

AGENDA
REGULAR MEETING
5:00 P.M.
March 1, 2021

- 1. Call to Order
- 2. Invocation and *Pledge of Allegiance*
- 3. Approval of Agenda
- 4. Citizens wishing to address the Commission – *Citizens will be allowed to address the commission individually for a period of up to 5 minutes. Citizens should be prepared at the time of their appearance, wait outside the meeting room until called and observe social distancing measures prior to/after appearing before the commission.*
 - a. Brandi Payne, Public Defender’s Office
 - b. Tripp Fitzner, District Attorney
- 5. Department Reports
 - a. Metter Fire Department – Jason Douglas
 - b. EMS – Joseph Reynolds
 - c. Roads & Bridges – Jerry Lanier
 - d. Solid Waste – Robert Hendrix
 - e. Recreation – Mike Robins
- 6. Approval of Minutes
- 7. Financial Report
- 8. Old Business
- 9. New Business
 - a. Consideration of a request from the Public Defender’s Office for an increase in funding for FY21
 - b. Consideration of a contract between the Candler County Board of Commissioners and the University of Georgia for provision of services from the UGA Cooperative Extension Service to for FY22
 - c. Consideration of a request to reallocate \$2,950.59 from the Tax Commissioner’s budget (53-1600) to the 2018 SPLOST fund (54-2400) for IT/Data Center Capital Outlays
 - d. Consideration of a request to utilize \$2,234.54 of 2018 SPLOST funds (54-2400) IT/Data Center Capital Outlays for upgrades to the IT infrastructure in the Administration building
- 10. Report from Chairman
- 11. Report from County Administrator
- 12. Report from Attorney
- 13. Reports from Commissioners
- 14. Executive Session
- 15. Adjournment

Board of Commissioners of Candler County
Regular Meeting
March 1, 2021
5:00 p.m.

The Board of Commissioners of Candler County met for the regular monthly meeting on Monday, March 1, 2021, at 5:00 p.m., in the Commissioners' boardroom at 1075 East Hiawatha Street, Suite A, Metter, Georgia. Those attending the meeting were Candler County Chairman, Glyn Thrift and Vice-Chairman Brad Jones, Candler County Commissioners, Gregory Thomas, David Robinson, and Blake Hendrix; Candler County Administrator, Bryan Aasheim; Candler County Attorney, Kendall Gross; Candler County Clerk, Kellie Lank. Guests attending were Candler County Recreation Department Director Mike Robins; Candler County EMS Director, Joe Reynolds; and, District Attorney Tripp Fitzner. This meeting was offered via teleconference to the public. Jerri Goodman represented the Metter Advertiser.

Call to Order

Chairman Thrift called the meeting to order at 5:03 p.m.

Invocation and Pledge of Allegiance

Commissioner Hendrix delivered the invocation and chairman Thrift led the *Pledge of Allegiance*.

Amendment to the Agenda

Commissioner Hendrix made a motion to approve the agenda. Chairman Thrift provided a second. The motion carried 3-0.

Citizens Wishing to Address the Board

Tripp Fitzner, District Attorney

District Attorney Tripp Fitzner approached the Board to introduce himself as the newly elected District Attorney. He also appeared personally to present the FY2022 budget request for the District Attorney's office. Mr. Fitzner informed the Board of changes he has made in the DA's office, and that there would be no budget increase request from him for the upcoming fiscal year. He commended the Clerk of Court and the Sheriff for moving the grand jury trials through recently. He mentioned new faith-based programs for low-income defendants. Mr. Gross requested that Mr. Fitzner talk on gang activity in the surrounding counties. Mr. Fitzner spoke about Toombs and Emanuel Counties dangerous gang activity and the inability to get those cases before a jury. He also mentioned that Candler has been fortunate not to have heavy gang activity within its borders. He concluded with inviting the Board to contact him for assistance anytime should they have any questions.

Department Reports

• **Recreation –**

Coach Mike Robins approached the Commissioners to deliver the February report.

