

AGENDA
REGULAR MEETING
5:00 P.M.
October 7, 2019

1. Call to Order
2. Invocation and *Pledge of Allegiance*
3. Approval of the Agenda
4. Department Reports
 - a. Mel Kelly – EMS Report
 - b. Mike Robins – Recreation Department Monthly Report
 - c. Jerry Lanier – Roads and Bridges Department Monthly Report
 - d. Robert Hendrix – Solid Waste/Landfill Report
 - e. Jason Douglas – Fire Department Monthly Report
 - f. Allen Tyler – Coroner
5. Approval of Minutes
6. Financials
7. Old Business
 - a. Consideration of a request from the Health Department to increase FY2020 budget to a minimum of \$13,434
8. New Business
 - a. Consideration of a request to allocate \$2,160 in 2011 SPLOST to a project to install EPVC conduit and junction boxes on lights at the softball field
 - b. Consideration of proposals submitted in response to an RFP for HVAC replacement at 428 N Rountree St (Sunshine House)
 - c. Consideration of an amendment to the Candler County Campground and RV Park Ordinance
 - d. Consideration of an amendment to the Candler County FY2020 Budget
9. Report from Chairman
10. Report from County Administrator
11. Report from County Attorney
12. Report from Commissioners
13. Executive Session
14. Adjournment

Board of Commissioners of Candler County
Regular Meeting
October 7, 2019
5:00 p.m.

The Board of Commissioners of Candler County met for the regular monthly meeting on Monday, October 7, 2019, at 5:00 p.m., in the Commissioners' boardroom at 1075 East Hiawatha Street, Suite A, Metter, Georgia. Those attending the meeting were Candler County Chairman, Glyn Thrift; Candler County Vice-Chairman, Brad Jones. Commissioners Wayne Culbertson, David Robinson and Blake Hendrix; Candler County Administrator, Bryan Aasheim; Candler County Clerk, Maranda K. Lank; Candler County Attorney, Kendall Gross; Candler County Sheriff's Office, Captain Justin Wells. Other guests attending the meeting included Gary Howard, Bobby Odom, Jerry Lanier, Mel Kelly, Dean Stone and Justin Wells. The Metter Advertiser was represented by Jerri Goodman.

Call to Order

Chairman Thrift called the meeting to order at 5:05 p.m.

Invocation and Pledge of Allegiance

Commissioner Robinson delivered the invocation. Chairman Thrift led the *Pledge of Allegiance*.

Amendment to the Agenda

Commissioner Culbertson moved to amend and approve the agenda to move item 13) Executive Session up as Item 5) to be held after item 4) Department Reports with all other items following in sequence. Commissioner Hendrix provided a second to the motion. The motion carried 5-0.

Department Reports

Robert Hendrix – Solid Waste/Landfill Report

- 95% on Inspection Report
- Leachate Report received from EPD
- Bulldozer in need of repair-switch

Jerry Lanier – Roads and Bridges Department Monthly Report

- Washboard roads
- Motorgrader in need of repair
- Cleared the right of way at Canoochee for safety purposes
- Movie being filmed at Defair Loop and Dutch Ford Road at the Dutch Ford Farms location

Jason Douglas – Fire Department Monthly Report

- Presented September Report
- Burn Ban is in effect

Metter Fire Rescue Response List

Sep-19

Call Type and Jurisdiction

Sep-19

	Structure	Vehicle	Res.	Brush	Inv.	Alarm	Heli.	Haz.	Service	Med.	Other	Total
City	0	1	2	2	2	2	4	0	1	6	1	21
County	1	0	2	5	0	3	0	0	0	8	1	20
Total	1	1	4	7	2	5	4	0	1	14	2	

Total Calls	41
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Sep-18

	Structure	Vehicle	Res.	Brush	Inv.	Alarm	Heli.	Haz.	Service	Med.	Other	Total
City	0	2	1	0	0	3	2	0	0	2	0	10
County	2	2	0	3	1	7	0	0	1	6	1	23
Total	2	4	1	3	1	10	2	0	1	8	1	

Total Calls	33
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Mel Kelly – EMS Monthly Report

- Presented September Transport Report (Exhibit A)
- Presented the September EMS Financial Report
- One medic will return from medical leave Monday October 14
- Ambulance hauled from Savannah and repaired.

Executive Session – Personnel

Commissioner Robinson moved to exit into Executive Session to discuss personnel and land acquisition matters at 5:20 p.m. Commissioner Hendrix provided a second to the motion. The motion carried 5-0.

****Chairman Thrift excused himself from the meeting after the executive session****

Commissioner Robinson moved to exit Executive Session and reconvene the regular meeting at 6:12 p.m. Commissioner Hendrix provided a second to the motion. The motion carried 4-0.

Commissioner Culbertson moved to authorize Chairman Thrift to sign the Closed Meeting Affidavit. Commissioner Hendrix provided the second to the motion. The motion carried 4-0

Approval of Minutes

Commissioner Culbertson moved to approve the minutes from the September 3, 2019 Called Meeting, the September 9, 2019 Regular Meeting, the September 23, 2019 Regular Meeting and the September 27, 2019 Called Meeting. Commissioner Hendrix provided a second to the motion. The motion carried 4-0.

Financials

Administrator Aasheim delivered the September financial report. (Exhibit B) Vice-Chairman Jones confirmed the 2018 SPLOST amount. Commissioner Robinson request a line of the reduction of the Hospital loan debt each month be included in the financial report.

Old Business**Consideration of a request from the Health Department to increase FY2020 budget to a minimum of \$13,434**

This item was tabled.

New Business**Consideration of a request to allocate \$2,160 in 2011 SPLOST to a project to install EPVC conduit and junction boxes on lights at the softball field**

Vice-Chairman Jones moved to allocate \$2,160 in 2011 SPLOST to a project to install EPVC conduit and junction boxes on lights at the softball field. Commissioner Robinson provided a second to the motion. The motion carried 4-0.

Consideration of proposals submitted in response to an RFP for HVAC replacement at 428 N Rountree St (Sunshine House)

This item was tabled.

Consideration of an amendment to the Candler County Campground and RV Park Ordinance

This item was tabled.

Consideration of an amendment to the Candler County FY2020 Budget

Vice-Chairman Jones moved to adopt the resolution amending the Candler County FY2020 Budget as outlined in the resolution. Commissioner Culbertson provided a second to the motion. The motion carried 4-0. (Exhibit C)

Report from Chairman

Chairman Thrift was not present to deliver a report.

Report from County Administrator

Mr. Aasheim presented the County Administrator written report:

- See attached report (Exhibit D)
- Final payment to the contractor is awaiting completion of the punch list on Stillmore Highway.
- WEX cards have been administered to all divisions and in process
- A project status report is included in the written report
- **Memorandum of Understanding (MOU) Between GEMA and Homeland Security and the Candler County Board of Commissioners for the use of their Grants Portal**

Commissioner Hendrix moved to enter into a Memorandum of Understanding (MOU) Between GEMA and Homeland Security and the Candler County Board of Commissioners for the use of their Grants Portal. Commissioner Culbertson provided a second to the motion. The motion carried 4-0. (Exhibit E)

- Edmunds Annual Maintenance invoice received in the amount of \$9,065.00. Budgeted amount is \$9,000.00.
- Bid received for Courthouse Seating with replacing jury box seating totaled \$38,773.25. \$31,327.20 without Jury box seating quoted.
- New voting machines are coming with one scanner. The County may need to purchase a second scanner.

