

AGENDA  
CALLED MEETING  
June 22, 2020  
5:00 P.M.

---

1. Call to Order
2. Invocation and *Pledge of Allegiance*
3. Adopt FY2021 Budget
4. Adjournment

**Board of Commissioners of Candler County  
Called Meeting  
June 22, 2020  
5:00 PM**

The Board of Commissioners of Candler County met for a called meeting on Monday, June 22, 2020, at 5:00 p.m., in the Commissioners' boardroom at 1075 East Hiawatha Street, Suite A, Metter, Georgia. Those attending the meeting were Candler County Chairman, Glyn Thrift; Candler County Vice-Chairman, Brad Jones; Commissioners Wayne Culbertson and David Robinson; Candler County Administrator, Bryan Aasheim; and, Candler County Attorney, Kendall Gross. County Clerk Kellie Lank attended remotely. This meeting was offered via teleconference to the public. Jerri Goodman represented the Metter Advertiser. Candler County Commissioner Blake Hendrix did not attend this meeting.

**Call to Order**

Chairman Thrift called the meeting to order at 5:00 p.m.

**Adopt FY2021 Budget**

Mr. Aasheim presented the Board with currently proposed FY2021 Budget with County maintenance and operations for general fund expenditures of \$7,195,794.00. This is a \$305,000.00 (4%) decrease in the general fund budget. The Special Revenue Budget, specifically the Special Service District, is \$952,800.00 which reflects the transfer of a position from the general fund to the Special Service District.

Chairman Thrift opened the floor for discussion.

*Let the record reflect Vice-Chairman Jones excused himself briefly from the meeting.*

With no questions or concerns specifically regarding the proposed FY2021 Budget, Chairman Thrift requested the wishes of the Commissioners.

Commissioner Culbertson made a motion to adopt the FY2021 Budget for the Candler County Board of Commissioners as presented. Chairman Thrift provided a second.

*Let the record reflect Vice-Chairman Jones returned to the meeting.*

The motion passed 3 to 1, with Commissioner Robinson voting against.

**Adjournment**

Vice-Chairman Jones moved to adjourn the meeting at 5:22 p.m. Chairman Thrift provided a second to the motion. The motion carried 4-0.



Maranda K. Lank, Clerk  
Attest



Chairman Glyn Thrift

County of Candler  
State of Georgia

**A RESOLUTION TO ADOPT THE FISCAL YEAR 2021 BUDGET FOR EACH FUND OF THE COUNTY OF CANDLER, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/ESPENSES, ADOPTING THE SEVERAL ITEMS OF REVENUE ANTICIPATIONS, AND PROHIBITING EXPENDITURES AND EXPENSES FROM EXCEEDING THE ACTUAL FUNDING AVAILABLE**

**WHEREAS**, sound governmental operations require a budget in order to plan the financing of services for the residents of Candler County; and,

**WHEREAS**, Title 36, Chapter 81, Article 3 of the Official Code of Georgia Annotated (OCGA) requires a balance budget for the County's fiscal year, which runs from July 1, 2020 to June 30, 2021; and,

**WHEREAS**, the Chairman and the Board of Commissioners of Candler County have reviewed the proposed FY2021 budget as presented; and,

**WHEREAS**, an advertised public hearing has been held on the FY2021 proposed budget, on June 15<sup>th</sup>, 2020, as required by State and Local Laws and regulations; and,

**WHEREAS**, each of these funds has a balanced budget, such that anticipated funding sources equal proposed expenditures or expenses; and,

**WHEREAS**, the Chairman and Board of Commissioners wishes to adopt this proposal as the Fiscal Year 2021 Annual Budget, effective from July 1, 2020 through June 30, 2021.

**NOW THEREFORE BE IT RESOLVED**, by the Chairman and Board of Commissioners of Candler County, Georgia, as follows:

**Section 1.** That the proposed Fiscal Year 2021 Budget, attached hereto and incorporated herein as part of this Resolution is hereby adopted as the Budget of Candler County, Georgia, for Fiscal Year 2021, which begins July 1, 2020 and ends on June 30, 2021.