- 241 registered down 60 players, but typical for surrounding counties
- Opening Day March 20, 2021
- Guest speaker Tom Osborn, and Diana Mitchells will be singing the National Anthem

Commissioners Robinson and Thomas entered the meeting

• **Metter Fire Department –** Bryan Aasheim

- February 2021 report (Exhibit A)

• **EMS –**

Candler County EMS Director Joe Reynolds approached the Commissioners to deliver the February 2021 report. (Exhibit B)

- 164 transports
- **Jerry Lanier** - Bryan Aasheim
 - Roads holding up well
 - GDOT communication Excelsior Church bridge closing indefinitely on March 22nd
 - Attention to Jones Road (two areas for sewer pipes to be repaired) to handle detouring traffic from Excelsior Church bridge closure.

Approval of Minutes

Commissioner Hendrix made a motion to amend page 4 of the February 15, 2021 2nd Regular Meeting minutes and approve as amended and also to approve the February 1, 2021 1st Regular Meeting minutes as presented. Commissioner Robinson provided a second. The motion carried 5-0.

Financial Report

- Bank Balance report will be presented in the 2nd March meeting
- Candler County Hospital Balance Sheet (Exhibit C)
- Mr. Gross spoke about the bankruptcy issues in the Tax Commissioner's office

New Business

Consideration of a request from the Public Defender's Office for an increase in funding for FY21
Circuit Public Defender, Brandi Payne, notified Mr. Aasheim that she would be unable to attend the meeting. However, she submitted a budget increase request letter for FY21 which Mr. Aasheim relayed to the Commissioners. Mr. Aasheim recommended the request be considered during the FY2022 budget approval process. Further, he recommended this item be removed from the agenda.

Vice-Chairman Jones made a motion to remove this item from the agenda. Commissioner Thomas provided a second. The motion carried 5-0.

Consideration of a contract between the Candler County Board of Commissioners and the University of Georgia for provision of services from the UGA Cooperative Extension Service for FY2022

Mr. Aasheim presented the FY22 pay agreement and proposed contract between the Candler County Board of Commissioners and the University of Georgia for provision of services from the UGA Cooperative Extension Service for FY2022 in the amount of \$66,013.

Chairman Thrift made a motion to approve the contract. Commissioner Hendrix provided a second. The motion carried 5-0. (Exhibit D)

Consideration of a request to reallocate \$2,950.59 from the Tax Commissioner's budget (53-1600) to the 2018 SPLOST fund (54-2400) for IT/Data Center Capital Outlays

Mr. Aasheim presented a request from the Tax Commissioner to utilize available 2018 SPLOST funds to reimburse the FY2021 Tax Commissioner Budget which was used to purchase a desktop scanner for each workstation required for the new DRIVES software.

Vice-Chairman Jones made a motion to approve a request to reallocate \$2,950.59 from the Tax Commissioner's budget (53-1600) to the 2018 SPLOST fund (54-2400) for IT/Data Center Capital Outlays. Commissioner Thomas provided a second. The motion carried 5-0.

Consideration of a request to utilize \$2,234.54 of 2018 SPLOST funds (54-2400) IT/DATA Center Capital Outlays for upgrades to the IT infrastructure in the Administration building

Mr. Aasheim requested the Board consider utilizing \$2,234.54 of 2018 SPLOST funds for upgrades to the IT infrastructure for the Administration Building.

Vice-Chairman Jones made a motion to approve a request to utilize \$2,234.54 of 2018 SPLOST funds (54-2400) IT/DATA Center Capital Outlays for upgrades to the IT infrastructure in the Administration building. Commissioner Thomas provided a second. The motion carried 5-0.

