

Board of Commissioners of Candler County
Regular Meeting
March 6, 2017
6:00 p.m.

The Board of Commissioners of Candler County met for the regular monthly meeting on Monday, March 6, 2017, at 6:00 p.m., in the Commissioners' boardroom at 1075 East Hiawatha Street, Suite A, Metter, Georgia. Those attending the meeting were Candler County Chairman Glyn Thrift, Vice-Chairman Brad Jones and Commissioners Donny Wells, David Robinson and Wayne Culbertson; Candler County Administrator, Doug Eaves; Candler County Clerk, Maranda K. Lank; and Candler County Attorney, Kendall Gross. Guest included the Metter Advertiser representative, Jerri Goodman; Dan Chicola, EMC Engineering, Inc; Dennis Allen, Lisa Rigdon and Sue Allen.

Call To Order

Chairman Thrift called the meeting to order at 6:18 p.m.

Invocation and Pledge of Allegiance

Commissioner Robinson delivered the invocation followed by Chairman Thrift leading the *Pledge of Allegiance*.

Approval of the Minutes

Commissioner Wells made a motion seconded by Commissioner Culbertson to approve the January 3, 2017 Work Session and Regular Meeting minutes; the January 17, 2017 Called Meeting; the February 1, 2017 Called Meeting; and the February 6, 2017 Work Session and Regular Meeting minutes. The motion passed unanimously.

Amendments to the Agenda

Chairman Thrift requested an amendment to the agenda to include the items listed below.

- **Board of Commissioners and Clerk of Court Offices purchase of Safes**
- **Clerk of Court Shortfall of \$1,300.00**

Commissioner Wells made a motion seconded Commissioner Robinson to amend the agenda. The motion carried unanimously.

New Business

Presentation of Resolution the Griffin Ferry Road Resolution

Doug Eaves presented the details on the bid package to repair Griffin Ferry Road prepared by Parker Engineering. The Griffin Ferry Road bid was advertised per state law.

Vice-Chairman Jones made a motion seconded by Commissioner Wells to adopt the Griffin Ferry Road Resolution naming Southeastern Civil, Inc. as the low bidder in the amount of \$61,949.00. The motion carried unanimously.

Vice-Chairman Jones made a motion seconded by Commissioner Culbertson to budget \$20,401.00 from the TSPLOST discretionary fund to fund the Griffin Ferry Road project. The motion carried unanimously.

Vice-Chairman Jones made a motion seconded by Commissioner Robinson to accept Southeastern Civil, Inc. as the low bidder for the Griffin Ferry Road Project with the bid amount of \$61,949.00. The motion carried unanimously.

County as Fiscal Agent for Family Connections

Mr. Eaves presented a letter received from the chairman of the local Family Connections Collaborative Partnership requesting the Board of Commissioners consider acting as their fiscal agent. The grant is \$47,000.00 from the state the Board of Commissioners office would set up as a separate fund. Mr. Eaves recommended the Board of Commissioners serve as the fiscal agent.

Dennis Allen spoke briefly, commenting included the grant would increase for 2018 from \$47,000.00 to \$48,500.00. The grant will renew on a yearly basis, requiring the Board of Commissioners to vote to act as fiscal agent yearly.

Commissioner Wells made a motion seconded by Chairman Thrift for the County to act as fiscal agent for Family Connections for a period of one year. The motion carried unanimously.

FY 2018 Budget Calendar

Mr. Eaves gave an update of the FY 2018 Budget process.

Change of EMS Billing Company

Mr. Eaves explained a monthly shortage of receivables collected form the C & S Healthcare Billing Company in the amount of \$8,000.00 to \$9,000.00. He recommended the Board of Commissioners serve notice of termination of contract to C & S Healthcare Billing and awards the billing contract to Trinity Emergency Medical Services Billing Consultants.

After a brief discussion, Mr. Eaves made his recommendation to the Board tentative pending Mr. Gross's investigation of Trinity Emergency Medical Services Billing Consultants of any OIG violations.

Commissioner Robinson made a motion seconded by Vice-Chairman Jones to serve notice of termination of contract to C & S Healthcare Billing and award the billing contract to Trinity Emergency Medical Services Billing Consultants pending Mr. Gross's verification of no OIG violations. The motion carried unanimously.

Adoption of Candler County Purchasing Policy

Mr. Eaves made the recommendation to the Board of Commissioners to approve and adopt the Candler County Purchasing Policies and Procedures. The policy was previously presented to the Board and the department managers for review.

Commissioner Wells made a motion seconded by Commissioner Culbertson to adopt the Candler County Purchasing Policies and Procedures. The motion carried unanimously.

TSPLOST – EMC Engineering, WO#29

Mr. Eaves recommended the Board consider authorization of 2017 Candler County LMIG Project, Work Order #29 that includes \$7,000.00 Roadway Evaluations and Mapping and \$12,500.00 of 2017 LMIG Professional Services for a total of \$19,500.00 to be funded from the TSPLOST discretionary fund.

