
SCENE TO ST JOSEPH	0
SCENE TO AIR	0
REFUSAL	37
MUTAL AID	1
TRANS CCH TO MEMORIAL	14
TRANS CCH TO EMANUEL	0
TRANS CCH TO CANDLER	1
TRANS CCH TO FAIR VIEW	0
TRANS CCH TO ST JOSEPH	0
TRANS CCH TO AUGUSTA UNIVERSITY	2
TRANS CCH TO UNIVERISTY	0
TRANS CCH TO DOCTORS	1
TRANS CCH TO EGRMC	11
TRANS CCH TO MEADOWS	0
TRANS CCH TO COLISEUM MEDICAL MACON GA	0
CCH TO NURSING HOME	13

TRANS CCH TO HOSPICE	2
CORNOR CALL	2
CANCELLED CALL	0
AIR TRANSPORT (COVID)	0
NO PT CONTACT	0
CCH TO RES FOR HOSPICE	0
DOA WITH DNR/TURNED OVER TO HOSPICE	0
FIRE STANDBY	2
EMS NOT NEEDED	6

TOTAL	187
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# DAILY REPORT

COMPANY: **CANDLER**

DATE: 8/31/2022

TRANSPORTS:

IMPORTS: 7

RETURNED FOR CORRECTION:

RESPONSE FEES:

DELETED AND CLOSED:

CLAIMS POSTED AND SENT TO PAYERS:

MEDICARE EXTRACT: 2

PI EXTRACT:

7

NUMBER EXTRACTED:

9

MEDICAID EXTRACT:

BCBS EXTRACT:

SELF PAY:

RUNS ON HOLD/DEFER:

WHY:

FOLLOW UP WORKED:

## PAYMENTS

PAYMENT DATED	PAYER	PAYMENT TYPE	PAYMENT #	AMOUNT
8/31/2022	SQAURE FEE		59884	\$ (69.94)
8/26/2022	SELF PAY	CK	CK: 5381 PB: 59875	\$ 270.00
8/24/2022	PROGRESSIVE	CK	CK: 2045328675 PB: 59876	\$ 522.00
8/18/2022	SELF PAY ANDREW	CK	CK: 80001 PB: 59877	\$ 485.76
8/15/2022	AMERIGROUP	CK	58932	\$ 767.16

TOTAL: \$ 1,974.98

PAYMENTS CONTINUED TOTAL:

\$ -

GRAND TOTAL: \$ 1,974.98

### Period Activity Summary

Start Date: Mon Aug 01 2022 00:00:00 GMT-0400 (Eastern Daylight Time)

End Date: Wed Aug 31 2022 00:00:00 GMT-0400 (Eastern Daylight Time)

Agency	Total Transports	Total Payments	Total Payments Voided	Total Adjustments & WO	Total Adj. & WO Voided	Total Charges	Total Charges Voided	Ending Total Forward	Payments per Transport	Collection Rate
<b>Candler County EMS</b>										
Candler County EMS	148	\$48,651.19	\$0.00	\$46,331.00	\$0.00	\$123,223.60	\$0.00	\$276,949.34	\$328.72	39.48%
<b>Totals</b>	<b>148</b>	<b>\$48,651.19</b>	<b>\$0.00</b>	<b>\$46,331.00</b>	<b>\$0.00</b>	<b>\$123,223.60</b>	<b>\$0.00</b>	<b>\$276,949.34</b>	<b>\$328.72</b>	<b>39.48%</b>

## Exhibit B

Metter Fire Rescue Response ListAug-22Call Type and Jurisdiction

Aug-22

	Structure	Vehicle	Res.	Brush	Inv.	Alarm	Heli.	Haz.	Service	Med.	Other	Total
City	1	1	1	0	0	1	6	0	0	10	1	21
County	2	2	0	2	0	7	0	0	0	6	1	20
Total	3	3	1	2	0	8	6	0	0	16	2	

Total Calls	41
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43 Total Calls (1 Mutual aid given to Emanuel County  
1 Mutual aid given to Tatnall County)

Aug-21

	Structure	Vehicle	Res.	Brush	Inv.	Alarm	Heli.	Haz.	Service	Med.	Other	Total
City	0	0	0	2	0	4	2	0	2	8	1	19
County	1	1	1	1	0	8	0	0	0	6	0	18
Total	1	1	1	3	0	12	2	0	2	14	1	

Total Calls	37
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Account Number

GENERAL FUND	DESCRIPTION	BOOK BALANCE	BANK BALANCE	Difference	Notes
100-11-1110	GENERAL FUND QNB	\$2,869,307.89	\$2,870,115.89	\$808.00	Due to SSD
-11-1113	GENERAL FUND CONTINGENCY	\$239,525.20	\$239,525.20	\$0.00	
-11-1308	QNB CD (GF)-72770	\$0.00	\$0.00	\$0.00	
	<b>Total</b>	<b>\$3,108,833.09</b>			
100-11-1134	LANDFILL CLOSURE FUND QNB	\$1,815,773.18	\$1,815,773.18	\$0.00	
100-11-1309	QNB LFILL CLO CD-72769	\$0.00	\$0.00	\$0.00	
	<b>Total</b>	<b>\$1,815,773.18</b>			
100-11-1135	JUVENILE COURT FUND QNB	\$2,424.81	\$2,424.81	\$0.00	
100-11-1136	PUBLIC BUILDING FUND-CLOSED	\$0.00	\$0.00	\$0.00	
100-11-1139	CANDLER COUNTY JAIL FUND	\$185,081.68	\$185,081.68	\$0.00	
100-11-1167	HOSPITAL LOC	\$420,333.69	\$420,333.69	\$0.00	
	HOSPITAL LOAN *9022		Sept payment made	9/2/2022 Balance	\$813,914.15
100-11-1170	AMERICAN RESCUE PLAN ACT	\$0.00	\$0.00	\$0.00	
	<b>Fund 100 Totals</b>	<b>\$6,940,479.25</b>			
<b>D.A.T.E. FUND</b>					
212-11-1132	D.A.T.E. QNBA	\$48,985.71	\$48,985.71	\$0.00	
	<b>Fund 212 Totals</b>	<b>\$48,985.71</b>			
<b>E-911 FUND</b>					
215-11-1138	E-911 FUND QNB	\$349,756.93	\$349,756.93	\$0.00	
215-11-1303	CD_E911_QNB-72653	\$0.00	\$0.00	\$0.00	
	<b>Fund 215 Totals</b>	<b>\$349,756.93</b>			
<b>ARPA FUND</b>					
230-11-1170	AMERICAN RESCUE PLAN ACT	\$1,408,032.80	\$1,408,032.80	\$0.00	
	<b>Fund 230 Totals</b>	<b>\$1,408,032.80</b>			
<b>LMIG FUND</b>					
250-11-1110	LMIG	\$503,409.90	\$503,409.90	\$0.00	
	<b>Fund 250 Totals</b>	<b>\$503,409.90</b>			
<b>GEN FUND</b>					
270-11-1110	Special Services District	\$872,657.34	\$872,877.34	\$220.00	Due to Gen Fund
	<b>Fund 270 Totals</b>	<b>\$872,657.34</b>			
<b>INMATE FUND</b>					
285-11-1139	JAIL STORE FUND QNB	\$120,717.82	\$120,717.82	\$0.00	
	<b>Fund 285 Totals</b>	<b>\$120,717.82</b>			
<b>2011 SPLOST</b>					
320-11-1140	2011 SPLOST QNB	\$0.00	\$0.00	\$0.00	
	<b>Fund 320 Totals</b>	<b>\$0.00</b>			
<b>2018 SPLOST</b>					
321-11-1141	2018 SPLOST QNB	\$515,744.21	\$515,744.21	\$0.00	
321-11-1142	2018 SPLOST Hospital 20%	\$61,649.99	\$61,649.99	\$0.00	
	<b>Fund 320 Totals</b>	<b>\$577,394.20</b>			
<b>TSPLOST CAPITAL</b>					
335-11-1141	CASH IN BANK TIA SPLOST QNB	\$1,255,388.75	\$1,255,388.75	\$0.00	
	<b>Fund 335 Totals</b>	<b>\$1,255,388.75</b>			
<b>HEALTH INS/PARETO</b>					
601-11-1112	HEALTH INSURANCE/RESERVE	\$305,323.79	\$305,323.79	\$0.00	
601-11-1110	HEALTH INSURANCE/PARETO	\$125,981.11	\$125,981.11	\$0.00	
	<b>Fund 601 Totals</b>	<b>\$431,304.90</b>			
	<b>Report Totals</b>	<b>\$12,508,127.60</b>			

Statement of Revenue and Expenditures

Revenue Account Range: 100-00-0000 to 100-99-9999  
 Expend Account Range: 100-0000-00-0000 to 100-9999-99-9999  
 Print Zero YTD Activity: No

Include Non-Anticipated: Yes  
 Include Non-Budget: No  
 Year To Date As Of: 08/31/22  
 Current Period: 07/01/22 to 08/31/22  
 Prior Year: 07/01/21 to 08/31/21

