

**Board of Commissioners of Candler County**  
**Called Meeting**  
**September 7, 2017**  
**1:30 P.M.**

The Board of Commissioners of Candler County held a called meeting on Thursday, September 7, 2017, at 1:30 p.m., in the Commissioners' boardroom at 1075 East Hiawatha Street, Suite A, Metter, Georgia. The purpose of the called meeting was to discuss the approaching Hurricane Irma and adopt an Emergency Management Ordinance. Those attending the meeting were Candler County Commission Chairman, Glyn Thrift; Candler County Vice-Chairman, Brad Jones and Commissioners Donny Wells, David Robinson; Candler County Clerk, Maranda K. Lank; Candler County Attorney, Kendall Gross. Guest attending the called meeting included Melvin Ivey, Justin Wells Jason Douglas, Chris Earls, John Miles, Bubba Longgear, Mike Robins, City Police, Suckenger, Shore, McKie, Pope, Walter Stapleton, Robert Hendrix, Jenny Grimes, Marnie Dekle, Mel Kelly, Becky Loveall, Mr. Porter, Mandi Cody the Metter Advertiser representatives, Jerri Goodman. Candler County Commissioner Wayne Culbertson and Candler County Administrator, Doug Eaves were unable to attend the called meeting.

**Call to Order**

Chairman Thrift called the meeting to order at 1:43 p.m.

**Invocation and Pledge of Allegiance**

Commissioner Wells delivered the invocation followed by Chairman Thrift leading the *Pledge of Allegiance*.

**Adoption of the Candler County Emergency Management Ordinance**

Vice-Chairman Jones made the motion seconded by Commissioner Robinson to adopt the Candler County Emergency Management Ordinance. The motion passed unanimously. (See Exhibit A)

**Rescheduling of Monthly Meeting**

Vice-Chairman Jones made the motion seconded by Commissioner Wells to reschedule the September 11, 2017 Monthly Meeting to another date to be held during the week of September 11, 2017 at a to be determined date and time after the dangers of Hurricane Irma have passed. The motion passed unanimously.

**Other Business**

**Adjournment**

With no further business to discuss, Vice-Chairman Jones made a motion at 2:04 p.m. seconded by Chairman Thrift to adjourn the meeting. The motion carried unanimously.



Maranda K. Lank, Clerk  
 Attest



Chairman Glyn Thrift

## CANDLER COUNTY EMERGENCY MANAGEMENT ORDINANCE

**WHEREAS**, O.C.G.A. §§ 38-3-27 through 38-3-28 and 38-3-54 through 38-3-56 authorizes the Candler County Board of Commissioners to provide emergency management within Candler County;

**WHEREAS**, the Georgia Emergency Management and Homeland Security Agency (GEMA/HS) is the state agency assigned responsibility for coordination of all organization for emergency management activities within the state;

**WHEREAS**, the Candler County Emergency Management Agency is an established emergency management agency; and

**WHEREAS**, to ensure an effective and coordinated response to disasters, the county wishes to coordinate emergency management agency (EMA) activities and responses with cities located within the county; and

**WHEREAS**, the Board of Commissioners believes that an ordinance should be adopted to protect the health and safety of persons and property during an emergency or disaster resulting from manmade or natural causes.

**NOW, THEREFORE BE IT ORDAINED** that the Code of Ordinances of Candler County is amended by creating a new ordinance, titled "Candler County Emergency Management Ordinance", to read as follows:

### SECTION 1. DEFINITIONS

As used in this ordinance, the following terms:

- (a) **"LOCALLY DECLARED EMERGENCIES."** As used in this ordinance, a "locally declared emergency" or a "declaration of local emergency" shall mean a declaration by the chair of the board of commissioners enacting some or all of the local emergency powers addressed in this ordinance.
- (b) **"STATE DECLARED EMERGENCIES."** As used in this ordinance, a "state declared emergency" or a "state of emergency" shall mean a declaration by the Governor of an actual or impending emergency or disaster of natural or human origin, or pandemic influenza emergency, or impending or actual enemy attack, or a public health emergency, within or affecting Georgia or against the United States. A declaration of emergency by the Governor may enact some or all of the emergency powers, local or otherwise, addressed in this ordinance.

