

AGENDA
REGULAR MEETING
5:00 P.M.
December 20, 2021

1. Call to Order
2. Invocation and *Pledge of Allegiance*
3. Approval of Agenda
4. Recognition of the Metter-Candler Recreation Department 8U State Championship football team
5. Citizens wishing to address the Commission – *Citizens will be allowed to address the commission individually for a period of up to 5 minutes.*
6. Application for Commission approval, permit, or variance –
 - a. Consideration of a sign permit for Georgia Wild Safari Park
7. Approval of the minutes – December 6, 2021 1st Regular Meeting and December 13, 2021 Called Meeting
8. Old Business
 - a. Consideration of a proposal from BAK Builders, LLC for modifications to the Tax Commissioner's office located at 25 W. Daniel St.
 - b. Consideration of the Intergovernmental Agreements (IGA) for Dispatch Services and Jail Services between the City of Metter, Candler County and the Candler County Sheriff's Office
9. New Business
 - a. Consideration of a request from the Clerk of Court for ARPA funding to purchase records digitization from Kofile for archival imaging and indexing of land records
 - b. Consideration of a request from the Clerk of Court for authorization to apply for supplemental funding under a Superior Court reimbursement grant for additional, temporary staffing
 - c. Consideration of a request from the Clerk of Court for SPLOST funding for capital purchase of land records cabinets for plats
 - d. Consideration of a request from the County Administrator to open an account at Queensborough National Bank for the purpose of maintaining unrestricted general fund reserves
 - e. Consideration of a request from EMS Director Reynolds for an appropriation of ARPA funds to purchase respirator masks for CPAP and BiPAP ventilators
 - f. Approval of the 2022 Holiday Schedule
 - g. Approval of the 2022 Commission Meeting Schedule
 - h. Appointment for Health Department Board
 - i. Appointment for Heart of Georgia Regional Council
 - j. Consideration of the re-appointment of Ms. Ann Hildebrandt Childs to the Candler County Tax Assessor's Board

k. Consideration of a proposal from ACCG-GSIWCF to provide worker's compensation insurance for 2022

10. Report from Chairman
11. Report from County Administrator
12. Report from Attorney
13. Reports from Commissioners
14. Executive Session
15. Adjournment

Board of Commissioners of Candler County
Regular Meeting
December 20, 2021
5:00 p.m.

The Board of Commissioners of Candler County met for the regular monthly meeting on Monday, December 20, 2021, at 5:00 p.m., in the Commissioners' boardroom at 1075 East Hiawatha Street, Suite A, Metter, Georgia. Chairman Glyn Thrift presided with Vice-Chairman Brad Jones, Commissioners Gregory Thomas, David Robinson and Blake Hendrix in attendance. County Administrator Bryan Aasheim also attended the meeting. Clerk Kellie Lank scribed. County Attorney Kendall Gross was unable to attend this meeting.

The Metter Advertiser was notified of the meeting. Jerri Goodman was present.

Guests attending this meeting included: Candler County Sheriff, John Miles; Metter-Candler Recreation Department Coach, Mike Robins; Coaches Ryan Hadden, Bryson Collins, Steven Brantley, Rico Coney and Bo Beasley; Team members Mason Cook, Zain and Jase Hendrix, Riggs Hadden, Cason Collins, Braxton Beasley, Warren Brantley; Paul Williams, Meagan Calvert, Rita Hiser, Patrick and Brandi Hendrix, Alanda Sikes, Candler County Clerk of Court, Jenny Grimes; and, Candler County Tax Assessor Board member, Ann Childs.

This meeting was offered via teleconference to the public.

Call to Order

Chairman Thrift called the meeting to order at 5:00 p.m.

Invocation and Pledge of Allegiance

Commissioner Thomas delivered the invocation and Chairman Thrift led the *Pledge of Allegiance*.

Amendment to the Agenda

Commissioner Thomas made the motion to approve the agenda as presented. Commissioner Robinson provided a second. The motion carried 5-0.

Recognition of the Metter-Candler Recreation Department 8U State Championship football team.

Metter-Candler recreation Department Director, Coach Mike Robins, addressed the Board and introduced the 2021 GRPA State Champion 8U Youth football team from Metter-Candler Recreation Department. Coach Robins then introduced head coach Ryan Hadden. Coach Hadden took to the podium, he thanked the Commissioners for their support, and went on to speak of the growth the team had made during the 2021 football season. Coach Hadden then named coaches Bryson Collins, Steven Brantley, Bo Beasley and Rico Coney. He closed with looking forward to several seasons with this great group of players in the coming years. A group picture was taken of team with their trophy and the Commissioners.

Citizens Wishing to Address the Board

There were no citizens present wishing to approach the Commission.

Application for Commission approval, permit, or variance –**Consideration of a sign permit for Georgia Wild Safari Park**

Mr. Aasheim presented the documentation submitted for a request from Georgia Wild Safari Park for a sign permit. Plans and photos of the sign location were included and all requirements are met according to the Candler County Sign Ordinance.

Commissioner Thomas made a motion to approve the request for a sign permit for Georgia Wild Safari Park. Chairman Thrift provided a second. The motion carried 5-0.

Approval of Minutes

Vice-Chairman Jones made a motion to approve the December 6, 2021 Regular Meeting and December 13, 2021 Called Meeting minutes. Commissioner Robinson provided a second. The motion carried 5-0.