Report from the Chairman

- Freedom Lane

County Administrator's Report

Mr. Aasheim presented the following:

- Coy Circle – Sheriff's Office has the case. Public Works picked up 600+ pounds of trash on the property
- A local farm operation has been contracted to pick up the GDOT rights-of-way. The contractor stated they could pick up 129 miles of county roads in one day.
- Courthouse Renovations – meeting on Thursday about the pews
- No update on the video conferencing system
- Requested executive session for personnel

Report from the County Attorney

Mr. Gross reported requested executive session for personnel and litigation.

Reports from the Commissioners

Commissioner Thomas representing Commission District 1 stated things are looking good in the first district.

Vice-Chairman Jones representing Commission District 2 requested an update on the following points: Spence Wright driveway, Secretary of State response, Zoning Panel, 6677 Harvest Road resident pays for two poly carts and one is missing, Jones Road preventive maintenance, City Council meeting next Monday night at 5:30.

Commissioner Robinson representing Commission District 3 stated Charles Kennedy called about water over the road. Mr. Kennedy failed to put a pipe under the road as previously agreed upon.

Commissioner Hendrix representing Commission District 4 stated Tony Durden would like to add a driveway placed at his property off of Hwy 23 and GDOT has approved.

Executive Session – Personnel & Litigation

Commissioner Robinson moved to exit into Executive Session to discuss personnel and litigation at 6:11 p.m. Commissioner Hendrix provided a second to the motion. The motion carried 5-0.

Vice-Chairman Jones moved to exit Executive Session and reconvene the regular meeting at 6:55 p.m. Commissioner Hendrix provided a second to the motion. The motion carried 5-0.

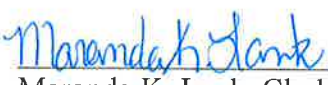
Commissioner Robinson moved to authorize Chairman Thrift to sign *the Closed Meeting Affidavit*. Commissioner Vice-Chairman Jones provided the second to the motion. The motion carried 5-0.

Commissioner Thomas moved to authorize the Chairman to execute a Consent Agreement between the Commission and the Georgia Department of Law regarding the special election in 2014. Vice-Chairman Jones provided the second to the motion. The motion carried 5-0.

Commissioner Hendrix moved to authorize the County Administrator to hire Ladarius Woods and John Lanier at a rate of \$11.50 per hour as part time heavy equipment operators for public works. Commissioner Thomas provided the second to the motion. The motion carried 5-0.

Adjournment

Commissioner Robinson moved to adjourn the meeting at 7:04 p.m. Chairman Thrift provided a second to the motion. The motion carried 5-0.



Maranda K. Lank, Clerk
Attest



Chairman, Glyn Thrift

BOARD OF COMMISSIONERS OF CANDLER COUNTY

Glyn Thrift
Chairman

Brad Jones
Vice-Chairman

Bryan Aasheim
County Administrator

Gregory Thomas
Commissioner

David Robinson
Commissioner

Blake Hendrix
Commissioner

CLOSED MEETING AFFIDAVIT

STATE OF GEORGIA
COUNTY OF CANDLER

AFFIDAVIT OF CHAIRMAN OR PRESIDING OFFICER

Glyn Thrift, Chairman of the Board of Commissioners of Candler County, being duly sworn, states under oath that the following is true and accurate to the best of his knowledge and belief:

1.
The Board of Commissioners of Candler County met in a duly advertised meeting on March 1, 2021

2.
During such meeting, the Board voted to go into closed session.

3.
The executive session was called to order at 6:11 p.m.

4.
The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

Consultation with the county attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. 50-14-2(1);

Discussion of tax matters made confidential by state law as provided by O.C.G.A. 50-14-2(2);


Discussion of the future acquisition of real estate as provided by O.C.G.A. 50-14-3(4);

Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. 50-14-3(6);

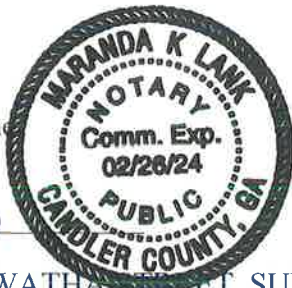
Other

This 1st day of March 2021.

