

AGENDA
REGULAR MEETING
5:00 P.M.
December 2, 2019

1. Call to Order
2. Invocation and *Pledge of Allegiance* – 4-Her to be announced
3. Approval of the Agenda
4. Department Reports
 - a. Mel Kelly – EMS Report
 - b. Mike Robins – Recreation Department Monthly Report
 - c. Jerry Lanier – Roads and Bridges Department Monthly Report
 - d. Robert Hendrix – Solid Waste/Landfill Report
 - e. Jason Douglas – Fire Department Monthly Report
 - f. Allen Tyler – Coroner
5. Citizens wishing to address the Commission
 - a. Charlie Ethridge - to address commission regarding nuisance
6. Approval of Minutes
7. Financials
8. Old Business
 - a. Consideration of proposals submitted in response to an RFP for HVAC replacement at 428 N Rountree St (Sunshine House)
 - b. Review and discuss current ordinances for EMS fees and solid waste disposal
 - c. Consideration of Proposed Recreational Vehicle Park and Campground Ordinance
 - d. Discussion regarding Polycarts
 - e. Discussion regarding zoning for unincorporated Candler County
9. New Business
 - a. Modification to 3 contracts with Southeast Fire & Burglar for alarm and camera systems at the Recreation Department
 - b. Schedule the Second Monthly Meeting Date for January 2020
 - c. Approval of the 2020 Holiday Schedule
 - d. Appointments-
 - i. Heart of Georgia Regional Commission-Virgil Meridy expires 12/31/2019
 - ii. Metter-Candler Airport Authority – Ralph Clifton expires 12/31/2019
 - iii. Tax Assessor Board – Letrell Thomas expires 12/31/2019
 - iv. Tax Assessor Board – Vacancy due to Lanelle Jarriel retiring
 - v. Candler County Hospital Authority Board – letter
 - e. Discussion and approval of the 2020 Workman's Compensation

10. Report from Chairman
11. Report from County Administrator
12. Report from County Attorney
13. Report from Commissioners
14. Executive Session
15. Adjournment

Board of Commissioners of Candler County
Regular Meeting
December 2, 2019
5:00 p.m.

The Board of Commissioners of Candler County met for the regular monthly meeting on Monday, December 2, 2019, at 5:00 p.m., in the Commissioners' boardroom at 1075 East Hiawatha Street, Suite A, Metter, Georgia. Those attending the meeting were Candler County Chairman, Glyn Thrift; Candler County Commissioners Wayne Culbertson, David Robinson and Blake Hendrix; Candler County Administrator, Bryan Aasheim; Candler County Clerk, Maranda K. Lank; Candler County Attorney, Kendall Gross. Other guests attending the meeting included Jeanette Medina, Jimmy Hendrix, Gary Howard, Andy Pierce, Jason Douglas, Mel Kelly, Wallie Waters, Justin Wells, Bobby Odom, Glenn Deal, Allen Tyler and Charlie Etheridge. The Metter Advertiser was represented by Jerri Goodman. Candler County Vice-Chairman, Brad Jones, entered the meeting after Mr. Charlie Etheridge addressed the Commissioners.

Call to Order

Chairman Thrift called the meeting to order at 5:00 p.m.

Invocation and Pledge of Allegiance

Matalie Miles, 4H Vice President of Educational Programs delivered and led the *Pledge of Allegiance*.

Amendment to the Agenda

Chairman Thrift moved to amend and approve the agenda to add item 9. e) Discussion and approval of the 2020 Workman's Compensation. Commissioner Culbertson provided a second to the motion. The motion carried 4-0.

Department Reports

Mel Kelly – EMS Monthly Report

Trip and Financial Report (See Exhibit A)

Mike Robins – Recreation Department Monthly Report

- Football is over. Numbers up.
- Finished up All-stars with sending the 10U
- Took in about \$4,000 with tournament
- Three weeks of basketball sign-up.
- Rotary clean-up crew did a great job

Jerry Lanier – Roads and Bridges Department Monthly Report

- Road grading is caught up from the recent rains
- DOC Van starter is in need of repair

Robert Hendrix – Solid Waste/Landfill Report

- Mr. Hendrix was not present at this meeting.

Jason Douglas – Fire Department Monthly Report

- Report (See Below)
- Average month on call volume
- A capital item discussed with Mr. Aasheim

Metter Fire Rescue Response List
Nov-19

Call Type and Jurisdiction

Nov-19

	Structure	Vehicle	Res.	Brush	Inv.	Alarm	Heli.	Haz.	Service	Med.	Other	Total
City	0	0	1	1	0	2	2	0	0	4	1	11
County	1	1	1	1	1	9	0	0	0	5	1	20
Total	1	1	2	2	1	11	2	0	0	9	2	

Total Calls	31
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Nov-18

	Structure	Vehicle	Res.	Brush	Inv.	Alarm	Heli.	Haz.	Service	Med.	Other	Total
City	0	3	2	1	2	3	3	2	0	4	0	20
County	0	2	1	1	1	2	0	0	1	2	1	11
Total	0	5	3	2	3	5	3	2	1	6	1	

Total Calls	31
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Allen Tyler – Coroner

- 35 for the year
- 3 for the month of November

Approval of Minutes

Chairman Thrift moved to approve the minutes for the October 7, 2019 Regular Meeting, October 14, 2019 Called Meeting and the October 21, 2019 Regular Meeting. Commissioner Robinson provided a second to the motion. The motion carried 4-0.

Financials

Administrator Aasheim delivered the November financial report. (Exhibit B). He compared 2018 and 2019 beginning balances. Mr. Aasheim reported the Insurance Premium tax received in the Shared Services District account was \$460,489.28, which is over the anticipated rate. He mentioned the SPLOST proceeds were up substantially from prior months. The Candler County Hospital loan interest rate at the time of this meeting was 5.25%, with a payment due on December 5, 2019. Mr. Aasheim concluded his report with a budget comparison reporting that expenditures are in line with the budget year to date, and that auditing adjustments have not been made at this point.