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit
100-31-1100	REAL PROP-CUR YEAR	\$0.00	\$3,200,000.00	\$0.00	\$0.00	\$0.00	-\$3,200,000.00
100-31-1120	TIMBER TAX	\$13,066.25	\$55,000.00	\$6,059.50	\$6,059.50	\$0.00	-\$48,940.50
100-31-1190	HOSPITAL LEVY	\$3,009.50	\$280,000.00	\$2,465.58	\$2,465.58	\$0.00	-\$277,534.42
100-31-1200	REAL PROP-PRIOR YEAR	\$57,328.78	\$250,000.00	\$16,881.49	\$16,881.49	\$0.00	-\$233,118.51
100-31-1314	ALTERNATIVE AD VAL T	\$0.00	\$9,500.00	\$0.00	\$0.00	\$0.00	-\$9,500.00
100-31-1315	TAVT	\$97,432.46	\$550,000.00	\$106,010.79	\$106,010.79	\$0.00	-\$443,989.21
100-31-1320	MOBILE HOME	\$2,587.43	\$35,000.00	\$797.96	\$797.96	\$0.00	-\$34,202.04
100-31-1350	RAILROAD EQUIPMENT	\$3,877.54	\$3,800.00	\$3,989.73	\$3,989.73	\$0.00	\$189.73
100-31-1500	PROPERTY NOT ON DIGE	\$0.50	\$190,000.00	\$2,256.00	\$2,256.00	\$0.00	-\$187,744.00
100-31-1600	REAL ESTATE TRANSFER	\$22,600.56	\$55,000.00	\$4,360.83	\$4,360.83	\$0.00	-\$50,639.17
100-31-3100	LOST	\$171,213.43	\$900,000.00	\$156,754.08	\$156,754.08	\$0.00	-\$743,245.92
100-31-6300	FINANCIAL INSTITUTIO	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	-\$25,000.00
100-31-9110	PEN & INT-REAL	\$24,408.14	\$120,000.00	\$8,668.98	\$8,668.98	\$0.00	-\$111,331.02
100-31-9500	PEN & INT-FIFA	\$1,378.29	\$4,800.00	\$500.00	\$500.00	\$0.00	-\$4,300.00
100-32-1240	HUNTING CAMP LIC/PER	\$0.00	\$1,700.00	\$0.00	\$0.00	\$0.00	-\$1,700.00
100-32-2211	LAND TRANSFER FEE	\$595.00	\$2,000.00	\$315.00	\$315.00	\$0.00	-\$1,685.00
100-32-2240	MOBILE HOME PERMITS	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-32-2250	ELECTRICAL PERMITS	\$140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-33-1152	GEMA EMA PARTNERSHIP	\$0.00	\$7,328.00	\$0.00	\$0.00	\$0.00	-\$7,328.00
100-33-4211	FAMILY CONNECTIONS GRANT	\$0.00	\$52,500.00	\$12,600.12	\$12,600.12	\$0.00	-\$39,899.88
100-33-5200	FOREST LAND PROTECTION GRANTS (FLPA)	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	-\$25,000.00
100-33-6004	DISPATCH METTER SHA-2018 SDS AGREEMEN	\$10,833.34	\$65,000.00	\$10,833.34	\$10,833.34	\$0.00	-\$54,166.66
100-34-1120	STATE COURT - COMMUNITY SERVICE	\$6.00	\$4,000.00	\$0.00	\$0.00	\$0.00	-\$4,000.00
100-34-1190	STATE COURT - JOF	\$1,150.00	\$3,500.00	\$399.61	\$399.61	\$0.00	-\$3,100.39
100-34-1200	CLERK OF COURT - GENERAL FILING FEE	\$15,873.50	\$45,000.00	\$5,466.50	\$5,466.50	\$0.00	-\$39,533.50
100-34-1200	TAVT/MOTOR VEHICLE COUNTY FEES	\$1,140.00	\$35,000.00	\$6,249.30	\$6,249.30	\$0.00	-\$28,750.70

Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit
100-34-1941	METTER TAX COLLECTIO	\$900.00	\$4,500.00	\$900.00	\$900.00	\$0.00	-\$3,600.00
100-34-2100	LAW ENFORCEMENT FEES	\$2,070.00	\$23,000.00	\$4,104.00	\$4,104.00	\$0.00	-\$18,896.00
100-34-2201	SCHOOL RESOURCE OFFICER	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	-\$40,000.00
100-34-2202	SOUTHEASTERN TECH COLLEGE UTILITES	\$644.87	\$4,000.00	\$373.28	\$373.28	\$0.00	-\$3,626.72
100-34-2600	EMS TRIP SERVICE FEES	\$100,842.82	\$510,000.00	\$109,554.71	\$109,554.71	\$0.00	-\$400,445.29
100-34-2601	EMS ANNUAL FEES	\$13,822.19	\$525,000.00	\$7,723.11	\$7,723.11	\$0.00	-\$517,276.89
100-34-2602	EMS LEGAL RECOVERY OF BACK DEBT	\$98.13	\$0.00	\$613.59	\$613.59	\$0.00	\$613.59
100-34-2900	HOSPITAL DEBT SERVICE FEES	\$575.74	\$0.00	\$109.17	\$109.17	\$0.00	\$109.17
100-34-4131	RECYLED MATERIALS	\$346.20	\$2,000.00	\$974.20	\$974.20	\$0.00	-\$1,025.80
100-34-4150	TIPPING LANDFILL FEES	\$14,684.23	\$85,000.00	\$24,984.81	\$24,984.81	\$0.00	-\$60,015.19
100-34-4151	RESIDENTIAL LDFL USE	\$13,737.68	\$505,000.00	\$7,575.88	\$7,575.88	\$0.00	-\$497,424.12
100-34-4152	RECYCLE CTR FEES	\$375.00	\$2,000.00	\$147.00	\$147.00	\$0.00	-\$1,853.00
100-34-4153	INERT LANDFILL FEES	\$1,881.72	\$20,000.00	\$3,502.81	\$3,502.81	\$0.00	-\$16,497.19
100-34-7202	JACK STRICKLAND RENT	\$800.00	\$2,500.00	\$250.00	\$250.00	\$0.00	-\$2,250.00
100-34-7205	REC DEPT REGISTRATIO	\$11,890.00	\$30,000.00	\$6,860.00	\$6,860.00	\$0.00	-\$23,140.00
100-34-7206	REC DEPT CONCESSIONS	\$0.00	\$8,500.00	\$0.00	\$0.00	\$0.00	-\$8,500.00
100-34-7207	REC DEPT SPONSORS	\$54.00	\$7,500.00	\$0.00	\$0.00	\$0.00	-\$7,500.00
100-34-7208	FIELD RENTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-34-7209	REC DEPT ADMISSIONS	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	-\$3,000.00
100-34-7210	REC DEPT TOURNAMENT	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	-\$1,000.00
100-35-1110	SUPERIOR COURT FINES	\$453.61	\$20,000.00	\$1,488.03	\$1,488.03	\$0.00	-\$18,511.97
100-35-1120	STATE COURT FINES	\$107,791.18	\$450,000.00	\$70,217.42	\$70,217.42	\$0.00	-\$379,782.58
100-35-1130	MAGISTRATE COURT	\$4,730.00	\$30,000.00	\$4,405.00	\$4,405.00	\$0.00	-\$25,595.00
100-35-1150	PROBATE COURT	\$4,065.05	\$25,000.00	\$5,527.55	\$5,527.55	\$0.00	-\$19,472.45
100-35-1401	STATE/SUPERIOR CT ADD ON FEE-JAIL FUND	\$11,536.99	\$50,000.00	\$6,669.67	\$6,669.67	\$0.00	-\$43,330.33
100-35-1402	MUNI COURT ADD ON FEE-JAIL FUND	\$3,645.46	\$27,500.00	\$4,039.33	\$4,039.33	\$0.00	-\$23,460.67
100-35-1408	JUVE COURT ADD ON FEE	\$190.00	\$700.00	\$20.00	\$20.00	\$0.00	-\$680.00
100-35-1901	PUBLIC DEFENDER FEES	\$330.50	\$1,000.00	\$294.50	\$294.50	\$0.00	-\$705.50
100-36-1001	INTEREST INCOME	\$1,649.98	\$15,000.00	\$1,961.66	\$1,961.66	\$0.00	-\$13,038.34

Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit
100-36-1003	INTEREST INCOME - GENERAL FUND CD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-37-1001	PRIVATE DONATIONS	\$500.00	\$0.00	\$7,500.00	\$7,500.00	\$0.00	\$7,500.00
100-37-1120	HEALTH GRANT ACCG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-38-9001	MISC SALE OF PIPE	\$668.70	\$15,000.00	\$3,053.81	\$3,053.81	\$0.00	-\$11,946.19
100-38-9003	MISC TAX COMM FICA	\$0.00	\$6,100.00	\$0.00	\$0.00	\$0.00	-\$6,100.00
100-38-9005	MISCELLANEOUS	\$18,935.00	\$20,000.00	\$9,453.73	\$9,453.73	\$0.00	-\$10,546.27
100-38-9006	INSURANCE PROCEEDS	\$6,071.07	\$17,500.00	\$0.00	\$0.00	\$0.00	-\$17,500.00
100-38-9011	PUBLIC DEFENDER- SURPLUS REFUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-38-9013	SUPERIOR COURT CLERK REIMBURSEMENT C	\$0.00	\$11,828.00	\$1,545.17	\$1,545.17	\$0.00	-\$10,282.83
100-38-9999	CANCEL PRIOR YEAR EXPENSE	\$1,167.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-39-1001	IF TRANSFER - ARPA FOR PUBLIC SAFETY	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00	-\$150,000.00
100-39-1002	IF TRANSFER - SSD FOR CODE ENFORCEMENT	\$0.00	\$11,065.08	\$0.00	\$0.00	\$0.00	-\$11,065.08
100-39-1800	FUND BALANCE USE	\$0.00	\$135,898.18	\$0.00	\$0.00	\$0.00	-\$135,898.18
100-39-2100	SALE OF ASSETS	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>GENERAL FUND Revenue Total</b>	<b>\$765,170.51</b>	<b>\$8,696,219.26</b>	<b>\$630,877.49</b>	<b>\$630,877.49</b>	<b>\$0.00</b>	<b>-\$8,065,341.77</b>

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance
100-1100	LEGISLATIVE	\$8,558.46	\$66,950.58	\$7,810.96	\$7,810.96	\$0.00	\$59,139.62
100-1300	EXECUTIVE	\$38,099.25	\$232,298.82	\$37,363.00	\$37,363.00	\$0.00	\$194,935.82
100-1400	ELECTIONS & VOTER REGISTRATION	\$13,417.66	\$120,505.16	\$10,829.38	\$10,829.38	\$0.00	\$109,675.78
100-1510	ADMINISTRATION	\$126,816.38	\$330,903.97	\$138,796.04	\$138,796.04	\$0.00	\$192,107.93
100-1514	BOARD OF EQUALIZATION:	\$330.56	\$5,287.34	\$331.12	\$331.12	\$0.00	\$4,956.22
100-1535	INFORMATION TECHNOLOGY:	\$82,646.01	\$141,500.00	\$47,822.59	\$47,822.59	\$0.00	\$93,677.41
100-1545	TAX COMMISSIONER	\$44,443.88	\$296,711.99	\$42,154.28	\$42,154.28	\$0.00	\$254,557.71
100-1550	TAX ASSESSOR	\$39,448.58	\$303,955.29	\$45,368.65	\$45,368.65	\$0.00	\$258,586.64
100-1565	PUBLIC BUILDINGS	\$35,710.43	\$240,668.00	\$29,145.09	\$29,145.09	\$0.00	\$211,522.91
100-2150	SUPERIOR COURT	\$39,978.31	\$220,482.70	\$40,303.60	\$40,303.60	\$0.00	\$180,179.10
100-2180	CLERK OF COURT	\$38,099.71	\$324,460.25	\$48,982.97	\$48,982.97	\$0.00	\$275,477.28
100-2200	STATE COURT	\$1,111.22	\$132,647.50	\$21,335.38	\$21,335.38	\$0.00	\$111,312.12

Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance
100-2450	PROBATE COURT	\$26,673.59	\$160,341.09	\$26,774.56	\$26,774.56	\$0.00	\$133,566.53
100-3300	SHERIFF	\$265,114.63	\$1,563,741.22	\$229,538.32	\$229,538.32	\$0.00	\$1,334,202.90
100-3326	DETENTION CENTER	\$115,656.53	\$834,033.82	\$121,063.31	\$121,063.31	\$0.00	\$712,970.51
100-3600	EMERGENCY MEDICAL SERVICES	\$169,862.47	\$1,220,803.28	\$185,356.74	\$185,356.74	\$0.00	\$1,035,446.54
100-3700	CORONER	\$2,352.12	\$32,050.33	\$1,834.22	\$1,834.22	\$0.00	\$30,216.11
100-3920	EMERGENCY MANAGEMENT ASSOCIATION	\$11,041.73	\$18,590.47	\$10,825.24	\$10,825.24	\$0.00	\$7,765.23
100-4200	ROADS & BRIDGES	\$203,688.94	\$1,204,082.37	\$190,357.05	\$190,357.05	\$0.00	\$1,013,725.32
100-4530	SOLID WASTE DISPOSAL	\$52,554.93	\$470,249.24	\$52,259.53	\$52,259.53	\$0.00	\$417,989.71
100-5550	FAMILY CONNECTIONS:	\$7,866.64	\$52,500.00	\$8,633.32	\$8,633.32	\$0.00	\$43,866.68
100-7130	AGRICULTURAL RESOURCES	\$4,099.34	\$86,808.00	\$4,854.43	\$4,854.43	\$0.00	\$81,953.57
100-7450	CODE ENFORCEMENT	\$1,794.16	\$11,065.08	\$1,794.16	\$1,794.16	\$0.00	\$9,270.92
100-7460	RECREATION DEPARTMENT	\$35,461.70	\$277,144.56	\$41,805.43	\$41,805.43	\$0.00	\$235,339.13
100-8000	DEBT SERVICES:	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
100-9000	OTHER DEPARTMENTS	\$45,078.96	\$295,836.00	\$10,002.66	\$10,002.66	\$0.00	\$285,833.34
	<b>GENERAL FUND Expend Total</b>	\$1,444,435.42	\$8,703,803.27	\$1,362,652.39	\$1,362,652.39	\$0.00	\$7,341,150.88

100	GENERAL FUND	Prior	Current	YTD
	Revenue:	\$765,170.51	\$630,877.49	\$630,877.49
	Expended:	\$1,444,435.42	\$1,362,652.39	\$1,362,652.39
	Net Income:	-\$679,264.91	-\$731,774.90	-\$731,774.90

Grand Totals	Prior	Current	YTD
Revenue:	\$765,170.51	\$630,877.49	\$630,877.49
Expended:	\$1,444,435.42	\$1,362,652.39	\$1,362,652.39
Net Income:	-\$679,264.91	-\$731,774.90	-\$731,774.90





Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance
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230 AMERICAN RESCUE PLAN (ARP) ACT FUND

Revenue:	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
	\$86.37	\$159.83	\$159.83
Expended:	\$212,271.52	\$95,786.13	\$95,786.13
Net Income:	-\$212,185.15	-\$95,626.30	-\$95,626.30

Grand Totals

Revenue:	<u>Prior</u>	<u>Current</u>	<u>YTD</u>
	\$86.37	\$159.83	\$159.83
Expended:	\$212,271.52	\$95,786.13	\$95,786.13
Net Income:	-\$212,185.15	-\$95,626.30	-\$95,626.30

Statement of Revenue and Expenditures

Revenue Account Range: 250-00-0000 to 250-99-9999  
 Expend Account Range: 250-0000-00-0000 to 250-9999-99-9999  
 Print Zero YTD Activity: No

Include Non-Anticipated: Yes  
 Include Non-Budget: No  
 Year To Date As Of: 08/31/22  
 Current Period: 07/01/22 to 08/31/22  
 Prior Year: 07/01/21 to 08/31/21

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit
250-33-4252	DOT GRANT - LMIG (USE FOR FUTURE YEARS)	\$0.00	\$450,000.00	\$0.00	\$0.00	\$0.00	-\$450,000.00
250-33-4258	DOT GRANT - 2021 LMIG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
250-36-1001	LMIG INTEREST INCOME	\$177.49	\$1,000.00	\$184.75	\$184.75	\$0.00	-\$815.25
	<b>LMIG FUND Revenue Total</b>	<b>\$177.49</b>	<b>\$451,000.00</b>	<b>\$184.75</b>	<b>\$184.75</b>	<b>\$0.00</b>	<b>-\$450,815.25</b>

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance
250-4200-00-0000	LMIG CONTROL ACCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
250-4200-54-1401	INFRASTRUCTURE 2022 LMIG	\$0.00	\$446,340.44	\$0.00	\$0.00	\$0.00	\$446,340.44
250-4200-54-1402	INFRASTRUCTURE 2016 LMIG	\$0.00	\$450,000.00	\$0.00	\$0.00	\$0.00	\$450,000.00
250-4200-54-1405	INFRASTRUCTURE 2019 LMIG SAP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
250-4200-54-1408	INFRASTRUCTURE 2021 LMIG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
250-4200-54-1409	INFRASTRUCTURE 2021 LMIG SAP	\$0.00	\$0.00	\$62,806.50	\$62,806.50	\$0.00	-\$62,806.50
	<b>LMIG FUND Expend Total</b>	<b>\$0.00</b>	<b>\$896,340.44</b>	<b>\$62,806.50</b>	<b>\$62,806.50</b>	<b>\$0.00</b>	<b>\$833,533.94</b>

250	LMIG FUND	Prior	Current	YTD
Revenue:		\$177.49	\$184.75	\$184.75
Expended:		\$0.00	\$62,806.50	\$62,806.50
Net Income:		\$177.49	-\$62,621.75	-\$62,621.75

Grand Totals	Prior	Current	YTD
Revenue:	\$177.49	\$184.75	\$184.75
Expended:	\$0.00	\$62,806.50	\$62,806.50
Net Income:	\$177.49	-\$62,621.75	-\$62,621.75

Revenue Account Range: 270-00-0000 to 270-99-9999  
 Expend Account Range: 270-0000-00-0000 to 270-9999-99-9999  
 Print Zero YTD Activity: No

Include Non-Anticipated: Yes  
 Include Non-Budget: No

Year To Date As Of: 08/31/22  
 Current Period: 07/01/22 to 08/31/22  
 Prior Year: 07/01/21 to 08/31/21

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit
270-31-1350	RAILROAD EQUIPMENT	\$2,585.98	\$2,500.00	\$2,660.80	\$2,660.80	\$0.00	\$160.80
270-31-1750	FRANCHISE TAX-TELEVI	\$11,292.15	\$45,000.00	\$195.09	\$195.09	\$0.00	-\$44,804.91
270-31-4200	ALCOHOL BEVERAGE EXC	\$17,681.35	\$40,000.00	\$13,827.42	\$13,827.42	\$0.00	-\$26,172.58
270-31-4201	ALCOHOL MIXED DRINK BEVERAGE EXC	\$0.00	\$0.00	\$106.18	\$106.18	\$0.00	\$106.18
270-31-6200	INSURANCE PREMIUM TAX	\$0.00	\$515,000.00	\$0.00	\$0.00	\$0.00	-\$515,000.00
270-32-1100	ALCOHOLIC BEVERAGE LICENSE	\$0.00	\$15,000.00	\$43.25	\$43.25	\$0.00	-\$14,956.75
270-32-1200	GENERAL BUSINESS LICENSE	\$2,000.00	\$14,000.00	\$5,900.00	\$5,900.00	\$0.00	-\$8,100.00
270-32-2231	CELL TOWER FEES	\$0.00	\$0.00	\$750.00	\$750.00	\$0.00	\$750.00
270-32-2240	MOBILE HOME PERMIT FEES	\$0.00	\$8,500.00	\$2,250.00	\$2,250.00	\$0.00	-\$6,250.00
270-32-2250	ELECTRICAL PERMIT FEES	\$0.00	\$2,200.00	\$770.00	\$770.00	\$0.00	-\$1,430.00
270-33-7001	FIRE BUDGET SURPLUS METTER	\$0.00	\$0.00	\$31,986.70	\$31,986.70	\$0.00	\$31,986.70
270-34-4110	REFUSE COLLECTION CHARGE	\$9,725.86	\$394,000.00	\$6,792.93	\$6,792.93	\$0.00	-\$387,207.07
270-35-1400	CODE VIOLATION FINES	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
270-36-1001	INTEREST INCOME	\$250.67	\$1,500.00	\$311.76	\$311.76	\$0.00	-\$1,188.24
	<b>SPECIAL SERVICE DISTRICT FUND Revenue Total</b>	<b>\$43,586.01</b>	<b>\$1,037,700.00</b>	<b>\$65,594.13</b>	<b>\$65,594.13</b>	<b>\$0.00</b>	<b>-\$972,105.87</b>

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance
270-1510-00-0000	ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
270-1510-52-3604	BANK FEES	\$0.00	\$0.00	\$89.20	\$89.20	\$0.00	-\$89.20
270-1510-52-3901	ALCOHOL LICENSE-GCIC FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
270-1510-57-9000	CONTINGENCIES	\$0.00	\$3,444.02	\$0.00	\$0.00	\$0.00	\$3,444.02
270-4520-00-0000	COLLECTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
270-4520-52-2110	GARBAGE COLLECTION	\$55,300.32	\$365,000.00	\$60,641.10	\$60,641.10	\$0.00	\$304,358.90
270-7410-00-0000	ZONING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
270-7410-52-1201	ATTORNEY FEES	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
270-7410-52-2207	SERVICE CONTRACTS - HOGARC ZONING	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00

Statement of Revenue and Expenditures

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Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance
270-7450-00-0000	CODE ENFORCEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
270-7450-51-1100	CODE ENFORCEMENT - REGULAR EMPLOYEEE	\$10,000.08	\$10,000.08	\$0.00	\$0.00	\$0.00	\$10,000.08
270-7450-51-2200	CODE ENFORCEMENT-SOCIAL SECURITY-FIC#	\$764.88	\$765.00	\$0.00	\$0.00	\$0.00	\$765.00
270-7450-51-2700	CODE ENFORCEMENT-WORKERS COMPENSA	\$242.09	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
270-9000-00-0000	OTHER DEPARTMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
270-9000-54-1031	FIRE CAPITAL STIPEND	\$0.00	\$36,620.00	\$0.00	\$0.00	\$0.00	\$36,620.00
270-9000-57-1010	INDUSTRIAL AUTHORITY	\$20,297.16	\$121,797.00	\$20,299.50	\$20,299.50	\$0.00	\$101,497.50
270-9000-57-1011	AIRPORT AUTHORITY	\$3,279.94	\$20,663.61	\$3,443.94	\$3,443.94	\$0.00	\$17,219.67
270-9000-57-1012	AIRPORT AUTHORITY-SPECIAL APPROPRIATIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
270-9000-57-1030	FIRE PROTECTION METTER	\$50,095.76	\$330,861.37	\$55,143.56	\$55,143.56	\$0.00	\$275,717.81
270-9000-57-1032	ANIMAL CONTROL - METTER	\$0.00	\$76,377.42	\$12,729.58	\$12,729.58	\$0.00	\$63,647.84
270-9000-57-1060	LIBRARY	\$8,678.60	\$53,871.50	\$8,978.58	\$8,978.58	\$0.00	\$44,892.92
	<b>SPECIAL SERVICE DISTRICT FUND Expend Total</b>	<b>\$148,658.83</b>	<b>\$1,037,700.00</b>	<b>\$161,325.46</b>	<b>\$161,325.46</b>	<b>\$0.00</b>	<b>\$876,374.54</b>