Report from County Attorney

County Attorney, Kendall Gross, had nothing to report during open session.

Report from Commissioners

Commissioner Culbertson representing Commission District 1, had nothing to report.

Vice-Chairman Jones representing Commission District 2, requested information on an IGA with a municipality with Chatham County for use of the Candler County EOC in case their EOC was damaged. Requested info on Canoochee Road Pipe Repair breach of contract for not meeting contract completion deadline. City of Metter half payment of generator rental. Stillmore Highway resurfacing project punch list includes cleaning of a citizen's driveway prior to final payment.

Commissioner Robinson representing Commission District 3, had nothing to report.

Commissioner Hendrix representing Commission District 4, asked about the County CPR training classes.

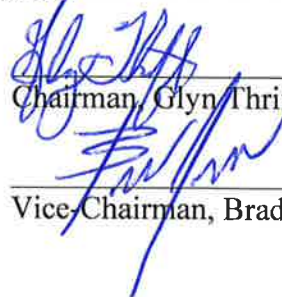
Adjournment

With no further business to discuss, Vice-Chairman Jones moved to adjourn the meeting at 6:15 p.m. Commissioner Hendrix provided a second to the motion. The motion carried 4-0.

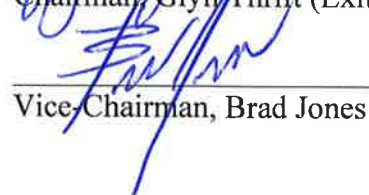


Maranda K. Lank, Clerk

Attest



Chairman, Glyn Thrift (Exited meeting at 5:20pm)


Vice-Chairman, Brad Jones

BOARD OF COMMISSIONERS OF CANDLER COUNTY

Glyn Thrift
Chairman

Bryan Aasheim
County Administrator

Brad Jones
Vice-Chairman

Blake Hendrix
Commissioner

Wayne Culbertson
Commissioner

David Robinson
Commissioner

CLOSED MEETING AFFIDAVIT

STATE OF GEORGIA
COUNTY OF CANDLER

AFFIDAVIT OF CHAIRMAN OR PRESIDING OFFICER

Glyn Thrift, Chairman of the Board of Commissioners of Candler County, being duly sworn, states under oath that the following is true and accurate to the best of his knowledge and belief:

1.
The Board of Commissioners of Candler County met in a duly advertised meeting on Monday, October 7, 2019.

2.
During such meeting, the Board voted to go into closed session.

3.
The executive session was called to order at 5:20 p.m.

4.
The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

_____ Consultation with the county attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. 50-14-2(1);

_____ Discussion of tax matters made confidential by state law as provided by O.C.G.A. 50-14-2(2);

Discussion of the future acquisition of real estate as provided by O.C.G.A. 50-14-3(4);

Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. 50-14-3(6);

_____ Other

This 7th day of October, 2019.

Glyn Thrift, Chairman
Board of Commissioners of Candler County

Sworn to and subscribed before me
this 7th day of October 2019.

Notary Public



1075 EAST HIAWATHA STREET, METTER, GEORGIA 30439

(912) 685-4823 (912) 685-4823

Candler County EMS

September 2019 Report

Total Call's for month of September -- (171)

Non-Transports ---- (48) DOA-(2) Standby - (1) Public Assist (1)

Emergency Transports - (122)

Non-Emergency Transports - (1) Hospice

Transport % - (72%)

Non-Transport % - (28%)

Fly Outs - (1) Mutual Aide - (0) Fatality Accidents - (0)

Destination Name

Candler County Hospital ----- (76)

East Georgia Regional Hospital Statesboro ----- (29)

From CCH - (10) From NH - (2) By Request - (17)

Meadows Regional Hospital Vidalia ----- (4)

From CCH - (0) From NH - (0) By Request - (4)

Memorial Medical Center Savannah ----- (4)

Augusta University Hospital (MCG) Augusta ----- (2)

Saint Joseph's Hospital Savannah ----- (2)

Evans Memorial Hospital Claxton ----- (1)

Fair View Park Hospital Dublin ----- (3)

Response to County Jail - (0) Nursing Home Call's - (22) Hospital Transfers-(21)

2015 - (193) 2016 - (152) 2017 - (157) 2018 - (144) 2019 - (171)

Exhibit B

Account Number	DESCRIPTION	BOOK BALANCE	BANK BALANCE	Difference	Notes
GENERAL FUND					
100-11-1110	GENERAL FUND QNB	\$1,134,152.50	\$1,134,152.50	\$0.00	
100-11-1112	PAYROLL ACCT PSB	\$0.00	\$0.00	\$0.00	
100-11-1134	LANDFILL CLOSURE FUND QNB	\$11,241.64	\$11,241.64	\$0.00	
100-11-1135	JUVENILE COURT FUND QNB	\$949.19	\$949.19	\$0.00	
100-11-1136	PUBLIC BUILDING FUND	\$46,430.14	\$46,430.14	\$0.00	
100-11-1139	CANDLER COUNTY JAIL FUND	\$14,269.84	\$14,269.84	\$0.00	
100-11-1167	HOSPITAL LOC	\$101,270.94	\$101,270.94	\$0.00	
	HOSPITAL LOAN *9022			October Balance	\$2,081,203.43
	HOSPITAL LOAN *9021			October Balance	\$0.00
	HOSPITAL 30 DAY LOAN			October Balance	\$0.00
100-11-1308	QNB CD (GF)-72770	\$230,678.91	\$230,678.91	\$0.00	12/15/2021 Maturity Date
100-11-1309	QNB LFILL CLO CD-72769	\$0.00	\$0.00	\$0.00	06/12/2019 Closed Date
100-11-1309	QNB LFILL CLO CD-72769	\$1,559,573.03	\$1,559,573.03	\$0.00	06/12/2021 Maturity Date
	Fund 100 Totals	\$3,098,566.19			
D.A.T.E. FUND					
212-11-1132	D.A.T.E. QNBA	\$42,699.95	\$42,699.95	\$0.00	
	Fund 212 Totals	\$42,699.95			
E-911 FUND					
215-11-1138	E-911 FUND QNB	\$109,308.63	\$109,308.63	\$0.00	
215-11-1303	CD E911_QNB-72653	\$153,371.39	\$153,371.39	\$0.00	10/26/2021 Maturity Date
	Fund 215 Totals	\$262,680.02			
LMIG FUND					
250-11-1110	LMIG	\$142,481.90	\$142,481.90	\$0.00	
	Fund 250 Totals	\$142,481.90			
SSD FUND					
270-11-1110	Special Services District	\$147,952.69	\$147,952.69	\$0.00	
	Fund 250 Totals	\$147,952.69			
INMATE FUND					
285-11-1139	JAIL STORE FUND QNB	\$73,715.12	\$73,715.12	\$0.00	
	Fund 285 Totals	\$73,715.12			
2011 & 2018 SPLOST					
320-11-1140	2011 SPLOST QNB	\$325,044.23	\$325,044.23	\$0.00	
320-11-1141	2018 SPLOST QNB	\$0.00	\$0.00	\$0.00	
320-11-1142	2018 SPLOST Hospital 20%	\$0.00	\$0.00	\$0.00	
	Fund 320 Totals	\$325,044.23			
2018 SPLOST					
321-11-1141	2018 SPLOST QNB	\$589,394.20	\$589,394.20	\$0.00	
321-11-1142	2018 SPLOST Hospital 20%	\$46,454.41	\$46,454.41	\$0.00	
	Fund 320 Totals	\$0.00			
TSPLOST CAPITAL					
335-11-1141	CASH IN BANK TIA SPLOST QNB	\$629,809.33	\$629,809.33	\$0.00	
	Fund 335 Totals	\$629,809.33			
	Report Totals	\$4,722,949.43			

