

AGENDA
REGULAR MEETING
5:00 P.M.
October 19, 2020

1. Call to Order
2. Invocation and *Pledge of Allegiance*
3. Approval of Agenda
4. Citizens wishing to address the Commission – *Citizens will be allowed to address the commission individually for a period of up to 5 minutes. Citizens should be prepared at the time of their appearance, wait outside the meeting room until called and observe social distancing measures prior to/after appearing before the commission.*
5. Old Business
 - a. Discussion of Poly Carts
 - b. Discussion of Zoning for unincorporated Candler County
 - c. Consideration of an amendment to the FY2021 Family Connections Budget
 - d. Consideration of a temporary moratorium on tiny homes in Candler County
 - e. Consideration of hiring a Code Enforcement Employee
 - f. Consideration of a request to purchase an audio/visual system upgrade for the Candler County Courthouse
6. New Business
 - a. Consideration of approval of the Edmunds GovTech 2021 Software Maintenance Agreement
 - b. Consideration of approval of the Energy System Southeast, LLC (ESSE) Maintenance Agreement for annual maintenance on generators at the Detention Center, EMS facility and radio tower.
 - c. Consideration of an agreement for an employment budget with the Georgia Bureau of Investigation for the Regional Drug Task Force FY2021
 - d. Consideration of action to be taken in conjunction with the Right-of-Way acquisition for the St. Matthews Church Rd TSPLOST project:
 - i. Edward Waytaszik III (Parcel 061 008)
 - ii. Raymond Johnson (Parcel 061 007 002)
 - iii. James & Sonia Fontaine (Parcel 069A 005 & 069A 006)
 - iv. William J. Morgan (Parcel 061 009)
 - v. Virgil & Pauline Mosely (Parcel 061 031 & 061 045)
 - vi. Joe Wilkerson (Parcel 068 002)
 - vii. Patrick and Maggie Griffin (Parcel 069A 004)
 - e. Consideration of a request from UGA Extension to modify the compensation agreement for the 4H Coordinator and Agricultural Agent positions
7. Report from Chairman
8. Report from County Administrator

9. Report from Attorney

10. Reports from Commissioners

11. Executive Session

12. Adjournment

Board of Commissioners of Candler County
Regular Meeting
October 19, 2020
5:00 p.m.

The Board of Commissioners of Candler County met for the regular monthly meeting on Monday, October 19, 2020, at 5:00 p.m., in the Commissioners' boardroom at 1075 East Hiawatha Street, Suite A, Metter, Georgia. Those attending the meeting were Candler County Chairman Glyn Thrift; Candler County Vice-Chairman Brad Jones; Candler County Commissioners Wayne Culbertson, David Robinson, and Blake Hendrix; Candler County Administrator, Bryan Aasheim; Candler County Attorney, Kendall Gross; Candler County Clerk, Kellie Lank. Other guests attending the meeting included Sheriff John Miles, Attorney Cindy Delgado and Gary Howard. This meeting was offered via teleconference to the public. The Metter Advertiser was notified of the meeting and a recording submitted at their request.

Call to Order

Vice-Chairman Jones called the meeting to order at 5:01 p.m.

Invocation and Pledge of Allegiance

Commissioner Hendrix delivered the invocation and Vice-Chairman Jones led the *Pledge of Allegiance*.

Amendment to the Agenda

Chairman Thrift made a motion to approve the agenda with the additions of the following items. Commissioner Hendrix provided a second. The motion carried 4-0.

- 5.f. **Consideration of a request to purchase an audio/visual system upgrade for the Candler County Courthouse-**
- 6. d. vii. **Patrick and Maggie Griffin (Parcel 069A 004)**

****Let the record reflect that Commissioner Culbertson stepped out of the meeting to answer a phone call****

Citizens Wishing to Address the Board

There were no citizens present at the meeting who wished to speak before the Commission.

Old Business

Discussion of Poly Carts

This item remained tabled.

Discussion of Zoning for unincorporated Candler County

Commissioner Culbertson made a motion to create a panel named Candler County Zoning Panel. Each Commissioner shall choose one resident from their district to serve on this panel. Chairman Thrift shall choose one resident as a County-wide representative to serve on this panel. Commissioner Robinson provided a second. The motion carried 5-0

Consideration of an amendment to the FY2021 Family Connection budget

This item remained tabled.