270 SPECIAL SERVICE DISTRICT FUND

	Prior	Current	YTD
Revenue:	\$43,586.01	\$65,594.13	\$65,594.13
Expended:	\$148,658.83	\$161,325.46	\$161,325.46
Net Income:	-\$105,072.82	-\$95,731.33	-\$95,731.33

Grand Totals

	Prior	Current	YTD
Revenue:	\$43,586.01	\$65,594.13	\$65,594.13
Expended:	\$148,658.83	\$161,325.46	\$161,325.46
Net Income:	-\$105,072.82	-\$95,731.33	-\$95,731.33

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit
321-31-3208	2018 SPLOST (COUNTY 56%)	\$156,466.56	\$515,200.00	\$143,191.27	\$143,191.27	\$0.00	-\$372,008.73
321-31-3209	2018 SPLOST (Hospital 20%)	\$69,851.14	\$230,000.00	\$63,924.67	\$63,924.67	\$0.00	-\$166,075.33
321-31-3210	2018 SPLOST (Metter 40%)	\$111,761.83	\$368,000.00	\$102,279.47	\$102,279.47	\$0.00	-\$265,720.53
321-31-3211	2018 SPLOST (Pulaski 4%)	\$11,176.18	\$36,800.00	\$10,227.94	\$10,227.94	\$0.00	-\$26,572.06
321-31-3212	2018 SPLOST (INDUSTRIAL AUTHORITY)	\$0.00	\$500,000.00	\$0.00	\$0.00	\$0.00	-\$500,000.00
321-36-1005	INTEREST INC 2018 SP	\$304.96	\$1,100.00	\$269.05	\$269.05	\$0.00	-\$830.95
321-36-1006	INTEREST INC 2018 SPLOST Hospital 20%	\$9.04	\$100.00	\$11.17	\$11.17	\$0.00	-\$88.83
<b>2018 SPLOST FUND Revenue Total</b>		<b>\$349,569.71</b>	<b>\$1,651,200.00</b>	<b>\$319,903.57</b>	<b>\$319,903.57</b>	<b>\$0.00</b>	<b>-\$1,331,296.43</b>

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance
321-1510-00-0000	2018 SPLOST_New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321-1535-54-2301	IT - MultiFunction Printers - Capital	\$0.00	\$42,005.91	\$44,910.69	\$44,910.69	\$0.00	-\$2,904.78
321-1535-54-2400	IT/DATA CENTER CAPITAL OUTLAYS	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
321-1535-54-2401	IT - COURTHOUSE RENO IT UPGRADE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321-1550-54-2301	COUNTY GEN ADMIN - TAX ASSESSOR - FF&E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321-1550-54-2400	TAX ASSESSOR - COMPUTERS(3)	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00
321-1565-54-1002	PUBLIC BUILDINGS-COURTHOUSE RENOVATIC	\$35,893.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321-1565-54-1003	COURTHOUSE VCT SYSTEM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321-1565-54-1004	PUBLIC BUILDINGS-25 DANIEL RENOVATIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321-2180-54-2501	COUNTY GEN ADMIN - COC - OFFICE EQUIPME	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00	-\$2,000.00
321-2450-54-2301	COUNTY GEN ADMIN - PROBATE - OFFICE FUR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321-2450-54-2400	PROBATE COURT - COMPUTER	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00
321-2780-54-2401	COUNTY GEN ADMIN - COC - IT EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321-3300-54-2101	Sheriff- HVAC - Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321-3300-54-2200	SHERIFF - VEHICLES - NEW	\$5,382.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321-3300-54-2400	SHERIFF - PUBLIC SAFETY RADIOS	\$158,700.26	\$176,200.26	\$158,700.26	\$158,700.26	\$0.00	\$17,500.00

Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance
321-3300-54-2501	SHERIFF - EQUIPMENT	\$5,148.00	\$12,200.00	\$2,620.00	\$2,620.00	\$0.00	\$9,580.00
321-3326-54-2401	DETENTION - KENDWOOD NEXTEDGE RADIO	\$0.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00
321-3326-54-2503	DETENTION - PORTABLE DEFIBRILATORS	\$0.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00
321-4200-54-2101	PUBLIC WORKS - HEAVY EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321-4200-54-2200	PUBLIC WORKS - 2020 MOTORGRADERS	\$0.00	\$108,065.00	\$0.00	\$0.00	\$0.00	\$108,065.00
321-4200-54-2201	PUBLIC WORKS - VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321-4530-54-2200	SOLID WASTE DIS - CAT D3N BULLDOZER	\$0.00	\$36,000.00	\$0.00	\$0.00	\$0.00	\$36,000.00
321-4530-54-2301	SOLID WASTE DIS - ROLL OFF CONTAINERS	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
321-4963-57-1094	2018 SPLOST METTER 40%	\$45,255.12	\$0.00	\$102,279.47	\$102,279.47	\$0.00	-\$102,279.47
321-4963-57-1095	METTER - FIRE CAPITAL STIPEND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
321-4964-57-1094	2018 SPLOST PULASKI 4%	\$4,525.51	\$0.00	\$10,227.94	\$10,227.94	\$0.00	-\$10,227.94
321-4968-57-1094	2018 SPLOST (Hospital 20%)	\$28,284.45	\$0.00	\$63,924.67	\$63,924.67	\$0.00	-\$63,924.67
321-7130-54-2501	COUNTY GEN ADMIN - 4H OFFICE EQUIPMENT	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00
321-7460-54-1200	RECREATION DEPA CAPITAL - LIGHTING LWCF	\$0.00	\$250,000.00	\$71,100.00	\$71,100.00	\$0.00	\$178,900.00
321-7460-54-1201	RECREATION DEPT - LASER GRADING FIELDS	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
321-7460-54-1202	RECREATION DEPT - ROLL UP DOORS	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
321-7460-54-1203	RECREATION DEPT - NETTING	\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00
321-7460-54-1204	RECREATION DEPT - ROOF REPAIRS	\$0.00	\$7,500.00	\$10,925.00	\$10,925.00	\$0.00	-\$3,425.00
321-7460-54-1205	RECREATION DEPT - ZERO TURN MOWER	\$0.00	\$0.00	\$12,100.00	\$12,100.00	\$0.00	-\$12,100.00
	<b>2018 SPLOST FUND Expend Total</b>	<b>\$283,190.23</b>	<b>\$703,371.17</b>	<b>\$478,788.03</b>	<b>\$478,788.03</b>	<b>\$0.00</b>	<b>\$224,583.14</b>

321	2018 SPLOST FUND	Prior	Current	YTD
	Revenue:	\$349,569.71	\$319,903.57	\$319,903.57
	Expended:	\$283,190.23	\$478,788.03	\$478,788.03
	Net Income:	\$66,379.48	-\$158,884.46	-\$158,884.46

Grand Totals

Revenue Account Range: 335-00-0000 to 335-99-9999  
 Expend Account Range: 335-0000-00-000 to 335-9999-99-9999  
 Print Zero YTD Activity: No

Include Non-Anticipated: Yes  
 Include Non-Budget: No

Year To Date As Of: 08/31/22  
 Current Period: 07/01/22 to 08/31/22  
 Prior Year: 07/01/21 to 08/31/21

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit
335-31-3204	TIA SPLOST	\$55,723.01	\$300,000.00	\$30,235.12	\$30,235.12	\$0.00	-\$269,764.88
335-31-3205	GDOT	\$0.00	\$850,000.00	\$326,568.72	\$326,568.72	\$0.00	-\$523,431.28
335-36-1004	INTEREST INC TIA SPL	\$336.68	\$1,700.00	\$406.99	\$406.99	\$0.00	-\$1,293.01
<b>TIA SPLOST FUND Revenue Total</b>		<b>\$56,059.69</b>	<b>\$1,151,700.00</b>	<b>\$357,210.83</b>	<b>\$357,210.83</b>	<b>\$0.00</b>	<b>-\$794,489.17</b>

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance
335-4200-52-3300	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
335-4968-00-0000	2012 TIA SPLOST:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
335-4968-52-1204	ENGINEERING	\$250.00	\$50,000.00	\$246,288.99	\$246,288.99	\$0.00	-\$196,288.99
335-4968-54-1001	LAND ACQUISITION	-\$605.52	\$0.00	\$470.00	\$470.00	\$0.00	-\$470.00
335-4968-54-1400	MISC TIA DISCRETIONARY-ROADS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
335-4968-54-1401	CANOOCHEE PIPE REPAIR	\$0.00	\$800,000.00	\$0.00	\$0.00	\$0.00	\$800,000.00
335-4968-54-1403	2020 LMIG 10% MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
335-4968-54-1404	2019 LMIG SAP 10% MATCH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
335-4968-54-1406	2021 LMIG 10% MATCH	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
335-4968-54-1407	2021 LMIG SAP 10% MATCH	\$2,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
335-4968-54-1408	2022 LMIG 10% MATCH	\$0.00	\$100,000.00	\$1,225.00	\$1,225.00	\$0.00	\$98,775.00
335-4968-54-1409	2023 LMIG 10% MATCH	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00
<b>TIA SPLOST FUND Expend Total</b>		<b>\$2,594.48</b>	<b>\$1,010,000.00</b>	<b>\$247,983.99</b>	<b>\$247,983.99</b>	<b>\$0.00</b>	<b>\$762,016.01</b>

335	TIA SPLOST FUND	Prior	Current	YTD
Revenue:		\$56,059.69	\$357,210.83	\$357,210.83
Expended:		\$2,594.48	\$247,983.99	\$247,983.99
Net Income:		\$53,465.21	\$109,226.84	\$109,226.84



Board of Commissioners of Candler County

Statement of Revenue and Expenditures

Revenue Account Range: 601-00-0000 to 601-99-9999  
 Expend Account Range: 601-0000-00-000 to 601-9999-99-9999  
 Print Zero YTD Activity: No

Include Non-Anticipated: Yes  
 Include Non-Budget: No  
 Year To Date As Of: 08/31/22  
 Current Period: 07/01/22 to 08/31/22  
 Prior Year: 07/01/21 to 08/31/21

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Cancel	Excess/Deficit
601-34-1750	ALLOCATED SELF INSURANCE COSTS FROM C	\$242,514.16	\$1,444,367.00	\$274,989.08	\$274,989.08	\$0.00	-\$1,169,377.92
601-34-1751	PREMIUM CHARGES TO EMPLOYEES	\$0.00	\$0.00	\$14,902.03	\$14,902.03	\$0.00	\$14,902.03
601-36-1001	PARETO CLAIMS ACT INTEREST INCOME	\$2.23	\$0.00	\$12.24	\$12.24	\$0.00	\$12.24
601-36-1002	PARETO RESERVE ACT INTEREST INCOME	\$13.65	\$0.00	\$60.96	\$60.96	\$0.00	\$60.96
601-38-9001	STOP LOSS REIMBURSEMENT	\$0.00	\$0.00	\$63,598.53	\$63,598.53	\$0.00	\$63,598.53
<b>INTERNAL HEALTH INSURANCE FUND Revenue Total</b>		<b>\$242,530.04</b>	<b>\$1,444,367.00</b>	<b>\$353,562.84</b>	<b>\$353,562.84</b>	<b>\$0.00</b>	<b>-\$1,090,804.16</b>