Old Business

Consideration of proposals submitted in response to an RFP for HVAC replacement at 428 N Rountree St (Sunshine House)

This item was removed from future agendas.

Review and Discuss Current Ordinances for EMS fees and Solid Waste Disposal

This item was tabled.

Consideration of Proposed Recreational Vehicle Park and Campground Ordinance

This item was tabled. The Commissioners requested that wording of a required license plate be included in the proposed ordinance prior to future consideration. The proposed ordinance will be posted to the County website for one month. Any questions regarding the ordinance should be directed to Mr. Aasheim or Mr. Gross, and copies of the ordinance can be obtained by request at the Candler County Board of Commissioners office.

Discussion of Polycarts

This item was tabled. Mr. Aasheim reported that Metter Graphics submitted a quote for water proof stickers that may serve as a way to mark the carts. He also mentioned there is a 7% gap in expenses and the collection of fees for the poly carts.

Discussion Regarding Zoning for Unincorporated Candler County

This item was tabled. Mr. Aasheim presented a sample zoning ordinance to the Commissioners.

Citizens wishing to address the Commissioners

Charlie Etheridge – to address commission regarding nuisance

Charlie Etheridge approached the Commission to express an issue with noise from his neighbor who has established a welding business. Mr. Etheridge is requesting help from the commission. Mr. Gross recommended a possible provision under the ordinance if five or ten neighbors sign a petition to amend an ordinance.

****Vice-Chairman Jones entered the meeting****

New Business

Modification to 3 contracts with Southeast Fire & Burglar for alarm and camera system at the Recreation Department

This item was tabled.

Schedule the Second Monthly Meeting Date for January 2020

Commissioner Hendrix moved to hold one meeting in January 2020. Commissioner Robinson provided a second to the motion. The motion carried 5-0.

Approval of the 2020 Holiday Schedule

Vice-Chairman Jones moved to approve the 2020 Holiday Schedule. Chairman Thrift provided a second to the motion. The motion carried 5-0. (Exhibit C)

Board Appointments-

The following Board appointments will be discussed during the executive session.

- Heart of Georgia Regional Commission – Virgil Meridy expires 12/31/2019
- Metter-Candler Airport Authority – Ralph Clifton expires 12/31/2019
- Tax Assessor Board – Latrell Thomas expires 12/31/2019
- Tax Assessor Board – Vacancy due to Lanelle Jarriel retiring
- Candler County Hospital Authority Board - letter

Workers Compensation 2020 Proposal

Commissioner Robinson moved to approve the 2020 Workers Compensation quote for \$86,539.00. Commissioner Hendrix provided a second to the motion. The motion carried 5-0. (Exhibit D)

Report from Chairman

Chairman Thrift had previously discussed zoning, but had nothing further to add.

Report from County Administrator

Mr. Aasheim presented the County Administrator written report:

- See attached report (Exhibit D)
- Report from HHNT Closure and Post-closure \$2,248,000.00 and post-closure is just over \$1,000,000.00.
- Candler County Hospital financial report showed improvement.
- 2020 ACCG Dues invoice received

Report from County Attorney

County Attorney, Kendall Gross, made recommendations to have the Mobile Home Ordinance rewritten. He expressed concerns that there is currently no effective way to enforce the ordinance. Also, that as the ordinance is currently written, Tax Assessor employees are writing citations. Chairman Thrift requested Mr. Gross rewrite the Mobile Home Ordinance.

Report from Commissioners

Commissioner Culbertson representing Commission District 1 stated a citizen approached him about consolidating parcels.

Vice-Chairman Jones representing Commission District 2 requested Public Works to inspect the Over pass and Willie Lane. There are two spots being used as an illegal dumpsite. He then requested a report from GDOT from Excelsior Church Road Bridge. Mr. Aasheim stated two more bridges have been added, and he will look into the let date.

Commissioner Robinson representing Commission District 3 requested information on the roundabout. Commissioner Hendrix representing Commission District 4 expressed concerns of plastics being added in the landfill due to no surrounding counties accept it for recycling.

Executive Session – Personnel, land acquisition

Vice-Chairman Jones moved to exit into Executive Session to discuss personnel and land acquisition matters at 6:34 p.m. Commissioner Hendrix provided a second to the motion. The motion carried 5-0.

Vice Chairman Jones moved to exit Executive Session and reconvene the regular meeting at 7:56 p.m. Commissioner Hendrix provided a second to the motion. The motion carried 5-0.

Vice Chairman Jones moved to authorize Chairman Thrift to sign the *Closed Meeting Affidavit*. Commissioner Culbertson provided the second to the motion. The motion carried 5-0.

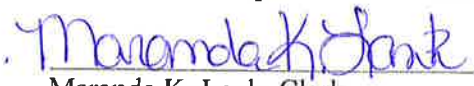
Commissioner Robinson moved to re-appoint Ralph Clifton to seat #2 of the Metter-Candler Airport Authority. Chairman Thrift provided the second to the motion. The motion carried 5-0.

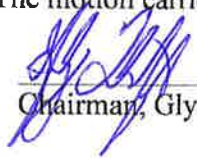
Vice-Chairman Jones moved to re-appoint Letrell Thomas to serve on the Candler County Tax Assessor's Board. Commissioner Hendrix provided the second to the motion. The motion carried 5-0.

Commissioner Hendrix moved to authorize EMS Director Kelly to hire Brandy Stafford and Weldon Stafford as part time employees (paramedic). Commissioner Robinson provided the second to the motion. The motion carried 5-0

Adjournment

With no further business to discuss, Vice-Chairman Jones moved to adjourn the meeting at 7:59 p.m. Chairman Thrift provided a second to the motion. The motion carried 5-0.