Old Business**Consideration of a proposal from BAK Builders, LLC for modifications to the Tax Commissioner's office located at 25 W. Daniel St.**

Commissioner Robinson made a motion to table this item. Vice-Chairman Jones provided a second. The motion carried 5-0.

Consideration of the Intergovernmental Agreements (IGA) for Dispatch Services and Jail Services between the City of Metter, Candler County and the Candler County Sheriff's Office

Mr. Aasheim a copy of the partially executed agreements for dispatching and jail services between the City of Meter, Candler County and the Candler County Sheriff's Office revised by County Attorney, Kendall Gross at the request of Sheriff Miles. Mr. Aasheim stated he had received written confirmation that Sheriff Miles was agreeable to the language and intends to sign the revised agreements.

Chairman Thrift made a motion to approved and enter into the Intergovernmental Agreements (IGA) for Dispatch Services and Jail Services between the City of Metter, Candler County and the Candler County Sheriff's Office. Commissioner Hendrix provided a second. The motion carried 5-0. (Exhibit A)

Old Business**Consideration of a request from the Clerk of Court for ARPA funding to purchase records digitization from Kofile for archival imaging and indexing of land records**

Commissioner Hendrix made a motion to table this item. Commissioner Thomas provided a second. The motion carried 5-0.

Consideration of a request from the Clerk of Court for authorization to apply for supplemental funding under a Superior Court reimbursement grant for additional, temporary staffing

Commissioner Robinson made a motion to table this item. Commissioner Thomas provided a second. The motion carried 5-0.

Consideration of a request from the Clerk of Court for SPLOST funding for capital purchase of land records cabinets for plats

Commissioner Hendrix made a motion to table this item. Commissioner Robinson provided a second. The motion carried 5-0.

Consideration of a request from the County Administrator to open an account at Queensborough National Bank for the purpose of maintaining unrestricted general fund reserves

Mr. Aasheim requested the Board approving a separate unrestricted account in Fund 100 to keep General Fund reserves segregated from the operating funds to be opened at Queensborough National Bank. He explained this new account will be listed separately from the General Operating Account on the financial report each month.

Commissioner Robinson made a motion to approve a request from staff to open a checking account for Fund 100 – General Contingency Account for the purpose of maintaining unrestricted general fund reserve funds. Commissioner Hendrix provided a second. The motion carried 5-0.

Consideration of a request from EMS Director Reynolds for an appropriation of ARPA funds to purchase respirator masks for CPAP and BiPAP ventilators

Mr. Aasheim presented a request from Candler County EMS Director Reynolds for an appropriation of ARPA funding to purchase respirator masks for the new Zoll CPAP and BiPAP ventilators currently in service.

Commissioner Hendrix made a motion to utilize ARPA funds up to \$1,500 to purchase respirator masks for CPAP and BiPAP ventilators. Vice-Chairman Jones provided a second. The motion carried 5-0.

Approval of the 2022 Holiday Schedule

Mr. Aasheim provided a draft of the 2022 Holiday Schedule.

Commissioner Hendrix made a motion to approve the 2022 Holiday Schedule as presented. Commissioner Robinson provided a second. The motion carried 5-0. (Exhibit B)

Approval of the 2022 Commission Meeting Schedule

Mr. Aasheim provided a draft of the 2022 Commission Meeting Schedule.

Commissioner Robinson made a motion to approve the 2022 Commissioner Meeting Schedule as presented. Commissioner Hendrix provided a second. The motion carried 5-0. (Exhibit C)

Appointment for Health Department Board

Mr. Aasheim requested the Board consider reappointing Ms. Eula Faye Hodges to the Candler County Board of Health. Ms. Hodges is currently serving on this board and this term expires December 31, 2021. Ms. Hodges is considered a great asset to this board. She also has expressed a desire to continue serving should the Commission select her to serve another term.

Commissioner Hendrix made a motion to reappoint Ms. Eula Faye Hodges to the Candler County Board of Health. Vice-Chairman Jones provided a second. The motion carried 5-0.

Appointment for Heart of Georgia Regional Council

Mr. Aasheim requested the Commission defer this item until after executive session.

Consideration of the re-appointment of Ms. Ann Hildebrandt Childs to the Candler County Tax Assessor's Board

Mr. Aasheim request the Board consider adopting a resolution to re-appoint Ms. Ann Hildebrandt Childs to the Candler County Tax Assessors Board for a term to begin January 1, 2022 and end December 31, 2027. Ms. Childs has expressed desire to be reappointed.

Vice-Chairman Jones made the motion seconded by Commissioner Hendrix to adopt a Resolution to re-appoint Ann Hildebrandt Childs to the Candler County Tax Assessor Board for a term to begin January 1, 2022 and end December 31, 2027. The motion carried 5-0. (Exhibit D)

Consideration of a proposal from ACCG-GSIWCF to provide worker's compensation insurance for 2022

Mr. Aasheim presented a proposal from ACCG-GSIWCF to provide worker's compensation insurance for 2022. The estimated contribution invoice for 2022 and from 2021. In 2021, the county paid \$89,391 before the audit. This year, there is a reduction in 2022 proposed amount of \$78,838 before audit.

Commissioner Robinson made a motion to approve a proposal from ACCG-GSIWCF to provide worker's compensation insurance for 2022 in the amount of \$78,838 before audit. Vice-Chairman Jones provided a second. The motion carried 5-0. (Exhibit E)

Report from the Chairman

Chairman Thrift had nothing to report at this meeting.