Expend Account	Description	Prior Yr Expd	Budgeted	Curr Expd	YTD Expd	Cancel	Balance
601-1510-00-0000	HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
601-1510-52-3604	BANK FEES	\$0.00	\$0.00	\$20.00	\$20.00	\$0.00	-\$20.00
601-1510-55-2100	ADMINISTRATIVE FEES	\$14,016.75	\$89,040.00	\$13,992.50	\$13,992.50	\$0.00	\$75,047.50
601-1510-55-2101	CAPITAL CONTRIBUTIONS TO CAPTIVE	\$0.00	\$41,113.00	\$0.00	\$0.00	\$0.00	\$41,113.00
601-1510-55-2200	PAID CLAIMS	\$0.00	\$903,080.00	\$174,818.81	\$174,818.81	\$0.00	\$728,261.19
601-1510-55-2201	STOP LOSS PREMIUMS	\$62,129.04	\$411,134.00	\$64,142.98	\$64,142.98	\$0.00	\$346,991.02
<b>INTERNAL HEALTH INSURANCE FUND Expend Total</b>		<b>\$76,145.79</b>	<b>\$1,444,367.00</b>	<b>\$252,974.29</b>	<b>\$252,974.29</b>	<b>\$0.00</b>	<b>\$1,191,392.71</b>

601 INTERNAL HEALTH INSURANCE FUND

	Prior	Current	YTD
Revenue:	\$242,530.04	\$353,562.84	\$353,562.84
Expended:	\$76,145.79	\$252,974.29	\$252,974.29
Net Income:	\$166,384.25	\$100,588.55	\$100,588.55

Grand Totals

	Prior	Current	YTD
Revenue:	\$242,530.04	\$353,562.84	\$353,562.84
Expended:	\$76,145.79	\$252,974.29	\$252,974.29

	FY2023	Industrial Authority	Hospital	Net Remaining	Metter	Pulaski	County
July	\$ 166,628.20	\$ -	\$ 33,325.64	\$ 133,302.56	\$ 53,321.02	\$ 5,332.10	\$ 74,649.43
August	\$ 152,995.15	\$ -	\$ 30,599.03	\$ 122,396.12	\$ 48,958.45	\$ 4,895.84	\$ 68,541.83
September	\$ -	\$ 130,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
October	\$ -	\$ 130,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
November	\$ 30,000.00	\$ 100,000.00	\$ 6,000.00	\$ 24,000.00	\$ 9,600.00	\$ 960.00	\$ 13,440.00
December ProRata	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
December	\$ 140,000.00	\$ -	\$ 28,000.00	\$ 112,000.00	\$ 44,800.00	\$ 4,480.00	\$ 62,720.00
January	\$ 140,000.00	\$ -	\$ 28,000.00	\$ 112,000.00	\$ 44,800.00	\$ 4,480.00	\$ 62,720.00
February	\$ 140,000.00	\$ -	\$ 28,000.00	\$ 112,000.00	\$ 44,800.00	\$ 4,480.00	\$ 62,720.00
March	\$ 140,000.00	\$ -	\$ 28,000.00	\$ 112,000.00	\$ 44,800.00	\$ 4,480.00	\$ 62,720.00
April	\$ 140,000.00	\$ -	\$ 28,000.00	\$ 112,000.00	\$ 44,800.00	\$ 4,480.00	\$ 62,720.00
May	\$ 140,000.00	\$ -	\$ 28,000.00	\$ 112,000.00	\$ 44,800.00	\$ 4,480.00	\$ 62,720.00
June	\$ 140,000.00	\$ -	\$ 28,000.00	\$ 112,000.00	\$ 44,800.00	\$ 4,480.00	\$ 62,720.00
Totals	\$ 1,329,623.35	\$ 360,000.00	\$ 265,924.67	\$ 1,063,698.68	\$ 425,479.47	\$ 42,547.95	\$ 595,671.26

## Exhibit D

## MEDICATION REIMBURSEMENT MANAGEMENT AGREEMENT

THIS MEDICATION REIMBURSEMENT MANAGEMENT AGREEMENT (the "Agreement"), made and entered into effective the 1<sup>st</sup> day of September, 2022 ("Effective Date"), by and between PAYER MATRIX, LLC, a Delaware limited liability company with business offices located at 1400 N. Providence Road, Building 2, Suite 5000, Media, PA 19063 ("Company") and CANDLER COUNTY BOARD OF COMMISSIONERS, a Georgia county government with offices located at 1075 E Hiawatha Street, Metter, GA 30439 ("Client").

BACKGROUND

WHEREAS, Company offers certain services which address prescription drug costs for specialty drugs by dealing directly with the alternate funding programs offered by manufacturers, through charitable organizations and accessing various grant programs; and

WHEREAS, Client desires to engage the Company to make available its services to Client's prescription plan sponsors and plan members; and

WHEREAS, Client and Company are willing to establish a business relationship on the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein and intending to be legally bound, the parties hereby agree as follows:

TERMS AND CONDITIONS

1. Scope of Services. Company shall provide certain drug or medication reimbursement management services on behalf of Client and its prescription drug plan sponsors and plan members as more specifically described in Schedule A hereof which is incorporated by reference herein and made a part of this Agreement (the "Services").

2. Obligations of Client. Client shall be obligated to provide the services and/or perform the duties set forth on Schedule B hereof which is incorporated by reference herein and made a part of this Agreement (the "Obligations").

3. Payment. Client shall pay Company for the Services performed at the rates specified in Schedule C. Company shall submit monthly invoices to Client for Services performed during the month. Client shall make payment of all invoices as provided in Schedule C. The parties agree that the compensation provided herein is consistent with fair market value in arm's length transactions.

4. Term and Termination.

4.1 The initial term of this Agreement shall be for a period of three (3) years from the Effective Date, and thereafter the term shall automatically renew for consecutive one (1) year terms unless either party, upon sixty (60) days written notice prior to the end of the then

current term, informs the other party of its intention to terminate the Agreement at the end of the current term.

4.2 Either party shall have the right to terminate this Agreement at any time, without cause, upon sixty (60) days written notice. After the termination date, Company shall have the right to continue to bill for Services for any patient assistance program that was initiated during the term of the agreement. Company may bill for these Services through the term/expiration of the patient assistance program or the end of the calendar year, whichever occurs first. Company will cooperate on a reasonable basis to facilitate a smooth transition of the Services to the Client or to another person or entity designated by the Client. Company shall be entitled to its fees for all Services performed by the Company. The Business Associate Agreement will remain in force while remaining patient assistance programs are expiring during the continuum of Services. Company will provide Client a list of patient assistance programs in place and their expiration date prior to the termination date.

4.3 Either party may give the other party written notice of a material default of this Agreement. If the defaulting party has not cured the default within thirty (30) days from the date such notice is sent, the Agreement may be terminated immediately at the option of the non-defaulting party upon written notice to the breaching party.

4.4 Either party may terminate this Agreement, effective immediately upon the giving of written notice, if the other party (i) suspends or discontinues its business operations; (ii) files or has filed against it a petition in bankruptcy which is not dismissed within sixty (60) days of filing, or is adjudicated bankrupt; (iii) makes a general assignment for the benefit of its creditors; or (iv) voluntarily or involuntarily dissolves or has a receiver, trustee, or other court officer appointed with respect to its property which is not dismissed within sixty (60) days of appointment.

5. Confidentiality.

5.1 Both parties mutually recognize and acknowledge that all business information, participant information, proprietary files, records, analyses, compilations, studies or opinions, financial statements, customer lists, lists of business acquaintances, processes, techniques, services, intellectual property, programming, techniques of application, concepts, purchasing, accounting, marketing, selling, recording of any activity disclosed to each other in connection with Company's performance under this Agreement are confidential information. Both parties shall keep in strict secrecy and confidence all information that each party assimilated or obtained or to which either party had access during the term of this Agreement for any reason or purpose without the prior written consent of the other party. These terms and conditions shall survive the termination of this Agreement.

5.2 Each party shall keep confidential all information relating to billing and financial information with respect to the Client, except to the extent reasonably needed to facilitate the Services to be rendered under this Agreement or as required by law.

5.3 Each party shall comply with all applicable federal and state statutes,

regulations, and rules relating to privacy and confidentiality of protected health information.

5.4 Each party shall be relieved of all obligations under Section 5.1 regarding Confidential Information which: (i) was known to receiving party prior to receipt hereunder as set forth in written records, (ii) at the time of disclosure to receiving party was generally available to the public, or which after disclosure hereunder, becomes generally available to the public through no fault of the receiving party, or (iii) is hereafter made available to receiving party from any third-party having a right to do so, or (iv) is required by law, regulation, subpoena, or judicial or governmental order to be disclosed, provided the receiving party shall notify the disclosing party prior to any such disclosure to permit disclosing party to oppose such disclosure by appropriate legal action.

5.5 Nothing herein shall be construed as giving receiving party any license, right, title, interest in or ownership of the Confidential Information. Upon request by a disclosing party, after termination of the Agreement or upon the completion of all Services required by the Agreement, receiving party shall return the Confidential Information to the disclosing party, provided however that if such Confidential Information is stored in back-up systems by such receiving party that is not readily accessible for return or deletion, such receiving party may maintain one copy in such database for which the confidentiality obligations hereunder shall continue regardless of expiration or termination of this Agreement.

6. Compliance with Laws. Each party agrees to perform its obligations hereunder in compliance with all then applicable federal, state, and local laws, rules, and regulations, including, but not limited to, the Health Insurance Portability and Accountability Act of 1996 and its related regulations, as amended (“HIPAA”) and the Employee Retirement Income Security Act of 1974, as amended (“ERISA”). Attached hereto as Schedule D is Company’s compliance with the notice requirement set forth in Section 408(b)(2) of ERISA. Company shall promptly make any changes to the Services necessary to comply with any changes in any federal (e.g. HIPAA), state, or local laws, rules, or regulations at no additional charge to Client, and Client agrees to fully cooperate with Company with respect to the preparation and execution of any amendments to this Agreement as may be required as result of a change in any federal (e.g. HIPAA), state, or local laws, rules, or regulations.

7. HIPAA Compliance. In connection with the provision of the Services provided hereunder, Company may have access to certain protected health information as defined by HIPAA. Company agrees to execute and comply with the HIPAA Business Associate Agreement attached hereto as Exhibit A, which is hereby incorporated by reference. This Section 7 shall survive the termination of this Agreement.