Consideration of a temporary moratorium on tiny homes in Candler County

Considering the formation of the Candler County Zoning Panel, the Commission discussed removing this item from the agenda going forward.

Commissioner Robinson made a motion to remove this item moving forward. Commissioner Culbertson provided a second. The motion carried, 5-0.

Consideration of hiring a Code Enforcement Employee

Considering the formation of the Candler County Zoning Panel, the Commission discussed removing this item from the agenda going forward.

Commissioner Hendrix made a motion to remove this item moving forward. Commissioner Robinson provided a second. The motion carried, 5-0.

Consideration of a request to purchase an audio/visual system upgrade for the Candler County Courthouse

Mr. Aasheim informed the Commission there will not be a Phase II Cares Funding going forward and will not be a source of funding for this request. In the September regular meeting, Superior Court Judge Bobby Reeves requested the Commission consider allocating \$25,000 of possible Phase II CARES Act Funding to purchase audio/visual system upgrade for the courthouse. Mr. Gross informed the Commission that Judge Reeves and Probate Judge Thompson had a conversation about the balance in the County Law Library. Mr. Gross reported there is an excess balance of \$25,000 currently in this account. This money is earmarked for Law Library or Courthouse Maintenance. Mr. Gross advised the Commission to remove this item from the agenda until further urgency.

Commissioner Hendrix made a motion to remove this item moving forward. Commissioner Culbertson provided a second. The motion carried, 5-0.

New Business

Consideration of approval of the Edmunds GovTech 2021 Software Maintenance Agreement

Mr. Aasheim presented the Edmunds GovTech 2021 Software Maintenance Agreement for \$9,065.00 to be paid from the General Operating Fund.

Commissioner Robinson made a motion to approve the Edmunds GovTech 2021 Software Maintenance Agreement. Commissioner Hendrix provided a second. The motion carried, 5-0. (Exhibit A)

Consideration of approval of the Energy System Southeast, LLC (ESSE) Maintenance Agreement for annual maintenance of generators at the Detention Center, EMS, facility and radio tower

Mr. Aasheim presented the Energy System Southeast, LLC (ESSE) Maintenance Agreement for a proposed total of \$3,030.00 to provide maintenance of generators at the Detention Center, EMS, facility and radio tower. (Exhibit B)

Commissioner Culbertson made a motion to approve the Energy System Southeast, LLC (ESSE) Maintenance Agreement for annual maintenance of generators at the Detention Center, EMS, facility and radio tower. Commissioner Hendrix provided a second. The motion carried, 5-0.

Consideration of an agreement for an employment budget with the Georgia Bureau of Investigation for the Regional Drug Task Force FY2021

Vice-Chairman Jones made a motion to table the consideration of an agreement for an employment budget with the Georgia Bureau of Investigation for the Regional Drug Task Force FY2021. Commissioner Robinson provided a second. The motion carried, 5-0.

Consideration of action to be taken in conjunction with the Right-of-way acquisition for the St. Matthews Church Rd TSPLOST project:

- Edward Waytaszik III (Parcel 061 008)
- Raymond Johnson (Parcel 061 007 002)
- James & Sonia Fontaine (Parcel 069A 005 & 069A 006)
- William J. Morgan (Parcel 061 009)
- Virgil & Pauline Mosely (Parcel 061 031 & 061 045)
- Joe Wilkerson (Parcel 068 002)
- Patrick and Maggie Griffin (Parcel 069A 004)
- Elizabeth Hodges (Parcel 061 016)

Ms. Delgado updated the Commissioners on each of the named parcels listed associated with right-of-way land acquisitions for the St. Matthews Church Road project. Each of these parcels have presented opposition or some form of difficulty acquiring said properties. Ms. Delgado requested the Commissioners consider a motion to move forward with condemning these properties. Commissioner Robinson made a motion to institute condemnation acts against the listed parcels. Commissioner Culbertson provided a second. The motion carried, 5-0.