Report from the Administrator

Mr. Aasheim reported on the following topics:

- The Annual SPLOST report for 2021 will be printed in the December 22, 2021 edition of the Metter Advertiser.
- Lanier, Deal and Proctor will complete the FY2021 Financial Audit on time.
- Conversations with HHNT about eligible landfill cost that could qualify for reimbursement from the Hazardous Waste Trust Fund. Possibly, \$20,000 to \$30,000 that could be reimbursed to the General Fund.
- Resolution and notification have been submitted to Representative Billy Hickman for local legislation for redistricting. The ad will be printed in the December 22, 2021 edition of the Metter Advertiser. Once, the local legislation for the new district maps a re approved, the qualifying fees can be set for the 2022 election.

Report from the County Attorney

Mr. Gross was not present for this meeting.

Reports from the Commissioners

Commissioner Thomas representing Commission District 1, had nothing to report.

Vice-Chairman Jones representing Commission District 2, requested Mr. Lanier follow up on loggers that are working directly off of the newly paved roads. He also asked Mr. Lanier to replace damaged signs along Turner and Dutch Ford Road.

Commissioner Robinson representing Commission District 3, reported on a complaint from a county employee about not receiving bereavement pay and that the policy may need to be readdressed.

Consideration of the re-appointment of Ms. Ann Hildebrandt Childs to the Candler County Tax Assessor's Board

Mr. Aasheim request the Board consider adopting a resolution to re-appoint Ms. Ann Hildebrandt Childs to the Candler County Tax Assessors Board for a term to begin January 1, 2022 and end December 31, 2027. Ms. Childs has expressed desire to be reappointed.

Vice-Chairman Jones made the motion seconded by Commissioner Hendrix to adopt a Resolution to re-appoint Ann Hildebrandt Childs to the Candler County Tax Assessor Board for a term to begin January 1, 2022 and end December 31, 2027. The motion carried 5-0. (Exhibit D)

Consideration of a proposal from ACCG-GSIWCF to provide worker's compensation insurance for 2022

Mr. Aasheim presented a proposal from ACCG-GSIWCF to provide worker's compensation insurance for 2022. The estimated contribution invoice for 2022 and from 2021. In 2021, the county paid \$89,391 before the audit. This year, there is a reduction in 2022 proposed amount of \$78,838 before audit.

Commissioner Robinson made a motion to approve a proposal from ACCG-GSIWCF to provide worker's compensation insurance for 2022 in the amount of \$78,838 before audit. Vice-Chairman Jones provided a second. The motion carried 5-0. (Exhibit E)

Report from the Chairman

Chairman Thrift had nothing to report at this meeting.

Report from the Administrator

Mr. Aasheim reported on the following topics:

- The Annual SPLOST report for 2021 will be printed in the December 22, 2021 edition of the Metter Advertiser.
- Lanier, Deal and Proctor will complete the FY2021 Financial Audit on time.
- Conversations with HHNT about eligible landfill cost that could qualify for reimbursement from the Hazardous Waste Trust Fund. Possibly, \$20,000 to \$30,000 that could be reimbursed to the General Fund.
- Resolution and notification have been submitted to Representative Billy Hickman for local legislation for redistricting. The ad will be printed in the December 22, 2021 edition of the Metter Advertiser. Once, the local legislation for the new district maps are approved, the qualifying fees can be set for the 2022 election.

Report from the County Attorney

Mr. Gross was not present for this meeting.

Reports from the Commissioners

Commissioner Thomas representing Commission District 1, had nothing to report.

Vice-Chairman Jones representing Commission District 2, requested Mr. Lanier follow up on loggers that are working directly off of the newly paved roads. He also asked Mr. Lanier to replace damaged signs along Turner and Dutch Ford Road.

Commissioner Robinson representing Commission District 3, reported on a complaint from a county employee about not receiving bereavement pay and that the policy may need to be readdressed.

Chairman Thrift replied that the policy allows three days for bereavement pay that comes from accrued sick hours. An employee is allowed bereavement time, but if there are no accrued hours, the employee would be granted unpaid leave.

Commissioner Hendrix representing Commission District 4, had nothing to report.

Executive Session

Commissioner Robinson moved to exit into Executive Session to discuss personnel at 5:56 p.m. Commissioner Hendrix provided a second to the motion. The motion carried 5-0.

Vice-Chairman Jones left the meeting at 5:58 p.m.

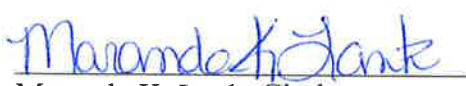
Commissioner Robinson moved to exit Executive Session and reconvene the regular meeting at 6:19 p.m. Chairman Thomas provided a second to the motion. The motion carried 4-0.

Commissioner Robinson moved to authorize Chairman Thrift to sign *the Closed Meeting Affidavit*. Commissioner Thomas provided the second to the motion. The motion carried 4-0.

Commissioner Thomas moved to agree to the terms of employment set forth by Marian Grier for the provision of temporary Chief Appraiser services. Commissioner Hendrix provided the second to the motion. The motion carried 4-0.

Adjournment

Commissioner Thomas moved to adjourn the meeting at 6:24 p.m. Commissioner Hendrix provided a second to the motion. The motion carried 4-0.