Chairman Thrift made a motion seconded by Commissioner Robinson to authorize EMC Engineering's proposal of Work Order #29 to preform Roadway Evaluations, Mapping and 2017 LMIG Professional Services for a total cost of \$19,500.00. The motion carried unanimously.

Update of Local Legislation

Mr. Gross updated the Board on Local Legislation for Elections/Probate Judge is now in the House of Representative and Senate.

Discussion of Storage Facilities

Vice-Chairman Jones recommended purchasing a storage building for Tax Commissioner and Tax Assessor Storage in place of the storage units that have been rented in the past five or six years.

Allen Harris – Partial Closure of Calmain Road

Vice-Chairman Jones presented the request for Mr. Allen Harris to partially close 550 feet of Calmain Road.

Safe

Chairman Thrift expressed the need for a fire proof safe in the Clerk of Courts office and the Board of Commissioners office.

Vice-Chairman Jones made a motion seconded by Chairman Thrift to allow Doug Eaves to obtain three bids for two fireproof safes and purchase accordingly to the best size and fire rating available. The motion carried unanimously.

Clerk of Court Shortfall

Candler County Clerk of Court, Jenny brought to the Board's attention during the work session held previously that a \$1,300.00 shortfall was discovered during the transition of clerks. Mr. Gross recommended not having a financial audit. The statute at limitations had probably expired and the cost of an audit would far exceed the amount of the shortfall.

Commissioner Culbertson made a motion seconded by Vice-Chairman Jones to put \$1,300.00 back in the Clerk of Courts account. The motion carried unanimously.

Old Business**Inmate Medical**

Mr. Eaves made the announcement that the billing transition from Blue Cross Blue Shield to the ACCG Inmate Billing is working as planned. The issue has been resolved.

Revised Mobile Home/Subdivision Ordinance

This item was tabled until the April meeting.

Savannah Communications – Radio Equipment

This item was tabled until the April meeting.

Draft Emergency Management Ordinance

This item was tabled until the April meeting.

Public Defender Issues

Mr. Gross recommended inviting the Public Defender, Brandi Payne, to explain her FY2018 Budget Request considering the \$45,000.00 discrepancy found in the current budget. Mr. Eaves mentioned to Mr. Gross he received that day an email and budget he would forward to Mr. Gross for review. No action was taken on this item.

SPLOST

Mr. Eaves recommended the Board consider sending the City of Metter and the town of Pulaski an official notice letter to produce their project list. He also recommended Chairman Thrift appoint a committee of members to establish the County's project list and hold a workshop prior to meeting with the City and Pulaski. The Call for Election should go out by the end of May 2017 to have the referendum on the November 2017 General Election ballot.

Chairman Thrift made a motion seconded by Commissioner Wells to send an official letter of notification the City of Metter and the Town of Pulaski requesting they prepare their SPLOST list for the purpose of meeting in thirty days. The motion carried unanimously.

Mr. Gross stated he will prepare the notice to the cities.

Consideration of Bids for Replacing Floor at Jack Strickland Building

Mr. Gross stated the specification appraiser needs access to the building.

Financial Report

Mr. Eaves presented a bank account listing all current balances as well as recommendations for those accounts to simplify and bring certain accounts into compliance. He also included the budgeted and actual report.

Commissioner Robinson made a motion seconded by Commissioner Culbertson to make the changes Mr. Eaves recommended to the bank accounts. The motion carried unanimously.

Report from the Chairman

Chairman Thrift delivered his report beginning with he received some quotes for the doors. He stated Mr. Eaves would be in Candler County three days next week, and he would be at the ACCG training the following Thursday.

Report from the County Administrator

Mr. Eaves then mentioned the Control Account problem that we are having with Edmunds. Edmunds stated the only way this could be corrected is with a budget amendment. He concluded his report with explaining HB 204.

Report from the Commissioners

Vice-Chairman Jones mentioned the Sheriff's concern of non-posted 911 signs. A road sign will be placed on Ellis Road. Mr. Jones also mentioned the construction on I-16 would possibly detouring traffic. He concluded his report by requesting Jones Road be addressed soon.

Commissioner Wells had nothing to report from Commission District 4.

Commissioner Robinson reported the striping on Eden Church Road funded from the Off System Safety Grant was a great help to Commission District 3.

Commissioner Culbertson had nothing to report from Commission District 1.

Other Business

- A citizen from Rosemary Church Road complemented striping and TC Outdoors & Tractor Supply
- Sue Allen Eden Church Road

Executive Session

There was no call for an executive session during this meeting.

Adjournment

With no further business to discuss, Vice-Chairman Jones made a motion at 8:51 p.m. seconded by Commissioner Wells to adjourn the meeting. The motion carried unanimously.



Maranda K. Lank, Clerk
Attest



Chairman Glyn Thrift