**Section 2.** That the several items of revenues, other financial resources, and sources of cash shown in the budget for each fund in the amounts shown anticipated are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses, and uses of cash are hereby appropriated to the departments named in each fund.

**Section 3.** That the "legal level of control" as defined in OCGA § 36-81-2 is set at the department level, meaning that the County Administrator in his capacity as the Budget Officer is authorized to move appropriations from one line item to another within a department, but under no circumstances may expenditures or expenses exceed the amount appropriated for a department without a further budget amendment approved by the Board of Commissioners.

**Section 4.** That all appropriations shall lapse at the end of the fiscal year.


**Section 5.** That this Resolution shall be and remain in full force and effect from and after its date of adoption.

Adopted this 22<sup>nd</sup> day of June, 2020.

**COUNTY OF CANDLER, GEORGIA**

  
\_\_\_\_\_  
By: Glyn Thrift, Chairman

This is to certify that I am County Clerk of Candler County, Georgia. As such I keep its official records, including its minutes. In that capacity, my signature below certifies this resolution was adopted as stated and will be recorded in the official minutes.

  
\_\_\_\_\_  
Attest: Kellie Lank, County Clerk



# BOARD OF COMMISSIONERS OF CANDLER COUNTY

Glyn Thrift  
Chairman

Brad Jones  
Vice-Chairman

Bryan Aasheim  
County Administrator

Blake Hendrix  
Commissioner

David Robinson  
Commissioner

Wayne Culbertson  
Commissioner

Dear Citizens, Employees and Board of Commissioners of Candler County, Georgia:

I am pleased to present to you the Annual Operating and Capital Budget for the 2021 Fiscal Year. In accordance with Georgia Law and the Charter of the Unified Government, this budget is proposed for adoption by the Chairman and Board of Commissioners of Candler County, Georgia on June 22, 2020, for Fiscal Year 2021 beginning on July 1, 2020 and ending on June 30, 2021.

Budget goals have been established by the Board of Commissioners and guided the development of the budget. These goals include:

- Maintain or reduce the current tax burden on residents;
- Provide constitutionally mandated services;
- Maintain sufficient fund balance reserves for county operations;
- Invest adequate funds for pre-closure and post-closure needs for the Candler County Landfill;
- Maintain service delivery levels

**Budget Assumptions:**

- The COVID-19 pandemic will negatively impact sales tax revenues (LOST, SPLOST, TSPLOST) moderately during FY2021;
- The changes in the economic landscape will impact the fiscal stability of region which may result in slower collections of fee and tax revenues during FY2021;
- Changes in health care guidance will impact the delivery of services including public gatherings such as the courts and recreation;
- Changes in revenues and expenditures related to services provided by/to the City of Metter will negatively impact the budget for FY2021

**Key points in the budget:**

- Proposed General Fund appropriations are \$7,195,783.86 for FY2021; a 4.07% decrease from FY2020;
- Proposed Special Service District appropriations are \$952,800; a 14.4% increase from FY2020;
- The budget includes a reduction in full time positions by three (3) administrative positions in the General Fund;

1075 EAST HIAWATHA STREET, SUITE A, METTER, GEORGIA 30439  
(912) 685-2835 FAX (912) 685-4823

- The budget includes a reduction in part time positions by three (3) hourly positions in the General Fund;
- The budget includes a full-time position in the Special Service District for Code Enforcement;
- The budget eliminates appropriations for paid leave buy-backs and year end performance payments;
- The budget includes funding of \$80,000 to be attributed to the Candler County Landfill Closure Fund in order to continue systematic growth of the closure fund reserves.

Budget issues for future years:

There will be a number of ongoing budget issues that we will face in the development of future year's budgets.

- Variability in effective life of the Candler County Landfill;
- Aging capital infrastructure to include the courthouse, jail and public works facilities;
- Increasing pressure on salaries & wages due to market and economic pressures;
- Rising costs for employee health care and benefits;
- Reduction in available SPLOST due to 20% hospital allocation.