Maranda K. Lank, Clerk
Attest



Chairman, Glyn Thrift

BOARD OF COMMISSIONERS OF CANDLER COUNTY

Glyn Thrift
Chairman

Brad Jones
Vice-Chairman

Bryan Aasheim
County Administrator

Gregory Thomas
Commissioner

David Robinson
Commissioner

Blake Hendrix
Commissioner

CLOSED MEETING AFFIDAVIT

STATE OF GEORGIA
COUNTY OF CANDLER

AFFIDAVIT OF CHAIRMAN OR PRESIDING OFFICER

Glyn Thrift, Chairman of the Board of Commissioners of Candler County, being duly sworn, states under oath that the following is true and accurate to the best of his knowledge and belief:

- 1. The Board of Commissioners of Candler County met in a duly advertised meeting on December 20, 2021
- 2. During such meeting, the Board voted to go into closed session.

The executive session was called to order at 5:56 p.m.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

- Consultation with the county attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. 50-14-2(1);
- Discussion of tax matters made confidential by state law as provided by O.C.G.A. 50-14-2(2);
- Discussion of the future acquisition of real estate as provided by O.C.G.A. 50-14-3(4);
- Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. 50-14-3(6);
- Other

This 20th day of December 2021.

Sworn to and subscribed before me
this 20th day of December 2021



[Signature]

 Glyn Thrift, Chairman
 Board of Commissioners of Candler County

[Signature]

 Notary Public

Exhibit A

**STATE OF GEORGIA
COUNTY OF CANDLER**

LAW ENFORCEMENT DISPATCH CONTRACT

This Agreement is entered into this 20th day of December 2021, between the Parties, **SHERIFF JOHN MILES**, the duly elected Candler County Sheriff and constitutional officer for the State of Georgia (hereinafter referred to as "Candler County Sheriff" or "Sheriff") and agreed by Candler County, a political subdivision of the State of Georgia, by and through the Board of Commissioners of Candler County, hereinafter referred to as the "County", and **CITY OF METTER**, a municipal corporation of the State of Georgia (hereinafter referred to as "City").

NOW, THEREFORE, for and in consideration of the mutual promises and covenants set forth herein, it is now agreed between the parties as follows:

- a. The Sheriff shall offer law enforcement dispatch communication services to the City. "Dispatch Communication Services" shall mean the receipt by the Candler County Sheriff of both emergency dispatch calls for service from the Bulloch County Public Safety Answering Point, secondary dispatch calls for service, and the relaying of said communications to the Metter Police Department. The City shall provide its own radio equipment which complies with any and all Candler County Sheriff's Office system standards. The City shall also be required to use the same radio system as is used by the Candler County Sheriff's Office and abide by the Sheriff's Office Radio Communications Protocols, Policies, and Procedures. The Sheriff shall provide law enforcement dispatch services in the same manner and means as that is provided to Sheriff's Office personnel and shall ensure that such manner and means is most effective and responsive.

- b. In exchange, the City agrees to pay the County Sixty Five Thousand Dollars (\$65,000) a year. Payments shall be made in eight monthly installments in the amount of Five Thousand Four Hundred Sixteen Dollars and 67/100 (\$5,416.67) with four final monthly installments in the amount of Five Thousand Four Hundred Sixteen Dollars and 66/100 (\$5,416.66). Such payments shall be payable on the 1st of each month and shall begin immediately once this contract becomes effective.
- c. This contract shall become effective once signed by all parties and shall expire on December 31st, 2024.
- d. Either party may terminate this agreement by written notice to the other party at any time. For valid notice of termination, sixty (60) days notice must be provided before services are to end. Further, written notice must be provided to the following individuals:

John Miles, Sheriff
 Candler County, Georgia
 1015 E. Hiawatha St.
 Metter, Georgia 30439
jmiles@candlerco-ga.gov

Bryan Aasheim, Administrator
 Candler County, Georgia
 1075 E. Hiawatha St., Ste A
 Metter, Georgia 30439
baasheim@candlerco-ga.gov

Ed Boyd, Mayor
 City of Metter
 Post Office Box 74
 Metter, Georgia 30439
eboyd@cityofmetterga.gov

- e. This Contract may be executed in one or more counterparts, each of which shall constitute an original. It shall not be necessary that each signatory sign the same counterpart as long as each has signed an identical counterpart.

IN WITNESS WHEREOF, the parties have caused this Contract to be executed under the seal as of the date first above written.

This 30th day of December, 2021.

Approved as to Form:

Kendall Gross, County Attorney
Candler County, Georgia

Authorized by the Sheriff of Candler
County, Georgia

By: _____
John Miles, Sheriff

Approved as to Form:

Brent Carter, City Attorney
City of Metter

Authorized by the Mayor and Council
of the City of Metter,
Georgia

By: _____
Ed Boyd, Mayor

Attest: _____
Clerk



Agreed to by the Board of Commissioners
Candler County, Georgia

By: _____
Glyn Thrift, Chairman

Attest: _____
Clerk



774

STATE OF GEORGIA

COUNTY OF CANDLER

CITY-COUNTY JAIL CONTRACT

THIS CONTRACT made and entered into this 20th day of December, 2021, by and between the City of Metter, Georgia, a municipal corporation, hereinafter referred to as the "City" and John Miles, in his capacity as the duly elected Sheriff of Candler County, Georgia, hereinafter referred to as "Sheriff", and agreed by Candler County, a political subdivision of the State of Georgia, by and through the Board of Commissioners of Candler County, hereinafter referred to as the "County".