Consideration of a request from UGA Extension to modify the compensation agreement for the 4-H Coordinator and Agricultural Agent positions

Mr. Aasheim presented a request from UGA Extension to modify the compensation agreement for the 4H Coordinator and Agricultural Agent positions. Under this proposal, the County Agent position will be filled with a shared position and could be filled quickly. The 4H position will be moved up in the UGA priority list and could potentially be filled by Spring 2021. To meet the minimum position requirement, there will need to be an increase to the annual salary for the 4H coordinator position from \$16,392 to \$18,000. By combining the Agricultural Agent with Evans County, the annual salary will decrease from \$16,400 to \$13,000. Mr. Aasheim informed the Commission that it had recently come to his attention that Chairman Thrift and Vice-Chairman Jones may be related to the Evans County Agricultural Agent, Ross Greene, which may require they recuse themselves from voting on this and future items concerning this department. Mr. Gross confirmed Mr. Aasheim's concern by stating any relations closer than third cousins would require the related commission to abstain. After further discussion, it was confirmed Chairman Thrift is a distant cousin, and is eligible to vote on this and future Ag Agent topics. However, Vice-Chairman

Jones confirmed he is closely related to Ross Greene and would need to recuse himself from this and future votes concerning Candler County Ag Agent topics associated with Ross Greene.

**Let the record show that Vice-Chairman Jones recused himself from further discussion and the vote.*

Commissioner Hendrix made a motion to approve a request from UGA Extension to modify the compensation agreement for the 4-H Coordinator and Agricultural Agent positions. Commissioner Culbertson provided a second. The motion passed 4-0. (Exhibit C)

Report from Chairman

Chairman Thrift reported on his health issue the past month.

Report from County Administrator

Mr. Aasheim reported on the following:

- **25 Daniels Street Office Relocation**
 - Tax Assessors Office moved today
 - Tax Commissioner Office moves tomorrow
 - Pricing on the Courthouse once the Tax Offices are moved
- **Ambulance RFP to be presented in the next meeting**
- **Elections update, Probate Judge Thompson revealed the increase of voters**
- **Insurance Premium Tax came in high**
- **Woman fell Saturday at the Recycle Center**

Report from County Attorney

Mr. Gross stated the County Public Defender Paul Cook has resigned as the Public Defender in State Court. He then requested permission to prepare the public notice. He also requested permission to draft a resolution honoring Mr. Cook for the fifteen years of loyal service as the Candler County Public Defender.

Commissioner Hendrix made a motion to authorize Mr. Gross to prepare the public notice. Commissioner Robinson provided a second. The motion carried, 5-0.

Report from Commissioners

Commissioner Culbertson representing Commission District 1, had nothing to report for this meeting.

Vice-Chairman Jones representing Commission District 2, requested Mr. Aasheim call Mr. Lanier to inspect trees hanging in the over into the road along Kristin Road.

Commissioner Robinson representing Commission District 3, requested information on the let date of the MacWac Road paving project.

Commissioner Hendrix representing Commissioner District 4, had nothing to report for this meeting.


Executive Session

Vice-Chairman Jones moved to exit into Executive Session to discuss personnel and litigation at 6:19 p.m. Commissioner Culbertson provided a second to the motion. The motion carried 5-0.

Vice-Chairman Brad Jones made a motion to exit Executive Session and reconvene the regular meeting at 7:04 p.m. Chairman Thrift provided a second to the motion. The motion carried 5-0. Commissioner Hendrix moved to authorize Vice-Chairman Jones to sign *the Closed Meeting Affidavit* affirming that the discussion in Executive Session was limited to personnel and litigation only. Commissioner Robinson provided the second. The motion carried 5-0.

Adjournment

Vice-Chairman Jones made a motion to adjourn the meeting at 7:06 p.m. Commissioner Hendrix provided the second to the motion. The motion carried 5-0.


Maranda K. Lank, Clerk
Attest



Chairman, Glyn Thrift



BOARD OF COMMISSIONERS OF CANDLER COUNTY

Glyn Thrift
Chairman

Brad Jones
Vice-Chairman

Bryan Aasheim
County Administrator

Wayne Culbertson
Commissioner

David Robinson
Commissioner

Blake Hendrix
Commissioner

CLOSED MEETING AFFIDAVIT

STATE OF GEORGIA
COUNTY OF CANDLER

AFFIDAVIT OF CHAIRMAN OR PRESIDING OFFICER

Brad Jones, Vice-Chairman of the Board of Commissioners of Candler County, being duly sworn, states under oath that the following is true and accurate to the best of his knowledge and belief:

1. The Board of Commissioners of Candler County met in a duly advertised meeting on October 19th, 2020
2. During such meeting, the Board voted to go into closed session.
3. The executive session was called to order at 6:19 p.m.
- 4.