Sworn to and subscribed before me
this 1st day of March 2021


Glyn Thrift, Chairman
Board of Commissioners of Candler County


Notary Public



1075 EAST HIAWATHA STREET, SUITE A, METTER, GEORGIA 30439
(912) 685-2835 FAX (912) 685-4823

Exhibit A

Metter Fire Rescue Response ListFeb-21Call Type and Jurisdiction

Feb-21

	Structure	Vehicle	Res.	Brush	Inv.	Alarm	Heli.	Haz.	Service	Med.	Other	Total
City	0	0	3	0	0	5	2	0	0	7	2	19
County	0	0	2	6	1	5	0	1	1	4	0	20
Total	0	0	5	6	1	10	2	1	1	11	2	

Total Calls	39
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Feb-20

	Structure	Vehicle	Res.	Brush	Inv.	Alarm	Heli.	Haz.	Service	Med.	Other	Total
City	1	0	3	0	2	4	0	1	1	5	0	17
County	0	2	3	1	0	1	0	0	0	4	0	11
Total	1	2	6	1	2	5	0	1	1	9	0	

Total Calls	28
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29 Total calls 1 Mutual aid given to Emanuel County Fire

Exhibit B

**Candler County EMS
Patient Transport Report
February 2021**

Transports from scene to:

Candler Co. Hospital = 56

Meadows Regional = 1

East Ga. Regional = 16

Emanuel County = 0

Memorial Med. Center = 0

St. Joseph's Sav. = 0

Air Evac = 0

Refusals: 47**Mutal Aid = 0****Transfers:**

Candler Co. To Memorial Med. =9

Candler Co. To Emanuel Co. = 0

Candler Co. To Candler Gen. Sav. =0

Candler Co. To Fair View Park =0

Candler Co. To St. Joe's Sav. = 2

Candler Co. To Augusta University = 1

Candler Co. To University Hosp. Augusta = 1

Candler Co. To Doctors Hosp. Augusta = 3

Candler Co. To East Ga. Regional = 4

Candler Co. To Meadows Regional = 0

Candler Co. To Macon Medical = 0

Candler Co. To the Airport = 0

Candler Co. To Hospice = 1

Cancelled Calls = 6

Nursing Home Discharges: 12

Coroner Calls = 2

No Patient Contact = 2

TOTAL CALLS FOR FEBRUARY 2021 = 164

Exhibit C

CANDLER COUNTY HOSPITAL
Balance Sheet
As of January 31, 2021

ASSETS		January <u>2020</u>	December <u>2020</u>	LIABILITIES & FUND BALANCE	
Current Assets:					
Cash and cash equivalents	4,699,814	5,291,222	Accounts payable:	2,133,655	2,220,729
Patient receivables	13,579,427	12,271,434	Accounts payable-trade	220,250	162,306
			Accounts payable-other	946,665	940,728
			Current Portion of LTID		
Less: allowance for doubtful accounts	(4,151,295)	(4,138,792)	Salaries and wages	372,060	282,200
Less: allowance for contractual adjis.	(6,864,546)	(5,913,406)	Paid time off	392,923	382,718
Net patient receivables	2,563,588	2,219,236	Payroll taxes and deductions	9,113	8,045
			Employee Retirement Payout	25,240	25,240
Funds Receivable- ICTF	175,000	150,000	HHS-CARES	4,672,514	5,086,097
Other receivables	508,290	510,572	Settlement due Medicare	70,258	90,812
Inventories	368,910	351,436	Settlement due Medicaid	38,196	38,196
Prepaid expenses	105,350	159,155	Total current liabilities	8,880,874	9,237,069
Total Current Assets	8,420,952	8,681,621	Other Liabilities		
Property and Equipment:					
Land and improvements	317,825	317,825	Long Term Debt	6,368,606	6,405,416
Buildings and fixed equipment	7,803,251	7,568,859	Less: Current Portion of LTID	(946,665)	(940,728)
Major movable equipment	13,224,723	12,001,909	Total LTID, net of Curr Portion	5,421,941	5,462,688
Construction in progress	98,111	1,431,325	Total Liabilities	14,302,815	14,699,757
Total property and equipment	21,443,910	21,319,926	Equity		
Less: accumulated depreciation	(15,804,184)	(15,720,074)	Fund Balance	(418,284)	(2,626,795)
Net Property and Equipment	5,639,726	5,599,852	YTD Net Income	176,142	2,208,511
Other Assets:					
Assets whose use is limited:					
Other Assets			Total equity	(242,142)	(418,284)
Total assets	14,060,673	14,281,473	Total liabilities and equity	14,060,673	14,281,473