Maranda K. Lank, Clerk
Attest


Chairman, Glyn Thrift

Candler County EMS

November 2019 Report

Total Call's for month of November- (158)

Non-Transports – (37)

Emergency Transports – (121)

Non-Emergency Transports – (0) DOA – (1) Standby – (1)

Transport % - (77%)

Non-Transport % - (23%)

Fly Outs – (1)

Mutual Aide – (0)

Fatality Accidents—(0)

Destination Name

Candler County Hospital ----- (82)

East Georgia Regional Hospital Statesboro ----- (24)

From CCH – (11) From NH – (1) By Request – (12)

Meadows Regional Hospital Vidalia ----- (3)

From CCH – (0) From NH – (1) By Request – (2)

Memorial Medical Center Savannah ----- (5)

Augusta University Hospital (MCG) Augusta ----- (0)

Saint Joseph's Hospital Savannah ----- (1)

Emanuel Medical Center Swainsboro ----- (0)

Candler General Hospital Savannah ----- (1)

Doctors Hospital Augusta ----- (3)

Response to County Jail – (1) Nursing Home Call's – (37) Hospital Transfers – (21)

2015 – (127) 2016 – (166) 2017 – (189) 2018 – (139) 2019 – (158)

Range of Accounts: 100-34-2600 to 100-34-2600

Start Month: July Start Year: 2019

Type: Revenue Activity

Includes Accounts with Zero Activity: N

Year To Date As Of: 12/02/19

Subtotal CAFR: No

Account No	Description	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
100-34-2600	AMBULANCE FEES												
176395.61	29961.69	27032.06	43123.04	42168.28	42168.28	34110.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund Total													
176395.61	29961.69	27032.06	43123.04	42168.28	42168.28	34110.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total	Count: 1												
176395.61	29961.69	27032.06	43123.04	42168.28	42168.28	34110.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Exhibit B

Account Number	DESCRIPTION	BOOK BALANCE	BANK BALANCE	Difference	Notes
GENERAL FUND					
100-11-1110	GENERAL FUND QNB	\$589,818.08	\$589,818.08	\$0.00	
100-11-1112	PAYROLL ACCT PSB	\$0.00	\$0.00	\$0.00	
100-11-1134	LANDFILL CLOSURE FUND QNB	\$11,271.00	\$11,271.00	\$0.00	
100-11-1135	JUVENILE COURT FUND QNB	\$1,019.23	\$1,019.23	\$0.00	
100-11-1136	PUBLIC BUILDING FUND	\$40,290.08	\$40,290.08	\$0.00	
100-11-1139	CANDLER COUNTY JAIL FUND	\$18,999.65	\$18,999.65	\$0.00	
100-11-1167	HOSPITAL LOC	\$80,837.10	\$80,837.10	\$0.00	
	HOSPITAL LOAN *9022			November 30 Balance	\$2,034,142.76
	HOSPITAL LOAN *9021			November 30 Balance	\$0.00
	HOSPITAL 30 DAY LOAN			November 30 Balance	\$0.00
100-11-1308	QNB CD (GF)-72770	\$230,678.91	\$230,678.91	\$0.00	12/15/2021 Maturity Date
100-11-1309	QNB LFILL CLO CD-72769	\$0.00	\$0.00	\$0.00	06/12/2019 Closed Date
100-11-1309	QNB LFILL CLO CD-72769	\$1,559,573.03	\$1,559,573.03	\$0.00	06/12/2021 Maturity Date
	Fund 100 Totals	\$2,532,487.08			
D.A.T.E. FUND					
212-11-1132	D.A.T.E. QNBA	\$42,811.46	\$42,811.46	\$0.00	
	Fund 212 Totals	\$42,811.46			
E-911 FUND					
215-11-1138	E-911 FUND QNB	\$133,387.60	\$133,387.60	\$0.00	
215-11-1303	CD E911 QNB-72653	\$155,288.53	\$155,288.53	\$0.00	10/26/2021 Maturity Date
	Fund 215 Totals	\$288,676.13			
LMIG FUND					
250-11-1110	LMIG	\$611,705.14	\$611,705.14	\$0.00	
	Fund 250 Totals	\$611,705.14			
SSD FUND					
270-11-1110	Special Services District	\$521,989.75	\$521,989.75	\$0.00	
	Fund 250 Totals	\$521,989.75			
NMATE FUND					
285-11-1139	JAIL STORE FUND QNB	\$76,514.41	\$76,514.41	\$0.00	
	Fund 285 Totals	\$76,514.41			
2011 & 2018 SPLOST					
320-11-1140	2011 SPLOST QNB	\$201,845.57	\$201,845.57	\$0.00	
320-11-1141	2018 SPLOST QNB	\$0.00	\$0.00	\$0.00	
320-11-1142	2018 SPLOST Hospital 20%	\$0.00	\$0.00	\$0.00	
	Fund 320 Totals	\$201,845.57			
2018 SPLOST					
321-11-1141	2018 SPLOST QNB	\$503,128.87	\$503,128.87	\$0.00	
321-11-1142	2018 SPLOST Hospital 20%	\$34,485.54	\$34,485.54	\$0.00	
	Fund 320 Totals	\$537,614.41			
TSPLOST CAPITAL					
335-11-1141	CASH IN BANK TIA SPLOST QNB	\$620,338.21	\$620,338.21	\$0.00	
	Fund 335 Totals	\$620,338.21			
	Report Totals	\$4,896,367.75			