8. Debarment/Other Sanctions.

8.1 Company hereby certifies that it has never been debarred or sanctioned with respect to conduct involving a Federal Health Care Program (as defined in 42 U.S.C. § 1320a-7b(f)), including, but not limited to, the federal Medicare or a state Medicaid program, or debarred, suspended, excluded, or otherwise declared ineligible from any Federal agency or program. In the event that during the term of the Agreement the Company (i) becomes debarred,

suspended, excluded, sanctioned, or otherwise declared ineligible from any Federal agency or program, or (ii) receives notice of an action or threat of an action with respect to a debarment, suspension, exclusion, sanction, or ineligibility, Company agrees to immediately notify Client of such occurrence. Company also agrees that in the event that it becomes debarred, suspended, excluded, sanctioned, or otherwise declared ineligible from any Federal agency or program, it shall immediately cease providing any and all Services required to be performed pursuant to the Agreement.

8.2 Company hereby certifies that it has not and will not use in any capacity the services of any individual, corporation, partnership or association which is listed on the DHHS/OIG List of Excluded Individuals/Entities or the General Services Administration's Listing of Parties Excluded from Federal Procurement and Non-Procurement Programs. In the event that Company becomes aware of the debarment, suspension, exclusion, sanction, or ineligibility from any Federal agency or program, or threatened debarment, suspension, exclusion, sanction, or ineligibility from any Federal agency or program of any individual, corporation, partnership or association providing services to Company which directly or indirectly relate to the Services performed by Company pursuant to the Agreement, Company shall notify Client immediately and shall terminate its relationship with said individual, corporation, partnership or association. Upon the receipt of such notice by Client or if Client otherwise becomes aware of such debarment, suspension, exclusion, sanction or ineligibility, Client shall have the right to terminate this Agreement pursuant to the provisions of Section 4.

9. Independent Contractor Status.

9.1 It is understood and agreed that the Services of Company have been and will be rendered as an independent contractor and not as an employee, agent, or representative of Client. In this regard, neither Company nor any of its employees or agents shall be deemed for purposes of this Agreement to be employed by Client for purposes of any tax or contribution levied by the Federal Social Security Act or any corresponding state law with respect to employment or compensation for employment, and Company will file all forms and pay all taxes and other amounts required of an independent contractor.

9.2 Company shall have complete control over its method of providing Services, subject to the requirements of this Agreement and applicable law. Client will not exercise direct or implied authority over Company in its work nor shall it have supervisory power over Company or any of its employees or agents, other than to assure Company's adherence to the terms of this Agreement. Neither party shall have any responsibility for, or liability as a result of, any action, inaction, error or omission by the other.

10. Insurance. Each party will maintain, for the duration of this Agreement, appropriate insurance, from a reputable insurer in such amounts and covering such risks as is adequate for the conduct of its business and the value of its properties and as is customary for companies engaged in similar businesses in similar industries, that it reasonably believes will be adequate to cover its obligations hereunder. Upon request, each party will provide to the other

party a certificate of insurance showing that such insurance is in place. If self-insured, a party will supply a document stating that all insurance required under this Agreement is in force, such certification or documentation shall indicate any deductible and/or self-insured retention.

11. Indemnification.

11.1 Company agrees to indemnify and hold Client, its trustees, administrators, officers, directors, employees and agents harmless from any and all losses, reasonable costs, claims, demands, judgments and liability (including reasonable attorneys' fees) resulting from the performance of Company, its officers, directors, employees and agents under the Agreement, except to the extent that such losses, costs, claims, demands, judgments or liability are due to the gross negligence or intentional wrongful acts of Client.

11.2 Client agrees to indemnify and hold Company, its officers, directors, employees and agents harmless from any and all losses, reasonable costs, claims, demands, judgments and liability (including reasonable attorneys' fees) resulting from the performance of Client, its trustees, administrators, officers, directors, employees and agents under this Agreement, except to the extent that such losses, costs, claims, demands, judgments or liability are due to the gross negligence or intentional wrongful acts of Company.

11.3 Any party seeking indemnification pursuant to this Section 11 (the "Indemnatee") shall notify the party from whom indemnification is sought (the "Indemnitor") of Indemnatee's notice of any claim, proceeding or investigation. Such notice shall (i) be in writing, (ii) be delivered to Indemnitor within ten (10) days of the date Indemnatee receives notice of such claim, proceeding or investigation, and (iii) indicate the nature and basis of the claim, proceeding or investigation. The Indemnatee shall cooperate in the defense of such claim, proceeding or investigation, subject to reimbursement by the Indemnitor for all reasonable out-of-pocket expenses. The indemnification set forth in Sections 11.1 and 11.2 shall include amounts paid in settlement; provided, however, that no such settlement shall be entered into without the consent of each party, which consent shall not be unreasonably withheld.

12. Limitation of Damages. Neither party shall be liable for consequential or punitive damages whatsoever (including, without limitation, special, incidental, or indirect damages, whether for personal injury, loss of profits or compensation, business interruption or otherwise), in arbitration or in a court, whether or not foreseeable, except for a default of the Confidentiality provisions of Section 5 hereof, which shall permit either party to seek any and all legal or equitable remedies, including injunctive relief.

13. Access to Records. Until the expiration of six (6) years after the furnishing of the Services provided under this Agreement, both Company and Client will make available to the Secretary, U.S. Department of Health and Human Services, and the U.S. Comptroller General, and their representatives, this Agreement and all books, documents, and records necessary to certify the nature and extent of cost of the Services.

14. Arbitration. In the event of a dispute between the parties regarding this Agreement, the parties shall first attempt to resolve such dispute through amicable discussion. In

the event the parties are unable to resolve such dispute through discussion, the parties shall proceed to binding arbitration within thirty (30) days or longer if the parties mutually agree, and such arbitration shall be administered by the American Arbitration Association pursuant to its Commercial Arbitration Rules and Procedures. The arbitration award shall be final and binding regardless of whether one of the parties fails or refuses to participate in the arbitration and it shall be enforceable by any court of competent jurisdiction. The fees charged by the American Arbitration Association and by the arbitrator shall be divided equally by the parties. All other expenses related to the arbitration shall be borne by the party that incurs the expense.

15. Force Majeure. Each party shall be excused from performance under this Agreement (except with respect to the payment of monies) for any period and to the extent that it is prevented from performing any action, in whole or in part, as a result of delays beyond its reasonable control caused by the other party or by an act of God, war, civil disturbance, court order, labor dispute, third party nonperformance, or other cause beyond its reasonable control, including without limitation, failures or fluctuations in electrical power, heat, light, air conditioning or telecommunications equipment. Such nonperformance shall not be a default or a ground for termination of this Agreement. Each party shall endeavor to promptly remedy the cause of any such nonperformance.

16. General Provisions.

16.1 This Agreement shall constitute the entire agreement of the parties hereto as of the Effective Date. It may not be changed orally, but only by agreement in writing signed by both parties.

16.2 All parties to this Agreement specifically agree to act in good faith in interpreting this Agreement and in carrying out their respective duties and obligations hereunder.

16.3 Because each party has participated fully in the drafting and preparation of this Agreement, the Agreement shall not be construed more strongly against either party.

16.4 Unless otherwise expressly provided in this Agreement, all rights, obligations and other terms and conditions specifically stated in this Agreement shall survive the execution of this Agreement.

16.5 If any one or more of the provisions contained in this Agreement for any reason are held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision hereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

16.6 This Agreement shall be binding on the parties and their respective successors and assigns. Neither party may assign its rights or delegate its rights or delegate its material obligations under this Agreement without the prior written consent of the other party.

16.7 Any notice required or permitted by this Agreement shall be in writing and shall be delivered as follows, with notice deemed given as indicated: (i) by personal delivery,



when actually delivered; (ii) by overnight courier, upon written verification of receipt; or (iii) by certified or registered mail, return receipt requested, upon verification of receipt. Notice shall be sent to the addresses set forth above or to such other address as either party may provide in writing.

16.8 This Agreement shall be governed in all respects by the laws of the United States of America and by the laws of the Commonwealth of Pennsylvania.

16.9 If a party hereto waives any term, provision or the other party's breach of this Agreement, such waiver shall not be effective unless it is in writing and signed by that party. No waiver by a party of a breach of this Agreement shall constitute a waiver of any other or subsequent breach by either party.

16.10 This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which, when taken together, shall constitute one and the same instrument. The exchange of copies of this Agreement and of signature pages by electronic transmission of documents in "pdf" or other electronic format constitute effective execution and delivery of this Agreement as to the parties and may be used in lieu of originals for all purposes. Signatures of the parties transmitted by electronic transmission of documents in "pdf" or other electronic format will be construed as the parties' original signatures for all purposes.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives on the above mentioned day and year.

COMPANY:

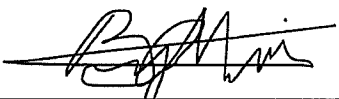
CLIENT:

PAYER MATRIX, LLC

CANDLER COUNTY  
BOARD OF COMMISSIONERS

By: \_\_\_\_\_

Name: Jennifer Hoefner, RPh.  
Title: Executive Vice President

By:  \_\_\_\_\_

Name: Bryan Aasheim  
Title: County Manager

## SCHEDULE A

### Program Description and Scope of Services

1. Program Description. Company offers certain services which address prescription drug costs for specialty drugs by dealing directly with the alternate funding programs offered by manufacturers, through charitable organizations and accessing various grant programs (the "Program").

2. Scope of Services. The Company shall provide the Services as described below to Client's plan members who have elected the Services and are identified by Client to be eligible for specialty prescription drug benefits (each a "Program Enrollee" and collectively, "Program Enrollees"). The Services shall include:

(i) providing enhanced reimbursement services for certain prescription drug products that require (a) a difficult or unusual process of administration to Program Enrollees, (b) mandated Risk Evaluation and Mitigation Strategy ("REMS"), (c) enhanced data collection efforts, (d) patient management services that are enhanced beyond the normal practice of pharmacy, (e) products used in the treatment of rare diseases, (f) specific patient training or side effect management, and (g) may cost greater than \$670 per 30-day supply (collectively, "Specialty Drugs");

(ii) facilitating the initial and on-going enrollment of Program Enrollees in alternative funding programs with active prescription orders for Specialty Drugs listed on the Specialty Drug List ("SDL");

(iii) confirming shipment and receipt of prescriptions for Specialty Drugs listed on the SDL provided to Program Enrollees under the Program;

(iv) providing instructions to specified pharmacy(s), as designated by alternate funding programs, to coordinate alternative funding program prescription dispensing on behalf of Program Enrollees;

(v) providing sufficient information to Client to support reconciliation of Cost Avoidance Fees, including the provision of (a) Program Enrollee utilization activity, (b) plan, alternate funding, and Program Enrollee payment values, and (c) Cost Avoidance;

(vi) engaging with Client's vendors, PBM, and Program Enrollees in coordination with Client to resolve issues that may affect Program Enrollees' access to Specialty Drugs; and

(vii) providing recommendations to Client thirty (30) days prior to each calendar quarter for additions and deletions of Specialty Drugs on the SDL.