CANDLER COUNTY HOSPITAL
Income Statement - January 31, 2021

	MONTH				YEAR-TO-DATE			
	ACTUAL TO BUDGET		ACTUAL TO PRIOR YEAR		ACTUAL TO BUDGET		ACTUAL TO PRIOR YEAR	
	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
GROSS PATIENT REVENUE								
INPATIENT REVENUE	1,716,689	622,412	1,094,277	\$ 511,848	1,716,689	622,412	1,094,277	\$ 511,848
SWINGSBED REVENUE	430,049	682,598	(252,549)	\$ 696,784	430,049	682,598	(252,549)	\$ 696,784
OUTPATIENT REVENUE	2,389,004	3,084,457	(695,453)	\$ 2,740,908	2,389,004	3,084,457	(695,453)	\$ 2,740,908
ED REVENUE	1,941,242	2,084,050	(142,808)	\$ 1,840,874	1,941,242	2,084,050	(142,808)	\$ 1,840,874
PROF.FEE/PHYS REVENUE	656,828	705,184	(48,356)	\$ 743,222	656,828	705,184	(48,356)	\$ 743,222
TOTAL GROSS REVENUE	7,133,812	7,178,701	(44,889)	6,533,636	7,133,812	7,178,701	(44,889)	6,533,636
TOTAL DEDUCTIONS FROM REVENUE								
SALARIES & WAGES	5,418,139	5,475,332	57,193	\$ 5,124,194	5,418,139	5,475,332	57,193	\$ 5,124,194
EMPLOYEE BENEFITS	75,95%	76.27%	0.32%	78.43%	75,95%	76.27%	0.32%	78.43%
SUPPLIES	1,715,673	1,703,369	12,304	1,409,442	1,715,673	1,703,369	12,304	1,409,442
PURCHASED SERVICES								
PRO FEES	106,898	167,091	(60,193)	140,859	106,898	167,091	(60,193)	140,859
REPAIRS & MAINTENANCE								
RENTS & LEASES								
DUES & SUBSCRIPTIONS								
TRAVEL								
UTILITIES								
OTHER OPERATING EXPENSES								
DEPRECIATION & AMORTIZATION								
OTHER OPERATING EXPENSES	1,822,571	1,870,460	(47,889)	1,550,301	1,822,571	1,870,460	(47,889)	1,550,301
NET PATIENT REVENUE	5,418,139	5,475,332	57,193	5,124,194	5,418,139	5,475,332	57,193	5,124,194
OTHER REVENUE								
TOTAL INCOME BEFORE EXPENSES	1,715,673	1,703,369	12,304	1,409,442	1,715,673	1,703,369	12,304	1,409,442
OPERATING EXPENSES								
SALARIES & WAGES	804,031	731,627	(72,404)	638,498	804,031	731,627	(72,404)	638,498
EMPLOYEE BENEFITS	122,376	119,500	(2,876)	117,984	122,376	119,500	(2,876)	117,984
SUPPLIES	324,502	201,214	(123,288)	159,356	324,502	201,214	(123,288)	159,356
PURCHASED SERVICES	416,503	361,480	(55,023)	207,663	416,503	361,480	(55,023)	207,663
PRO FEES	178,706	202,830	24,124	188,842	178,706	202,830	24,124	188,842
REPAIRS & MAINTENANCE	46,783	29,776	(17,007)	19,109	46,783	29,776	(17,007)	19,109
RENTS & LEASES	16,660	18,767	2,107	16,266	16,660	18,767	2,107	16,266
DUES & SUBSCRIPTIONS	12,648	6,830	(5,818)	3,059	12,648	6,830	(5,818)	3,059
TRAVEL	25	1,776	1,751	651	25	1,776	1,751	651
UTILITIES	40,750	30,233	(10,517)	29,544	40,750	30,233	(10,517)	29,544
OTHER OPERATING EXPENSES	71,193	66,690	(4,503)	29,309	71,193	66,690	(4,503)	29,309
DEPRECIATION & AMORTIZATION	84,115	89,500	5,385	35,376	84,115	89,500	5,385	35,376
TOTAL OPERATING EXPENSES	2,118,292	1,860,223	(258,069)	1,445,657	2,118,292	1,860,223	(258,069)	1,445,657
NET INCOME (LOSS) FROM OPERATIONS	(295,721)	10,237	(305,958)	104,644	(295,721)	10,237	(305,958)	104,644
NON-OPERATING REVENUE								
INTEREST INCOME	608	500	108	602	608	500	108	602
HHS-CARES-PPP	413,583	-	413,583	-	413,583	-	413,583	-
GEORGIA HEART	-	-	-	-	-	-	-	-
OTHER NON-OPERATING INCOME	57,672	35,702	21,970	43,474	57,672	35,702	21,970	43,474
EXCESS REVENUES OVER (EXPENSES)	176,142	46,439	129,703	148,720	176,142	46,439	129,703	148,720