A number of people contributed many hours of effort to the development of the budget. Thanks go out to the Commissioners, Department Heads, Constitutional Officers, and Staff who participated in the budget process.

Sincerely,



Bryan Aasheim  
County Administrator

# Candler County FY2021 Proposed County Budget

County General M&O Budget				
General Fund	2020	2021	Variance	% of Var.
Total General Fund Expenditures	\$7,501,039	\$7,195,784	-\$305,256	-4.07%
Total General Revenues (Proj)	\$7,501,039	\$7,195,784	-\$305,255	-4.07%
Revenues v. Expenditures FY 21	Revenues	Expenditures	\$ Var.	% Var.
Total General Fund	\$7,195,784	\$7,195,784	\$0	0.00%

Special Revenues Budget					
Fund #	Fund	FY21 Revenue	FY21 Expenditures	Balanced	
205	Law Library	\$ -	\$ -	\$ -	
212	DATE	\$ 1,800	\$ 1,800	\$ -	
215	E-911	\$ 171,500	\$ 171,500	\$ -	
250	LMIG	\$ 472,500	\$ 472,500	\$ -	
270	Special Service	\$ 952,800	\$ 952,800	\$ -	
285	Jail	\$ -	\$ -	\$ -	
320	2011 SPLOST	\$ -	\$ 174,869	\$ (174,869)	
321	2018 SPLOST	\$ 1,333,333	\$ 1,402,700	\$ (69,367)	
335	T-SPLOST	\$ 231,000	\$ 527,252	\$ (296,252)	
Totals	Special Revenues	\$ 3,162,933	\$ 3,703,420	\$ (540,487)	

Total Candler County FY 2021 Budget			
	2020	2021	% Increase
Total Combined All Funds	\$10,484,818	\$10,899,204	3.95%