WHEREAS, the parties previously entered an agreement as part of a Comprehensive Service Delivery Strategy; and

WHEREAS, the County and the Sheriff have provided notice of their intent to opt out of the agreement as provided by the terms of said agreement; and

WHEREAS, the Sheriff of said County presently operates a jail facility for the detention of persons charged with violations of statutes of the State of Georgia and County Ordinances; and

WHEREAS, the City of Metter has no facility for the detention of persons arrested for violation of municipal ordinances and other violations of laws within the criminal jurisdiction of its Municipal Court, and the City is desirous of entering into a contract with the Sheriff to detain such persons at the Candler County Jail; and

WITNESSETH, that in order to promote, and in the interest of efficient law enforcement in the aforesaid City and County, with the approval of the Sheriff, the parties hereto have reached an agreement herein specified pursuant to the provisions of Article 9, Section 3, paragraph 1 of the 1983 Constitution of the State of Georgia, and

NOW, THEREFORE, for valuable consideration and mutual promises exchanged between the parties hereto, in consideration of the premises, and in compliance with and pursuant to the provisions, terms, and conditions of the State of Georgia Statutes pertaining thereto, the City and Sheriff do hereby rescind the prior agreement under which the Sheriff housed City inmates and contract with each other as follows:

1. For purposes of this agreement, the term "city inmate" shall be defined as any individual who has been charged with violating any statute of the State of Georgia for whom an arrest warrant has not yet been issued, any person charged by the City of Metter on a proper Uniform Traffic Citation, any person

who is accused of violating any ordinance of the City of Metter or any person whose probation has been revoked or otherwise modified resulting in that person being committed to the custody of the Candler County Sheriff under the terms of this contract.

2. The Sheriff shall provide to the City of Metter services and facilities for the detention of persons charged with violation of municipal ordinances of the City of Metter and other laws within the criminal jurisdictional venue of the Municipal Court of said city, with such services and facilities to be substantially the same as utilized for the detention of persons charged with violations of state statutes and county ordinances.

3. The County shall be compensated for said services by the payment by the City of Metter of funds collected from the Municipal Court of said city pursuant to The Jail Construction and Staffing Act (O.C.G.A. § 15-21-93). All such funds collected by the City shall be remitted by the City to the County on the first day of each month following their collections.

4. The City hereby agrees to reimburse the County for any expenses incurred by the County in the providing of medical, hospital or dental services and medication to persons detained by the County in its jail pursuant to the provisions of this contract. The City shall indemnify and hold harmless the County, its officers and employees, the Sheriff of Candler County and his lawful

deputies and employees, from any and all claims, damages, or expenses, including legal expenses incurred in defending actions or habeas corpus proceedings, arising out of or related to the arrest, detention, or imprisonment of persons charged with violations of City ordinances and other criminal laws within the criminal jurisdiction of the Municipal Court of said City who are detained in the County Jail pursuant to the provisions of this contract, except that the City shall not be liable for any claims, damages, or expenses that may arise due to actions or omissions of any agent or employee of the County, unless such actions or omissions are at the direction of the City.

5. The City shall comply with all procedures and policies of the Sheriff regarding the processing of persons to be detained in the County Jail. The City shall further comply with all Rules of the Georgia Crime Information Center, rules of the National Crime Information Center, and laws related to the submission of arrestee fingerprints and Uniform Crime Reporting Data for all persons arrested by its police department. Detention by the County of persons charged with violations of municipal ordinances and other criminal laws within the criminal jurisdiction of the Municipal Court of the City of Metter shall be contingent upon availability of space in the Candler County Jail, and the County shall be under no obligation to give the City any preference or priority in the detention of persons in the Candler County Jail.

6. The term of this contract shall expire on December 31, 2024, unless terminated provided according to the terms of this paragraph. This contract may be terminated by any party hereto upon giving the other party sixty days written notice of such intention to terminate. This contract is executed in duplicate, each of which shall constitute an original hereof for all purposes.

7. The City shall provide for transportation of all prisoners arrested by its police department to the County Jail as well as for all necessary court appearances of prisoners in its Municipal Court.

8. Although housed in the Candler County Jail at all times hereunder, prisoners charged with violations of municipal ordinances and other criminal laws within the criminal jurisdiction of the Municipal Court of the City of Metter shall be deemed to be in the physical custody of the City and any expenses for medical, hospital, and drug not caused by actions or omissions of any agent or employee of the County shall be the sole responsibility of the City.

9. All persons arrested for violations of ordinances of the City and other laws within the criminal jurisdiction of its Municipal Court will be adjudicated in the Municipal Court of the City and all fines and forfeitures, excepting those funds collected by said court pursuant to the Jail Construction and staffing act, shall be the property of the City.

IN WITNESS WHEREOF, the parties have caused this Contract to be executed under the seal as of the date first above written.

This 20th day of December, 2021.