Exhibit D

Date: _____

To: Janet Hollingsworth
Southeast District Extension Director

From: _____
Bryan Aasheim, County Administrator
Candler County Board of Commissioners

Subject: Renewal of Contract - Candler County BOC

The Candler County BOC wishes to continue the contract agreement between the Candler County Board of Commissioners and the Georgia Board of Regents of The University of Georgia on behalf of The University of Georgia Coopererative Extension Service.

The contract is for salary, retirement, SS/Med cost listed for one county extension administrative associate, one county 4-H Agent, one county FACS Agent, one county ANR Agent for the period of July 1, 2021 - June 30, 2022.

A budget sheet is attached.

*** Please note there are signature lines on page 2 ***

District Extension Director Date

Associate Dean for Extension, CES, UGA Date

Candler County Board of Commissioners

July 1, 2021 - June 30, 2022

FY22		
Salary	Original	Amended Annual
Susannah Lanier (TRS) 4H Agent/Coordinator	\$ 18,000	
Marnie Dekle (TRS) FACS Agent	\$ 8,200	
A. Kate Duggan (TRS) Admin Assoc	\$ 12,591	
W. Ross Greene (TRS) ANR: \$13,000 Annually,	\$ 13,000	
Total Salaries	\$ 51,791	
Benefits		
TRS (19.81%)	\$ 10,260	
Social Security (7.65%)		
FICA OASDI (6.2%)	\$ 3,211	
FICA HI (1.45%)	\$ 751	
Insurance		
Hospital	\$ -	
Life	\$ -	
Total Salary and Fringe	\$ 66,013	

Totals are rounded up to the next \$ for contract billing, only actual expenses will be billed.

UGA will bill monthly for the actual expenses of the above. All other benefits will be charged to 11310 13200 17300001 112001.

Bill to the following name and address:
Candler County Board of Commissioners
ATTN: Clara Frink, Payroll
1075 E. Hiawatha Street, Suite A
Metter, GA 30439

Contact:
Crystal Carter, Payroll Clerk
912-685-2835
ccarter@candlerco-ga.gov
cfrink@candlerco-ga.gov

Approved by:

Bryan Aasheim, County Administrator
Candler County Board of Commissioners