Account Id	Account Description	2020 Budgeted	2020 Actual
Revenues:			
100-31-1100	REAL PROP-CUR YEAR	3,100,000.00	139,489.09
100-31-1120	TIMBER TAX	40,000.00	28,715.12
100-31-1190	HOSPITAL LEVY	245,000.00	16,077.46
100-31-1200	REAL PROP-PRIOR YEAR	225,000.00	0
100-31-1310	MOTOR VEHICLES	45,000.00	0.00
100-31-1314	ALTERNATIVE AD VAL T	6,300.00	0
100-31-1315	TAVT	300,000.00	199,531.02
100-31-1320	MOBILE HOME	27,000.00	1,521.90
100-31-1350	RAILROAD EQUIPMENT	0.00	3,317.67
100-31-1390	OTHER REVENUES	0.00	76.48
100-31-1500	PROPERTY NOT ON DIGE	125,000.00	1,720.28
100-31-1600	REAL ESTATE TRANSFER	40,000.00	7,367.48
100-31-3100	LOST	640,000.00	289,920.70
100-31-6300	FINANCIAL INSTITUTIO	35,000.00	0
100-31-9110	PEN & INT-REAL	150,000.00	56,132.27
100-31-9500	PEN & INT-FIFA	4,800.00	3,348.63
100-32-1240	HUNTING CAMP LIC/PER	1,500.00	1,650.00
100-32-2211	LAND TRANSFER FEE	1,500.00	805.00
100-32-2240	MOBILE HOME PERMITS	7,000.00	6,500.00
100-32-2250	ELECTRICAL PERMITS	2,000.00	805.00
100-32-2992	INSURANCE LAPSE FEES	2,500.00	0
100-32-4300	TAG PENALITES & INTE	16,000.00	0
100-33-1152	GEMA EMA PARTNERSHIP	7,328.00	0
100-33-1153	OP CAT FED INDIRECT/FEMA Reimbursements	0.00	31,863.60
100-33-4211	FAMILY CONNECTIONS GRANT	50,000.00	24,503.99
100-33-6002	DISPATCH METTER SHAR-FY2017 & FY2018	40,000.00	16,666.70
100-33-6004	DISPATCH METTER SHA-2018 SDS AGREEMENT	65,000.00	27,083.35
100-34-1120	STATE COURT - COMMUNITY SERVICE	3,000.00	1,059.50
100-34-1190	STATE COURT - JOF	1,400.00	850.00
100-34-1200	CLERK OF COURT - GENERAL FILING FEE	30,000.00	8,208.90
100-34-1600	MOTOR VEH TAG COLLEC	14,000.00	0
100-34-1601	MAIL FEES	700.00	0
100-34-1930	SALE OF MAPS	0.00	21.25
100-34-1940	COMMISSIONS ON TAXES	25,000.00	4,761.66
100-34-1941	METTER TAX COLLECTIO	5,400.00	2,250.00
100-34-2100	LAW ENFORCEMENT FEES	18,000.00	6,454.00
100-34-2200	GBI DRUG ENF-SALARY	38,000.00	16,149.76
100-34-2201	SCHOOL RESOURCE OFFICER	28,000.00	7,915.20
100-34-2301	METTER INMATE	10,000.00	12,449.37
100-34-2600	AMBULANCE FEES	450,000.00	176,395.61
100-34-2601	SVC FEE AMBULANCE(TA	425,000.00	30,370.50
100-34-2602	EMS LEGAL RECOVERY OF BACK DEBT	0.00	183.47
100-34-2900	HOSPITAL DEBT SERVICE FEES	4,000.00	1,105.13
100-34-4131	RECYLED MATERIALS	4,000.00	2,546.30
100-34-4150	TIPPING LANDFILL FEES	80,000.00	32,058.97
100-34-4151	RESIDENTIAL LDFL USE	415,000.00	26,314.95
100-34-4152	RECYCLE CTR FEES	0.00	563.00
100-34-4153	INERT LANDFILL FEES	13,000.00	7,968.41

100-34-7202	JACK STRICKLAND RENT	6,500.00	1,875.00
100-34-7205	REC DEPT REGISTRATIO	25,000.00	11,185.00
100-34-7206	REC DEPT CONCESSIONS	10,000.00	1,054.64
100-34-7207	REC DEPT SPONSORS	12,000.00	1,044.80
100-34-7208	FIELD RENTAL	2,000.00	100.00
100-34-7209	REC DEPT ADMISSIONS	3,000.00	2,341.00
100-34-7210	REC DEPT TOURNAMENT	1,000.00	925.00
100-35-1110	SUPERIOR COURT FINES	4,000.00	482.50
100-35-1120	STATE COURT FINES	200,000.00	53,897.58
100-35-1130	MAGISTRATE COURT	35,000.00	13,800.00
100-35-1150	PROBATE COURT	25,000.00	10,079.60
100-35-1401	STATE/SUPERIOR CT ADD ON FEE-JAIL FUND	26,000.00	6,470.73
100-35-1402	MUNI COURT ADD ON FEE-JAIL FUND	5,000.00	6,939.90
100-35-1408	JUVE COURT ADD ON FEE	400.00	200.00
100-35-1901	PUBLIC DEFENDER FEES	1,000.00	167.00
100-36-1001	INTEREST INCOME	25,000.00	10,701.61
100-36-1002	INTEREST INCOME - LANDFILL CD	30,000.00	0
100-37-1120	HEALTH GRANT ACCG	1,500.00	750.00
100-38-9001	MISC SALE OF PIPE	15,000.00	4,297.06
100-38-9003	MISC TAX COMM FICA	6,100.00	5,949.70
100-38-9005	MISCELLANEOUS	0.00	14,429.58
100-38-9006	INSURANCE PROCEEDS	0.00	221.68
100-38-9999	CANCEL PRIOR YEAR EXPENSE	0.00	7,159.91
100-39-1800	FUND BALANCE USE	228,769.44	0
	General Fund Revenue Total	7,402,697.44	1,348,794.01

Expenditures:

100-1100	LEGISLATIVE	48,650.00	21,616.31
100-1300	EXECUTIVE	201,219.77	85,653.41
100-1400	ELECTIONS & VOTER REGISTRATION	89,567.34	23,853.33
100-1510	ADMINISTRATION	394,200.83	230,472.28
100-1514	BOARD OF EQUILIZATION:	6,700.00	2,280.81
100-1535	INFORMATION TECHNOLOGY:	186,587.00	74,275.96
100-1545	TAX COMMISSIONER	241,429.31	113,872.32
100-1550	TAX ASSESSOR	234,354.63	77,240.72
100-1565	PUBLIC BUILDINGS	235,568.00	94,268.88
100-2150	SUPERIOR COURT	206,200.34	83,030.44
100-2180	CLERK OF COURT	169,568.87	70,988.10
100-2300	STATE COURT	114,245.34	46,986.00
100-2400	MAGISTRATE COURT	86,685.70	36,401.31
100-2450	PROBATE COURT	124,627.09	54,218.14
100-3300	SHERIFF	1,252,292.47	482,968.78
100-3326	DETENTION CENTER	617,216.01	264,706.14
100-3600	EMERGENCY MEDICAL SERVICES	1,058,853.55	430,511.33
100-3700	CORONER	11,893.53	4,660.20
100-3920	EMERGENCY MANAGEMENT ASSOCIATION	9,590.47	4,733.72
100-4200	ROADS & BRIDGES	961,878.83	408,900.05
100-4520	COLLECTIONS	24,065.46	9,466.35
100-4530	SOLID WASTE DISPOSAL	451,581.61	156,389.17
100-5550	FAMILY CONNECTIONS:	47,505.00	20,747.06
100-7130	AGRICULTURAL RESOURCES	85,461.83	26,824.50
100-7450	CODE ENFORCEMENT	11,033.00	4,485.40
100-7460	RECREATION DEPARTMENT	268,890.45	116,946.41
100-8000	DEBT SERVICES:	25,000.00	6,250.00
100-9000	OTHER DEPARTMENTS	260,836.00	81,905.25
	General Fund Expenditure Total	7,425,702.43	3,034,652.37