Approved as to Form:

Kendall Gross, County Attorney
Candler County, Georgia

Authorized by the Sheriff
of Candler County, Georgia

By: *JH*
John Miles, Sheriff

Approved as to Form:

 BC
Brent Carter, City Attorney
City of Metter

Authorized by the Mayor and
Council of the City of Metter,
Georgia

By: *Ed Boyd*
Ed Boyd, Mayor

Attest: *Aimee Conner*
Clerk



Agreed to by the Board of
Commissioners, Candler County,
Georgia

By: *Glyn Thrift*
Glyn Thrift, Chairman
Georgia

Attest: *Maramba K. Jank*
Clerk



Exhibit B
**BOARD OF COMMISSIONERS
 OF CANDLER COUNTY**

Glyn Thrift
 Chairman

Bryan Aasheim
 County Administrator

Brad Jones
 Vice-Chairman

Blake Hendrix
 Commissioner

David Robinson
 Commissioner

Gregory Thomas
 Commissioner

2022 HOLIDAY SCHEDULE

<u>Holiday Name</u>	<u>Days</u>	<u>Date</u>
New Year's Day	1	Monday, January 3, 2022
Martin Luther King, Jr. Day	1	Monday, January 17, 2022
Memorial Day	1	Monday, May 30, 2022
Independence Day	1	Monday, July 4, 2022
Labor Day	1	Monday, September 5, 2022
Veterans Day	1	Friday, November 11, 2022
Thanksgiving	2	Thursday, November 24, 2022 Friday, November 25, 2022
Christmas	2	Friday, December 23, 2021 Monday, December 26, 2022
New Year's Eve	½	Friday, December 30, 2022
Floating Day	1	Employee's Birthday (suggested)
Total Days	11 ½	

Candler County Commissioners Meeting Schedule | 2022

*Tuesday, January 4, 2022 1st Monthly Meeting

*Tuesday, January 18, 2022 2nd Monthly Meeting

Monday, February 7, 2022 1st Monthly Meeting

Monday, February 21, 2022 2nd Monthly Meeting

Monday, March 7, 2022 1st Monthly Meeting

Monday, March 21, 2022 2nd Monthly Meeting

Monday, April 4, 2022 1st Monthly Meeting

Monday, April 18, 2022 2nd Monthly Meeting

Monday, May 2, 2022 1st Monthly Meeting

Monday, May 16, 2022 2nd Monthly Meeting

Monday, June 6, 2022 1st Monthly Meeting

Monday, June 20, 2022 2nd Monthly Meeting

*Tuesday, July 5, 2022 1st Monthly Meeting

Monday, July 18, 2022 2nd Monthly Meeting

Monday, August 1, 2022 1st Monthly Meeting

Monday, August 15, 2022 2nd Monthly Meeting

*Tuesday, September 6, 2022 1st Monthly Meeting

Monday, September 19, 2022 2nd Monthly Meeting

Monday October 3, 2022 1st Monthly Meeting

Monday, October 17, 2022 2nd Monthly Meeting

Monday November 7, 2022 1st Monthly Meeting

Monday, November 21, 2022 2nd Monthly Meeting

Monday December 5, 2022 1st Monthly Meeting

Monday, December 19, 2022 2nd Monthly Meeting

**Tuesday meetings follow a County Scheduled Holiday*

STATE OF GEORGIA

CANDLER COUNTY

RESOLUTION FOR THE APPOINTMENT TO
THE CANDLER COUNTY BOARD OF TAX ASSESSORS

WHEREAS, The Board of Commissioners of Candler County, Georgia have been notified that the term of appointment for Ann Hildebrandt Childs shall expire on December 31, 2021; and,

WHEREAS, The Board of Commissioners of Candler County, Georgia, is desirous of maintaining the consistency of the Board of Tax Assessors and the continued service of Ms. Childs; and,

WHEREAS, The Board of Commissioners of Candler County, Georgia, met in an open meeting on December 20, 2021, and, upon motion, second and unanimous vote, have appointed Ann Hildebrandt Childs to the Candler County Board of Tax Assessors;

NOW THEREFORE, BE IT RESOLVED, the Candler County Board of Commissioners appoints Ann Hildebrandt Childs to the Candler County Board of Tax Assessors with this term of office to begin January 1, 2022 begin and expire on December 31, 2027.

Adopted this 20th day of December, 2021.

COUNTY OF CANDLER, GEORGIA

By: *Glyn Thrift*
Glyn Thrift, Chairman

Attest: *Maramba Kolank*
Kellie Lank, Clerk



Exhibit E



GROUP SELF-INSURANCE WORKERS' COMPENSATION FUND
2022 ESTIMATED CONTRIBUTION INVOICE

**PLEASE MAKE CHECK PAYABLE TO THE ACCG-GSIWCF.
MAIL PAYMENT AND ONE COPY OF INVOICE TO:**

**BB&T Trust Dept – Income Processing 1
 ACCG – GSIWCF #0384
 P.O. Box 896741
 Charlotte, NC 28289-6741**

Candler County
 1075 East Hiawatha Street
 Suite A
 Metter, GA 30439

MEMBER.: 1000
 INVOICE NO.: 1-1000-2022
 AMOUNT: \$78,838
 DUE DATE: UPON RECEIPT

INSURANCE DESCRIPTION		DEPARTMENT	
WORKERS' COMPENSATION		ACCG INSURANCE & RISK MANAGEMENT SERVICES	
COVERAGE PERIOD		DESCRIPTION	AMOUNT DUE
EFFECTIVE	EXPIRATION		
1/1/2022	1/1/2023	ACCG - GROUP SELF-INSURANCE WORKERS' COMPENSATION FUND FUND DATES FROM 1/1/2022 TO 1/1/2023 2022 ESTIMATED CONTRIBUTION 2022 DIVIDEND CONTRIBUTION CREDIT	\$95,088 (\$16,250)
AMOUNT DUE ACCG			\$78,838

The ACCG-GSIWCF is non-profit and member-owned. Prompt payment of your contribution is necessary to keep the cost of coverage down for all members. Should you have any questions about this invoice, please call Lisa Wood at ACCG at (404) 589-7874 or (404) 308-5760.