## SECTION 2. EMERGENCY MANAGEMENT AND RESPONSE POWERS

### (a) DECLARATION OF LOCAL EMERGENCY.

- (i) **Grant of authority.** In the event of an actual or threatened occurrence of a disaster or emergency, which may result in the large-scale loss of life, injury, property damage or destruction or in the major disruption of routine community affairs, business, or governmental operations in the county and which is of sufficient severity and magnitude to warrant extraordinary assistance by federal, state, and local departments and agencies to supplement the efforts of available public and private resources, the Chair of the Board of Commissioners may declare a local emergency for Candler County. The form of the declaration shall be similar to that provided in subsection (b) of this Code section.
- (ii) **Request for state assistance.** Consistent with a declaration of local emergency, the chair may request the Governor to provide assistance, provided that the disaster or emergency is beyond the capacity of the county to meet adequately and state assistance is necessary to supplement local efforts to save lives and protect property, public health and safety, or to avert or lessen the threat of a disaster.
- (iii) **Continuance.** The declaration of local emergency shall continue until the chair finds that emergency conditions no longer exist, at which time, the chair shall execute and file with the clerk of the board of commissioners a document marking the end of the emergency. No state of local emergency shall continue for longer than 30 days, unless renewed by the chair. The board of commissioners may, by resolution, end a state of emergency at any time.
- (iv) **Effect of declaration of emergency.**
  - (A) **Activation of emergency operations plan.** A declaration of emergency by the Governor or a declaration of local emergency by the chair shall automatically activate the county emergency operations plan and shall be the authority for deployment of personnel and use of any forces to which the plan applies and for use or distribution of any supplies, equipment, materials, and facilities assembled, stockpiled or arranged to be made available pursuant to the Georgia Emergency Management Act or any other laws applicable to emergencies or disasters.
  - (1) The Candler County Emergency Management Agency ("EMA") Director shall have the legal authority to exercise the powers and discharge the duties conferred upon the emergency management agency, including the implementation of emergency operations plan, coordination of the emergency responses of public and

private agencies or organizations, coordination of recovery efforts with state and federal officials, and inspection of emergency or disaster sites.

- (2) In responding to the emergency and conducting necessary and appropriate survey of the damages caused by the emergency, the director or his/her designee is authorized to enter at a reasonable time upon any property, public or private, for the purpose of evaluating sites involved with emergency management functions to protect the public's health, safety, or welfare.
  - (3) The director is authorized to execute a right of entry and/or agreement to use property for these purposes on behalf of the county; however, any such document shall be later presented for ratification at a meeting of the board of commissioners.
  - (4) No person shall refuse entry or access to any authorized representative or agent of the county who requests entry for purposes of evaluating sites involved with emergency management functions to protect the public's health, safety, or welfare, and who presents appropriate credentials. Nor shall any person obstruct, hamper, or interfere with any such representative while that individual is in the process of carrying out his or her official duties.
- (B) **Emergency Powers.** Following a declaration of emergency and during the continuance of such state of emergency, the chair is authorized to implement local emergency measures to protect life and property or to bring the emergency situation under control.

- (1) **State Declared State of Emergency.** If the Governor declares a state of emergency for the county, the chair may cause the following provisions of this ordinance to become effective:
  - (a) Section 4. Authority to Waive Procedures and Fee Structures;
  - (b) Section 5. Registration of Building and Repair Services; and/or
  - (c) Section 6. Closed or Restricted Areas and Curfews
- (2) **Locally Declared State of Emergency.** If the chair declares a local emergency for the county, the chair may cause the following provisions of this ordinance to become effective:
  - (a) Section 4. Authority to Waive Procedures and Fee Structures; and/or

(b) Section 6. Closed or Restricted Areas and Curfews.

If any of these sections are included in a declaration of local emergency, the same shall be filed in the office of the clerk of the board of commissioners and shall be in effect until the declaration of local emergency has terminated.

- (C) **Authority to waive procedures and fees.** Pursuant to a declaration of emergency, the board of commissioners is authorized to cause to be effective any of the subsections of Section 4 of this chapter as appropriate. The implementation of such subsections shall be filed in the office of the clerk of the board of commissioners.
- (D) **Additional emergency powers.** The chair of the board of commissioners shall have, and may exercise for such period as the declared emergency exists or continues, the following additional emergency powers:
- (1) To direct and compel the evacuation of all or part of the population from any stricken or threatened area, for the preservation of life or other disaster mitigation, response, or recovery;
  - (2) To prescribe routes, modes of transportation, and destinations in connection with evacuation;
  - (3) To make provision for the availability and use of temporary emergency housing, emergency shelters, and/or emergency medical shelters;
  - (4) To transfer the direction, personnel, or functions of any county departments for the purpose of performing or facilitating emergency services;
  - (5) To utilize all available resources of the county and subordinate agencies over which the county has budgetary control as reasonably necessary to cope with the emergency or disaster;
  - (6) To utilize public property when necessary to cope with the emergency or disaster or when there is compelling necessity for the protection of lives, health, and welfare, and/or the property of citizens;
  - (7) To suspend any ordinance, resolution, order, rules, or regulation prescribing the procedures for conduct of county business, or the orders, rules, or regulations of any county department, if strict compliance with any ordinance, resolution, order, rule, or