Fund 205 Revenue Total		0.00	0.00
Fund 205 Expenditure Total		0.00	0.00
Revenues:			
212-35-1406	D.A.T.E. DRUG ABUSE FINES	1,500.00	539.60
212-36-1001	INTEREST INCOME	300.00	297.15
D.A.T.E. Fund Revenue Total		1,800.00	836.75
Expenditures:			
212-9000	OTHER DEPARTMENTS	1,800.00	0
D.A.T.E. Fund Expenditure Total		1,800.00	0.00
Revenues:			
215-34-2500	E-911 FEES REV	170,000.00	76,918.94
215-36-1001	INTEREST INCOME	500.00	2,805.02
Fund 215 Revenue Total		170,500.00	79,723.96
Expenditures:			
215-3800	E-911	175,000.00	47,760.71
Fund 215 Expenditure Total		175,000.00	47,760.71
Revenues:			
250-33-4254	DOT GRANT - 2019 LMIG	430,000.00	0
250-33-4256	DOT GRANT - 2020 LMIG	468,389.20	468,389.20
250-36-1001	LMIG INTEREST INCOME	1,500.00	3,172.84
LMIG Revenue Total		899,889.20	471,562.04
Expenditures:			
250-4200	ROADS & BRIDGES	1,029,767.29	426,319.59
LMIG Expenditure Total		1,029,767.29	426,319.59
Revenues:			
270-31-1350	RAILROAD EQUIPMENT	5,000.00	2,523.73
270-31-1750	FRANCHISE TAX-TELEVI	52,000.00	25,900.65
270-31-4200	ALCOHOL BEVERAGE EXC	90,000.00	42,199.65
270-31-6200	INSURANCE PREMIUM TAX	420,000.00	460,489.28
270-32-1100	ALCOHOLIC BEVERAGE LICENSE	13,500.00	0
270-32-1200	GENERAL BUSINESS LICENSE	3,700.00	5,300.00
270-34-4110	REFUSE COLLECTION CHARGE	275,000.00	23,118.99
270-36-1001	INTEREST INCOME	3,500.00	2,045.78
Special Service District Revenue Total		862,700.00	561,578.08
Expenditures:			
270-1510	ADMINISTRATION	0.00	69.73
270-4520	COLLECTIONS	350,000.00	135,221.40
270-7450	CODE ENFORCEMENT	11,058.00	0
270-9000	OTHER DEPARTMENTS	471,760.50	198,871.68
Special Service District Expenditure Total		832,818.50	334,162.81

Revenues:			
285-34-2900	JAIL STORE FUND	0.00	11,605.97
285-36-1001	INTEREST INCOME	0.00	16.57
	Fund 285 Revenue Total	0.00	11,622.54

Expenditures:			
285-3326	DETENTION CENTER	0.00	28,073.33
	Fund 285 Expenditure Total	0.00	28,073.33

Revenues:			
320-36-1003	INTEREST INC 2011 SP	4,000.00	2,271.11
	Fund 320 Revenue Total	4,000.00	2,271.11

Expenditures:			
320-1510	ADMINISTRATION	12,000.00	0
320-1535	320-1535	22,000.00	17,465.90
320-1550	TAX ASSESSOR	7,638.61	0
320-1565	PUBLIC BUILDINGS	15,878.47	4,820.65
320-3300	SHERIFF	7,880.00	8,209.50
320-3600	EMERGENCY MEDICAL SERVICES	7,200.00	0
320-4965	RECREATIONAL DEPT:	0.00	2,160.00
320-4967	COUNTY 2011 SPLOST:	0.00	5,891.27
320-7460	RECREATION DEPARTMENT	15,000.00	16,285.00
320-8000	DEBT SERVICE:	108,625.64	108,626.64
	Fund 320 Expenditure Total	196,222.72	163,458.96

Revenues:			
321-31-3208	2018 SPLOST (COUNTY 56%)	616,000.00	264,930.25
321-31-3209	2018 SPLOST (Hospital 20%)	250,000.00	118,272.44
321-31-3210	2018 SPLOST (Metter 40%)	440,000.00	189,235.90
321-31-3211	2018 SPLOST (Pulaski 4%)	44,000.00	18,923.59
321-36-1005	INTEREST INC 2018 SP	6,000.00	3,502.94
321-36-1006	INTEREST INC 2018 SPLOST Hospital 20%	0.00	163.44
	Fund 321 Revenue Total	1,356,000.00	595,028.56

Expenditures:			
321-1535	321-1535	10,000.00	5,310.90
321-1565	PUBLIC BUILDINGS	100,000.00	0
321-3300	SHERIFF	289,935.74	168,922.95
321-3920	EMERGENCY MANAGEMENT ASSOCIATION	8,200.00	8,712.00
321-4200	ROADS & BRIDGES	65,000.00	59,193.99
321-4530	SOLID WASTE DISPOSAL	10,000.00	0
321-4963	321-4963	425,000.00	147,629.17
321-4964	321-4964	43,000.00	14,762.92
321-4968	321-4968	267,000.00	92,268.23
321-7460	RECREATION DEPARTMENT	150,000.00	0
	Fund 321 Expenditure Total	1,368,135.74	496,800.16