**WE APPRECIATE YOUR PARTICIPATION IN THE
 ACCG - GROUP SELF-INSURANCE WORKERS' COMPENSATION FUND**

Date: 11/30/2021

784

**ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA
GROUP SELF-INSURANCE WORKERS' COMPENSATION FUND
ESTIMATED CONTRIBUTION STATEMENT
1/1/2022 TO 1/1/2023**

Candler County

MEMBER NO. 1000

<u>CODE</u>	<u>CLASSIFICATION</u>	<u>RATE</u>	<u>ESTIMATED PAYROLL</u>	<u>ESTIMATED CONTRIBUTION</u>
5506	STREET OR ROAD CONSTRUCTION	7.88	\$388,306	\$30,599
7705	AMBULANCE SERVICE & DRIVERS	6.28	\$645,053	\$40,509
7720	POLICE OFFICERS & DRIVERS	3.86	\$1,083,084	\$41,807
8810	CLERICAL	0.47	\$1,098,278	\$5,162
8832	PHYSICIANS	0.28	\$0	\$0
9014	BUILDING OPERATIONS BY CONTRACTORS	4.10	\$42,307	\$1,735
9015	BUILDINGS NOC OPERATIONS BY OWNER	5.31	\$765	\$41
9102	PARK MAINTENANCE	4.43	\$133,224	\$5,902
9403	GARBAGE COLLECTION & DRIVERS	6.82	\$155,788	\$10,625
9410	MUNICIPAL EMPLOYEES	3.08	\$216,621	\$6,672
			\$3,763,426	\$143,052
EXPERIENCE MODIFICATION		0.7400	x	0.7400
VOLUME DISCOUNT		-17.00%	x	0.8300
SAFETY DISCOUNT		-0.075		0.925
SCHEDULED MODIFIER		17.00%	x	1.1700
				\$95,088
ESTIMATED CONTRIBUTION				\$95,088
2022 DIVIDEND				(\$16,250)

2022 ESTIMATED CONTRIBUTION DUE 1/1/2022	\$78,838
---	-----------------

PAYMENT PLAN INSTALLMENT SCHEDULE	DUE DATE	AMOUNT DUE
DOWN PAYMENT (25%)	01/01/2022	\$19,710
APRIL INSTALLMENT (37.5%)	04/01/2022	\$29,564
JULY INSTALLMENT (37.5%)	07/01/2022	\$29,564

THE ANNUAL CONTRIBUTION MAY BE PAID IN FULL ON 1/1/2022 OR PAYMENT MAY BE MADE BY UTILIZING THE PAYMENT PLAN SHOWN ABOVE. PROMPT PAYMENT OF THE CONTRIBUTION IS NECESSARY TO KEEP THE COST OF COVERAGE DOWN FOR ALL MEMBERS. A FINANCE CHARGE OF 7% ANNUAL, PRO-RATED DAILY INTEREST WILL BE ASSESSED ON ANY CONTRIBUTIONS NOT RECEIVED WHEN DUE.

<p>CONGRATULATIONS ON MEETING THE REQUIREMENTS FOR THE SAFETY DISCOUNT PROGRAM FOR 2022. YOUR EFFORTS HAVE RESULTED IN A 7.5% REDUCTION ON YOUR 2022 PREMIUM OR A SAVINGS OF: \$7,710</p>
--

Date: Nov.30,2021



191 Peachtree Street NE Suite 700
 Atlanta, Georgia 30303
 p 800.658.2224
 fx 404.522.1897
 accg.org

MEMORANDUM

DATE: November 30, 2021

TO: Members of the ACCG Workers' Compensation Program

FROM: Ashley Abercrombie, CPCU, Director of Property & Casualty Programs

SUBJECT: 2022 Workers' Compensation Renewal and Dividend Distribution

Thank you for your continued support of the ACCG member-owned insurance programs. Enclosed is the 2022 invoice and supporting documentation for renewal in the Association County Commissioners of Georgia - Group Self-Insurance Workers' Compensation Fund (ACCG-GSIWCF). Also included is an Evidence of Coverage document for your records.

The ACCG-GSIWCF continues to be financially strong, supplying stable workers' compensation coverage in a cost-effective manner to 170 Georgia counties and authorities. This non-profit program has provided quality service at affordable prices since 1982, when Georgia county representatives asked the legislature for a group self-insurance alternative due to the rising cost of commercial insurance. This pooling concept provides huge financial benefits to the ACCG-GSIWCF members.

The ACCG-GSIWCF Board of Trustees recently approved an overall 7.8% rate decrease for 2022. Rates have continued to decrease over the last eight years due to the members' improved loss experience. Each member is individually rated and may receive an increase or a decrease, based on their specific payroll, claims history, and other factors.

A unique benefit of belonging to the program is the opportunity for members to receive dividends. We are pleased to announce that **the ACCG-GSIWCF Board also voted to return a dividend in the amount of \$4 million** to those members who were in the Fund in fiscal years 1996 to 2012, the years from which the surplus is returned. The dividend will be credited to the 2022 billed premiums, reducing the members' premiums by an average of 13.5%. Unlike commercial insurers which would retain any underwriting or investment income, the Fund regularly returns such income to the membership in the form of dividends, which reduces the overall cost for workers' compensation coverage.