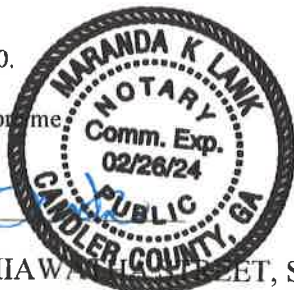
The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

- Consultation with the county attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. 50-14-2(1);
- Discussion of tax matters made confidential by state law as provided by O.C.G.A. 50-14-2(2);
- Discussion of the future acquisition of real estate as provided by O.C.G.A. 50-14-3(4);
- Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. 50-14-3(6);
- Other

This 19th day of October 2020.

Sworn to and subscribed before me
this 19th day of October 2020.

Notary Public



Brad Jones, Vice-Chairman
Board of Commissioners of Candler County

1075 EAST HIAWATHA BLVD, SUITE A, METTER, GEORGIA 30439
(912) 685-2835 FAX (912) 685-4823



Edmunds GovTech
 301 Tilton Road
 Northfield, NJ 08225

Exhibit A
RECEIVED
 OCT 06 2020
 Candler County

INVOICE #
21-00056

INVOICE DATE: 10/01/20
 DUE DATE: 01/04/21

Candler County
 Attn: Accounts Payable
 1075 E. Hlawatha Street
 Suite A
 Metter, GA 30439-3333

Thank you for your business!
 Please contact us at (609) 645-7333
 with questions regarding this invoice.
 Visit our support site www.EA411.com

QUANTITY/UNIT	SERVICE ID	DESCRIPTION	UNIT PRICE	AMOUNT
2021 Software Maintenance				
1.0000	MHEAD	2021 Software Maintenance	0.000000	0.00
1.0000	M-GA-FN1	SS Financial Accounting I	3,410.000000	3,410.00
1.0000	M-GA-PR1	SS Payroll I	2,390.000000	2,390.00
1.0000	M-GA-HR1	SS Human Resources I	2,275.000000	2,275.00
1.0000/YR	M-GA-DV	Data Vault Annual Fee	990.000000	990.00
			TOTAL DUE:	\$ 9,065.00

2021 Minimum Recommended Back-Up Procedures

CRITICAL REQUIREMENT

*Every year clients lose data due to ransomware, hardware failures and viruses.
Please take proper precautions to protect and back-up your data.*

Edmunds GovTech strongly recommends performing regular backups on your MCSJ database. It is best to deploy a solution that backs up your data to a local media and off-site/cloud location as well so that it can be recovered in the event of a total loss. Edmunds GovTech offers a DataVault solution that automatically backs up your MCSJ data to the cloud daily.

Failure to follow these recommendations can greatly reduce our ability to help you recover from data loss. All consultations will be billable at our current hourly rate of \$150 per hour regardless of your hardware maintenance coverage plan. Please review the minimum suggested back up procedures listed below to help keep your data safe.

- The MCSJ database (mcsDB) should be backed up daily to separate media. One for each day of the week. This should not be done while users are in the system.
- Complete MCSJ directory back up should be done at least weekly.
- Media (tapes/flash drives/external HD) should be rotated and taken off site.
- Monthly media should be archived for at least 3 months.
- Backups should be tested by being fully restored at least every 30 days to verify MCSJ is being successfully backed up. DO NOT test by restoring to the original location, this will overwrite your live database.

If activated the MCSJ application warns you if MCSJ data files have not been backed up in 4 days. It is the responsibility of each client to insure the success of these MCSJ data backups and including any other critical data is also being properly backed up.

Client Name:

CANDLER COUNTY

Date:

10/20/2020

Employee Signature:



Printed Name:

BRYAN ARASHEIM

Please make a copy for your records and distribute as necessary.

Please sign, scan, and email to AR@EdmundsGovTech.com.

2021 MCSJ Software Support & License Agreement

To receive continued Application Software Support and MCSJ System upgrades from Edmunds GovTech (EGT), you must enter into this agreement.