## SCHEDULE B

Client Obligations

Client shall be responsible for complying with the following obligations and/or contractual responsibilities:

- Prior to the commencement of Services, Client will undertake actions to establish that Client's plan design adheres to the needs of the Program and shall provide notification to its plan membership consistent with the notice requirements under its plan documents and all applicable laws and regulations governing Client's plans, informing its members of the change in specialty medications benefits.
- Client will provide Company with eligibility files prior to commencement of Services and thereafter on an on-going basis as required for Company to adequately perform Services.
- Client or its contracted claim manager will provide Company with electronic rejected claims files from the pharmacy benefit manager on a daily basis.
- Prior to the commencement of Services, Client will designate a point of contact and contact information for such designated person for administrative purposes, including but not limited to overseeing override requests as well as addressing any other issues arising from the provision of Services hereunder.
- Client agrees to make available to Company all records necessary for performing the Services hereunder. The Client will communicate with Company, in a timely manner, as reasonably necessary for Company to perform the Services hereunder, provided that all such communications between the parties will be in writing.

## SCHEDULE C

Fee Schedule1. Calculation of Cost Avoidance Fee.

Company, in consideration for Company providing the Services, shall receive a payment ("Cost Avoidance Fee") equal to **twenty-five percent (25%)** of the Cost Avoidance (as defined below) amount to Client for drugs listed on the SDL (as defined in Schedule A) that are funded under the Program. Notwithstanding the above, the Cost Avoidance Fee for any individual member of the Client for each Specialty Drug may not exceed **Fifty Thousand (\$50,000) Dollars** per calendar year.

2. Payment of Compensation.

Cost Avoidance Fee payments shall be due and payable monthly, for the previous months' Cost Avoidance. Each month is based upon the calendar month. Payments shall be due and payable thirty (30) days after the close of the prior month. Cost Avoidance Fee payments shall begin at the close of the monthly period in which the Services were first rendered by the Company to Client's membership under the Program. Any payment not paid by Client to the Company within thirty (30) days shall bear interest of 1.5% per month of any amounts due.

3. Definitions.

For purposes of this Schedule C, the following definitions apply:

(i) "Cost Avoidance" is defined as the Net Avoidance Amount per prescription fill of Specialty Drugs (as defined in Schedule A), on a monthly basis.

(ii) "Net Avoidance Amount" is calculated by subtracting the Medispan Average Wholesale Price per prescription of Specialty Drugs less the contracted rate via the Client's pharmacy network.

## SCHEDULE D

**Company Guide to Services and Compensation**

This Notice is a guide to important information that you should consider in connection with the services to be provided by Payer Matrix, LLC (“Company”) under the Medication Reimbursement Management Agreement (the “Agreement”).

For background, the Employee Retirement Income Security Act of 1974, as amended (“ERISA”) imposes various duties and responsibilities on plan sponsors and fiduciaries of employer-sponsored benefit plans. As part of those duties and responsibilities, plan fiduciaries should consider fees and expenses, among other things, when selecting brokers or consultants that provide services to the plan in order to determine the reasonableness of the arrangement and qualify for the statutory prohibited transaction exemption found at Section 408(b)(2) of ERISA.

Company is providing this Notice to the responsible plan fiduciary of the plan that is the subject of this Agreement. This Notice is intended to meet the requirements of Section 408(b)(2) of ERISA (as amended by the Consolidated Appropriations Act, 2021), to inform you of the services and compensation that Company, in the capacity of a covered service provider, will expect to receive for providing its services under the Agreement.

Should you have any questions concerning this Notice or our services or compensation in general, please contact Jennifer Hoefner, Executive Vice President at [Jennifer.Hoefner@payermatrix.com](mailto:Jennifer.Hoefner@payermatrix.com).

<b>Information</b>	<b>Location</b>
A description of the services that Company will provide to your plan.	[Schedule A of the Agreement.]
A statement concerning the services that Company will provide as a fiduciary to your plan.	Not applicable because Company is not a fiduciary to your plan.
Compensation Company will receive from your plan.	[Schedule C of the Agreement.]
Compensation Company will receive from other parties that are not related to your plan (“ <u>Indirect Compensation</u> ”).	Not applicable because Company does not receive any Indirect Compensation.
Compensation that will be shared with Company’s affiliates or subcontractors.	Not applicable because Company does not share any compensation with its affiliates or subcontractors.
Compensation Company will receive if you terminate the Agreement and how any prepaid amounts will be calculated and refunded upon termination.	Not applicable because Company does not receive any compensation in connection with the termination of the Agreement and does not receive any prepaid amounts.

EXHIBIT "A"

**BUSINESS ASSOCIATE AGREEMENT**



## Renewal Proposal

**RightSpot™ GIS Services**  
**Candler County, Georgia**  
**PID No. 22021**

August 30, 2022



**Spatial Engineering, Inc.**  
613 Towne Park West Drive, Suite 202  
Rincon, Georgia 31326  
Office. 912.826.6688  
[www.spatialengineering.com](http://www.spatialengineering.com)

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## 1 Background

The intent of this proposal is to continue Candler County (COUNTY) RightSpot support. Continue updating the frame work based on industry standard technology and provide a wholistic approach to managing and maintaining the COUNTY's GIS. A long-term goal (not included in this proposal) is to reconcile and consolidate all the various data formats (As-builts, pdfs, pictures, etc.) into a single enterprise GIS that support all appropriate COUNTY business functions. This proposal is valid for 90 days from date of submittal.

## 2 Point of Contact(s):

### Spatial Engineering, Inc.:

#### Project Manager:

Ricky Truluck, PE  
613 Towne Park Dr West, Suite 202  
Rincon, GA 31326  
[rtruluck@spateng.com](mailto:rtruluck@spateng.com)  
O: 912-826-6688  
D: 912-826-6191

### Candler County, Georgia

#### County Administrator:

Bryan Aasheim  
1075 E Hiawatha St  
Metter, GA 30439  
[baasheim@candlerco-ga.gov](mailto:baasheim@candlerco-ga.gov)  
O: 912-685-2835

## 3 Definitions

GIS	Geographic Information System
HTML5	Revision 5 of the "Hypertext Markup Language," the standard programming language for describing the contents and appearance of Web pages.
HTTPS	"HyperText Transport Protocol Secure." Website using the HTTPS protocol to encrypt data sent back and forth with SSL encryption.
NA	Not Applicable
NIC	Not in Contract

## 4 Task 1 – RightSpot™ Web Portal

### 4.1 Cost Breakdown:

1. 12-month RightSpot System Management: \$4,800

### 4.2 Scope of Work:

1. Provide system administration and geodatabase management.
2. Provide 24/7/365 backup.
3. Provide RSA 4096-bit secure HTTPS encryption.
4. Provide up to 10 named user accounts.

- 
5. Provide view access using standard web browsers like Edge, Chrome, and Firefox. (Tablet and Smartphone requires internet access)
  6. Provide access to RightSpot's tools and workflows.

#### **4.3 Deliverables:**

1. Data access via RightSpot.

#### **4.4 Travel:**

None.

#### **4.5 Schedule:**

Notice to Proceed + 365 days

#### **4.6 Assumptions:**

1. Web access covers RightSpot GIS data only.
2. Follow standard RightSpot set-up procedures.
3. This task does not include data cleanup and conversion. Data processing performed under separate task.
4. SPATIAL does not guarantee against natural disaster or forces outside of our control.
5. SPATIAL does not guarantee network connectivity between our demarcation point and the COUNTY's demarcation point. To ensure system health and a rapid recovery in the event of hardware failure, Spatial Engineering uses external monitoring services and daily backups of your data. If system downtime occurs, we will maintain contact with your organization's POC while the issue is being resolved. SPATIAL will restore service as quickly as possible.

## **5 Task 2 – Data Maintenance and On-Call Support**

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### **5.1 Cost Breakdown:**

1. Authorized cost threshold \$2000/mo.
2. Work executed with the appropriate skill level and current billable rate.
3. Work billed monthly.

### **5.2 Scope of Work:**

1. SPATIAL will provide GIS and data maintenance services as requested.
  2. The COUNTY may request services using email or telephone.
  3. On-Call Support may include, but is not limited to:
    - a. Data updates
    - b. Field data collection, Drone aerial collection, and GPS survey
    - c. Custom workflows and configurations
-

- d. GIS analysis and products
- e. Map production
- f. GIS technical "help desk" support
- g. Field verify as-built data and load into RightSpot
- h. Update parcel fabric using Coordinate Geometry (COGO) if at all possible. Where parcel data does not support COGO, "best fit" digitizing may be used.
- i. Once per year, submit the COUNTY's GIS information to the Department of Revenue (DOR) as part of the COUNTY's digest submission. Prior to submission, SPATIAL will execute a Discrepancy Report and work with the COUNTY to reconcile any issues prior to submitting. Submissions will be based on submission instructions provided from the COUNTY, (for more details see Appendix A: GIS Digest Submission).
- j. Transfer data to QPublic based on county guidance. SPATIAL anticipates a monthly update to QPublic. SPATIAL will execute a Discrepancy Report and work with the COUNTY to reconcile any issues prior to submitting to QPublic. (revision)

### 5.3 Deliverables:

1. Provide services as requested.
2. Incorporate resulting GIS data and products into the COUNTY's GIS geodatabase.

### 5.4 Travel:

1. Local mileage.

### 5.5 Schedule:

1. Schedule based on specific requests.

### 5.6 Assumptions:

1. Only the County Manager or their designee may assign tasks.
2. SPATIAL will request authorization to proceed for individual tasks estimated more than \$2,000.

## 6 Cost Summary

The total contract value is **\$28,800.00**. The cost of data maintenance and on-call support may vary depending on services requested. SPATIAL will charge only for work executed.

Task	Description	Cost
1	RightSpot Portal (1)	\$4,800.00
2	Data Maintenance and On-Call Support (2)	\$24,000.00
Total		\$28,800.00

- (1) The fee for Task 1 – RightSpot Portal is fixed for the contract period. The payment for Task 1 is due at Notice to Proceed. SPATIAL has the right to adjust fee at the anniversary of the contract. SPATIAL will provide a 90-day notice to the COUNTY of any change to the fee.
- (2) The fee for Task 2 – Data Maintenance and On-Call Support is for budgeting only. SPATIAL will bill only for work requested. The actual cost may vary.



## 7 Renewal and Cancellation Policy

The contract period for the services defined herein begin at the Notice to Proceed date and continue 365 days thereafter.

The contract will automatically renew on the anniversary date for an additional one-year term unless the COUNTY notifies SPATIAL in writing of the COUNTY's desire to terminate services. The COUNTY and SPATIAL may terminate services any time provided the receiving party is given a 30-day notice. Upon termination, SPATIAL will return all COUNTY data in an Esri format within 15 working days.