Account Id	Account Description	2020 Budgeted	2020 Actual
Revenues:			
100-31-1100	REAL PROP-CUR YEAR	3,100,000.00	9,565.58
100-31-1120	TIMBER TAX	40,000.00	21,848.66
100-31-1190	HOSPITAL LEVY	245,000.00	4,275.75
100-31-1200	REAL PROP-PRIOR YEAR	225,000.00	0
100-31-1310	MOTOR VEHICLES	45,000.00	0.00
100-31-1314	ALTERNATIVE AD VAL T	6,300.00	0
100-31-1315	TAVT	300,000.00	120,508.98
100-31-1320	MOBILE HOME	27,000.00	1,049.12
100-31-1350	RAILROAD EQUIPMENT	0.00	3,317.67
100-31-1390	OTHER REVENUES	0.00	76.48
100-31-1500	PROPERTY NOT ON DIGE	125,000.00	189.48
100-31-1600	REAL ESTATE TRANSFER	40,000.00	5,381.46
100-31-3100	LOST	640,000.00	169,780.74
100-31-6300	FINANCIAL INSTITUTIO	35,000.00	0
100-31-9110	PEN & INT-REAL	150,000.00	30,507.10
100-31-9500	PEN & INT-FIFA	4,800.00	2,131.29
100-32-1240	HUNTING CAMP LIC/PER	1,500.00	0
100-32-1900	SECONDARY METALS REC	0.00	0
100-32-2211	LAND TRANSFER FEE	1,500.00	525.00
100-32-2240	MOBILE HOME PERMITS	7,000.00	5,250.00
100-32-2250	ELECTRICAL PERMITS	2,000.00	490.00
100-32-2992	INSURANCE LAPSE FEES	2,500.00	0
100-32-4300	TAG PENALITES & INTE	16,000.00	0
100-33-1152	GEMA EMA PARTNERSHIP	7,328.00	0
100-33-1153	OP CAT FED INDIRECT/FEMA Reimbursements	0.00	31,863.60
100-33-4211	FAMILY CONNECTIONS GRANT	50,000.00	12,919.32
100-33-6002	DISPATCH METTER SHAR-FY2017 & FY2018	40,000.00	10,000.02
100-33-6003	REC DEPT METTER SHAR	0.00	0
100-33-6004	DISPATCH METTER SHA-2018 SDS AGREEMENT	65,000.00	16,250.01
100-34-1120	STATE COURT - COMMUNITY SERVICE	3,000.00	788.50
100-34-1190	STATE COURT - JOF	1,400.00	500.00
100-34-1200	CLERK OF COURT - GENERAL FILING FEE	30,000.00	5,156.90
100-34-1600	MOTOR VEH TAG COLLEC	14,000.00	0
100-34-1601	MAIL FEES	700.00	0
100-34-1930	SALE OF MAPS	0.00	1.25
100-34-1940	COMMISSIONS ON TAXES	25,000.00	3,236.99
100-34-1941	METTER TAX COLLECTIO	5,400.00	1,350.00
100-34-2100	LAW ENFORCEMENT FEES	18,000.00	4,346.00
100-34-2200	GBI DRUG ENF-SALARY	38,000.00	8,250.70
100-34-2201	SCHOOL RESOURCE OFFICER	28,000.00	3,808.00
100-34-2301	METTER INMATE	10,000.00	0
100-34-2600	AMBULANCE FEES	450,000.00	100,116.79
100-34-2601	SVC FEE AMBULANCE(TA	425,000.00	3,838.18
100-34-2602	EMS LEGAL RECOVERY OF BACK DEBT	0.00	136.77
100-34-2900	HOSPITAL DEBT SERVICE FEES	4,000.00	752.65
100-34-4131	RECYLED MATERIALS	4,000.00	1,700.90
100-34-4150	TIPPING LANDFILL FEES	80,000.00	16,476.79
100-34-4151	RESIDENTIAL LDFL USE	415,000.00	3,854.84

100-34-4152	RECYCLE CTR FEES	0.00	307.00
100-34-4153	INERT LANDFILL FEES	13,000.00	5,380.30
100-34-7202	JACK STRICKLAND RENT	6,500.00	1,625.00
100-34-7205	REC DEPT REGISTRATIO	25,000.00	9,680.00
100-34-7206	REC DEPT CONCESSIONS	10,000.00	34.26
100-34-7207	REC DEPT SPONSORS	12,000.00	572.00
100-34-7208	FIELD RENTAL	2,000.00	100.00
100-34-7209	REC DEPT ADMISSIONS	3,000.00	0
100-34-7210	REC DEPT TOURNAMENT	1,000.00	0
100-35-1110	SUPERIOR COURT FINES	4,000.00	178.75
100-35-1120	STATE COURT FINES	200,000.00	35,152.60
100-35-1130	MAGISTRATE COURT	35,000.00	7,219.00
100-35-1150	PROBATE COURT	25,000.00	5,260.00
100-35-1401	STATE/SUPERIOR CT ADD ON FEE-JAIL FUND	26,000.00	4,890.33
100-35-1402	MUNI COURT ADD ON FEE-JAIL FUND	5,000.00	3,791.89
100-35-1408	JUVE COURT ADD ON FEE	400.00	130.00
100-35-1901	PUBLIC DEFENDER FEES	1,000.00	142.00
100-36-1001	INTEREST INCOME	25,000.00	8,002.14
100-36-1002	INTEREST INCOME - LANDFILL CD	30,000.00	0
100-37-1120	HEALTH GRANT ACCG	1,500.00	750.00
100-38-9001	MISC SALE OF PIPE	15,000.00	2,132.16
100-38-9003	MISC TAX COMM FICA	6,100.00	5,949.70
100-38-9005	MISCELLANEOUS	0.00	11,119.95
100-38-9006	INSURANCE PROCEEDS	0.00	221.68
100-38-9999	CANCEL PRIOR YEAR EXPENSE	0.00	0
100-39-1270	TRANSFER FROM 270-CODE ENFORCEMENT	0.00	0
100-39-1800	FUND BALANCE USE	228,769.44	0
	General Fund Revenue Total	7,402,697.44	702,884.28

Expenditures:

100-1100	LEGISLATIVE:	48,650.00	12,580.77
100-1300	EXECUTIVE:	201,219.77	47,796.06
100-1400	ELECTIONS & VOTER REGISTRATION:	89,567.34	13,470.69
100-1510	FINANCIAL ADMINISTRATION:	394,200.83	141,146.27
100-1514	BOARD OF EQUILIZATION:	6,700.00	1,646.90
100-1535	INFORMATION TECHNOLOGY:	190,587.00	60,967.12
100-1545	TAX COMMISSIONER:	241,429.31	57,062.81
100-1550	TAX ASSESSOR:	233,854.63	40,338.29
100-1565	PUBLIC BUILDINGS:	235,568.00	54,006.53
100-2150	SUPERIOR COURT:	206,200.34	45,407.40
100-2180	CLERK OF COURT:	165,568.87	38,004.52
100-2300	STATE COURT:	114,245.34	27,624.23
100-2400	MAGISTRATE COURT:	86,685.70	21,335.21
100-2450	PROBATE COURT:	121,627.09	32,433.03
100-3300	SHERIFF:	1,252,292.47	271,617.94
100-3326	DETENTION CENTER:	617,216.01	163,434.05
100-3600	EMERGENCY MEDICAL SERVICES (EMS):	1,058,853.55	242,419.22
100-3700	CORONER/MEDICAL EXAMINER:	11,893.53	3,486.24
100-3920	EMERGENCY MANAGEMENT:	9,590.47	3,672.24
100-4200	ROADS & BRIDGES:	961,878.83	232,273.06
100-4520	COLLECTION:	24,065.46	5,186.10
100-4530	SOLID WASTE DISPOSAL:	429,581.61	91,478.24
100-5550	FAMILY CONNECTIONS:	47,676.26	11,584.67
100-7130	AGRICULTURAL RESOURCES:	85,461.83	12,237.31
100-7450	CODE ENFORCEMENT:	11,033.00	2,691.24
100-7460	BOARD OF RECREATION:	268,890.45	62,992.39
100-8000	DEBT SERVICES:	25,000.00	41,326.30
100-9000	OTHER DEPARTMENTS:	260,836.00	10,585.99
	General Fund Expenditure Total	7,400,373.69	1,748,804.82

Revenues:			
205-35-1500	LIBRARY REVENUE	0.00	0
	Fund 205 Revenue Total	0.00	0.00

Expenditures:			
205-0000	205-0000	0.00	0
	Fund 205 Expenditure Total	0.00	0.00

Revenues:			
212-35-1406	D.A.T.E. DRUG ABUSE FINES	1,500.00	539.60
212-36-1001	INTEREST INCOME	300.00	185.64
	D.A.T.E. Fund Revenue Total	1,800.00	725.24

Expenditures:			
212-9000	D.A.T.E.	1,800.00	0
	D.A.T.E. Fund Expenditure Total	1,800.00	0.00

Revenues:			
215-34-2500	E-911 FEES REV	170,000.00	46,449.21
215-36-1001	INTEREST INCOME	500.00	552.95
	Fund 215 Revenue Total	170,500.00	47,002.16

Expenditures:			
215-3800	E-911	175,000.00	41,035.02
	Fund 215 Expenditure Total	175,000.00	41,035.02

Revenues:			
250-33-4254	DOT GRANT - 2019 LMIG	430,000.00	0
250-33-4256	DOT GRANT - 2020 LMIG	468,389.20	0
250-36-1001	LMIG INTEREST INCOME	1,500.00	2,338.80
	LMIG Revenue Total	899,889.20	2,338.80

Expenditures:			
250-4200	LMIG CONTROL ACCOUNT	1,029,767.29	426,319.59
	LMIG Expenditure Total	1,029,767.29	426,319.59

Revenues:			
270-31-1350	RAILROAD EQUIPMENT	5,000.00	2,523.73
270-31-1750	FRANCHISE TAX-TELEVI	52,000.00	25,654.83
270-31-4200	ALCOHOL BEVERAGE EXC	90,000.00	24,362.75
270-31-6200	INSURANCE PREMIUM TAX	420,000.00	0
270-32-1100	ALCOHOLIC BEVERAGE LICENSE	13,500.00	0
270-32-1200	GENERAL BUSINESS LICENSE	3,700.00	4,800.00
270-34-4110	REFUSE COLLECTION CHARGE	275,000.00	3,183.20
270-36-1001	INTEREST INCOME	3,500.00	927.98
270-39-1100	TRANSFER IN FROM GENERAL FUNDS	0.00	0
	Special Service District Revenue Total	862,700.00	61,452.49

Expenditures:

270-1510	ADMINISTRATION	0.00	69.73
270-4520	COLLECTIONS	350,000.00	81,132.84
270-7450	CODE ENFORCEMENT	11,058.00	0
270-9000	OTHER DEPARTMENTS	483,037.00	120,584.24
	Special Service District Expenditure Total	844,095.00	201,786.81

Revenues:

285-34-2900	JAIL STORE FUND	0.00	6,374.48
285-36-1001	INTEREST INCOME	0.00	10.26
	Fund 285 Revenue Total	0.00	6,384.74

Expenditures:

285-3326	JAIL OPERATIONS:	0.00	25,634.82
	Fund 285 Expenditure Total	0.00	25,634.82

Revenues:

320-31-3208	2018 SPLOST (Distribution 80%)	0.00	0
320-31-3209	2018 SPLOST (Hospital 20%)	0.00	0
320-36-1003	INTEREST INC 2011 SP	4,000.00	1,534.01
320-36-1005	INTEREST INC 2018 SP	0.00	0
	Fund 320 Revenue Total	4,000.00	1,534.01

Expenditures:

320-0000	320-0000	0.00	0
320-1300	EXECUTIVE	0.00	0
320-1510	FINANCIAL ADMINISTRATION:	12,000.00	0
320-1535	320-1535	22,000.00	8,793.86
320-1550	TAX ASSESSOR	7,638.61	0
320-1565	PUBLIC BUILDINGS	15,878.47	4,820.65
320-3300	SHERIFF	7,880.00	8,209.50
320-3326	JAIL OPERATIONS:	0.00	0
320-3600	EMERGENCY MEDICAL SERVICES (EMS):	7,200.00	0
320-4530	SOLID WASTE DISPOSAL	0.00	0
320-4962	COUNTY 2005 SPLOST:	0.00	0
320-4963	Metter SPLOST	0.00	0
320-4964	PULASKI SPLOST:	0.00	0
320-4965	RECREATIONAL DEPT:	0.00	0.00
320-4967	COUNTY 2011 SPLOST:	0.00	5,891.27
320-4968	2018 SPLOST (Hospital 20%)	0.00	0
320-7460	RECREATION DEPARTMENT:	15,000.00	16,285.00
320-8000	DEBT SERVICE:	108,625.64	0
	Fund 320 Expenditure Total	196,222.72	44,000.28

Revenues:

321-31-3208	2018 SPLOST (COUNTY 56%)	616,000.00	155,159.78
321-31-3209	2018 SPLOST (Hospital 20%)	250,000.00	69,267.76
321-31-3210	2018 SPLOST (Metter 40%)	440,000.00	110,828.42
321-31-3211	2018 SPLOST (Pulaski 4%)	44,000.00	11,082.84
321-36-1005	INTEREST INC 2018 SP	6,000.00	2,086.20
321-36-1006	INTEREST INC 2018 SPLOST Hospital 20%	0.00	56.48