1. Any defects in the EGT Application Software as determined by EGT will be corrected at no cost to the user, provided the said defect is not the result of misuse, operator error, or is beyond the original requirements of the system specifications.
2. EGT is responsible for providing software support under this agreement only for its proprietary application software. This includes all MCSJ licensed products. Support for third party products, i.e.; Microsoft Office, UCAARS, etc. are not covered under this agreement and all phone or on-site support is a billable service. Our minimum hourly rate is \$150 with at least one-half hour billable.
3. EGT proprietary end user documentation, FAQs, helpful hints, video tutorials and such are for client use only and not to be distributed.
4. Standard telephone support will be available from 8:00am to 5:00 pm EST, Monday through Friday excluding holidays.
5. Each user of EGT MCSJ software is required to have a high-speed connection. EGT will provide support, enhancements and instruction for our application software via the Internet. Lack of compliance that requires an onsite visit is billable at the rate of \$ 150 per hour for each person and reasonable travel expenses.
6. EGT's liability, damages or remedy on any claim shall not exceed the original cost of the EGT MCSJ software system. In no event shall EGT be held liable for consequential, incidental, indirect, special, punitive or exemplary damages, for loss, damage or expense directly or indirectly arising from the client's inability to use our products.
7. No action arising from use of EGT's MCSJ software systems may be commenced more than 1 year after the basis for such claim could reasonably have been discovered.
8. EGT reserves the right to withdraw without penalty any EGT application software package from coverage at our sole discretion upon one-hundred-twenty (120) days' notice.
9. This agreement must be signed and returned by December 31, 2020 for continued support. The effective date of this agreement is January 1, 2021 through December 31, 2021.

Client Name:

CANDLER COUNTY

Authorized Representative:



Signature

Date: 10/20/2020

Printed Name:

BRYAN ASHEM

2021 Annual Support Maintenance Services

Client Support Services

- Phone support with priority resolution escalation
- EGT is staffed with Certified Finance Officers & Tax Collectors
- Remote desktop access for support inquiries & resolution
- E-mail & live chat for support inquiries
- Technical issue resolution for MCSJ Software operation
- MCSJ report printing resolution
- Client voting for software enhancements in "The User Voice" community forum
- Software system enhancements at no additional cost
- State mandated changes at no additional cost
- Federal mandated changes at no additional cost

Software Updates, New Products & Development

- MCSJ enhancements to Version 2020.2 ready now
- Parks & Recreation, Land Management, Animal Control Shelters, Permitting Self-Service and Fleet Management
- Resident Self Service & Employee Self Service Portal Enhancements
- Mobile Apps/Portals - MCSJ My Town, Requisition, Attendance Maintenance, Meter Management, Inspection, Work Order, Permitting Self-Service, Vendor Self-Service Dashboard, Resident Self-Service, Web Inquiry & Payment Portal

Client Support Website Access

- Knowledge base & FAQs
- Helpful hints
- Video tutorials
- Software system & technical documentation

Client Services

- Access to more than 200 webinars/video tutorials
- E-mail alerts & notifications of statutory changes
- End of year documentation and procedures
- FAQ automated responses
- Periodic notifications of quarterly and/or yearly tasks
- Free onsite and virtual user group meetings
- 24/7 access to downloadable system patches and updates

Billing Contact Form

*Please complete the below form to receive future
billing notifications electronically.*

Client Name: _____

Employee Name: _____

Client Email Address: _____

We recommend using a generic email (ex: ap@townname.org)

Billing Address: _____

I consent to receive electronic billing notifications regarding my entity via the email address listed above.

Employee Signature: _____ Date: _____

Please sign, scan, and email all agreements and forms to AR@EdmundsGovTech.com.

October 01, 2020

Dear Client:

In order to ensure Edmunds GovTech's commitment to providing exceptional service, we will be suspending the previously anticipated maintenance increase due the COVID-19 impact. While our costs have increased, it is in our best interest to support our customers during these unprecedented times and aid in their efforts to return to normal operations.

Please check out our newer modules: Insight Dashboard, Parks & Recreation, Land Management, Animal Control Shelters, Permitting Self-Service and Fleet Management. Additionally, AWS Cloud Hosting and DataVault provide multiple benefits of redundant back-ups and increasingly important protection against ransomware, viruses, and other data intrusions.

Check out our current mobile apps in the Apple and Google Store by searching "MCSJ". Current apps include: Attendance, MyTown Resident Services & Notifications, Requisition, Inspection, Meter and Inventory Management.

Regardless of whether you are a calendar or fiscal year entity, all support and license agreements are due December 31, 2020 and cover the period of January 1, 2021 through December 31, 2021.

