

AGENDA  
REGULAR MEETING  
6:00 P.M.  
January 7, 2019

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1. Call to Order
2. Invocation and *Pledge of Allegiance* by Matalie Miles of the Candler County 4-H Senior Board Community Outreach Committee.
3. Approval of the Minutes
4. Financial Report
5. Old Business
6. New Business
  - a. 2017 Elections Invoice to the City of Metter
  - b. Industrial Park Issue
  - c. Codification of Ordinances
  - d. County Jail Fund
  - e. Courthouse Lighting
  - f. Budget Calendar Approval
  - g. Tax Assessor
  - h. Executive Session for Personnel Only
  - i. Local Act Appointments
    1. Vice-Chairman
    2. County Administrator
    3. County Attorney
    4. County Clerk
    5. EMS Director
    6. Roads Superintendent
7. Report from Chairman
8. Report from County Administrator
9. Report from County Attorney
10. Report from Commissioners
11. Executive Session
12. Adjournment

**Board of Commissioners of Candler County  
Regular Meeting  
January 7, 2019  
6:00 p.m.**

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The Board of Commissioners of Candler County met for the regular monthly meeting on Monday, January 7, 2019, at 6:00 p.m., in the Commissioners' boardroom at 1075 East Hiawatha Street, Suite A, Metter, Georgia. Those attending the meeting were Candler County Chairman, Glyn Thrift; Candler County Vice-Chairman, Brad Jones. Commissioners Blake Hendrix, Wayne Culbertson and David Robinson; Candler County Administrator, Bryan Aasheim; Candler County Clerk, Maranda K. Lank; Candler County Attorney, Kendall Gross; Candler County Tax Assessor, Marian Grier and the Tax Assessor Board members, Lanell Jarriel and Latrell Thomas; Candler County Sheriff, John Miles and his daughter, Matalie Miles. Candler County Chief Investigator Melvin Ivey also attended from the Sheriff's Office. Other guests attending the meeting included Bobby Odom. The Metter Advertiser was represented by Jerri Goodman.

**Call To Order**

Chairman Thrift called the meeting to order at 6:00 p.m.

**Invocation and Pledge of Allegiance**

Matalie Miles of the Candler County 4-H Senior Board Community Outreach Committee delivered the invocation and led the *Pledge of Allegiance*.

**Approval of the Minutes**

Vice-Chairman Jones made a motion seconded by Commissioner Culbertson to approve the December 10, 2018 Work Session and December 10, 2018 Regular Meeting minutes as submitted. The motion passed unanimously.

**Financial Report**

Mr. Aasheim presented the financial report beginning with the December 31, 2018 balance in the General Fund is \$409,391.60. He included that tax revenues from the Tax Commissioners office is expected to be received by January 10<sup>th</sup>. An update on 2018 SPLOST receivables to date is at 50.22% of the anticipated SPLOST for this fiscal year. The total distributions from the 2018 SPLOST for December was down, considering the November distributions were \$119,386.08 with December's distribution coming in at \$105,131.58. The Hospital 20% dedication for December collections is \$21,026.16. The County's portion was \$47,099.04. So far, December 2018 ranks the lowest in collections since the 2018 SPLOST began. On the Hospital loan, Mr. Aasheim informed the Board that the interest rate on the Hospital Loan went up to 6%. He also mentioned that the TAN was not needed due to the December collection of tax revenue, with further substantial tax revenues coming in during January and February 2019. Mr. Aasheim then moved on to the County Expenditures page pointing out that there are a few divisions are over the estimated 50%. Overall the general operating budget is at 51.63%. He then stated we would work on pairing down the expenses to the budgeted number as we get closer to the end of FY2019. Mr. Aasheim then requested input or questions from the Board. Vice-Chairman Jones asked the question if the 2018 SPLOST amount of \$105,131.58 was included on the report. Mr. Aasheim responded that the information was not on the report, but could provide that spreadsheet if the Board would like that information.

**Amendment to the Agenda**

Vice-Chairman Jones made a motion seconded by Commissioner Robinson to amend the agenda adding the following two items: The motion passed unanimously.

- G. Tax Assessor
- H. Executive Session for personnel only
- I. Local Act Appointments

**Old Business**

No old business was discussed during this meeting.

**New Business****2017 Elections Invoice to the City of Metter**

Mr. Aasheim requested guidance from the Board on recovering the remainder of the 2017 Election invoice sent to the City of Metter.

Chairman Thrift made the motion seconded by Commissioner Robinson to allow Mr. Aasheim to communicate with the City of Metter to settle the invoice and negotiate based on the amount of \$7,906.39. The motion passed unanimously.

**Industrial Park Issue**

Mr. Aasheim requested guidance on how to proceed with the City of Metter repairing the issues to the Industrial Park. The total amount of the repair is \$5,500.00. Mr. Aasheim recommended a shared payment of 60/40 to rectify the safety hazard at the Industrial Park.