Revenues:

335-31-3204	TIA SPLOST	225,000.00	108,180.58
335-36-1004	INTEREST INC TIA SPL	6,000.00	4,665.25
Fund 335 Revenue Total		231,000.00	112,845.83

Expenditures:

335-4968	2012 TIA SPLOST:	471,048.45	263,272.63
Fund 335 Expenditure Total		471,048.45	263,272.63

Fund 551 Revenue Total		0.00	0.00
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Fund 551 Expenditure Total		0.00	0.00
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MAGISTRATE COURT Revenue Total		0.00	0.00
---------------------------------------	--	-------------	-------------

MAGISTRATE COURT Expenditure Total		0.00	0.00
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Revenue Account Range: First to Last Include Non-Anticipated: Yes
 Expend Account Range: First to Last Include Non-Budget: No
 Print Zero YTD Activity: No 2020 As Of: 11/30/19

Exhibit C

**BOARD OF COMMISSIONERS
OF CANDLER COUNTY**

Glyn Thrift
Chairman

Bryan Aasheim
County Administrator

Brad Jones
Vice-Chairman

Blake Hendrix
Commissioner

David Robinson
Commissioner

Wayne Culbertson
Commissioner

2020 HOLIDAY SCHEDULE

<u>Holiday Name</u>	<u>Days</u>	<u>Date</u>
New Year's Day	1	Wednesday, January 1, 2020
Martin Luther King, Jr. Day	1	Monday, January 20, 2020
Memorial Day	1	Monday, May 25, 2020
Independence Day	1	Friday, July 3, 2020
Labor Day	1	Monday, September 7, 2020
Veterans Day	1	Wednesday, November 11, 2020
Thanksgiving	2	Thursday, November 26, 2020 Friday, November 27, 2020
Christmas	2	Thursday, December 24, 2020 Friday, December 25, 2020
New Year's Eve	½	Thursday, December 31, 2020
Floating Day	1	Employee's Birthday (suggested)
Total Days	11 ½	

Presented during the regular meeting of the Board of Commissioners of Candler County on Monday, December 2, 2019.

Exhibit D



**GROUP SELF-INSURANCE WORKERS' COMPENSATION FUND
2020 ESTIMATED CONTRIBUTION INVOICE**

**PLEASE MAKE CHECK PAYABLE TO THE ACCG-GSIWCF.
MAIL PAYMENT AND ONE COPY OF INVOICE TO:**

**BB&T Trust Dept - Income Processing 1
ACCG - GSIWCF #0384
P.O. Box 896741
Charlotte, NC 28289-6741**

Candler County
1075 East Hiawatha Street
Suite A
Metter, GA 30439

MEMBER.: 1000
INVOICE NO.: 1-1000-2020
AMOUNT: \$86,539
DUE DATE: UPON RECEIPT

INSURANCE DESCRIPTION		DEPARTMENT	
WORKERS' COMPENSATION		ACCG INSURANCE & RISK MANAGEMENT SERVICES	
COVERAGE PERIOD		DESCRIPTION	AMOUNT DUE
EFFECTIVE	EXPIRATION		
01/01/2020	01/01/2021	ACCG - GROUP SELF-INSURANCE WORKERS' COMPENSATION FUND FUND DATES FROM 01/01/2020 TO 01/01/2021 2020 ESTIMATED CONTRIBUTION 2020 DIVIDEND CONTRIBUTION CREDIT	\$102,816 (\$16,277)
AMOUNT DUE ACCG			\$86,539

The ACCG-GSIWCF is non-profit and member-owned. Prompt payment of your contribution is necessary to keep the cost of coverage down for all members. Should you have any questions about this invoice, please call Lisa Wood at ACCG at (404) 589-7874 or (404) 308-5760.

**WE APPRECIATE YOUR PARTICIPATION IN THE
ACCG - GROUP SELF-INSURANCE WORKERS' COMPENSATION FUND**

Date: 27-NOV-2019

**ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA
GROUP SELF-INSURANCE WORKERS' COMPENSATION FUND
ESTIMATED CONTRIBUTION STATEMENT
01/01/2020 TO 01/01/2021**

Candler County

MEMBER NO. 1000

<u>CODE</u>	<u>CLASSIFICATION</u>	<u>RATE</u>	<u>ESTIMATED PAYROLL</u>	<u>ESTIMATED CONTRIBUTION</u>
5506	STREET OR ROAD CONSTRUCTION	8.51	\$366,016	\$31,148
7705	AMBULANCE SERVICE & DRIVERS	7.07	\$608,024	\$42,987
7720	POLICE OFFICERS & DRIVERS	4.22	\$1,020,911	\$43,082
8810	CLERICAL	0.60	\$1,035,232	\$6,211
9015	BUILDINGS NOC OPERATIONS BY OWNER	5.47	\$721	\$39
9102	PARK MAINTENANCE	4.36	\$125,577	\$5,475
9403	GARBAGE COLLECTION & DRIVERS	7.49	\$146,845	\$10,999
9410	MUNICIPAL EMPLOYEES	3.41	\$204,186	\$6,963
			\$3,507,512	\$146,905
	EXPERIENCE MODIFICATION	0.8600	x	0.8600
	VOLUME DISCOUNT	-17%	x	0.8300
	SAFETY DISCOUNT	-7.5%	x	0.9250
	SCHEDULED MODIFIER	6.00%	x	1.0600
				\$102,816

2020 DIVIDEND

(\$16,277)

2020 ESTIMATED CONTRIBUTION DUE	01/01/2020	\$86,539
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PAYMENT PLAN INSTALLMENT SCHEDULE	DUE DATE	AMOUNT DUE
DOWN PAYMENT (25%)	01/01/2020	\$21,635
APRIL INSTALLMENT (37.5%)	04/01/2020	\$32,452
JULY INSTALLMENT (37.5%)	07/01/2020	\$32,452

THE ANNUAL CONTRIBUTION MAY BE PAID IN FULL ON 01/01/2020 OR PAYMENT MAY BE MADE BY UTILIZING THE PAYMENT PLAN SHOWN ABOVE. PROMPT PAYMENT OF THE CONTRIBUTION IS NECESSARY TO KEEP THE COST OF COVERAGE DOWN FOR ALL MEMBERS. A FINANCE CHARGE OF 7% ANNUAL, PRO-RATED DAILY INTEREST WILL BE ASSESSED ON ANY CONTRIBUTIONS NOT RECEIVED WHEN DUE.