- All attached agreements, including the billing contact form on the last page, must be signed and returned to AR@EdmundsGovTech.com by December 31, 2020 to continue use of MCSJ Software and receive software support, system enhancements, mandated changes, and updates.
- If you licensed new software sometime in calendar year 2020, the calendar year 2021 software maintenance fee has been pro-rated. If you licensed new software in in 2019, and this year there is an increase in the software maintenance fee, it is because your calendar year 2020 software maintenance fee was pro-rated.

Please forward a purchase order in the amount of the enclosed invoice(s) with a signed copy of the enclosed agreements. Edmunds GovTech greatly appreciates the opportunity to serve your organization.

Best regards,
Edmunds GovTech



ALABAMA • GEORGIA • MISSISSIPPI • NW FLORIDA • TENNESSEE

Corporate Office
3235 Veterans Circle
Birmingham, AL 35235

Atlanta Office
2490 Weaver Way
Atlanta, GA 30340

Mobile Office
5310 Willis Road
Theodore, AL 36582

Savannah Office
78 Columbia Drive
Pooler, GA 31322

Note: This Pricing is valid for 60 Days from the quote date.

Updated Date: September 30, 2020

Candler County (3 – Sites)

Attn. Clara Frink (912) 685-2835 / Mel Kelly (912) 536-7828

Metter, Ga. 30439

cfrink@candlerco-ga.gov / melkelly@pineland.net

✓ Please check all appropriate boxes for desired service options.

MODEL Unit #1: Olympian 93A04142-S 60KW Diesel S/N 2009845 (Sheriff's Office 1015 E. Hiawatha St.)

Agreement Type: 1 Year Semi-Annual Service (2 visits per year)

- 1 Operational Service Inspection. \$300.00
- 1 Comprehensive Service Inspection. \$555.00
- Total Price Per Year. \$855.00
- Fuel Testing and Sampling: An Additional \$125.00 per sample

MODEL Unit #2: Generac QT02524ANSNA 25KW N.G. S/N 3001964457 (Sheriff's Radio 2 Matthew St.)

Agreement Type: 1 Year Semi-Annual Service (2 visits per year)

- 1 Operational Service Inspection. \$250.00
- 1 Comprehensive Service Inspection. \$350.00
- Total Price Per Year. \$600.00

MODEL Unit #3: Generac 10665440100 150KW Diesel S/N 2101412 (EMS 1065 E. Hiawatha St.)

Agreement Type: 1 Year Semi-Annual Service (2 visits per year)

- 1 Operational Service Inspection. \$ 425.00
- 1 Comprehensive Service Inspection. \$ 900.00
- Total Price Per Year. \$1,325.00
- Fuel Testing and Sampling: An Additional \$125.00 per sample

*I want to prepay this Service Agreement.

*I want to be invoiced per Service.

PO # (if Applicable), _____

If purchase order numbers or work order numbers change annually please provide them as soon as possible to avoid any billing issues.

Preauthorized Repairs:

- Should a repair be required that is not under warranty & our Tech is prepared to complete while on site Energy Systems Southeast, LLC is pre-authorized to make any necessary repairs not to exceed \$ 250 (Please Indicate Amount) (Quote not needed for Preauthorized Amount listed)

24 X 7 Emergency Service
Remote Monitoring

Scheduled Maintenance Agreements
Load Bank Testing

Extended Warranties
Rental Generator Sets



Optional Services:

Diesel Fuel Top off Services:

ESSE can provide diesel fuel tank top off while on site performing either major or minor service not to exceed \$ _____ (\$600 recommended). This service shall be documented on the inspection report. Cost for fuel service will be invoiced separately at ESSE prevailing labor and fuel rates will be at current pump fuel prices (+) \$1.50 per gallon delivery fee. Service trucks are capable of providing up to 100 gallons if approved pricing covers cost.

Fuel Testing and Sampling: \$125.00 per sample

ESSE is preauthorized to take a sample of your diesel fuel and test it for contaminations including water, micro-organisms, bacteria and fungi. The test will also verify the quality of the fuel and make sure it has not deteriorated and the octane level, flash point, density, distillation, cloud point and gel point are within optimal ranges. Diesel fuel has a limited shelf life and needs to be tested & maintained to ensure that your generator starts & operates efficiently when you need it.

By signing below, you do agree to all stated and, or selected options within this Service Agreement Document.