Chairman Thrift made the motion seconded by Commissioner Hendrix write the City of Metter a check for \$3,300.00. The motion passed four to one with Vice-Chairman Jones voting against.

Mr. Gross recommended some hazardous condition signs be placed in the area.

**Codification of Ordinances**

Mr. Aasheim informed the Board of costs to codification.

**County Jail Fund**

After some discussion and history of the activity of the County Jail Fund, Mr. Aasheim recommended the Board consider moving funds for FY2017 in the amount of \$11,457.37 and for FY2018 in the amount of \$23,157.18 from the General Fund into the County Jail Fund. Vice-Chairman Jones made the motion seconded by Commissioner Hendrix to move the funds for FY2017 in the amount of \$11,457.37 and for FY2018 in the amount of \$23,157.18 from the General Fund into the County Jail Fund. The motion passed unanimously.

Mr. Aasheim then requested guidance from the Board as to how they choose to use these funds for the future. Mr. Gross further explained the legality of the account. Vice-Chairman Jones requested thirty days for the Board to discuss and to decide on the future use of the County Jail Fund.

**Courthouse Lighting**

Commissioner Robinson made the motion seconded by Commissioner Culbertson to table this item until the February 2019 meeting. The motion passed unanimously.

**Budget Calendar Approval**

Mr. Aasheim presented the FY2020 budget calendar.

**Tax Assessor**

Marian Grier of the Candler County Tax Assessors Office, accompanied by Tax Assessor Board members Lanell Jarriel and Latrell Thomas, approached the Board. She opened by thanking the Board for the new truck and the Christmas bonus. She then respectfully requested the Board consider the tax assessors clerk salary be changed from a grade 10 to a 12 to coincide with the other county clerk positions. Mrs. Grier then requested promotions for Cheyenne Lanier and Dee Dee Clark. Mrs. Grier also asked that an employee be hired as an appraiser clerk to fill the vacancy. She then asked the Board to reconsider the 40 hour work week for the Tax Assessors Office staff.

Mr. Gross informed Mrs. Grier that he did not think she needed permission to request these items from the Board as long as she stayed within her approved budget. After a short discussion, Mr. Aasheim requested Mrs. Grier check her spreadsheet. He then instructed her to submit a salary change form. Vice-Chairman Jones pointed out to Mrs. Grier, if she increases her employees from 37.5 to 40 hours she may exceed her budgeted amount for salaries for FY2020.

**Executive Session**

Vice-Chairman Jones made the motion to enter an Executive Session at 6:54 p.m. seconded by Commissioner Robinson to discuss personnel only. The motion passed unanimously.

Vice-Chairman Jones made the motion seconded by Commissioner Hendrix to adjourn the Executive Session and resume with the regular business meeting at 7:49 p.m. Motion carried unanimously.

Vice-Chairman Jones made the motion to authorize Chairman Thrift to sign the *Closed Meeting Affidavit*. Commissioner Robinson seconded the motion. Motion carried unanimously.

**Action Taken After Executive Session-Local Act Appointment**

**Appointment of Vice-Chairman**

Commissioner Robinson made the motion seconded by Commissioner Culbertson to reappoint Vice-Chairman Jones to the position of Vice-Chairman. The motion passed four to one with Vice-Chairman Jones abstaining.

**Appointment of County Administrator**

Vice-Chairman Jones made the motion seconded by Commissioner Robinson to reappoint Bryan Aasheim as the Candler County Administrator. The motion passed unanimously.

**Appointment of County Attorney**

Commissioner Robinson made the motion seconded by Commissioner Hendrix to reappoint Kendall Gross as the Candler County Attorney. The motion passed unanimously.

Appointment of County Clerk

Commissioner Robinson made the motion seconded by Commissioner Culbertson to reappoint Kellie Lank as the Candler County Clerk. The motion passed four to one with Vice-Chairman Jones voting against the motion.

Appointment of EMS Director

Vice-Chairman Jones made the motion seconded by Chairman Thrift to reappoint Melburn Kelly as the Candler County EMS Director. The motion passed unanimously.

Appointment of Roads Superintendent

Commissioner Culbertson made the motion seconded by Vice-Chairman Jones to reappoint Jerry Lanier as the Candler County Roads Superintendent. The motion passed unanimously.

Report from Chairman

No report, but personally thanked Sheriff Miles, the deputies and Mr. Gross for handling the Animal Abuse complaint.

Report from County Administrator

Mr. Aasheim mentioned the following items in his written report:

- Health Violation within the City of Metter that the County Health Inspector, Karen Anderson, had notified the Board of Commissioners of through a letter.
- The Tax Anticipation Note loan was not needed.
- Met with GDOT on the Low Impact Bridge Replacement. It is a two to three year process before the work will begin on the bridges on Salem Church Road and Excelsior Church Road.
- Continuing to work with FEMA and GEMA to get reimbursement for the storm damage.
- Awaiting a return call from the Department of Corrections on the Courthouse exterior.
- The Strickland Building flooring project is almost complete. The painting on the building will begin soon.
- Bids for repairs to the Walking Trail will be brought up in the February meeting.
- Working with Justin Wells and Stuart Bowen on some security issues with the Data Center project, specifically on securing the Sheriff's Office electronic evidence. This portion of the Data Center will be completely segregated from all others so that only the Sheriff's Office has access.
- Landfill report due on January 31, 2019. Landfill Engineering firm, HHN&T, are working on it. Also, EPD has notified us that Waste Water Permitting is due to be submitted six months prior to December 31, 2019. The Engineering estimate for 2019 is \$20,000.00, in part due to the audit from the EPD.

