

**Board of Commissioners of Candler County**  
**Regular Meeting**  
**July 2, 2018**  
**6:00 p.m.**

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The Board of Commissioners of Candler County met for the regular monthly meeting on Monday, July 2, 2018, at 6:00 p.m., in the Commissioners' boardroom at 1075 East Hiawatha Street, Suite A, Metter, Georgia. Those attending the meeting were Candler County Chairman, Glyn Thrift; Vice-Chairman Brad Jones; Commissioners Donny Wells, Wayne Culbertson and David Robinson; Candler County Clerk, Maranda K. Lank; Candler County Attorney, Kendall Gross; Candler County EMS Director, Mel Kelly; Candler County Sheriff's Office, Sheriff John Miles and Captain Justin Wells; Candler County Tax Assessor, Marian Grier; Candler County Clerk of Court, Jenny Grimes. Other guests attending the meeting included Brian and Cheryl Aasheim, Bobby Odom, Jason Grimes, Caleb and Victoria Gaitten, Linda Davis, Crystal Carter, Theresa Gay, Annie Powell, Mike Newman and the Metter Advertiser representative, Jerri Goodman.

**Call To Order**

Chairman Thrift called the meeting to order at 6:00 p.m.

**Invocation and Pledge of Allegiance**

Brother Mike Newman delivered the invocation followed by Chairman Thrift leading the *Pledge of Allegiance*.

**Approval of the Minutes**

Minutes were postponed until the next meeting.

**Amendment to the Agenda**

Vice-Chairman Jones seconded by Commissioner Wells to amend the agenda to include an executive session to discuss personnel only. The motion passed unanimously.

**Executive Session**

Vice-Chairman Jones made the motion to enter into an Executive Session at 6:06 p.m. seconded by Commissioner Culbertson to discuss personnel. The motion passed unanimously.

Commissioner Culbertson made the motion seconded by Vice-Chairman Jones to adjourn the Executive Session and resume with the regular business meeting at 6:23 p.m. Motion carried unanimously.

Vice-Chairman Jones made the motion to authorize Chairman Thrift to sign the *Closed Meeting Affidavit*. Commissioner Robinson seconded the motion. Motion carried unanimously.

**Action from Executive Session**

Vice-Chairman Jones made the motion to offer the position as County Administrator as negotiated in the contract seconded by Commissioner Robinson to discuss personnel. The motion passed unanimously. Mr. Aasheim accepted the position as outlined in the attached contract. (See Exhibit A)

**Financial Report**

Chairman Thrift presented the financial report. He reported an external separate bank account 2018 SPLOST account

**Old Business**

No old business

**New Business**

**Memorial Bench Donated by Class of 1966**

Vice-Chairman Jones made the motion seconded by Commissioner Wells to add a Memorial Bench Donated by Class of 1966 a location to be determined later. The motion passed unanimously.

**Request Permission for RFP to Change Fuel Supply Vendors**

Mr. Gross advised Chairman Thrift to run an ad in the paper for local vendors to shop around for a more affordable vendor. No motion is necessary.

**Tax Assessor**

Candler County Tax Assessor, Marian Grier, approached the Board to discuss the list below:

1. Requested working hours change from 37.50 to 40.00 per week for hourly employees in February and on 2018-2019 budget but was not addressed previously by administration.
2. Request approval to purchase 3 new computers for Assessors' office from SPLOST funds. Total cost \$5,422.00 quotes provided by Dell, to be installed by Stuart Bowen.
3. Request approval to purchase a new vehicle. Proposal submitted for a 2018 Ford Edge from Metter Ford for \$25,108.00. Includes trade in of 2003 Ford F-150 SuperCrew for \$2,000.
4. Mobile Home Permit Fee – Was set at \$250.00 in 2010 with \$100.00 of fee designated for the inspector. The county is no longer paying anyone to do the inspections. Should the fee be reduced to \$150.00?
5. Fee Abatements – we need written instructions that can be applied uniformly if and when an abatement of fees is to be allowed. Abatements have been allowed since 2006 and have become more lenient over time. Currently there are 291 abatements on file. We recommend that abatements be for one year only, and the deadline to apply coincide with the last day to file an appeal on real property value each year. To my knowledge there are no written rules on abatements as everything I have been told to do was verbally from previous administrators.
6. Aerial photography – We are sending out an RFP in July with a due date of August 24<sup>th</sup>. We will present the options and recommendation to the BOC at the September meeting. We are taking this action because we have determined the State maps are not useful to us as they cannot be shared with the public on our website.