## 8 Proposal Acceptance

If the tasks, schedule, and fees presented in this proposal are acceptable, please sign, date, and return a copy to Spatial Engineering, Inc.

For: Spatial Engineering, Inc.	For: Candler County
 <hr/>	 <hr/>
<b>Date:</b> 08/30/2022	<b>Date:</b> 9-6-2022
Rebecca F. Truluck President 912-826-6688 <a href="mailto:btruluck@spateng.com">btruluck@spateng.com</a>	<b>Name:</b> Bryan Aasheim <hr/> <b>Title:</b> County Administrator <hr/>

## APPENDIX A : GIS Digest Submission Instructions

**GIS Digest Submission Instructions**

The Department of Revenue requires each county to submit with the annual digest a copy of the GIS parcel data used in the compilation of the current county digest submission. For example, if the county is submitting the 2021 tax digest to the Department the county should submit the 2021 tax digest submission files along with a copy of the 2021 parcel data. The parcel data should be prepared and uploaded by the person in charge of maintaining the parcel maps for the county. Please provide these instructions to the GIS Technical person in charge of maintaining the parcel maps for the county.








The parcel data submitted should be in either a geodatabase format of preferably a shapefile format. The parcel data being submitted should contain at a minimum the following attributes:

1. **Parcel Number**
  - a. PARCEL\_NO – If using Wingap found within the REALPROP table
2. **Legal Deeded Acres**
  - a. TOTALACRES – If using Wingap found within the REALPROP table
3. **Appraisal Procedure Manual (APM) Digest classification code for the land**
  - a. DIGCLASS – If using Wingap found within the REALPROP table
4. **Tax District Code**
  - a. TAXDISTRIC – If using Wingap found within the REALPROP table
5. **Description of the Tax District Code**
  - a. DESCRIP – If using Wingap found within the TAXDIST table

Please stick to the field names above when building the file to be submitted if possible. Additional fields can also be supplied but the fields above are required. All counties are required to submit this data and do not have to be a Wingap county in order to do so. Below is a sample of a shapefile format for submission.

**GIS Parcel Data** – an electronic copy of the GIS Parcel layer used in the compilation of the digest.

- Parcel data can be in either a Shapefile (preferably) or File Geodatabase format.
  - Shapefiles are composed of 3 mandatory files extensions .shp, .shx and .dbf. Additional optional file extensions include: .xml, .prj, .sbn, and .sbx. Below is an example of how the files will appear using windows file explorer.

 Parcel.cpg	9/6/2017 12:12 PM	CPG File	1 KB
 Parcel.dbf	9/6/2017 12:12 PM	DBF File	2,196 KB
 Parcel.prj	4/18/2017 2:34 PM	PRJ File	1 KB
 Parcel.qix	12/15/2017 4:02 PM	QIX File	443 KB
 Parcel.shp	9/6/2017 12:12 PM	SHP File	4,961 KB
 Parcel.shp.xml	4/18/2017 2:34 PM	XML Document	1 KB
 Parcel.shx	9/6/2017 12:12 PM	SHX File	126 KB

- **Please compress (zip) the files for submission.**
  - Ensure that all file extensions are included in the compressed zip file.
  - If one is missing the file will not function correctly and the county will be required to resubmit.
- **Please use the county name and number to name the compressed (zip) file.**
  - Example: Burke17Parcels.zip

To submit the parcel data please use the ftp site instructions provided below. The ftp site is set up so that the appropriate Department personnel can review the data being submitted to ensure the required attribute data is contained with the parcel data being submitted.

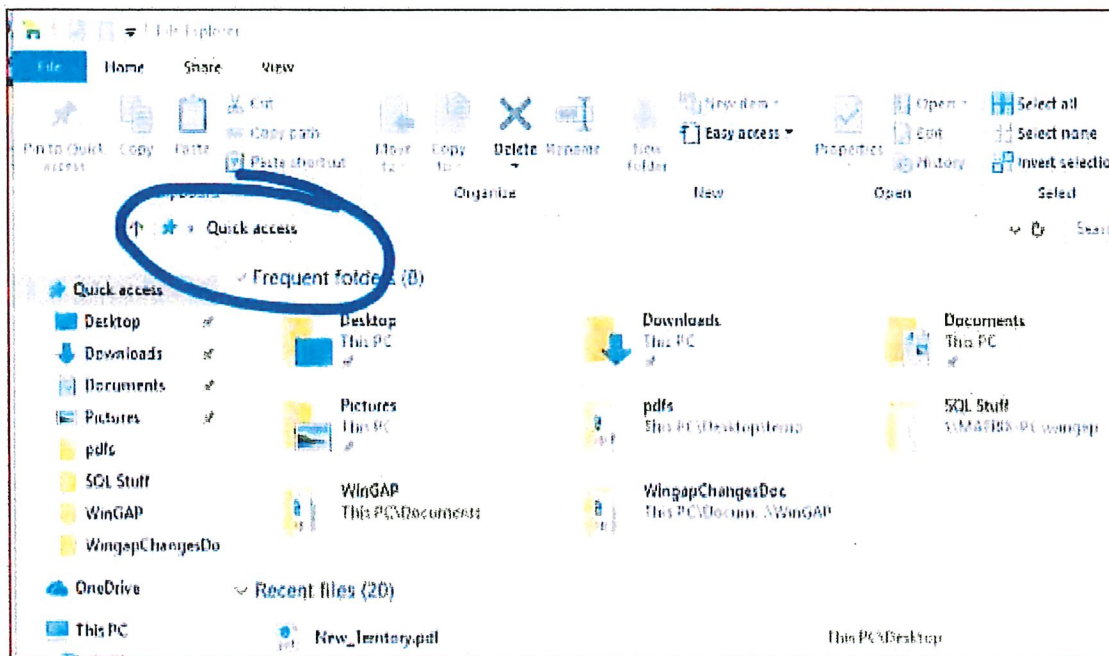
**NOTE:**

- **DO NOT** copy files to a CD, flash drive, external hard drive, or other media transportation device to bring to the agent reviewing your digest for submission. The agent reviewing your digest will not have the appropriate software to review the GIS data being submitted.
- **DO NOT** email files to any Department field agent, supervisor, or director. Email has file size restrictions that will limit the size of attachments which in turn will cause the data being emailed to become unusable to the party receiving it.

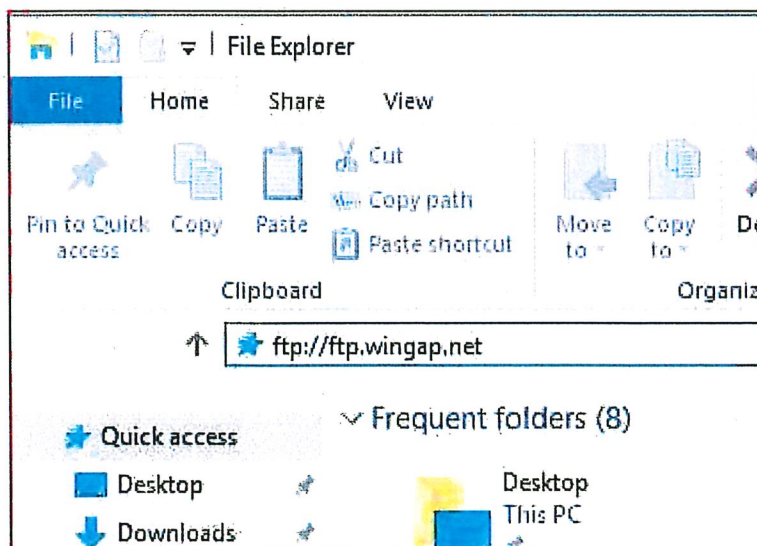
Please contact Jason Nix at the email address below should you or your GIS Technical person have any questions regarding GIS Digest Submission.

**Upload Files to DOR** – Use the following instructions to upload your two zip files created above.

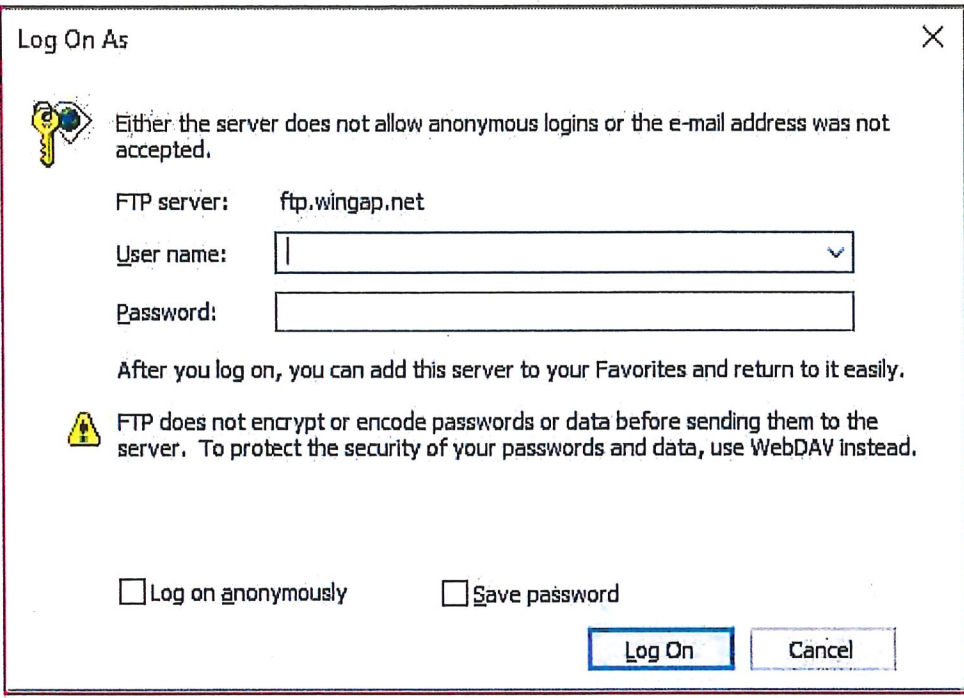
- Open a Windows Explorer Window, AKA, File Explorer



- In the address line circled above, click and type the following address: <ftp://ftp.wingap.net>



- Press Enter to attempt to load the page, you should be prompted by a userid and password page shown below:



- Userid = wingap13
- Passcode=wing@p2018
- Click the LOG ON button.
- **WARNING:** you will have the ability to copy, paste, delete, rename, everything, just as if this were a folder on your local computer – use **EXTREME CAUTION** that you do not mess with other county’s submitted files that may still be present in this folder.
- Place your zip file created above into this folder
- Email Jason Nix and Kenny Colson at the addresses shown below once your copy process is completed.
  - Jason Nix: [jason.nix@dor.ga.gov](mailto:jason.nix@dor.ga.gov)
  - Kenny Colson: [kenny.colson@dor.ga.gov](mailto:kenny.colson@dor.ga.gov)
- Close the Windows Explorer / File Explorer window to close the ftp connection.