Chairman Thrift made a motion seconded by Commissioner Robinson to select HHN&T Engineers as the Candler County Landfill engineering firm for 2019 at the estimated cost of \$20,000.00. The motion passed unanimously.

- GEBCorp met with employees to implement the 401A retirement plan. Meeting again on February 4<sup>th</sup>.
- Working with Justin Wells and Stuart Bowen to provide all Candler County employees with a County email for the purposes of security and archiving.
- 2<sup>nd</sup> pay request in the amount of \$14,285.15 for 2018 LMIG project for the striping.

- To begin the RFP for Property, Liability and Bond coverage.

Vice-Chairman Jones made a motion seconded by Commissioner Culbertson to allow Mr. Aasheim to solicit bids for the general property, liability and bond insurance coverage. The motion passed unanimously.

- The Poly Cart Audit of the Tax Assessor's books is close to completion. The next step is to perform a physical audit of all carts.

- Heart of Georgia Regional Commission Appointment –

Chairman Thrift made a motion seconded by Commissioner Robinson to reappoint Virgil Meridy to the Heart of Georgia Regional Commission Board. The motion passed unanimously.

- SDS Agreement for Fire – Fire Department Budget Committee.

Chairman Thrift made a motion seconded by Commissioner Culbertson to appoint Vice-Chairman Brad Jones as the spokesperson for the County on the Fire Department Budget Committee during the FY2020 budget process as written in the SDS Agreement. The motion passed with four votes, Chairman Thrift and Commissioners Hendrix, Culbertson and Robinson voting in favor while Vice-Chairman Jones abstained.

**Report from Attorney**

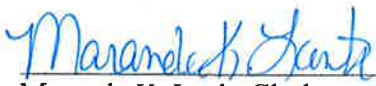
Mr. Gross reported to the Board that he will be writing a letter of appreciation to the number of agencies that were beneficial to the resolution of the massive animal cruelty complaint. The Board agreed that Mr. Aasheim could write a letter on behalf of Candler County Board of Commissioners. He also mentioned that a law firm has committed to reviewing and writing the Hospital opinion letter in regards to the proposed lease arrangement.

**Report from Commissioners**

Commissioner Culbertson reported on the calls about wet roads within District 1. Commissioner Robinson stated that he believes hiring an engineer about Coleman Road is setting a bad precedent for other situations that may come up within Candler County. Vice-Chairman Jones asked if the Candler County Hospital Authority has signed the gas easement. Commissioner Hendrix had nothing to report at this time.

**Adjournment**

With no further business to discuss, Commissioner Culbertson made a motion at 8:17 p.m. seconded by Commissioner Robinson to adjourn the meeting. The motion passed unanimously.

  
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 Maranda K. Lank, Clerk  
 Attest

  
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 Chairman Glyn Thrift

# BOARD OF COMMISSIONERS OF CANDLER COUNTY

Glyn Thrift  
Chairman

Bryan Aasheim  
County Administrator

Brad Jones  
Vice-Chairman

Blake Hendrix  
Commissioner

Wayne Culbertson  
Commissioner

David Robinson  
Commissioner

### CLOSED MEETING AFFIDAVIT

STATE OF GEORGIA  
COUNTY OF CANDLER

#### AFFIDAVIT OF CHAIRMAN OR PRESIDING OFFICER

Brad Jones, Vice-Chairman of the Board of Commissioners of Candler County, being duly sworn, states under oath that the following is true and accurate to the best of his knowledge and belief:

1.  
The Board of Commissioners of Candler County met in a duly advertised meeting on Monday, January 7, 2019.

2.  
During such meeting, the Board voted to go into closed session.

3.  
The executive session was called to order at 6:54 p.m.

4.  
The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

       Consultation with the county attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. 50-14-2(1);


       Discussion of tax matters made confidential by state law as provided by O.C.G.A. 50-14-2(2);

       Discussion of the future acquisition of real estate as provided by O.C.G.A. 50-14-3(4);

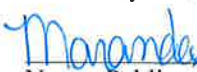
  X   Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. 50-14-3(6);

       Other

This 7<sup>th</sup> day of January, 2019.

  
\_\_\_\_\_  
Glyn Thrift, Chairman  
Board of Commissioners of Candler County

Sworn to and subscribed to  
this 7<sup>th</sup> day of January, 2019.

  
\_\_\_\_\_  
Notary Public



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