Commissioner Robinson made the motion seconded by Commissioner Wells to purchase the computers listed in line item 2. with 2011 SPLOST funds. The motion passed unanimously.

**Special Service District Resolution**

Chairman Thrift explained the Special Service District purpose to avoid double taxation. Mr. Gross stated the resolutions are the direct result as to what was agreed to in the SDS Negotiations.

Vice-Chairman Jones made the motion seconded by Commissioner Culbertson to approve the SDS Resolution subject to the addition of the insurance premium tax. The motion passed unanimously. (See Exhibit B)

**Budget Amendment Resolution**

Chairman Thrift explained the funding of the Special Service District funding through a FY2019 Budget Amendment.

Chairman Thrift made the motion seconded by Vice-Chairman Jones to approve the FY2019 Budget Amendment Resolution as outlined in the Resolution. The motion passed unanimously. (See Exhibit C)

**Appointment of Code Enforcement Officer – Adrian Monteavlo**

Sheriff Miles requested the Board consider appointing Adrian Monteavlo as the Code Enforcement Officer in place of Justin Wells.

Vice-Chairman Jones made the motion seconded by Commissioner Robinson to appoint Adrian Monteavlo as the Candler County Code Enforcement Officer. The motion passed unanimously.

**Update the Code of Ordinances**

Mr. Gross will update the County Ordinances as needed at the request of the Board.

**Roads and Bridges – Promote Joshua Graham to Full-Time Status**

Commissioner Wells made a motion seconded by Commissioner Culbertson to promote Joshua Graham to full-time status. The motion passed unanimously.

**Landfill Update**

Chairman Thrift stated EPD will be requiring Candler County to produce a current Landfill Plan. The plan must be completed by June 1, 2019.

**ACCG\_Irma Property and Liability Renewal**

Chairman Thrift stated the ACCG Irma Property and Liability Insurance six month policy that is due Thursday, July 5, 2018. He then stated he would like to bid this out next year.

**County Retirement Plan**

Chairman Thrift requested Mr. Aasheim to look into the County retirement plans.

**Report from Chairman**

Chairman Thrift had no report during this meeting.

**Report from County Attorney**

Mr. Gross had nothing to report during this meeting, but did like to welcome Mr. Aasheim.

**Report from Commissioners**

Commissioner Wells requested the Recreation Department renovations at the Strickland Building. He then requested someone get an update on the 9/11 Monument

Commissioner Culbertson had nothing to report at this meeting.

Commissioner Robinson had nothing to report at this meeting.

Vice-Chairman Jones welcomed Mr. Aashiem to the County as the County Administrator. He then requested a note for Mr. Lanier to contact him tomorrow. He then stated he had a compliment from the Excelsior Baptist Church congregation about the square at Excelsior.

**Executive Session**

Vice-Chairman Jones made the motion to enter into an Executive Session at 7:27 p.m. seconded by Commissioner Wells to discuss personnel and possible litigation only. The motion passed unanimously.

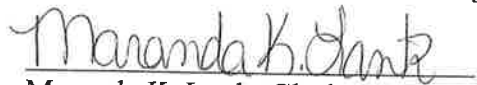
Commissioner Culbertson made the motion seconded by Vice-Chairman Jones to adjourn the Executive Session and resume with the regular business meeting at 8:12 p.m. Motion carried unanimously.

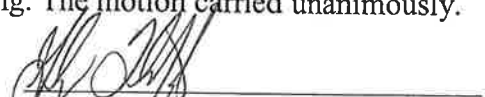
Vice-Chairman Jones made the motion to authorize Chairman Thrift to sign the *Closed Meeting Affidavit*. Commissioner Robinson seconded the motion. Motion carried unanimously.

**Other Business**

**Adjournment**

With no further business to discuss, Vice-Chairman Jones made a motion at 8:15 p.m. seconded by Commissioner Culbertson to adjourn the meeting. The motion carried unanimously.

  
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Maranda K. Lank, Clerk  
Attest

  
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Chairman Glyn Thrift

**RESOLUTION BY THE  
CANDLER COUNTY BOARD OF COMMISSIONERS**

A RESOLUTION AMENDING THE COUNTY BUDGET FOR THE FISCAL YEAR 2019

On this day, the <sup>2<sup>nd</sup></sup> day of July, 2018, the Candler County Board of Commissioners having met for the purpose of discussing and passing a resolution, amending the County budget for the 2019 fiscal year do resolve that.