regulation would in any way prevent, hinder, or delay necessary action in coping with the emergency or disaster, provided that such suspension shall provide for the minimum deviation from the requirements under the circumstances and further provided that, when practicable, specialists shall be assigned to avoid adverse effects resulting from such suspension;

- (8) To provide benefits to citizens upon execution of an intergovernmental agreement for grants to meet disaster-related necessary expenses or serious needs of individuals or families adversely affected by an emergency or disaster in cases where the individuals or families are unable to meet the expenses or needs from other means, provided that such grants are authorized only when matching state or federal funds are available for such purpose;
- (9) To perform and exercise such other functions, powers, and duties as may be deemed necessary to promote and secure the safety and protection of the civilian population, including individuals with household pets and service animals prior to, during, and following a major disaster or emergency.

(b) **FORM OF DECLARATION OF LOCAL EMERGENCY.** Upon the declaration of local emergency, an official "Declaration of Local Emergency," in substantially the same form set forth below, shall be signed and filed in the office of the county clerk and shall be communicated to the citizens of the affected area using the most effective and efficient means available. The declaration shall state the nature of the emergency or disaster, the conditions that require the declaration, and any sections of this chapter that shall be in effect.

### **"Declaration of Local Emergency"**

**WHEREAS**, Candler County, Georgia has experienced an event of critical significance as a result of [ *description of event* ] on [ *date* ];

*Hurricane Irma September 7, 2017*

**WHEREAS**, the Governor *has*/has not declared a state of emergency for Candler County;

**WHEREAS**, in the judgment of the Chair of the Candler County Board of Commissioners, with advice from the Candler County Emergency Management Agency, there exists emergency circumstances located in [ *describe geographic location* ] requiring extraordinary and immediate corrective actions for the protection of the health, safety, and welfare of the citizens of Candler County, including individuals with household pets and service animals; and

**WHEREAS**, to prevent or minimize injury to people and damage to property resulting from this event, certain actions are required.

NOW, THEREFORE, pursuant to the authority vested in me by local and state law;

IT IS HEREBY DECLARED that a local state of emergency exists and shall continue until the conditions requiring this declaration are abated.

THEREFORE, IT IS ORDERED:

- (1) That the Candler County Emergency Management Agency activates the Emergency Operations Plan;
- (2) That the following sections of the Candler County Emergency Management Ordinance be implemented. [ if deemed appropriate, choose from the following: ]:

- \_\_\_\_\_ Section 4. Authority to Waive Procedures and Fee Structures
- \_\_\_\_\_ Section 5. Registration of Building and Repair Services (to be effective only if the Governor declares a state of emergency)
- Section 6. Closed or Restricted Areas and Curfews
- \_\_\_\_\_ Section \_\_\_\_\_. [ Any other emergency management ordinances, such as an emergency purchasing ordinance, etc. ]

(3) That the following measures also be implemented: Sunday, September 10, 2017  
at 7:00 p.m. until further notice.

[ if deemed appropriate, select items from Section 2 (a) (iv) (C) or (D) or such other measures as appropriate. ]

ENTERED at 3:47pm [ time ] on September 7, 2017 [ date ].

[ Signed ]. [Signature]  
Chair, Candler County Board of Commissioners

X [Signature]  
Mayor, City of Metter

(c) **CONTRACTS WITH MUNICIPALITIES.** In addition to the normal agreements embodied in the county's emergency operations plan for mutual emergency assistance, the board of commissioners may contract with any municipality for the administration of an emergency response program.

**SECTION 3. ENFORCEMENT AND REMEDIES**

(a) **LAW ENFORCEMENT.** In accordance with O.C.G.A. § 38-3-4, the Candler County Sheriff's Office shall be authorized to enforce the orders, rules, and regulations

contained in this ordinance and/or implemented by the chair of the board of commissioners during a declared emergency.