FY2021 Candler County  
General Fund (100) Totals

Division	Name	Requested	Admin Recmnd		Admin Recmnd vs.	
			Admin Recmnd	Budget	FY2020	2020 Approp
1100	Legislative	\$ 53,546.53	\$ 53,546.53	\$ 53,546.53	\$ 2,744.13	\$ 50,802.40
1300	Executive	\$ 201,547.50	\$ 201,047.50	\$ 201,047.50	(2,193.07)	\$ 203,240.57
1400	Elections	\$ 82,351.81	\$ 81,447.81	\$ 81,447.81	(8,800.53)	\$ 90,248.34
1510	Administration	\$ 407,009.42	\$ 341,809.42	\$ 341,809.42	(54,572.01)	\$ 396,381.43
1514	BOE	\$ 7,100.00	\$ 5,803.19	\$ 5,803.19	(896.81)	\$ 6,700.00
1535	ITTechnology	\$ 156,087.00	\$ 156,087.00	\$ 156,087.00	(30,500.00)	\$ 186,587.00
1545	Tax Commissioner	\$ 253,413.00	\$ 244,980.11	\$ 244,980.11	(1,900.89)	\$ 246,881.00
1550	Tax Assessor	\$ 266,922.29	\$ 214,744.88	\$ 217,899.88	(23,009.11)	\$ 237,753.99
1565	Public Buildings	\$ 222,078.00	\$ 217,078.00	\$ 217,078.00	(18,490.00)	\$ 235,568.00
2150	Superior Court	\$ 110,202.12	\$ 207,088.34	\$ 207,088.34	888.00	\$ 206,200.34
2180	Clerk of Court	\$ 178,067.24	\$ 177,517.24	\$ 177,517.24	4,692.23	\$ 172,825.01
2300	State Court	\$ 114,193.59	\$ 112,693.99	\$ 112,693.99	(1,551.35)	\$ 114,245.34
2400	Magistrate Court	\$ -	\$ 86,002.11	\$ 86,002.11	(1,465.99)	\$ 87,468.10
2450	Probate Court	\$ 128,050.27	\$ 126,506.03	\$ 126,506.03	(307.24)	\$ 126,813.27
3300	Sheriff	\$ 1,252,292.47	\$ 1,229,588.95	\$ 1,229,588.95	(38,622.03)	\$ 1,268,210.98
3326	Detention Center	\$ 628,119.86	\$ 604,998.91	\$ 604,998.91	(18,740.54)	\$ 623,739.45
3600	EMS	\$ 1,100,066.55	\$ 983,872.74	\$ 983,872.74	(85,414.93)	\$ 1,069,287.67
3700	Coroner	\$ -	\$ 12,527.31	\$ 12,527.31	583.78	\$ 11,943.53
3920	EMA	\$ 14,690.47	\$ 14,690.47	\$ 14,690.47	5,100.00	\$ 9,590.47
4200	Roads & Bridges	\$ 1,014,995.26	\$ 959,263.09	\$ 959,263.09	(13,251.02)	\$ 972,514.11
4520	Collections	\$ 26,384.92	\$ 2,500.00	\$ 2,500.00	(21,565.46)	\$ 24,065.46
4530	Solid Waste	\$ 504,777.66	\$ 521,202.66	\$ 521,202.66	65,976.89	\$ 455,225.77
5550	Family Connections	\$ -	\$ 50,000.00	\$ 50,000.00	-	\$ 50,000.00
7130	AG Resources	\$ 84,393.00	\$ 66,301.02	\$ 66,301.02	(19,160.81)	\$ 85,461.83
7450	Code Enforcement	\$ 10,773.01	\$ -	\$ -	(11,033.00)	\$ 11,033.00
7460	Recreation	\$ 327,592.07	\$ 235,504.56	\$ 235,504.56	(36,911.85)	\$ 272,416.41
8000	Debt Service	\$ -	\$ 25,000.00	\$ 25,000.00	-	\$ 25,000.00
9000	Other	\$ 299,836.00	\$ 260,836.00	\$ 260,836.00	-	\$ 260,836.00
		\$ 7,444,490.04	\$ 7,192,637.86	\$ 7,195,783.86	(308,401.61)	\$ 7,501,039.47
						4.07%
	FY2021 Projected Revenue		<u>\$ 7,195,783.86</u>			
	Over/(Short)		\$ -			



2011 SPLOST

REVENUES

2011 SPLOST Fund Balance Allocation

\$	
\$	179,648.59
\$	<u>179,648.59</u>

EXPENDITURES

Motor Grader Lease/Purchase	320-8000-58-1300
25 Daniel Street Renovation	320-1565-54-1300
Metter Fire - Brush Truck #2	320-3500-54-2001

\$	108,628.00
\$	66,240.59
\$	4,780.00
\$	<u>179,648.59</u>

Difference

\$	-
----	---

2018 SPLOST

REVENUES

2018 SPLOST Fund Balance Allocation

\$	1,333,333.00
\$	69,367.07
\$	<u>1,402,700.07</u>

EXPENDITURES

HOSPITAL AUTHORITY	
CITY OF METTER	
CITY OF PULASKI	
Public Safety Radios	321-3300-54-2400
Public Safety Radios - Upgrades	321-3300-54-2400
Public Buildings - Capital Outlay	321-1565-54-1001
Public Buildings - Courthouse Renovation	321-1565-54-1002
EMS - Ambulance	321-3600-54-2201
EMS - Power Stretcher	321-3600-54-2101
Sheriff - Vehicles	321-3300-54-2200
IT - Data Center - Capital Outlay	321-1535-54-2400
Public Works - Vehicle	321-4200-54-2201
Public Works - Heavy Equipment	321-4200-54-2101

\$	266,666.60
\$	426,666.56
\$	42,666.65
\$	158,700.26
\$	13,000.00
\$	45,000.00
\$	100,000.00
\$	175,000.00
\$	45,000.00
\$	55,000.00
\$	10,000.00
\$	30,000.00
\$	35,000.00

\$	<u>1,402,700.07</u>
----	---------------------

Difference

\$	-
----	---