<p>CONGRATULATIONS ON MEETING THE REQUIREMENTS FOR THE SAFETY DISCOUNT PROGRAM FOR 2020. YOUR EFFORTS HAVE RESULTED IN A 7.5% REDUCTION ON YOUR 2020 PREMIUM OR A SAVINGS OF: \$8,336.</p>



ACCG - GROUP SELF-INSURANCE WORKERS' COMPENSATION FUND

EVIDENCE OF COVERAGE

Member: 1000
Candler County
1075 East Hiawatha Street
Suite A
Metter, GA 30439

ACCG-GSIWCF Administrator
Marsh USA, Inc.
3560 Lenox Rd, Suite 2400
Atlanta, GA 30326
Phone: (800) 295-8179
Fax: (404) 760-5725

Coverage Period: 01/01/2020 to 01/01/2021

This is to certify that above member is in good standing with the ACCG - Group Self-Insurance Workers' Compensation Fund and is afforded statutory workers' compensation coverage for all employees. Also covered are individuals authorized via appropriate resolutions passed by the member in accordance with O.C.G.A. Section 34-9-1(2). Those individuals fall into the following categories checked below:

- Volunteer Firefighters
- Volunteer law enforcement personnel that are POST certified
- Volunteer members or worker of an emergency management or civil defense organization, emergency medical service, or rescue organization
- Any person certified by the Department of Human Resources or the Composite State Board of Medical Examiners and registered with any county of this state as a medical first responder for any volunteer first responder services rendered in such capacity
- Elected county officers and elected members of the governing authority

The ACCG-GSIWCF operates under the authority of O.C.G.A. 34-9-150 et seq. and the Georgia Insurance Commissioner's Office. Reinsurance & Excess Insurance is provided to the ACCG-GSIWCF by County Reinsurance Limited, Policy # CRL-GAWC-010120 and Safety National, Policy #SP 4056149.

Remarks: Part One: Workers' Compensation
Limit of Indemnity: Statutory

Part Two: Employers' Liability
Limit of Indemnity: \$2,000,000 - Each Accident
\$2,000,000 - Each Employee

This document is issued as a matter of information only and confers no rights upon the document holder. This document does not amend, extend, or alter the coverage, terms, exclusions, conditions, or other provisions afforded by the coverage referenced herein. Coverage is subject to all terms, conditions, and internal limits as specified in the policies referenced above.

CANCELLATION: SHOULD THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH ITS PROVISIONS.

M. Keith
Authorized Representative for ACCG-GSIWCF

Date: 27-NOV-2019

Exhibit E

CANDLER COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM: County Administrator's Report

DATE: December 2, 2019

- 1) **Edmunds – MyTown App**
 - Edmunds offers a downloadable app that allows local government to communicate with residents to sign up for the service;
 - The required application update was installed on our system on 10/29/2019;
 - There was no cost for the app or upgrade;
 - We will test the system and gather information on whether it is something that would be valuable for communication
- 2) **FY 2019 LMIG Safety Action Plan –**
 - We have received the funds (\$136,409.08) from DOT and submitted the final roads list for the speed limits study as well.
 - After consulting with EMC we will let this project in conjunction with FY2020 LMIG project to reduce costs.
- 3) **2020 TIA (Band 3) – St. Matthew's Church Rd –**
 - I have notified Neil Dubberly that the current estimated cost for the project is \$1,252,646. This includes: \$150,000 for engineering, \$300,000 for right-of-way acquisition, and \$802,646 for paving costs.
 - It has also been determined that the County can use LMIG funds to support this project, but it can not be used for right-of-way acquisition.
 - Continue to work on ROW acquisition
- 4) **2020 TIA (Band 3) – Eden Church Rd –**
 - Received letter from GDOT dated November 18, 2019 approving local project delivery.
 - We will need to execute a local agreement and receive a Notice to Proceed prior to moving forward.
- 5) **Canoochee Rd Repair – Project is complete.**
 - We are still waiting for the contractor to complete the punch list items.
- 6) **FY2019 LMIG - Stillmore Highway –**
 - Project is complete and ready for punch list review;
 - Hwy 46 decorative driveway still needs to be cleaned, EMC is aware and working on it with vendor;
 - Outstanding pay requests: \$102,918.55 (TIA Funds)
 - Project Expense vs. Budget: \$575,956.30 - \$608,800 = \$32,843.70 under budget
- 7) **FY2020 LMIG – Projects selected were MacWac Rd and Covey Rd.**
 - Application was sent to DOT and was approved

CANDLER COUNTY BOARD OF COMMISSIONERS

- We receive funding of \$468,389.20 on November 6th.
- 8) **TSPLOST2 –**
- Projects were selected on 9/27/19.
 - EMC is working on inputting projects into the HOGARC web portal
 - Deadline is 10/31/2019
 - Current local projects estimated to be \$293,680 over budget
- 9) **Courthouse Interior –**
- No response from Department of Corrections
 - We are working on preparation of an RFP
- 10) **Landfill closure and post closure costs estimates**
- We received a letter from HHNT, Inc. on November 20 regarding the estimated closure and post closure costs for the MSW landfill and C&D landfill (attached).
- 11) **Metter Fire Department – Thermal Cameras**
- Chief Douglas has notified us that the bids were returned for the thermal cameras included in the Metter Fire Capital Budget with the low bidder being Georgia Fire & Rescue Supply with a bid of \$8,964.50. Total budget was \$9,000 with a County portion of \$4,500 (50%).