Accepted By: Bryan Asheim

Signature: [Signature] . Date 10/20/2020

- Price quoted is solely for scheduled service maintenance based on regular working hours from 8:00 AM – 5:00 PM weekdays.
- Any additional repair work not related to this service agreement will be Quoted & Billed separately at the regular rate of \$142.50 per hour plus \$2.50 per mile.
- After hour call outs will be billed at \$213.75 per hour plus \$2.50 per mile.
- Holiday call outs will be billed at \$285.00 per hour plus \$2.50 per mile.

Special Terms and Conditions:

- Air Filters, Batteries, Belts, Hoses and any other required parts and or materials needed to repair the generator unit, including the necessary freight for the delivery of these items will be quoted & invoiced separately.
- You agree to hold harmless Energy Systems Southeast, LLC and / or our Technician for any circumstances that may occur during any services performed that is not a direct consequence of negligence from our Technician.
- Energy Systems Southeast, LLC will not be held liable or assume responsibility for any failures or damage caused to a generator unit, the engine or any equipment associated with the generator unit during load bank testing that cannot be determined and / or proven to be caused by our Technician's improper actions before or after testing of said unit began.

Operational PM Service:

- ESSE.LLC will perform an inspection of the generator unit coolant system, engine monitoring system, exhaust system, lube & oil system, safety control system & starting system.
- The Tech will also the start & run the unit to the proper operating temperature to diagnose and or determine the correct operation of the generator unit.
- The Tech will top off any of the necessary fluids for the unit.

24 X 7 Emergency Service
Remote Monitoring

Scheduled Maintenance Agreements
Load Bank Testing

Extended Warranties
Rental Generator Sets



Comprehensive PM Service:

- ESSE.LLC will perform all the above listed services within the Minor PM service & also include the oil & oil filter change.
- Fuel system filters for all diesel units will also be replaced at the time of this PM service.
- We will inspect the air induction system filters & clean or replace as needed.
- The replacement of any of the generator units air filters will be quoted & invoiced separately.

After Hours & Emergency Contact Number.

Phone (855) GEN-ESSE

Phone (855) 436-3773

Prepared By: Special Markets Department

Return Form To: Email: Special.Market@essellc.com

Billy Dasher

Special Markets ESSE.LLC

Office: 770-381-2424 ext. 206

Billy.Dasher@ESSELLC.com

Additional Information:

Please fill out information below (if same as header, note "same")

Billing Address:

Street City State Zip

Site Address:

Street City State Zip

Billing Contact:

Name Phone Email

Site Contact:

Name Phone Email





UNIVERSITY OF GEORGIA
EXTENSION



Southeast District Cooperative Extension
5539 Forest Drive, GSU
Forest Drive Bldg, #238
P.O. Box 8112, GSU
Statesboro, GA 30460
TEL 912-478-8991 | FAX 912-478-8992
sedist@uga.edu
www.uga.edu

Request for Verification of County Salary for New Employee

County: Candler	
Position: 4-H Agent	
Hours per week: 40	PROPOSED START DATE: February 1, 2021
Employee Replaced: Angie Daughtry Termination Date: September 30, 2020 Due to: Retirement	
County Annual Salary Support	
Board of Commissioners \$ <u>18,000</u> OR Board of Education \$ _____ <i>This is gross salary. It does not include Social Security or Medicare.</i>	
County Annual Travel Support:	
Board of Commissioners \$ <u>3,000</u> OR Board of Education \$ _____	
County Annual Other Support:	
Board of Commissioners \$ _____ OR Board of Education \$ _____	
<p>BOARD OF COMMISSIONERS:</p> <p>Signature: <u>[Signature]</u></p> <p>Date: <u>10/20/2020</u></p> <p>BOARD OF EDUCATION:</p> <p>Signature: _____</p> <p>Date: _____</p>	<p>COMMENTS:</p> <p style="padding-left: 40px;">\$ 18,000 Salary 3,431 *Employer TRS 19.06%</p> <p style="padding-left: 40px;">\$ 21,431 TOTAL</p> <p>* UGA will bill County Boards monthly for TRS employer and employee contributions.</p> <p>NOTE: County Boards will withhold Social Security and Medicare taxes from Extension employee's county salary and report employer and employee withholdings to IRS.</p>
Date of Request 10/7/2020	
* NEW RATE FOR TRS EFFECTIVE 7-01-2020 is 19.06%	