Fund 321 Revenue Total		1,356,000.00	348,481.48
Expenditures:			
321-1535	321-1535	10,000.00	3,611.90
321-1565	PUBLIC BUILDINGS	100,000.00	0
321-3300	SHERIFF	280,700.26	0
321-3920	EMERGENCY MANAGEMENT ASSOCIATION	8,200.00	8,712.00
321-4200	ROADS & BRIDGES	65,000.00	0
321-4530	SOLID WASTE DISPOSAL	10,000.00	0
321-4963	321-4963	425,000.00	110,828.42
321-4964	321-4964	43,000.00	11,082.84
321-4968	321-4968	267,000.00	69,267.76
321-7460	RECREATION DEPARTMENT	150,000.00	0
Fund 321 Expenditure Total		1,358,900.26	203,502.92

Revenues:			
335-31-3204	TIA SPLOST	225,000.00	64,862.32
335-36-1004	INTEREST INC TIA SPL	6,000.00	3,031.71
Fund 335 Revenue Total		231,000.00	67,894.03

Expenditures:			
335-4968	2012 TIA SPLOST:	471,048.45	208,849.71
Fund 335 Expenditure Total		471,048.45	208,849.71

Fund 551 Revenue Total		0.00	0.00
Fund 551 Expenditure Total		0.00	0.00
MAGISTRATE COURT Revenue Total		0.00	0.00
MAGISTRATE COURT Expenditure Total		0.00	0.00

Revenue Account Range: First to Last Include Non-Anticipated: Yes
 Expend Account Range: First to Last Include Non-Budget: No
 Print Zero YTD Activity: No 2020 As Of: 09/30/19 2019 As Of: 09/30/18

	FY2019	Hospital	Net Remaining	Metter	Pulaski	County
July	\$ 110,246.13	\$ 22,049.23	\$ 88,196.90	\$ 35,278.76	\$ 3,527.88	\$ 49,390.27
August	\$ 114,954.34	\$ 22,990.87	\$ 91,963.47	\$ 36,785.39	\$ 3,678.54	\$ 51,499.54
September	\$ 109,679.12	\$ 21,935.82	\$ 87,743.30	\$ 35,097.32	\$ 3,509.73	\$ 49,136.25
October	\$ 109,731.74	\$ 21,946.35	\$ 87,785.39	\$ 35,114.16	\$ 3,511.42	\$ 49,159.82
November	\$ 119,386.08	\$ 23,877.22	\$ 95,508.86	\$ 38,203.55	\$ 3,820.35	\$ 53,484.96
December	\$ 105,842.93	\$ 21,168.59	\$ 84,674.34	\$ 33,869.74	\$ 3,386.97	\$ 47,417.63
January	\$ 106,437.84	\$ 21,287.57	\$ 85,150.27	\$ 34,060.11	\$ 3,406.01	\$ 47,684.15
February	\$ 105,878.56	\$ 21,175.71	\$ 84,702.85	\$ 33,881.14	\$ 3,388.11	\$ 47,433.59
March	\$ 99,434.97	\$ 19,886.99	\$ 79,547.98	\$ 31,819.19	\$ 3,181.92	\$ 44,546.87
April	\$ 117,339.34	\$ 23,467.87	\$ 93,871.47	\$ 37,548.59	\$ 3,754.86	\$ 52,568.02
May	\$ 112,543.87	\$ 22,508.77	\$ 90,035.10	\$ 36,014.04	\$ 3,601.40	\$ 50,419.65
June	\$ 113,404.60	\$ 22,680.92	\$ 90,723.68	\$ 36,289.47	\$ 3,628.95	\$ 50,805.26
Totals	\$ 1,324,879.52	\$ 264,975.90	\$ 1,059,903.62	\$ 423,961.45	\$ 42,396.14	\$ 593,546.02

\$ 1,333,333.00
99.37%

	FY2020	Hospital	Net Remaining	Metter	Pulaski	County
July	\$ 114,653.18	\$ 22,930.64	\$ 91,722.54	\$ 36,689.02	\$ 3,668.90	\$ 51,364.62
August	\$ 119,730.47	\$ 23,946.09	\$ 95,784.38	\$ 38,313.75	\$ 3,831.38	\$ 53,639.25
September	\$ 111,955.15	\$ 22,391.03	\$ 89,564.12	\$ 35,825.65	\$ 3,582.56	\$ 50,155.91
October	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
November	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
December	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
January	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
February	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
March	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
April	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
May	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
June	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 346,338.80	\$ 69,267.76	\$ 277,071.04	\$ 110,828.42	\$ 11,082.84	\$ 155,159.78

Exhibit C

**RESOLUTION BY THE
CANDLER COUNTY BOARD OF COMMISSIONERS**

A RESOLUTION AMENDING THE COUNTY BUDGET FOR THE FISCAL YEAR 2020

On this day, the 7th day of October 2019, the Candler County Board of Commissioners, having met for the purpose of discussing and passing a resolution, amending the County budget for the 2020 fiscal year do resolve that:

Whereas, the County has appointed a County Administrator as prescribed by local legislation; and,

Whereas, the County has incurred expenses greater than those originally contemplated due to the employment of the appointed Administrator and the expense associated with the prior Administrator; and,

Whereas, the Board of Commissioners is desirous of providing for the training and travel expenses for the executive division to obtain certain professional certifications in order to better serve the citizens of the County; and,

Whereas, the Board of Commissioners in the Budget Resolution for Fiscal Year 2020 reserved the right to amend said budget; and,

Whereas, the Board of Commissioners of Candler County are required to provide a balanced budget and approve all budgetary changes;

Therefore, upon a motion and second by the Candler County Commissioners, such a resolution is adopted, and the Candler County Commissioners issue the following budget amendment;

For the fiscal year 2020 the General Fund is hereby amended as follows:

Tax Assessors	1550	from	\$233,854.63	to	\$234,354.63	+\$	500.00
To increase appropriation for additional cost related to WinGAP							
Recreation Dept	7460	from	\$267,220.45	to	\$268,890.45	+\$	1,670.00
To appropriate funds for payment to umpires							
Public Buildings	1565	from	\$224,568.00	to	\$235,568.00	+\$11,000.00	
To appropriate funds for annual HVAC maintenance costs							

Clerk of Court	2180	from	\$170,358.65	to	\$174,358.65	+\$ 4,000.00
IT	1535	from	\$190,587.00	to	\$186,587.00	-\$ 4,000.00
To move appropriations for copier lease from 1535 to 2180						


Probate Court	2450	from	\$121,627.09	to	\$124,627.09	+\$ 3,000.00
To appropriate funds for services provided by IKON						

Solid Waste	4530	from	\$429,581.61	to	\$451,581.61	+\$22,000.00
To appropriate funds for 5 Year EPD Permit Review						

Family Connections	5550	from	\$50,000	to	\$48,000	-\$ 2,000.00
To modify appropriated funds as required by the State for Family Connection Grant Funding for FY2020						

For the fiscal year 2020 the Special Service District Fund is hereby amended as follows:

Metter Fire	(Operating)	270	from	\$298,931.00	to	\$292,589.00	-\$ 6,342.00
To appropriate funds representing 50% of Metter Fire FY2020 Operating Budget							



 Glyn Thrift, Chairman
 Candler County Board of Commissioners



 Kellie Lank, County Clerk



Exhibit D

CANDLER COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM: County Administrator's Report