- (b) **PENALTIES.** Failure to comply with any of the requirements or provisions of the regulations contained in this ordinance, or with any code section, order, rule, or regulation made effective by the chair of board of commissioners upon or after the declaration of an emergency shall constitute a violation of the provisions of this ordinance. Any person who violates any provision in this ordinance shall, upon conviction thereof, be guilty of a misdemeanor punishable by a fine not exceeding \$1,000, imprisonment for a term not exceeding 60 days, or both such fine and imprisonment, for each violation. Each person assisting in the commission of a violation shall be guilty of separate offenses. Each day during which a violation or failure to comply continues shall constitute a separate violation.
- (c) **INJUNCTIVE RELIEF.** In accordance with O.C.G.A. § 38-3-5, in addition to the remedies prescribed in this section, the EMA director is authorized to obtain an injunction to restrain violation of laws, code sections, orders, rules, and regulations that are contained in the Georgia Emergency Management Act and/or this ordinance, and/or are implemented by the board of commissioners during a declared emergency.
- (d) **ENFORCEMENT.** Except as otherwise provided in this chapter, this ordinance may be enforced by the sheriff's office, the EMA director and *Metter Police Department*.

#### SECTION 4. AUTHORITY TO WAIVE PROCEDURES AND FEE STRUCTURES

- (a) **COUNTY BUSINESS.** Upon declaration of an emergency or disaster by the Governor or chair of the board of commissioners, the affairs and business of the county may be conducted at places other than the regular or usual location, within or outside of the county, when it is not prudent, expedient, or possible to conduct business at the regular location. When such meetings occur outside of the county, all actions taken by the board of commissioners shall be as valid and binding as if performed within the county. Such meetings may be called by the presiding officer or any two members of the board of commissioners without regard to or compliance with time-consuming procedures and formalities otherwise required by law.
- (b) **PUBLIC WORKS CONTRACTS.** Upon declaration of an emergency or disaster by the Governor or chair of the board of commissioners, the board of commissioners may contract for public works without letting such contract out to the lowest, responsible bidder and without advertising and posting notification of such contract for four weeks; provided, however, that the emergency must be of such nature that immediate action is required and that the action is necessary for the protection of the public health, safety, and welfare. Any public works contract entered into pursuant to this subsection shall be entered on the minutes of the county as soon as practical and the nature of the emergency described therein in accordance with O.C.G.A. § 36-91-22 (e). Contracts entered into pursuant to this subsection for the physical



performance of services as defined in O.C.G.A. § 13-10-90 may also require the submission of an E-Verify Contractor Affidavit.

- (c) **PURCHASING.** Upon declaration of an emergency or disaster by the Governor or chair of the board of commissioners, the purchasing ordinances, regulations, or policies may be suspended. County officials shall continue to seek to obtain the best prices during the state of local emergency.
- (d) **CODE ENFORCMENT.** Upon declaration of an emergency or disaster by the Governor or chair of the board of commissioners, the board of commissioners may temporarily suspend the enforcement of the ordinances of the county, or any portion thereof, where the emergency is of such nature that immediate action outside the code is required, such suspension is consistent with the protection of the public health, safety, and welfare, and such suspension is not inconsistent with any federal or state statutes or regulations.
- (e) **FEES.** Upon declaration of an emergency or disaster by the Governor or chair of the board of commissioners, the board of commissioners may temporarily reduce or suspend any permit fees, application fees, or other rate structures as necessary to encourage the rebuilding of the areas impacted by the disaster or emergency. The term "fees" includes fees or rates charged by the county for building permits, land disturbance permits, zoning applications, special land use permits, temporary land use permits, and other fees relating to the reconstruction, repair, and clean-up of areas impacted by the disaster or emergency. The term "fees" does not include fees collected by the county on behalf of the state or federal government or fees charged by the county pursuant to a state or federal statute or regulation.
- (f) **TEMPORARY DWELLINGS.** Upon declaration of an emergency or disaster by the Governor or chair of the board of commissioners, the board of commissioners or its designees may issue temporary permits for mobile homes, trailers, recreational vehicles, or other temporary dwelling structures or parks in any zoning district, even though not otherwise permitted by development code, while the primary dwelling is being repaired, provided that such temporary dwellings or parks are designed by an engineer and the plans are approved by the county health department and development services. The temporary permit shall not exceed six months in duration. In the case of a continuing hardship, and in the discretion of the board of commissioners or its designee, the permit may be extended for a period of up to an additional six months. Upon expiration of the temporary permit and/or extension, the temporary dwelling must be removed.