In addition to the dividend returned in the form of a premium credit every year for the past 26 years, **the Board approved an additional cash return of \$6 million to active eligible members that participated in the Fund in years 2013-2015.** This return, like the cash returns sent to ACCG-GSIWCF members in 2016 and 2019, comes from larger than expected investment income on the premiums collected to pay claims and expenses for the program. A check will be mailed in March of 2022 to each eligible member that maintains their membership in ACCG-GSIWCF in 2022. **Inclusive of this year's dividend and cash return, the Fund has returned \$108.7 million in dividends since its inception.**

November 30, 2021

Page 2

If you see a change from the 2021 premium, it could be due to one or more of the following factors:

- **Change in Employees/Payroll** – Workers' compensation premium is based on your organization's payroll, so a change in payroll affects premium. (Your initial invoice is based upon the estimated annual payroll submitted. ACCG will conduct an audit after the term expires and send you an invoice/refund based on the actual, audited payroll.)
- **Adjustments in Rates/Payroll** - While the overall rates decreased, some individual class code rates were adjusted downward more than others based on the claims experience in the related occupations. If your organization has changes in payroll within class codes that had substantive rate adjustments, that will impact your premium.
- **Change in Experience Modification** – As is standard in the insurance industry, an experience modifier is calculated annually for each member and is used in the calculation of premium. This modifier provides equity in pricing because it predicts the member's future losses based on their 3-year claims history, not including the current year. Some members have an increase in premium because their actual losses for that 3-year period are more than expected based on their payroll by class code. Other members have a reduced premium because their actual losses are less than expected. Your workers' compensation claims or lack thereof will have a direct impact on your future premiums, so it is extremely important for to implement and maintain an effective safety program.
- **Change in Safety Discount** - You may also have an impact on your workers' compensation premium by earning the 7.5% Safety Discount. Most members earned the discount for 2022 by meeting the requirements in 2021. Information about the 2023 ACCG-GSIWCF Safety Discount requirements will be sent early 2022. *Not only will the discount lower your organization's future premium and make it eligible for the 2023 Employee Safety Grant Program, but most importantly, it may also prevent serious injury or save the life of an employee or volunteer!* Again, premiums are affected by your claims experience, so preventing claims should result in lower premiums in future years.

Safety should be part of all members' day-to-day activities, supported by management and encouraged among employees in all departments. Please contact Local Government Risk Management Services (LGRMS) at 800-650-3120 if you need help establishing or improving your safety program. LGRMS has extensive resources available to your organization at no additional charge via the internet, onsite and regional classes and through numerous periodicals.

If you have any questions about your 2022 premium, please call me or Matt Autry at 404-522-5022. On behalf of the ACCG-GSIWCF Board of Trustees and the ACCG team, we express our appreciation for your continued support of the ACCG Insurance Programs. The success of the ACCG-GSIWCF is directly attributable to your organization's long-term commitment to the program.



ACCG - GROUP SELF-INSURANCE WORKERS' COMPENSATION FUND

EVIDENCE OF COVERAGE

Member: 1000
Candler County
1075 East Hiawatha Street Suite A
Metter, GA 30439

Coverage Period: 1/1/2022 to 1/1/2023

ACCG-GSIWCF Administrator
ACCG
191 Peachtree Street NE, Suite 700
Atlanta, GA 30303
Phone: (404) 522-5022 / (800) 858-2224
Fax: (404) 522-1897
Email: accginsurance@accg.org

This is to certify that above member is in good standing with the ACCG - Group Self-Insurance Workers' Compensation Fund and is afforded statutory workers' compensation coverage for all employees. Also covered are individuals authorized via appropriate resolutions passed by the member in accordance with O.C.G.A. Section 34-9-1(2). Those individuals fall into the following categories checked below:

- Volunteer Firefighters
- Volunteer law enforcement personnel that are POST certified
- Volunteer members or workers of an emergency management or civil defense organization, emergency medical service, or rescue organization
- Any person certified by the Department of Human Resources or the Composite State Board of Medical Examiners and registered with any county of this state as a medical first responder for any volunteer first responder services rendered in such capacity
- Elected county officers and elected members of the governing authority

The ACCG-GSIWCF operates under the authority of O.C.G.A. 34-9-150 et seq. and the Georgia Insurance Commissioner's Office. Reinsurance & Excess Insurance is provided to the ACCG-GSIWCF by County Reinsurance Limited, Policy # CRL-GAWC-010122 and renewal of Safety National, Policy # SP 4064055.

Remarks: Part One: Workers' Compensation
Limit of Indemnity: Statutory

Part Two: Employers' Liability
Limit of Indemnity: \$2,000,000 - Each Accident
\$2,000,000 - Each Employee

This document is issued as a matter of information only and confers no rights upon the document holder. This document does not amend, extend, or alter the coverage, terms, exclusions, conditions, or other provisions afforded by the coverage referenced herein. Coverage is subject to all terms, conditions, and internal limits as specified in the policies referenced above.

CANCELLATION: SHOULD THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH ITS PROVISIONS.


Authorized Representative for ACCG-GSIWCF

Date: 11/30/2021

788