DATE: October 7, 2019

- 1) **FY 2019 LMIG Safety Action Plan** – We have received the funds from DOT and submitted the final roads list for the speed limits study as well. After consulting with EMC we will let this project in conjunction with FY2020 LMIG project to reduce costs.
- 2) **2020 TIA (Band 3)** – St. Matthew's Church Rd – I have notified Neil Dubberly that the current estimated cost for the project is \$1,252,646. This includes: \$150,000 for engineering, \$300,000 for right-of-way acquisition, and \$802,646 for paving costs. It has also been determined that the County can use LMIG funds to support this project, but it can not be used for right-of-way acquisition.
- 3) **2020 TIA (Band 3)** – Eden Church Rd – EMC is completing the local administration application for submission to GDOT.
- 4) **Canoochee Rd Repair** – Project is complete. We are waiting on the application for final payment.
- 5) **FY2019 LMIG - Stillmore Highway** – Project is complete except for fog lines.
- 6) **FY2020 LMIG** – Projects selected were MacWac Rd and Covey Rd. Application for funding has been submitted to GDOT
- 7) **TSPLOST2** – Projects were selected on 9/27/19. EMC is working on inputting projects into the HOGARC web portal
- 8) **Courthouse Interior** – Proposal for auditorium seating has been received from Sauder along with fabric samples. We need to discuss how to move forward with this project. It is currently not budgeted.
- 9) **Poly Carts** –
 - **Tax Bill Inserts** – Tax bill inserts are prepared to go out and have been sent to the vendor.
 - **Reflective Decals** – Additionally, I have requested pricing on reflective, serial number, decals to be placed on poly carts. The cost for this would be roughly \$9,000. The concept would be that we would inventory the existing carts, place a serial numbered decal on them, and use the serial numbers to track poly carts, replacements, etc. We would need additional staff hours to perform this task which would add additional expense to the project.
- 10) **County Space Issues** – RFP for a construction manager was advertised. Date for proposals to be submitted is 10/30/2019
- 11) **Roads Department Service Truck** – Should be received by Mettcr Ford last week and sent for outfitting. Estimate 2-3 more weeks to delivery.
- 12) **WEX** – WEX cards have been issued to all divisions.

CANDLER COUNTY BOARD OF COMMISSIONERS

13) Hospital Authority

Balance:	\$2,081,203.43	
Payment:	\$35,076.30	
Rate:	5.75%	↓ .25%
20% SPLOST funds for Hospital:	\$46,454.41	
1 Mill tax levy for Hospital:	\$101,270.94	

Project Status Report
(tasks over 40 hrs)
9/26/2019

Priority	Project Type	Project	Description	Resources	Status	Target Date	Division	Budget	Source	Notes
Home		County Space Issue	Move Tax Assessor's Office and Tax Commissioner's Office from Courthouse to 25 Daniel St.	Bryan Aasheim	5%	12/31/19	Public Buildings	\$ 100,000.00	2018 SPLOST	*RFP to run 10/2 & 10/9 - submissions due 10/30
		2019 LMIG Project	Resurface Stillmore Hwy from Metter city limits to Emanuel County line	Bryan Aasheim, GDOT, Public Works, EMC Engineering, Everett Dykes Grassing	90%	10/15/19	Roads	\$ 608,800.00	2019 LMIG, TIA Discretionary	Paving completed Waiting on fee line and punch list
		2019 Tax Digest	Approve millage rate and digest, release Tax Bills for Candler County	Commission, Tax Assessor, Tax Commissioner	85%	10/15/19	Tax Commissioner			*Millage approved *Digest Submitted to TIA
		TIA Band 3 - HG-0167 - St. Matthews Ch Rd (EMC - 17-2049)	Paving project for St. Matthews Ch Rd north of Rosemary Church Rd to the Bulloch Co line	GDOT, EMC Engineering, Bryan Aasheim, County Attorney	15%	12/31/22	Public Works, Administration	\$ 761,250.00	TIA Band 3, TIA Discretionary, LMIG?	*Preliminary engineering complete (2019) *CA working on ROW acquisition cost proposal
		TIA Band 3 - HG-0159 - Eden Church Rd	Resurfacing project for Eden Church Rd from GA Hwy 57 to the Emanuel Co line	GDOT, EMC Engineering, Bryan Aasheim	5%	12/31/21	Administration, Roads, Public Safety	\$ 532,000.00	TIA Band 3, TIA Discretionary	*EMC working on submission of application to handle project locally
		TSPLOST 2 - Project Selection	Select projects for submission to HOGARC/GDOT for inclusion in TSPLOST referendum	Aasheim, EMC Engineering, Commission, Roads	75%	08/14/19	Administration	\$ 2,253,866.43	TSPLOST2- Project Funds	*Selection of projects must be submitted via web portal
		RFP - HVAC - 428 N Rountree St (Sunshine House)	RFP for bids to replace 3 air handlers at the Sunshine House	Aasheim	50%	10/07/19	Public Buildings		2011 or 2018 SPLOST	*Non Budgeted Item *Bids due 10/2/2019
2		2020 LMIG Project	Resurface: *MacWay Rd *Covey Rd	GDOT, Aasheim, EMC Engineering	5%	10/01/20	Administration, Public Safety, Public Works		LMIG, TIA Discretionary	*Commission voted to approve projects (9/24/2019) *Application for funds submitted (10/1/2019)
2		Courthouse Space Issue	Address office space and public space issues including bathroom facilities	Bryan Aasheim	5%	12/31/20	Public Buildings			Non Budgeted at this time
2		2019 LMIG SAP	Install Signage and Pavement striping on county roads	Bryan Aasheim, EMC Engineering	10%	06/01/20	Roads, Administration	\$ 136,409.08	2019 LMIG SAP, TIA Discretionary	*EMC is pricing signs to be installed based on engineered plan *Striping to be bid in conjunction with 2020 LMIG
2		Code Enforcement Officer	Create a code enforcement officer position funded through FUND 270 (SSD) for code, animal control, mobile home inspections, etc.	Bryan Aasheim	5%	12/31/19	Administration, Public Safety		Fund 270	*Non budgeted item *Working to identify funding sources within fund 270
2		RFP - Property & Liability Insurance	The County is currently with ACG-IRMA with termination clause expiring in Dec. 2019 and current contract expiring in June 2020. The commission has indicated a desire to RFP	Bryan Aasheim, Crystal Carter	10%	06/30/20	Administration			*RFP has been prepared; however it was pulled due to contractual obligations. Re-issue RFP in spring 2020 for award prior to 6/30/2020
2		Health Insurance	The County is currently using BCBS through Glenn Davis & Associates, and is subject to rate increases annually. Project seeks to reduce future cost increases in health care	Aasheim, Carter, Paul Collins	10%	06/30/20	Administration, HR			*Candler County 2019 premium = \$61,311.75 / mo or \$736,000 annually
2		Landfill - EPD 5 Year Permit Review	Review of Landfill operating plans	Bryan Aasheim, Robert Hendrix, JHNT Engineering	1%	05/01/20	Solid Waste	\$ 22,000.00	General Fund	*Contract for Engineering executed 9/2019 *Cost may be lower after initial meetings with EPD
2		RFP - HVAC - Maintenance Contract	RFP for bids to provide periodic maintenance on all County HVAC	Aasheim, Jones	10%	10/21/19	Public Buildings	\$ 11,000.00	General Fund	*Need Commissioner Jones to approve RFP
2		Telephone System	Project to consolidate county telephone bills and/or replace system with unified VOIP communications	Aasheim, Wells, Pineland Telephone	5%	12/31/20	Administration, IT			*Non Budgeted item
2		Polycarts - Improve cost gap	Fund 270 revenue is short due to billing for fewer polycarts than we are billed for by Allgreen. Project seeks to close that gap by installing a better tracking and billing mechanism	Aasheim, Allgreen Public Works	15%	06/01/20	Administration, Public Works		Fund 270	*1. Current plans revolve around accountancy and marking each cart (possibly with a decal and serial #) and tracking replacements, damaged carts, etc. Current 5 mile ISO = 4Y Current unincorporated ISO = 9 or 10
3		ISO - Unincorporated County	Decrease the ISO rating for unincorporated residents of Candler Co.		1%	12/31/24	Administration, Public Safety			Waiting on information from GDOT
3		GDOT LOCBR 043-0030-0 GDOT LOCBR 043-0031-0	Bridge Replacement - CR 223 - Portal Hwy/Fifteen Mile Creek and Overflow	GDOT	5%	12/31/21	Administration, Roads, Public Safety		GDOT	