## SECTION 5. REGISTRATION OF BUILDING AND REPAIR SERVICES

- (a) In accordance with O.C.G.A. § 38-3-56, before building, constructing, repairing, renovating, or making improvements to any real property, including dwellings, homes, buildings, structures, or fixtures within an area in the unincorporated area of

the county designated in a declared emergency or disaster, any person, firm, partnership, corporation, or other entity, except for out-of-state utility businesses and employees which are exempted as provided for in O.C.G.A. § 48-2-100(d)(1) and (2), must register with the Candler County Board of Commissioners and secure a building permit that is posted at the work site. Each day any such entity does business in the unincorporated areas of the county without complying with this ordinance constitutes a separate offense.

- (b) The cost of registration fees in a declared emergency or disaster is fixed at \$ 0.00 per annum. Registration is nontransferable. The cost of the emergency building permit shall be equal to the cost for a building permit under existing regulations. The permit shall only be authorized for repairs.
- (c) When registering any person, partnership, corporation, or other entity making application must, under oath, complete an application providing the following information:
- (i) Name of applicant;
  - (ii) Permanent address and phone number of applicant;
  - (iii) Applicant's Social Security number or federal employer identification number;
  - (iv) If applicant is a corporation, the state and date of incorporation;
  - (v) Tag registration information for each vehicle to be used in the business;
  - (vi) List of cities and/or counties where the applicant has conducted business within the past 12 months;
  - (vii) Georgia sales tax number or authorization;
  - (viii) Georgia business license number, if required;
  - (ix) Copy of license from the Secretary of State, if required;
  - (x) A signed and sworn affidavit verifying the applicant's legal presence in the United States if required by O.C.G.A. § 50-36-1;
  - (xi) At least one secure and verifiable document as defined in O.C.G.A. § 50-36-2, if required by O.C.G.A. § 50-36-1;
  - (xii) A signed and sworn affidavit, or statement or number as applicable, verifying the business's utilization of or exemption from the federal work authorization program as provided for in O.C.G.A. § 36-60-6.

(d) **EFFECTIVE DATE.** This section shall become effective only upon a declaration of emergency by the Governor and a local declaration stating this section is in effect. Unless otherwise specified in the declaration of emergency or otherwise extended by the board of commissioners, the provisions of this Code section shall remain in effect during the state of emergency and for a subsequent recovery period of three months.

**SECTION 6. CLOSED OR RESTRICTED AREAS AND CURFEWS DURING EMERGENCY**

- (a) To preserve, protect, or sustain the life, health, welfare, or safety of persons or their property within a designated area under a declaration of emergency, it shall be unlawful for any person to travel, loiter, wander, or stroll in or upon the public streets, highways, roads, lanes, parks, or other public grounds, public places, public buildings, places of amusement, eating places, vacant lots, or any other place during a declared emergency between hours specified by the chair until the curfew is lifted.
- (b) To promote order, protect lives, minimize the potential for looting and other crimes, and facilitate recovery operations during an emergency, the chair shall have discretion to impose re-entry restrictions on certain areas. The chair shall exercise such discretion in accordance with the county emergency operations plan, which shall be followed during emergencies.
- (c) The provisions of this section shall not apply to persons acting in the following capacities:
  - (i) Authorized and essential law enforcement personnel;
  - (ii) Authorized and essential health care providers;
  - (iii) Authorized and essential personnel of the county;
  - (iv) Authorized National Guard or federal military personnel;
  - (v) Authorized and essential firefighters;
  - (vi) Authorized and essential emergency response personnel;
  - (vii) Authorized and essential personnel or volunteers working with or through the county emergency management agency (EMA);
  - (viii) Authorized and essential utility repair crews;
  - (ix) Citizens seeking to restore order to their homes or businesses while on their own property or place of business;

- (x) Other authorized and essential persons as designated on a list compiled by EMA, the director of public safety, and/or the sheriff of the county.
- (d) **ENFORCEABILITY.** This section shall be enforced by offers of the law enforcement personnel approved to provide aid and assistance during the emergency. Nothing contained in this section shall prohibit a law enforcement officer from bringing other charges under state law.
- (e) **EFFECTIVE DATE.** This section shall become effective only upon the signing of a declaration of emergency, stating this section is in effect.

**SECTION 7. REGULATIONS CONTINUED IN EFFECT**

All ordinances, resolutions, motions, and orders pertaining to civil defense, emergency management, and disaster relief that are not in conflict with this chapter are continued in full force and effect. Such ordinances, etc., are on file in the office of the county clerk.

**BE IT FURTHER ORDAINED** that this ordinance shall become effective upon its approval. So ordained this 7 day of September, 2016, 2017

Board of Commissioners of Candler County, Georgia

  
Glyn Thrift, Chairman

  
Attest: Kellie Lank, County Clerk