Whereas, the County has created a Special Service District Coterminous with the Unincorporated area of the County for the purpose of funding those service identified in the Service Delivery Strategy agreements as primarily benefiting the unincorporated area of the county or those services that are jointly funded with one or more of the municipalities within the county, and

Whereas, the initial budgeted revenues and expenditures of Candler County for the current fiscal year have been modified to fund and account for the Special Service District and to meet the needs of the County; and,

Whereas, the Board of Commissioners in the Budget Resolution for Fiscal Year 2019 reserved the right to amend said budget; and,

Whereas, the Board of Commissioners of Candler County are required to provide a balanced budget and approve all budgetary changes,

THEREFORE, upon a motion and second by the Candler County Commissioners, such resolution is adopted, and the Candler County Board of Commissioners issue the following Budget Amendment for the General Fund and the Unincorporated and Joint Special Service District Fund.

As to the General Fund; the following revenues and expenditures shall be removed from the budget and transferred into Fund 270 Special Service District Fund and the addition of revenues to include, a transfer from Fund 270 and the additional use of Fund Balance to balance the budget is approved:

Account Number	Account Description	Adopted Budget	Amended Budget	Net
100-31-1350	RAILROAD EQUIPMENT	5,000.00	0.00	
100-31-1750	FRANCHISE TAX-TELEVI	50,000.00	0.00	
100-31-4200	ALCOHOL BEVERAGE EXC	110,000.00	0.00	
100-31-6200	INSURANCE PREMIUM TA	405,000.00	0.00	
100-32-1100	ALCOHOLIC BEVERAGE L	13,500.00	0.00	
100-32-1200	GENERAL BUSINESS LIC	4,000.00	0.00	
100-34-4110	REFUSE COLLECTION CH	300,000.00	0.00	
100-39-1270	Transfer from 270	0.00	11,085.00	
100-39-1800	Use of Fund Balance		216,505.00	
<b>Total Revenues</b>		<b>887,500.00</b>	<b>227,590.00</b>	<b>659,910.00</b>

Account Number	Account Description	Adopted	Adopted Budget	
100-4520-52-2110	GARBAGE COLLECTION	275,000.00	0.00	
100-9000-57-1060	LIBRARY	44,410.00	0.00	
100-9000-57-1010	INDUSTRIAL AUTHORITY	75,000.00	0.00	
100-9000-57-1011	AIRPORT AUTHORITY	15,500.00	0.00	
100-9000-57-1030	FIRE PROTECTION METT	175,000.00	0.00	
100-9000-57-9000	Contingency	75,000	0	
<b>Total Expenditures</b>		<b>659,910.00</b>	<b>0.00</b>	<b>659,910.00</b>

As to the Special Service District Fund #270 the following Revenues and Expenditures will be used to establish a budget for that Fund:

Account Number	Account Description	Adopted	Amended Budget
270-31-1350	RAILROAD EQUIPMENT	0.00	5,000.00
270-31-1750	FRANCHISE TAX-TELEVI	0.00	50,000.00
270-31-4200	ALCOHOL BEVERAGE EXC	0.00	110,000.00
270-31-6200	INSURANCE PREMIUM TA	0.00	405,000.00
270-32-1100	ALCOHOLIC BEVERAGE L	0.00	13,500.00
270-32-1200	GENERAL BUSINESS LIC	0.00	4,000.00
270-34-4110	REFUSE COLLECTION CH	0.00	300,000.00
<b>Total Revenues</b>		<b>0.00</b>	<b>887,500.00</b>

Account Number	Account Description	Adopted	Amended Budget
270-4520-52-2110	GARBAGE COLLECTION	0.00	275,000.00
270-9000-57-1060	LIBRARY	0.00	44,410.00
270-9000-57-1010	INDUSTRIAL AUTHORITY	0.00	75,000.00
270-9000-57-1011	AIRPORT AUTHORITY	0.00	15,500.00
270-9000-57-1030	FIRE PROTECTION METT	0.00	175,000.00
270-9000-57-9000	Contingency	0	75,000
270-9000-61-1001	Transfer to G/F	0	11,085
<b>Total Expenditures</b>		<b>0.00</b>	<b>670,995.00</b>
Revenue over(under) expenditures			216,505.00
Unused Insurance Premium Proceeds Roll-back on TY 2018			216,505

*Glyn Thrift*  
 Glyn Thrift, Chairman

Candler County Board of Commissioners

Attest:  
*Maramdak Lank*  
 Kellie Lank, County Clerk