Project Status Report
(tasks over 40 hrs)
9/26/2019

Home

Priority	Project Type	Project	Description	Resources	Status	Target Date	Division	Budget	Source	Notes
3	Infrastructure	GDOT LIBR 043-0044-0	Bridge Replacement - Salem Church Rd	GDOT	5%	12/31/21	Administration, Roads, Public Safety		GDOT	Waiting on information from GDOT
3	Infrastructure	GDOT LIBR 043-5007-0	Bridge Replacement - Excelsior Ch Rd	GDOT	5%	12/31/21	Administration, Roads, Public Safety		GDOT	Waiting on information from GDOT
3	Misc	GDOT - GA Hwy 46 & GA Hwy 57 - Traffic controls	Project to work with GDOT to implement additional traffic controls at intersection	GDOT	5%		Administration			*GDOT has requested last two years crash data (I have requested SO review call records)
3	Misc	911 Monument	Project to construct a 911 monument using piece of the Trade Center (at City Hall) to be place in or around the Courthouse	Aasheim, Community Donors, Volunteers	1%	06/30/20	Administration		General Funds, SPLOST	*Need to assign a project leader for this project
3	Misc	School Resource Officer Contract	Project to obtain a School Resource Officer Contract with the Candler County Board of Education	Aasheim, Miles, Gross	25%	12/31/19	Public Safety		General Fund	*Gross has stated that we need to start agreement process again and he will communicate with BOE attorney and Sheriff
3	Misc	Courtroom Audience Seating	Project to replace the existing audience seating	Bryan Aasheim	5%	06/01/20	Administration, Public Buildings		2018 SPLOST	*bbl Budgeted at this time
3	Misc	2020 Census - Complete Count Committee (CCC)	Form and execute plan for CCC for 2020 Census to ensure the most accurate count for distribution of resources		10%	05/01/20	Administration			*County is working with partners to form formal CCC *Dr. Bubba Longprear has agreed to serve as the Chairperson *Kellie Link to serve as contact
3	Misc	Court Interpreter	Project to assess the feasibility of hiring an in house court interpreter to reduce costs	Countywide, Administration	10%	12/31/19	Administration			

Red means capital budget

Exhibit E

Memorandum of Understanding (MOU) Instructions

1. The MOU consists of a 7-page document and 1 Exhibit (A); 8 pages total. All documents must be completed and returned to Georgia Emergency Management and Homeland Security Agency (GEMA/Homeland Security) with the appropriate signatures.
2. The MOU and Exhibit A should be filled out electronically. If you cannot fill it out electronically, please make sure to print all of the required information.
3. To complete the MOU and Exhibit A, use either the tab key or the arrow keys to move through the pages field by field. All fields must be completed prior to submission.
4. Once all required information has been entered into the fillable fields of the MOU and Exhibit A; print the entire document.
5. The last page of the MOU document, before Exhibit A, requires the signature of the Chief Elected/Appointed Official or the Chief Executive Officer, title, telephone and date of signature. The MOU also requires the signature of a witness.
6. Exhibit A (Designation of Applicant's Agent) requires the signature of the Chief Elected/Appointed Official or the Chief Executive Officer, title, telephone and date of signature. An email address is required to obtain access to the system (all email addresses must be unique; no duplicates are allowed).
7. **Please Note: The same person must sign the MOU and Exhibit A.**
8. Once the documents are complete and signed, they must be sent to the following email address: hsgrants@gema.ga.gov

Note: If email is unavailable to you, a paper copy may be submitted to the address below. Please note that this may slow the process of obtaining access to the Georgia EMGrantsPro system as it will need to be scanned and uploaded by our staff.

GEMA/Homeland Security
Post Office Box 18055
Atlanta, Georgia 30316
ATTN: Preparedness Grants and
Programs Division

Memorandum of Understanding (MOU)
BY and BETWEEN
GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY
AND
CANDLER COUNTY BOARD OF COMMISSIONERS

This Memorandum of Understanding (Agreement) made and entered into between the Georgia Emergency Management and Homeland Security Agency, hereinafter referred to as the "GEMA/Homeland Security" and CANDLER COUNTY BOARD OF COMMISSIONERS

officially domiciled at 1075 E HIAWATHA ST, SUITE A, METTER GA 30439

hereinafter referred to as Subgrantee relating to application for grants under the U. S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Emergency Management Performance Grant (EMPG).

WHEREAS, GEMA/Homeland Security as the State Administrative Agency (SAA), on behalf of the State of Georgia, is the Grantee receiving funding under the DHS FEMA EMPG as authorized under Section 662 of the *Post-Katrina Emergency Management Reform Act of 2006* (PKEMRA), as amended, (Pub. L. No. 109-295) (6 U.S.C. 762); the *Robert T. Stafford Disaster Relief and Emergency Assistance Act*, as amended (Pub. L. No. 93-288) (42 U.S.C. 5121 *et seq.*); the *Earthquake Hazards Reduction Act of 1977*, as amended (Pub. L. No. 95-124) (42 U.S.C. 7701 *et seq.*); and the *National Flood Insurance Act of 1968*, as amended (Pub. L. No. 90-448) (42 U.S.C. 4001 *et seq.*) and has the fiduciary responsibility to ensure those funds are spent on eligible Subgrantee facilities and activities, and are properly reimbursed to the Subgrantee; and

WHEREAS, the agreement is part of the referenced Subgrantee's application and profile record in the Georgia EMGrantsPro system and will become effective and binding upon approval by GEMA/Homeland Security;

NOW, THEREFORE, in consideration thereof, the parties hereby agree as follows:

Responsibilities of the Subgrantee

The Subgrantee is primarily responsible for compliance with and agrees to obtain a working knowledge of the above-mentioned Acts and all applicable DHS FEMA regulations as provided in all applicable Subparts of 2 Code of Federal Regulations (CFR) Part 200 and 44 CFR that govern the EMPG and shall adhere to the application of those above-mentioned

Acts and those applicable regulations and policies as a condition for acceptance of and expenditure of said DHS FEMA funding.