Hospital Authority

Loan Information:

Balance:	\$2,034,142.76	
Payment:	\$35,076.30	
Rate:	5.25%	↓ .25%
Last Principal Paid:	\$25,341.16	
Last Interest Paid:	\$9,735.14	
20% SPLOST funds for Hospital:	\$34,442.53	
1 Mill tax levy for Hospital:	\$80,746.81	

Financial Summary:

	<u>October, 2019</u>	<u>September, 2019</u>
Cash & Equivalents	418,573	318,017
Net Patient Receivables	2,135,357	1,806,296
Accounts Payable – Trade	4,969,635	4,511,305
Total Current Liabilities	6,964,744	6,644,412
Long Term Debt	3,967,162	4,013,613
Fund Balance	(5,125,548)	
		<u>Year to Date</u>
Net Income (Loss) From Operations	141,433	(812,599)
EBIDTA	205,409	(129,891)
Non-Operating Income (HEART, etc.)	42,402	1,369,645
Excess Revenue over Expenses	183,979	558,229

**BOARD OF COMMISSIONERS
OF CANDLER COUNTY**

Glyn Thrift
Chairman

Bryan Aasheim
County Administrator

Brad Jones
Vice-Chairman

Blake Hendrix
Commissioner

David Robinson
Commissioner

Wayne Culbertson
Commissioner

December 3, 2019

Mr. Carter Crawford, City Manager
City of Metter
PO Box 74
Metter GA 30439

Mr. Cliff Hendrix, Chairman
Metter-Candler Airport Authority
2456 Airport Rd
Metter GA 30439

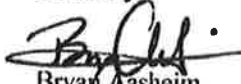
RE: Appointment to Airport Authority

Gentlemen:

Please accept this letter as notification that the Candler County Board of Commissioners, during the regularly scheduled meeting on December 2, 2019, voted to re-appoint Mr. Ralph Clifton to seat # 2 on the Metter-Candler Airport Authority. This term will begin on January 1, 2020 and terminate on December 31, 2022.

If you have any questions or need additional information please do not hesitate to contact us.

Sincerely,


Bryan Aasheim
Administrator

1075 EAST HIAWATHA STREET, SUITE A, METTER, GEORGIA 30439
(912) 685-2835 FAX (912) 685-4823

STATE OF GEORGIA

CANDLER COUNTY

RESOLUTION FOR THE APPOINTMENT TO
THE CANDLER COUNTY BOARD OF TAX ASSESSORS

WHEREAS, The Board of Commissioners of Candler County, Georgia, met in an open meeting on December 2, 2019, and, upon motion, second and unanimous vote, have reappointed Letrell L. Thomas to the Candler County Board of Tax Assessors; and,

WHEREAS, O.C.G.A. § 48-5-295 provides that members of the county board of tax assessors shall be appointed by the county governing authority; and,

WHEREAS, it is the duty of the county governing authority to appoint members for vacancies on the Candler County Board of Tax Assessors;

WHEREAS, pursuant to O.C.G.A. § 48-5-291 et seq., Letrell L. Thomas is duly qualified to serve as a member of the Candler County Board of Tax Assessors and is agreeable to serve the people of Candler County in such capacity.

NOW THEREFORE, BE IT RESOLVED, the Candler County Board of Commissioners reappoints Letrell L. Thomas to the Candler County Board of Tax Assessors with this six-year term of office to begin on January 1, 2020 and expire on December 31, 2025.

Adopted this 2nd day of December, 2019.

COUNTY OF CANDLER, GEORGIA

By:

[Signature]
Glyn Thrift, Chairman

Attest:

[Signature]
Kellie Lank, Clerk



**BOARD OF COMMISSIONERS
OF CANDLER COUNTY**

Glyn Thrift
Chairman

Bryan Aasheim
County Administrator

Brad Jones
Vice-Chairman

Blake Hendrix
Commissioner

David Robinson
Commissioner

Wayne Culbertson
Commissioner

December 3, 2019

Ms. Letrell Thomas
Assessor, Candler County
2 Thomas Ln
Metter GA 30439

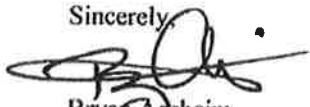
RE: Appointment to Tax Assessor's Board

Mrs. Thomas:

Please accept this letter as notification that the Candler County Board of Commissioners, during the regularly scheduled meeting on December 2, 2019, voted to re-appoint you to the Candler County Tax Assessor's Board. This term will begin on January 1, 2020 and terminate on December 31, 2022.

If you have any questions or need additional information please do not hesitate to contact us.

Sincerely,



Bryan Aasheim
County Administrator

BOARD OF COMMISSIONERS OF CANDLER COUNTY

Glyn Thrift
Chairman

Bryan Aasheim
County Administrator

Brad Jones
Vice-Chairman

Blake Hendrix
Commissioner

Wayne Culbertson
Commissioner

David Robinson
Commissioner

CLOSED MEETING AFFIDAVIT

STATE OF GEORGIA
COUNTY OF CANDLER

AFFIDAVIT OF CHAIRMAN OR PRESIDING OFFICER

Glyn Thrift, Chairman of the Board of Commissioners of Candler County, being duly sworn, states under oath that the following is true and accurate to the best of his knowledge and belief:

1.
The Board of Commissioners of Candler County met in a duly advertised meeting on Monday, December 2, 2019.

2.
During such meeting, the Board voted to go into closed session.

3.
The executive session was called to order at 6:34 p.m.

4.
The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

Consultation with the county attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. 50-14-2(1);

Discussion of tax matters made confidential by state law as provided by O.C.G.A. 50-14-2(2);

Discussion of the future acquisition of real estate as provided by O.C.G.A. 50-14-3(4);

Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. 50-14-3(6);

Other

This 2nd day of December, 2019.

Glyn Thrift, Chairman
Board of Commissioners of Candler County

Sworn to and subscribed before me
this 2nd day of December 2019.

Maranda K. Link
Notary Public



1075 EAST WATKINS STREET SUITE A, METTER, GEORGIA 30439
(912) 685-2888 FAX (912) 685-4823