As a further condition for the acceptance of and expenditure of DHS FEMA funding, the Subgrantee hereby agrees to follow all GEMA/Homeland Security guidelines, regulations and directives, to include but not to limited to the following:

- Use gema.ga.gov and gaemgrants.com, as applicable to access forms, request time extensions and submit requests for reimbursements with supporting documentation.
- The Subgrantee shall assure that all project documents are made available to GEMA/Homeland Security, DHS FEMA, Office of Inspector General (OIG) or to any state or federal agency as determined by GEMA/Homeland Security, to include but not limited to: procurement policies, accounting policies, and all other documentation substantiating eligible costs.
- All records, reports, documents and other materials delivered or transmitted to GEMA/Homeland Security by the Subgrantee shall become the property of GEMA/Homeland Security.
- The Subgrantee will be required to execute a separate subgrant agreement for EMPG in addition to this MOU.
- The Subgrantee agrees to monitor gema.ga.gov and gaemgrants.com for any changes in law, regulations, policy or procedure which affects the Subgrantee's grant requirements.
- The undersigned, as the appointed agent of the Subgrantee hereby declares that the individuals named herein as the Subgrantee's agents are knowledgeable of the requirements outlined herein.

The subgrantee hereby acknowledges that failure to adhere to all applicable state and federal law, regulations, policies and directives may result in suspension and/or termination of funding/reimbursements and/or all or part of the de-obligation of previously received funding.

Responsibilities of GEMA/Homeland Security

- GEMA/Homeland Security agrees to maintain gaemgrants.com subject to the availability of funding.
- GEMA/Homeland Security shall, through the Subgrantee's assigned Program Manager and Grant Specialist, review Subgrantee's requests for advancement of funds, assist Subgrantee in correcting deficiencies, and disburse funds to the Subgrantee in a timely manner as possible.
- GEMA/Homeland Security shall communicate to the Subgrantee, in a timely manner, any changes in law, regulations, policy or procedure which affects the Subgrantee's grant requirements through gaemgrants.com, gema.ga.gov and/or the appropriate alternate methods of communication.
- GEMA/Homeland Security shall provide technical assistance to assist the Subgrantee in the formulation and management of its DHS FEMA grants (see Disclaimer paragraph herein below).

Terms of Agreement

This MOU shall remain in full force and effect for the duration of any DHS FEMA grants Subgrantee receives, including the record retention period. Any changes in regulations, policies or procedures applicable to EMPG funding shall constitute an amendment to this Agreement.

Limitation of Liability

The Subgrantee acknowledges that this MOU is intended for the benefit of the Grantee and the Subgrantee and does not confer any rights upon any third parties. Furthermore, the Subgrantee hereby agrees to hold harmless and indemnify Grantee from any actions or claims brought on behalf of any third parties, including those to whom services or materials are provided under any project funded by the DHS FEMA EMPG.

Disclaimer

In its capacity as the Grantee and state fiduciary of (DHS FEMA) and other federal grant funds, GEMA/Homeland Security provides technical assistance to current and potential Subgrantees (collectively referred to as "Subgrantees") of the FEMA EMPG.

Technical assistance includes the application of specific knowledge to a specific situation in order to address a specific need and as such is not a legal opinion or an endorsement of the Subgrantee's grants management practice. GEMA/Homeland Security does not render legal opinions to Subgrantees, but rather provides information intended to assist a Subgrantee prudently manage its own grants management program by employing effective methods and sound practices to manage DHS FEMA grants.

Technical assistance and other grants management information provided by GEMA/Homeland Security and adopted by the Subgrantee, does not serve as GEMA/Homeland Security's endorsement of the Subgrantee's grants management practice and does not relieve the Subgrantee of the responsibility of assuring that its grants management practice is in compliance with applicable laws, regulations and policies as required by the DHS FEMA EMPG.

The Subgrantee, by its decision to participate in the EMPG, bears the ultimate responsibility for ensuring compliance with all applicable state and federal laws, regulations and policies, and bears the ultimate consequences of any adverse decisions rendered by GEMA/Homeland Security, DHS FEMA, or any other state and federal agencies with audit, regulatory, or enforcement authority. Throughout the grants management process, GEMA/Homeland Security, as the state fiduciary of this federal funding, reserves the right to demand that the Subgrantee comply with all applicable state and federal laws, regulations and policies, require refund of advanced funds and

take any and all other actions it deems appropriate to protect those funds for which it is responsible.

Additional Laws and Policies

The Subgrantee agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Execution Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and the Americans with Disabilities Act of 1990.

The Subgrantee agrees not to discriminate in its employment practices, and will render services under this Agreement without regard to race, color, religion, sex, national origin, veteran status, political affiliation, or disabilities.

Any act of discrimination committed by the Subgrantee or failure to comply with these statutory obligations, when applicable, shall be grounds for termination of this Agreement.

Notices

All notices and other communications pertaining to this Agreement shall be in electronic format and/or writing and shall be transmitted either by email, personal hand delivery (and receipted for) or deposited in the United States Mail, as certified mail, return receipt requested and postage prepaid, to the other party, addressed as follows:

GEMA/Homeland Security
Post Office Box 18055
Atlanta, Georgia 30316
ATTN: Preparedness Grants and Programs

Or

hsgrants@gema.ga.gov

IN WITNESS WHEREOF, the parties have executed this Agreement on the day, month and year first written above.

WITNESSES:

State's Witness

Name: Sheneka Turner

State Coordinating Officer

Name: Ceporia McMillian

Date

Telephone Number: (404) 635-7095

Mnanda K. Lank

Subgrantee's Witness

Name: Kellie Lank

Glyn Thrift

Chief Elected/Appointed Official

or Chief Executive Officer

Name: Glyn Thrift

Title: Chairman

Date October 21, 2019

Telephone Number: (912) 685-2835



Exhibit A

Designation of Applicant's Agent

Provide the information below for 1 primary, 1 alternate (optional), 1 authorized and 1 financial individual that will be designated as agents. Changes to the below authorized agents must be communicated to GEMA/Homeland Security in the manner as detailed above within fourteen (14) days of such change.

Primary Agent's Name: Becky Loveall

Title: EMA Clerk

Telephone number: 912-685-2822

Email Address: canco@pineland.net

Alternate Agent's Name (Optional): Justin Wells

Title: EMA Deputy Director

Telephone number: 912-685-2568

Email Address: jwells@candlerco-ga.gov

Authorized Agent's Name: Bryan Aasheim

Title: Administrator

Telephone number: 912-685-2835

Email Address: baasheim@candlerco-ga.gov

Financial Agent's Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Telephone number: Click or tap here to enter text.

Email Address: Click or tap here to enter text.

I, as Chief Elected or Appointed Official of the Subgrantee am authorized to execute and file an Application for the Emergency Management Performance Grant Program on behalf of the Subgrantee for the purpose of obtaining funding under the above-mentioned Acts. The above named agent(s) is/are authorized to represent and act on behalf of the Subgrantee in all dealings with the State of Georgia on all matters pertaining to the management of grants as required by this MOU.



Chief Elected/Appointed Official
or Chief Executive Officer

Name: Glyn Thrift

Title: Chairman

Telephone Number: 912-685-2835

October 7, 2019

Date